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SUMMARY PLAN REVIEW REQUIREMENTS FOR RECREATIONAL CAMPING AREAS

Complete plans and specifications for the construction or expansion of any recreational camping area (RCA) must be submitted to and approved by Southwest Health and Human Services before construction activities begin. The plans must be drawn to scale and shall include but not be limited to the following:

1. A land use permit or statement from the local unit of government granting zoning approval for the use of the land as a RCA must be obtained. A copy of this zoning permit must be submitted to Southwest Health & Human Services along with the detailed plans for the proposed development.
2. The plot plan that is provided must show the following: the boundaries of the entire tract of land where the RCA is located, locations of existing facilities including permanent buildings and their dimensions, location of landforms on the property (lakes, streams, ponds, wetlands, bluffs, etc.), the location of all water and sewer lines and electrical hook-ups, the location of all wells, the location of all on-site sewage treatment facilities and distances from all wells and water lines, location and dimensions of all roads and driveways, location of vehicle parking areas, location and type of night lights, and any other pertinent information.
3. Spacing: Recreational camping vehicles shall be separated from each other and from other structures by at least ten feet. Any accessory structure such as attached awnings, car ports, or individual storage facilities, shall, for the purpose of this separation requirement, be considered to be part of the recreational camping vehicle. A minimum site size of 2,000 square feet shall be provided for each recreational camping vehicle in camping areas constructed after July 1, 1970. All recreational camping vehicles shall be located at least 25 feet from any camping area property boundary line abutting upon a public street or highway and at least ten feet from other park property boundary lines.
4. Plumbing: All plumbing must be installed in compliance with the Minnesota Plumbing Code. Plans covering the plumbing must also be sent to the Minnesota Department of Labor and Industry for review and approval. The MN DLI plumbing standards representative or local building official must conduct a plumbing inspection prior to opening.
5. Sewage Treatment and Disposal System: The sewage treatment system for the park must comply with applicable state rules. All individual sewage treatment systems must be designed by a licensed sewage system designer and installed by a licensed installer. Contact your county environmental/planning and zoning office for more information concerning sewage treatment systems. If the park is on municipal sewer services, indicate the name of the municipal sewer system.
6. The water supply system for the proposed park must comply with Minnesota rules governing public water supplies and water wells. Provide details of the well/water supply system for the park. If the park obtains water from a community water supply, indicate the name of the community water supply.
7. Submit the above information with the plan review application and fee to SWHHS. After your plans have been reviewed and applicable issues are addressed, you will receive a plan review approval letter. Construction may begin after the plan approval letter is received. Contact SWHHS to schedule an on-site inspection after construction is complete. If the facility is found to be in compliance with the rules, the sanitarian will provide you with a license authorizing occupancy of sites.

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