



SWHHS Opioid Settlement Funding Application

Round 2

Summary Information

Awarding Agency Name	Southwest Health and Human Services
Agency Contact	Ann Orren, Community Public Health Supervisor 607 West Main Street Suite 200 Marshall, MN 56258 ann.orren@swmhhs.com 507-532-1317
Funding Title	Opioid Settlement Funding – Round 2
Estimated Total Funding	\$200,000
Indirect Costs	It is expected that administrative costs, both direct and indirect, will represent a small portion of the overall program budget (10% or less)
Due Date	May 6, 2024 @ 4:30pm

Lyon, Murray, Pipestone, Redwood and Rock Counties, collectively, will receive around \$4.4 million dollars over the next 18 years from several multi-state settlements with opioid distributors and manufacturers. Participating counties have agreed to allocate their opioid settlement funding to SWHHS Public Health Department, who will lead a collaborative process with community partners to determine where funding will be spent. A Funding Subcommittee has been established to make recommendations to the SWHHS Community Health Board (CHB), who will make final funding decisions.

For information regarding the State of Minnesota’s settlements with opioid companies, [The Office of the Minnesota Attorney General: Fighting the Opioid Epidemic in Minnesota](#)

Funding will be awarded for projects aimed at helping individuals and communities harmed most by opioids and to prevent further harm. To be considered, proposals should target populations in the community that have been most impacted by addressing one of the following priorities:

1. Prevention
2. Harm Reduction
3. Criminal Justice/Response
4. Treatment and Recovery
5. Other strategies; including training professionals to prevent burnout, improve wellness and expand knowledge, etc.

For more information on overarching principles that should be adopted to ensure funds are spent effectively [Johns Hopkins Principles for the Use of Funds from the Opioid Litigation](#)



Additional funding rounds are anticipated throughout the next several years. Applicants are encouraged to apply for short-term and long-term projects.

Eligibility Criteria

1. Service Area – Organization must be located in and serve people from Lyon, Murray, Pipestone, Redwood or Rock Counties in Minnesota.
2. Eligibility Requirements - Who may apply?
 - Applicants who provide services related to opioid (mis)use including addressing prevention, harm reduction, criminal justice, treatment and recovery or other strategies related to opioid use.
 - Business Structure -
 - Businesses may include: For profit Corporations; Not for profit Corporations; Individuals; Governmental Entities and Departments (city, county); Schools
 - Operate sound business practices for a minimum of two years before being eligible to apply for funding, exceptions to be preapproved by SWHHS Community Health Board.
 - Exhibit financial accountability, reliability, stability, and appropriate service of value to persons served.
 - Capable of service, fiscal and administrative needs of project.
 - Demonstrate capacity of professional staff with appropriate licensure and experience.

Funding Information and Requirements

1. This funding is available through Opioid Settlement funds.
2. All funding is subject to approval by SWHHS' Community Health Board.
3. Based on proposals received, awarded amounts may be less than requested. Funding levels are at the sole discretion of SWHHS CHB.
4. This round of funding includes approximately \$200,000.
5. The grant period for this funding is tentatively June 1, 2024 to May 31, 2025.
6. Awardees must adhere to all compliance and reporting timelines as required.
7. Successful applicants may be eligible to receive subsequent awards.

****NOTE: If you are applying for funding over \$1,500, go to page 3.**

If you are applying for funding \$1,500 or less, go to page 6.**



Opioid Settlement Funding Application-For applications OVER \$1,500 total project cost.

1. Executive Summary (1-2 paragraphs)

Provide a brief overview of the proposal. This summary should provide a clear and concise description of your proposed project and how it will address prevention, harm reduction, criminal justice/response, treatment and recovery or other strategies related to opioid use. At a minimum, the summary must include the following:

- Name of applicant
- Description of the project
- Name the key project staff and collaborating partners
- Identify intended outcomes

2. Agency Qualifications/Organizational Capacity (1/2 page)

- Discuss your organization's knowledge and experience in the services you are providing.
- Describe your organization's experience with implementation, management, evaluation and reporting of grants.

3. Description of Project and Services (1 page)

- Identify the strategy category (ies) to be addressed.
 - Prevention
 - Harm Reduction
 - Criminal Justice/Response
 - Treatment and Recovery
 - Other
- Discuss the evidence-based, evidence-informed programs or strategies to be implemented.
- Describe the projected number of individuals to be served/impacted. Is this a new initiative or is the request for continuation of services currently being provided?
- List titles and credentials of project staff only.
- Briefly describe collaborating partners and their role in ensuring the success of the project. If applicable, attach letter of support from collaborating partners.
- Are you requesting funding for the entire project or a portion of the project? Describe any other funding sources for this project.
- How will this project be sustained?



4. Project Work Plan

Complete the project work plan and timeline by completing the table below. If more than one strategy/project is identified, add additional project tables. See Work Plan Attachment for Word version of this table.

Work Plan 1

Project Category: (Choose at least 1)	<input type="checkbox"/> Prevention <input type="checkbox"/> Harm Reduction <input type="checkbox"/> Criminal Justice/Response <input type="checkbox"/> Treatment and Recovery <input type="checkbox"/> Other				
Project Goal:					
Timeframe:					
Objective(s):					
Community(ies) Served:					
Implementation Activities Activities, steps or processes to achieve objectives	Milestones How will you know you have accomplished the activity	Start Date	End Date	Lead Name of person or group responsible for the activity	Key Partners Individuals or organizations helping to implement the activity.

5. Anticipated Project Outcomes and Evaluation **(1/2 page)**

- Identify the anticipated project outcomes.
- Describe how the project’s success will be measured. How will you know if the project has had impact?
- Who will perform the evaluation? What experience do they have in project evaluation?

6. Reporting **(one statement)**

- Provide a statement that the organization will adhere to all compliance and reporting timelines as required.
 - Anticipated reporting includes semi-annual and final progress reports.



7. Budget – Complete SWHHS Opioid Settlement Funding Budget and Justification form.
 - It is the applicant’s responsibility to keep clear and detailed records that demonstrate the Opioid Settlement dollars requested were used for the amount and purpose(s) outlined in the approved application. SWHHS and/or the Minnesota Attorney General’s Office reserves the right to audit the applicant’s records at any time without prior notice.
8. Submission of Funding Application Requests **over \$1,500**
Complete applications will include:
 - Narrative:
 - Executive Summary, Agency Qualifications/Organizational Capacity, Description of Project and Services, Anticipated Project Outcomes and Evaluation, and Reporting
 - Round 2 Budget Attachment
 - Round 2 Work Plan Attachment

For all Applications

Questions can be sent to opioidsettlementfunding@swmhhs.com. Questions and answers will be posted to the SWHHS website. Closing date for all questions will be April 29, 2024 at 4:30pm. All questions and answers will be posted by May 1, 2024 at 4:30pm.

Upon completion, Opioid Settlement Funding applications are to be submitted to Southwest Health and Human Services by May 6, 2024 at 4:30pm (Central Time). Applications received after 4:30pm Central Time on May 6, 2024 will not be reviewed for funding. Funding applications can be mailed or emailed to:

Ann Orren, Community Public Health Supervisor

Mailing Address:

Southwest Health and Human Services
607 West Main Street Suite 200
Marshall, MN 56258

Email:

opioidsettlementfunding@swmhhs.com

Please use: “Opioid Application Round 2 submission” as subject of email.

Notification of application receipt-you will receive a return email indicating your application was received. If you don’t receive notification, please call Ann Orren at 507-532-1317.



Opioid Settlement Funding requests will be reviewed by the Opioid Settlement Funding Sub-Committee. Supported proposals will be forwarded on to the SWHHS CHB for final approval. Proposals selected will be notified.

Opioid Settlement Funding Application-For applications \$1,500 or less total project cost.

1. Executive Summary

Provide a brief overview of the proposal. This summary should provide a clear and concise description of your proposed project and how it will address prevention, harm reduction, criminal justice, treatment and recovery or other strategies related to opioid use. At a minimum, the summary must include the following:

- Name of applicant
- Description of the project
- Name the key project staff and collaborating partners
- Identify intended outcomes

2. Agency Qualifications/Organizational Capacity

- Discuss your organization's knowledge and experience in the services you are providing.

3. Description of Project and Services

- Identify the strategy category (ies) to be addressed.
 - Prevention
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 - Other
- Discuss the evidence-based, evidence-informed programs or strategies to be implemented.
- Describe the projected number of individuals to be served/impacted. Is this a new initiative or is the request for continuation of services currently being provided?
- Are you requesting funding for the entire project or a portion of the project? Describe any other funding sources for this project.
- How will this project be sustained?



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4. Anticipated Project Outcomes and Evaluation **(1/2 page)**
 - Identify the anticipated project outcomes.

 5. Reporting **(one statement)**
 - Provide a statement that the organization will adhere to all compliance and reporting timelines as required.
 - Anticipated reporting includes semi-annual and final progress reports.

 6. Budget – Complete SWHHS Opioid Settlement Funding Budget and Justification form.
 - a. It is the applicant’s responsibility to keep clear and detailed records that demonstrate the Opioid Settlement dollars requested were used for the amount and purpose(s) outlined in the approved application. SWHHS and/or the Minnesota Attorney General’s Office reserves the right to audit the applicant’s records at any time without prior notice.

 7. Submission of Funding Application Requests, **\$1,500 and under**
Complete applications will include:
 - Narrative:
 - Executive Summary, Agency Qualifications/Organizational Capacity, Description of Project and Services, Anticipated Project Outcomes and Evaluation, and Reporting
 - Round 2 Budget Attachment

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