



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: October 16th, 2019
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00am
Adjourned: 9:19am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, October 16th, 2019 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Vice Chairperson Wildermuth. The Pledge of the Allegiance was said.

Members present:

Jeane Anderson
Greg Burger
Dave Forkrud
James Jens
Les Nath
Steve Ritter
Jim Salfer
Lois Schmidt
Mic VanDeVere
Dennis Welgraven
Dan Wildermuth

Members absent:

Rick Anderson
Carol Flahaven
Charles Sanow
Steve Schulze
Corey Sik
Sherri Thompson
Pam VanOverbeke

Staff present:

Jennifer Beek	Carol Biren
Stephanie Byers	Monica Christianson
Chelsea Cooreman	Amanda Holzaphel
Sarah Kirchner	Cindy Nelson
Tanlee Noomen	Ann Orren

Amy Peterson Corey Remiger
Diane Spanier Tara Thapa Magar
Christine Versaervel Nancy Walker
Beth Wilms

C. Consent Agenda-

Vice Chairperson Wildermuth asked if there were any additions to the agenda. There were none indicated. Wildermuth asked if anyone had a conflict of interest to identify. None were identified. Motion made by Burger second by Nath: To approve the agenda as presented. Motion carried unanimously. He asked if there were any correction or additions to the minutes of the September 18th, 2019 meeting. There were none. Motion made by Jens second by Ritter: To approve the Board minutes as presented. The motion carried unanimously.

D. Introduction of New Staff:

Chelsea Cooreman, Social Worker (CPS), Redwood Falls; Amy Peterson, Eligibility Worker, Marshall; Tara Thapa Magar, Social Worker (CMH), Marshall.

E. Employee Recognition:

Presented by Director Wilms and Vice Chairperson Wildermuth.

Stephanie Byers, 1 year, Child Protection Social Worker, Redwood Falls; Carol Biren, 10 years, Public Health Division Director, Marshall; Diane Spanier, 15 years, Eligibility Worker, Redwood Falls.

F. Financial-

Sarah Kirchner, Fiscal Manager, came forward to present the September 2019 financials. The month of September started out with a beginning balance in checking of \$799,790.44 and ended at \$1,235,872. I transferred a total of \$2,500,000 throughout the month from savings to checking as needed. The Bremer money market rate dropped to 2.07 % as of Sept. 30th. We currently have \$2,500,000 in MAGIC and the earned interest with none of it currently locked in. This includes a \$500,000 transfer to MAGIC on 9/11. It is all available if needed. The MAGIC monthly distribution yield was at 2.14%. We ended September with an overall cash & investment balance of \$5,219,902, which is about \$800,000 more than last year at this time. When excluding the designated funds, the ending balance for the month was \$3,810,626, an increase of about \$400,000 from last year at this time. Fund Balances: Fund 01 (PH) \$1,915,329, Fund 05 (HS) 1,895,296. The self-insurance fund was at \$1,189,707.87 as of September 30th, 2019. As of today that fund balance is \$1,151,939.21. Now looking at the numbers from a budget perspective. Ending September Public Health was 2% OVER budget for revenues. We just billed for 4th quarter levy funding so we should see that coming in the next month. PH was 3% UNDER budget for expenditures. So expenses are holding steady if not better than expected. Ending September Human Services was up to 8% UNDER budget for revenues. If spreading the levy funding out through September we would actually be 1% under budget for revenues. We will also get quarterly state funding in November. HS was still 2% UNDER budget for expenditures. Motion made by Ritter second by Welgraven: To move the financials on to the Governing Board for approval. Motion carried unanimously.

G. Caseload-

Vice Chairperson Wildermuth asked if there were any comments or concerns about the caseload. There were none.

H. Discussion/Information

None

I. Decision Items

None

Chairperson Sik asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:19am.

Approved Date 11/20/19

Authorized Don Wildermuth

Vice Chairperson, Human Services Board

Janet Hoerner

Recording Secretary, Human Services Board

Attest: Beckmire
Director