



SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD

MINUTES

Date: November 20th, 2019
Place: Lyon County Government Center
Commissioner Room
Marshall, Minnesota

Opened: 9:59am
Adjourned: 10:38am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday, November 20th, 2019 in the Commissioner Room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. Chairperson Thompson called the meeting to order.

Members present:

- Jeane Anderson
- Rick Anderson
- Dave Forkrud
- Les Nath
- Jim Salfer
- Charles Sanow
- Lois Schmidt
- Corey Sik
- Sherri Thompson
- Mic VanDeVere
- Dennis Welgraven
- Dan Wildermuth

Members absent:

- Greg Burger
- Carol Flahaven
- James Jens
- Steve Schulze

Staff present:

Tara Baune	Jennifer Beek
Gail Bilen	Carol Biren
Chris Cauwels	Monica Christianson
Kristin Deacon	Emily Filzen
Melanie Guetter	Amanda Holzapfel
Cindy Johnson	Stacey Longtin
Jennifer Lundberg	Lauren Mellenthin
Marie Meyers	Cindy Nelson

Tanlee Noomen Ann Orren
Dawn Popowski Jodi Robinson
Ann Schiller Stacy Strand
Jennifer Vander Schaaf Nancy Walker
Beth Wilms

K. Consent Agenda-

Chairperson Thompson asked if there were any changes to the agenda. Thompson asked if anyone had a conflict of interest to identify. None were identified. She asked if there were any correction or additions to the minutes of the October 16th, 2019 meeting. Motion made by Salfer second by VanDeVere: To approve the complete consent agenda and minutes. The motion carried unanimously.

L. Financial –

Chairperson Thompson stated the financial report had been presented during the Human Services Board meeting and forwarded on to the Governing Board for final approval. Motion made by Sik second by Wildermuth: To approve forwarding the financials to the Governing Board. Motion carried unanimously.

M. Caseload-

Chairperson Thompson asked if there were any comments or concerns regarding the caseload. Director Wilms stated there has been an uptake in the water test, most likely due to the flooding this past summer.

N. Discussion/Information-

1. Mei Yeh, MDH, came forward to talk about the Women, Infant and Children (WIC) program. Yeh gave a power point presentation highlighting WIC participants, accessibility to WIC products, and what WIC services provide to families.

2. Lauren Mellenthin, Emergency Preparedness Coordinator, presented the Board with Murray County's All Hazard Mitigation Plan. Murray County is asking Southwest Health and Human Services to adopt this plan, which outlines the Agencies responsibilities in case of a hazardous situation. Mellenthin indicated she had sat in with this committee as they drafted the plan to ensure it was an accurate description of the services the Agency could help with. Such as: potential infectious disease outbreaks, provide education to the community, and providing information about severe weather. Mellenthin also informed the Board that there would be a full-scale exercise, which is on June 17th, 2020 at Living Word Lutheran Church in Marshall. The exercise will be on mass dispensing and Mellenthin invited the Board to participate.

O. Decision Items-


1. Director Wilms, and Biren presented the Board with the 2020 Budget. In the preliminary request, the Agency asked for a one-dollar per capita increase. Today we are still asking for a

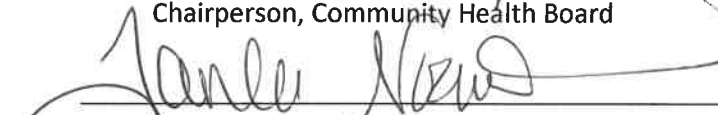
one-dollar per capita increase. Public Health Emergency Preparedness (PHEP) funding did decrease by approximately \$5,000.00; we will be getting a Lincoln Pipestone Towards Zero Death (TZD) grant in 2020. No new positions requested on the Public Health budget. Motion made by VanDeVere second by Nath: To approve the one dollar per capita increase with a total levy amount of \$1,042,525.00 and total budget amount of \$3,788,178.00. Motion carried unanimously.


2. Biren requested the approval Child and Teen Checkup Outreach supplies. Biren indicated that this material was very specific to the company's quote from William Exline Inc. that was given in the Board packets. Getting a second quote was attempted from Henle but the job was declined. This material is 100 percent covered by the C&TC grant. Motion made by VanDeVere second by Sanow: To approve the purchasing of the C&TC Outreach supplies. Motion carried unanimously.

Chairperson Thompson asked if there was anything further to bring to the Board. Hearing nothing else, he adjourned the meeting at 10:38 am.

Approved Date 12-18-19

Authorized 
Chairperson, Community Health Board


Recording Secretary, Community Health Board

Attest: 
Director