



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: September 18th, 2019
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00am
Adjourned: 9:32am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, September 18th, 2019 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Sik. The Pledge of the Allegiance was said.

Members present:

- Jeane Anderson
- Rick Anderson
- Greg Burger
- Carol Flahaven
- Dave Forkrud
- James Jens
- Les Nath
- Jim Salfer
- Charles Sanow
- Lois Schmidt
- Corey Sik
- Sherri Thompson
- Mic VanDeVere
- Dennis Welgraven
- Dan Wildermuth

Members absent:

- Steve Schulze
- Pam VanOverbeke

Guest present:

Staff present:

Jennifer Beek	Carol Biren
JoAnne Brisk	Wendy Bossuyt
Kelli Buysse	Chris Cauwels
Monica Christianson	Shirley Hurley
Lori Johnson	Sarah Kirchner

Erin Klumper
Tanlee Noomen
Nancy Walker

Mandy Mellenthin
Ann Schiller
Deb Ziebarth

C. Consent Agenda-

Chairperson Sik asked if there were any additions to the agenda. There were none indicated. Nath asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the August 21st, 2019 meeting. There were none. Motion made by Sanow second by Wildermuth: To approve the complete consent agenda as presented. The motion carried unanimously.

D. Introduction of New Staff:

Kelli Buysse, Office Support Specialist, Marshall; Mandy Mellenthin, Eligibility Worker, Marshall.

E. Employee Recognition:

Presented by Cindy Nelson, Social Services Division Director, and Commissioner Jens. Wendy Bossuyt, 5 years, Child Support Officer, Marshall; Wendy Crawford, 5 years, Eligibility Worker, Pipestone; Shirley Hurley, 5 years, Eligibility Worker, Luverne; Erin Klumper, 5 years, Social Services Supervisor (Childrens), Slayton; Lori Johnson, 25 years, Accounting Technician, Marshall; Ann Schiller, 30 years, Child Support Supervisor, Redwood; Deb Ziebarth, 35 years, Eligibility Worker, Pipestone.

F. Financial-

Sarah Kirchner, Fiscal Manager, came forward to present the August 2019 financials. Motion made by Wildermuth second by Jens: To forwards the financials to the Governing Board. The month of August started out with a beginning balance in checking of \$1,453,961.24 and ended at \$799,790.44. No transfers were made to or from savings in August. The Bremer savings rate was at 2.25% in July, 2.2% in August and now 2.16% in Sept. On 7/24 we locked in \$1,000,000 in MAGIC funds for 60 days at 2.12% anticipating the rates going down. MAGIC is currently at 2.17% and we moved another \$500,000 to MAGIC on 9/10/19. We ended August with an overall cash & investment balance of \$6,778,562, which is about 1 million more than last year at this time. When excluding the designated funds, the ending balance for the month was \$5,381,671, an increase of about \$700,000 from last year at this time. Fund Balances: Fund 01 (PH) \$2,039,261.99, Fund 05 (HS) 3,342,408.83. The self-insurance fund was at \$1,127,623.68 as of August 31st, 2019. As of today that fund balance is \$ 1,105,309.71. Now looking at the numbers from a budget perspective. Ending July **Public Health** was 6% OVER budget for revenues. PH was 2% UNDER budget for expenditures. So expenses are holding steady. Ending July **Human Services** was 2% UNDER budget for revenues. HS was 2% UNDER budget for expenditures. Overall, the revenues are exceeding expenditures by **\$274,454.54** for August 2019. For comparison, last year expenses exceeded revenues by **\$65,466.67** in August of 2018. Motion made by Sanow second by Nath: To move the financials on to the Governing Board for approval. Motion carried unanimously.

G. Caseload-

Chairperson Sik asked if there were any comments or concerns about the caseload. There were none.

H. Discussion/Information

1. Kristi Stevenson, New Horizon Crisis Center advocate, presented the Board with information on services the Agency utilizes. Kristi explained that New Horizons is a crime victim service agency that provides services in Lincoln, Lyon, Murray, and Redwood Counties. One of the services is Crime Victim Program this provides advocacy and support to victims of general crime or sexual assault. Another service in which the Agency utilizes is called the Parenting Time Program. There is two parts to this program one is supervised visits and the other is safe exchange. They have offices in Slayton, Marshall, and Redwood Falls. The supervised visits are a safe place for children to come meet their non-custodial parent. There is a monitor in the room to entire time and they keep a report of interactions being done. Safe exchange is used so the child has a safe place to be picked up and dropped off without conflict. Stevenson then went over a brief presentation explaining the referral and intake processes.

I. Decision Items

None

Chairperson Sik asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:32am.

Approved Date Oct 19 2019

Authorized Don Wildermat Vice Chair
Vice Chairperson, Human Services Board

Jane Krome
Recording Secretary, Human Services Board

Attest: Beckmire
Director