



Southwest Health and Human Services
Board Agenda
Wednesday, September 18, 2019
Commissioners Room
Government Center, 2nd Floor
Marshall
9:00 a.m.

HUMAN SERVICES

- A. Call to order

- B. Pledge of Allegiance

- C. Consent Agenda
 - 1. Amend/Approval of Agenda
 - 2. Identification of Conflict of Interest
 - 3. Approval of 8/21/19 board minutes

- D. Introduce New Staff:
 - Kelli Buysse, Office Support Specialist, Marshall
 - Mandy Mellenthin, Eligibility Worker, Marshall

- E. Employee Recognition:
 - Wendy Bossuyt, 5 years, Child Support Officer, Marshall
 - Wendy Crawford, 5 years, Eligibility Worker, Pipestone
 - Shirley Hurley, 5 years, Eligibility Worker, Luverne
 - Erin Klumper, 5 years, Social Services Supervisor (Childrens), Slayton
 - Diane Spanier, 15 years, Eligibility Worker, Redwood
 - Lori Johnson, 25 years, Accounting Technician, Marshall
 - Ann Schiller, 30 years, Child Support Supervisor, Redwood
 - Deb Ziebarth, 35 years, Eligibility Worker, Pipestone

HUMAN SERVICES (cont.)

F. Financial

G. Caseload

	<u>8/19</u>	<u>8/18</u>	<u>7/19</u>	<u>6/19</u>
Social Services	3,636	3,741	3,595	3,692
Licensing	443	450	443	442
Out-of-Home Placements	179	175	167	170
Income Maintenance	11,997	11,923	11,814	11,850
Child Support Cases	3,219	3,287	3,265	3,252
Child Support Collections	\$745,062	\$801,268	\$777,954	\$743,427
Non IV-D Collections	\$75,520	\$77,212	\$127,339	\$210,190

H. Discussion/Information

1. Kristi Stevenson, New Horizons Crisis Center

I. Decision Items

1.

COMMUNITY HEALTH

J. Call to order

K. Consent Agenda

1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 8/21/19 board minutes

L. Financial

COMMUNITY HEALTH (cont.)

M. Caseload	<u>8/19</u>	<u>7/19</u>	<u>6/19</u>
WIC	N/A	2025	2026
Family Home Visiting	36	40	40
PCA Assessments	11	11	8
Managed Care	243	237	305
Dental Varnishing	24	15	26
Refugee Health	0	2	10
Latent TB Medication Distribution	9	9	13
Water Tests	178	201	165
FPL Inspections	57	59	69
Immunizations	58	35	69
Car Seats	26	15	17

N. Discussion/Information
1.

O. Decision Items
1.

GOVERNING BOARD

P. Call to order

Q. Consent Agenda
1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 8/21/19 board minutes

R. Financial

GOVERNING BOARD (cont.)

S. Human Resources Statistics

	<u>8/19</u>	<u>8/18</u>	<u>7/19</u>	<u>6/19</u>
Number of Employees	230	238	233	232
Separations	2		2	2

T. Discussion/Information

1. 2018 Audit – Melody Caron, Office of the State Auditor
2. ByLaws

U. Decision Items

1. Jessica Bosma, Public Health Nurse, increase in hours, as needed, for a period of up to 12 weeks
2. Administrative Policy 05- Credit Card Policy
3. ShareGate Software Purchase Request
4. C&TC Program Purchases Request
5. 2020 Insurance
6. Contracts

V. Adjournment

Next Meeting Dates:

- **Wednesday, October 16, 2019 – Marshall**
 - **Personnel Committee Meeting 8:15-9:15am – Marshall Room #2**
 - **Finance Committee Meeting 11:00-Noon – Marshall Room #2**
- **Wednesday, November 20, 2019 – Marshall**
- **Wednesday, December 18, 2019 – Marshall**

SOUTHWEST HEALTH & HUMAN SERVICES

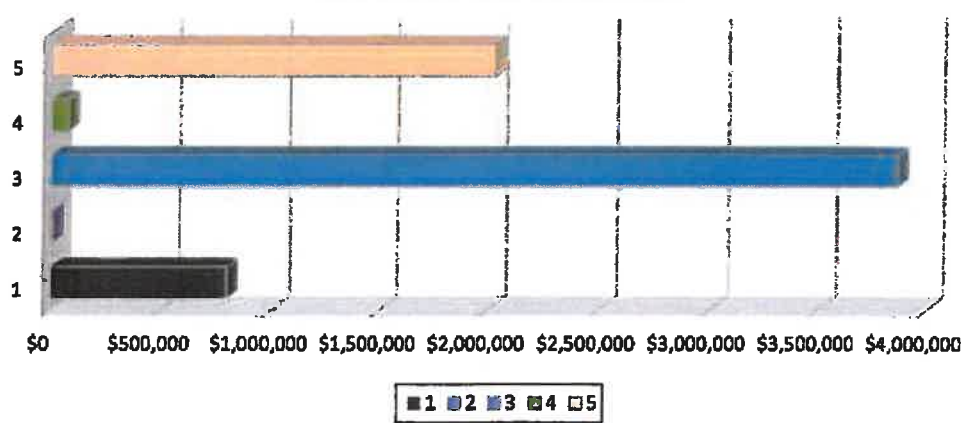
Ivanhoe, Marshall, Slayton, Pipestone, Redwood and Luverne Offices

SUMMARY OF FINANCIAL ACCOUNTS REPORT For the Month Ending **August 31, 2019**
 * Income Maintenance * Social Services * Information Technology * Health *

Description	Month	Running Balance
BEGINNING BALANCE		\$1,453,961
RECEIPTS		
Monthly Receipts	2,546,627	
County Contribution	42,100	
Interest on Savings	8,618	
TOTAL MONTHLY RECEIPTS		2,597,344
DISBURSEMENTS		
Monthly Disbursements	3,251,515	
TOTAL MONTHLY DISBURSEMENTS		3,251,515
ENDING BALANCE		\$799,790

REVENUE		
<i>Checking/Money Market</i>	<i>\$799,790</i>	
<i>SS Benefits Checking</i>	<i>\$7,038</i>	
<i>Bremer Savings</i>	<i>\$3,867,554</i>	
<i>Great Western Bank Savings</i>	<i>\$75,278</i>	
<i>Investment - MAGI Fund</i>	<i>\$2,028,902</i>	
ENDING BALANCE	\$6,778,562	August 2018 Ending Balance \$5,731,633
DESIGNATED/RESTRICTED FUNDS		
Agency Health Insurance	\$1,127,624	\$820,833
LCTS Lyon Murray Collaborative	\$155,128	
LCTS Rock Pipestone Collaborative	\$75,432	
LCTS Redwood Collaborative	\$37,552	
Local Advisory Council	\$1,155	August 2018 Ending Balance
AVAILABLE CASH BALANCE	\$5,381,671	\$4,679,780

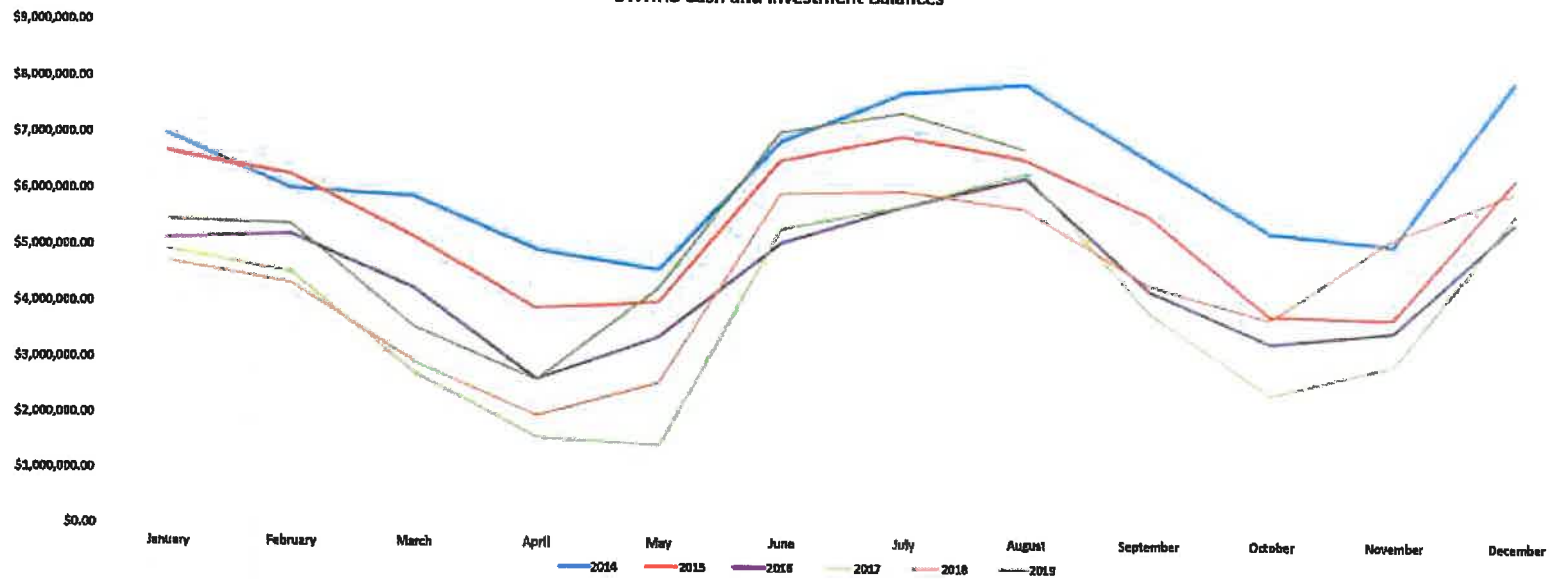
REVENUE DESIGNATION



SWHHS
Total Cash and Investment Balance by Month - All Funds

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year	Average for Jan-Mar
2014	\$6,981,226.27	\$6,024,766.16	\$5,889,424.32	\$4,951,093.48	\$4,596,515.25	\$6,893,382.81	\$7,789,372.24	\$7,943,226.69	\$8,629,326.28	\$5,326,638.85	\$5,113,269.32	\$8,050,538.23	\$6,347,314.41	\$6,298,469.25
2015	\$6,677,478.44	\$6,283,514.83	\$5,177,899.80	\$3,907,888.99	\$4,019,146.98	\$6,580,422.95	\$8,992,823.27	\$6,614,413.77	\$5,631,287.88	\$3,840,912.52	\$3,605,465.22	\$6,311,344.28	\$5,485,155.71	\$6,048,230.96
2016	\$5,132,902.00	\$5,204,963.29	\$4,246,893.55	\$2,628,629.20	\$3,394,917.21	\$5,088,797.96	\$5,750,965.99	\$6,275,434.87	\$4,290,910.19	\$3,346,309.75	\$3,580,418.88	\$5,533,791.83	\$4,537,719.39	\$4,861,516.27
2017	\$4,826,902.34	\$4,524,068.02	\$2,727,751.28	\$1,578,173.97	\$1,481,585.61	\$5,337,553.73	\$5,754,867.08	\$6,366,564.57	\$3,893,362.07	\$2,417,547.50	\$2,962,222.15	\$5,684,748.83	\$3,968,778.58	\$4,059,573.21
2018	\$4,721,044.88	\$4,333,938.63	\$2,935,770.10	\$1,965,449.82	\$2,570,090.71	\$5,977,407.40	\$8,033,326.24	\$5,731,633.62	\$4,391,517.44	\$3,775,199.58	\$5,252,398.38	\$6,085,906.40	\$4,481,140.24	\$3,886,917.84
2019	\$5,468,300.08	\$5,390,753.05	\$3,580,027.40	\$2,614,293.54	\$4,288,080.30	\$7,082,814.89	\$7,420,076.79	\$6,778,561.83					\$5,320,488.49	\$4,806,360.18

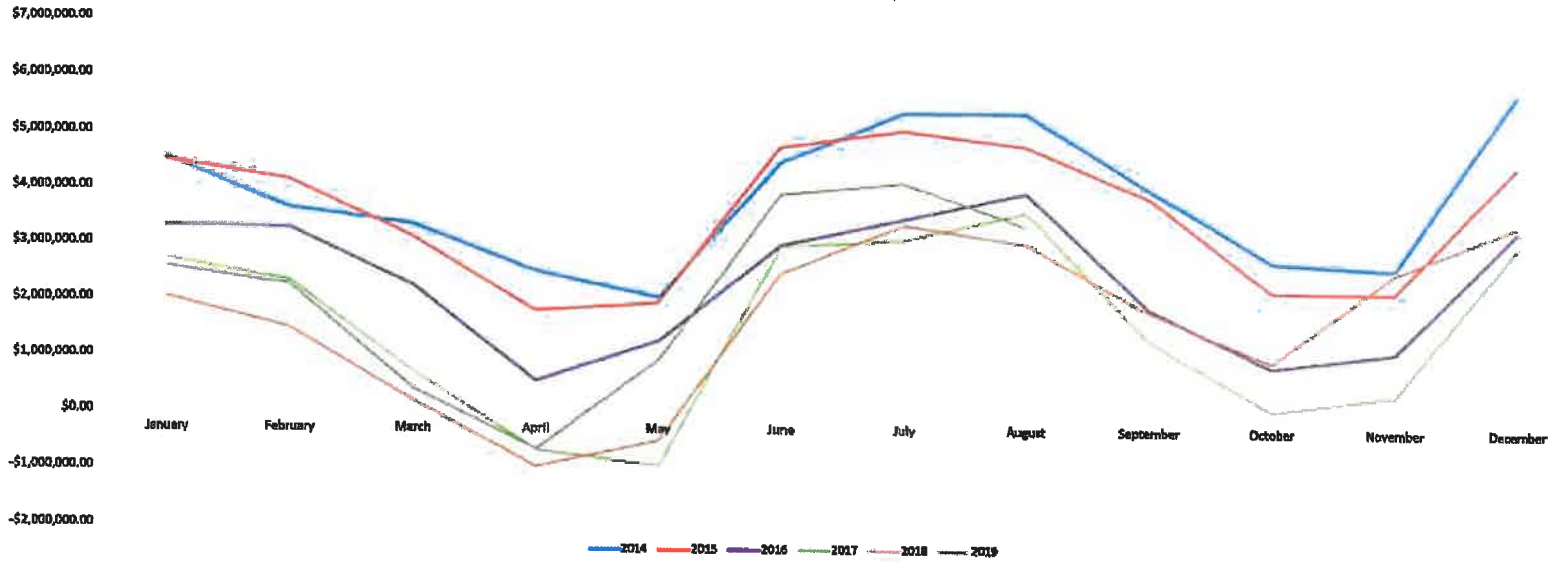
SWHHS Cash and Investment Balances



SWHHS
Total Cash and Investment Balance by Month - Human Services

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year	Average for Jan-Mar
2014	\$4,524,112.48	\$3,629,625.88	\$3,337,290.94	\$2,518,145.82	\$2,049,972.82	\$4,463,844.08	\$5,363,273.11	\$5,365,874.18	\$4,025,227.41	\$2,740,775.88	\$2,817,748.10	\$5,760,212.52	\$3,888,341.79	\$3,630,343.10
2015	\$4,463,244.66	\$4,128,868.35	\$3,114,855.80	\$1,805,842.78	\$1,948,748.17	\$4,743,405.88	\$5,052,792.79	\$4,778,068.68	\$3,868,016.53	\$2,208,082.85	\$2,192,118.16	\$4,487,384.13	\$3,503,843.61	\$3,602,288.90
2016	\$3,281,407.50	\$3,282,874.15	\$2,255,798.09	\$544,626.71	\$1,271,340.11	\$2,991,321.28	\$3,454,355.54	\$3,841,449.89	\$1,888,675.07	\$854,465.14	\$1,125,561.79	\$3,301,841.92	\$2,347,793.02	\$2,833,293.25
2017	\$2,721,514.18	\$2,337,060.47	\$710,988.71	-\$678,584.48	-\$845,146.15	\$2,972,035.68	\$3,098,420.77	\$3,583,841.98	\$1,322,585.71	\$84,998.26	\$377,552.55	\$3,035,283.86	\$1,552,362.72	\$1,823,187.79
2018	\$2,027,812.89	\$1,484,259.33	\$191,368.90	-\$865,731.97	-\$601,975.29	\$2,490,788.48	\$3,357,738.66	\$3,036,839.30	\$1,833,134.33	\$948,482.40	\$2,542,047.76	\$3,397,983.22	\$1,853,402.17	\$1,234,479.71
2019	\$2,581,063.09	\$2,265,158.91	\$406,873.82	-\$681,408.85	\$934,705.49	\$3,904,218.27	\$4,115,284.54	\$3,342,406.83					\$2,110,925.51	\$1,730,731.94

SWHHS Cash Balances - Human Services

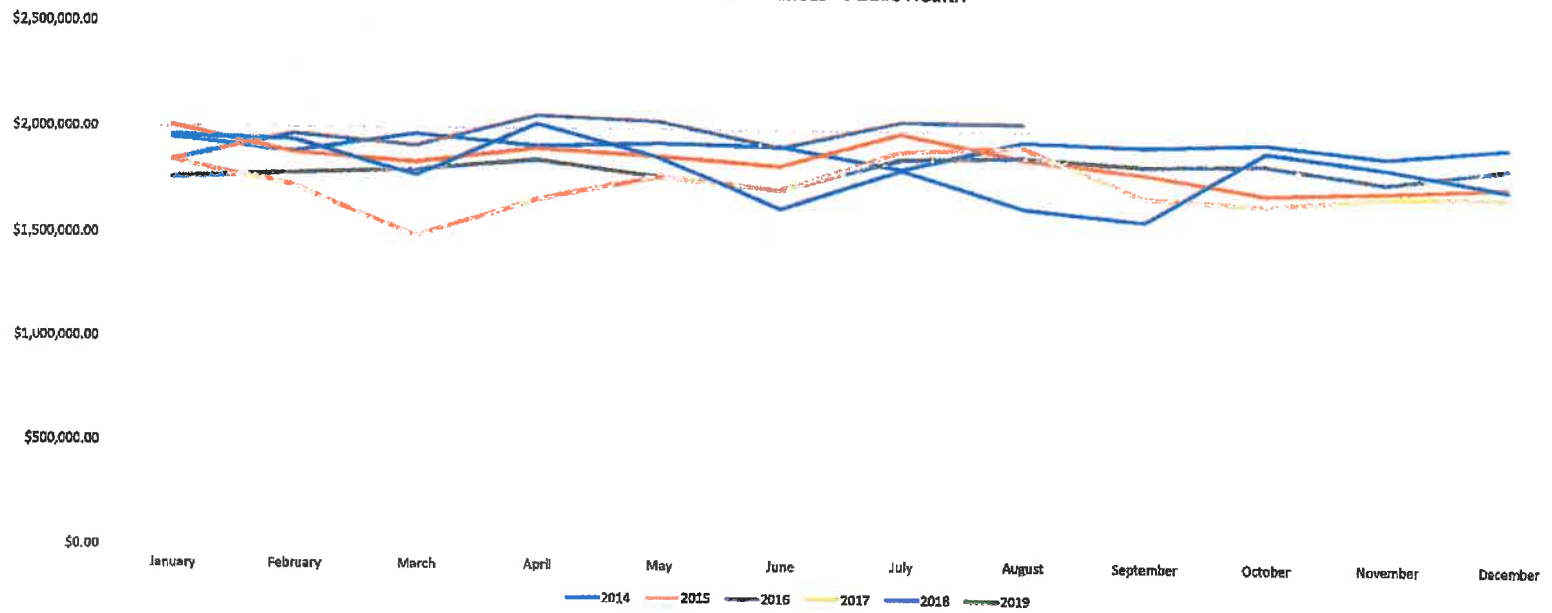


SWHHS
Total Cash and Investment Balance by Month - Public Health Services

	January	February	March	April	May	June	July	August	September	October	November	December
2014	\$1,952,348.46	\$1,889,115.47	\$1,972,829.09	\$1,919,040.73	\$1,935,610.76	\$1,923,130.89	\$1,822,899.93	\$1,953,891.09	\$1,934,869.16	\$1,954,386.64	\$1,894,110.16	\$1,942,821.40
2015	\$2,005,574.71	\$1,882,681.89	\$1,841,149.82	\$1,906,754.95	\$1,876,427.45	\$1,832,808.45	\$1,987,167.33	\$1,874,480.47	\$1,806,827.22	\$1,714,883.10	\$1,730,380.53	\$1,755,462.75
2016	\$1,787,113.43	\$1,766,985.60	\$1,807,700.34	\$1,854,929.75	\$1,779,529.15	\$1,719,935.64	\$1,888,440.04	\$1,880,566.32	\$1,844,832.32	\$1,854,296.98	\$1,772,888.81	\$1,845,959.91
2017	\$1,847,930.47	\$1,726,483.73	\$1,494,923.91	\$1,667,703.90	\$1,778,698.76	\$1,720,044.88	\$1,903,354.71	\$1,930,710.27	\$1,895,805.50	\$1,683,861.45	\$1,709,269.13	\$1,709,425.15
2018	\$1,962,214.72	\$1,943,637.76	\$1,780,822.98	\$2,023,315.56	\$1,870,382.57	\$1,833,344.08	\$1,816,127.45	\$1,843,850.72	\$1,884,218.89	\$1,914,793.23	\$1,842,417.33	\$1,743,836.48
2019	\$1,851,277.80	\$1,972,764.31	\$1,918,434.61	\$2,063,608.18	\$2,039,616.86	\$1,918,780.30	\$2,044,401.82	\$2,039,261.99				

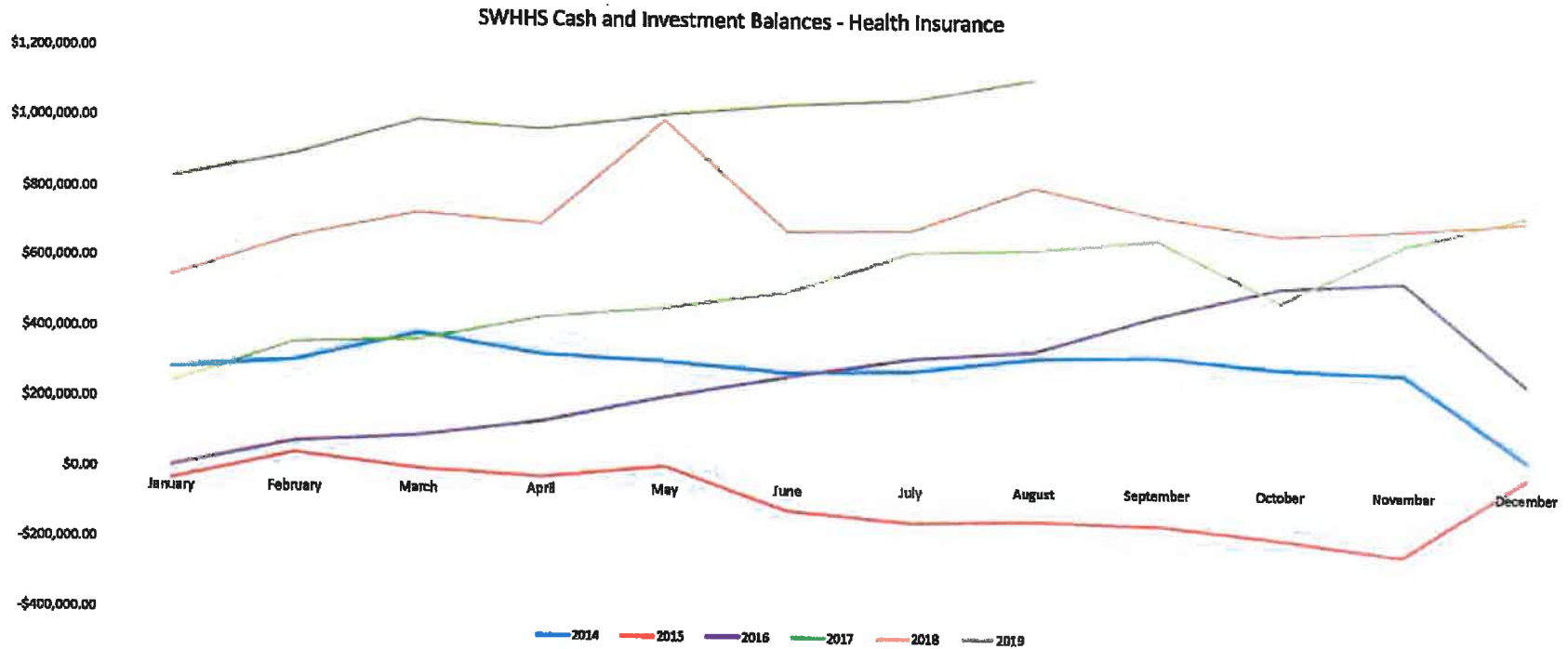
Average for Year
\$1,924,587.82
\$1,851,214.67
\$1,815,214.11
\$1,737,349.16
\$1,813,230.15
\$1,981,018.23

SWHHS Cash Balances - Public Health



SWHHS
Total Cash Balance by Month - Health Insurance

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2014	\$285,358.82	\$308,046.30	\$387,989.08	\$330,278.67	\$312,752.06	\$283,535.78	\$290,484.90	\$330,401.57	\$338,896.39	\$307,534.88	\$295,838.28	\$52,721.51	\$293,636.63
2015	-\$33,351.13	\$43,792.99	\$830.08	-\$19,688.02	\$13,868.59	-\$109,949.59	-\$141,430.74	-\$134,243.27	-\$141,678.98	-\$178,110.32	-\$221,023.86	\$0.00	-\$78,748.52
2016	\$4,998.43	\$75,942.80	\$95,153.51	\$139,472.05	\$210,786.36	\$270,693.34	\$325,843.77	\$350,734.02	\$455,033.16	\$538,192.07	\$558,493.11	\$269,062.28	\$274,517.08
2017	\$243,431.96	\$380,090.41	\$369,063.91	\$436,168.38	\$465,168.83	\$514,005.00	\$629,735.43	\$840,875.17	\$673,434.33	\$497,527.63	\$665,075.30	\$753,857.36	\$520,702.81
2018	\$547,461.08	\$661,779.26	\$734,590.83	\$705,226.64	\$998,994.04	\$688,218.46	\$693,431.75	\$820,833.21	\$742,653.73	\$690,065.64	\$709,870.88	\$736,904.37	\$727,502.48
2019	830,786.86	898,632.50	996,671.64	973,046.88	1015393.62	1046007.99	1064138.1	1127623.68					\$984,037.86



SOUTHWEST HEALTH AND HUMAN SERVICES CHECK REGISTER

AUGUST 2019

DATE	RECEIPT or CHECK #	DESCRIPTION	+ DEPOSITS	-DISBURSEMENTS	BALANCE
	BALANCE FORWARD				1,453,961.24
08/02/19	8910-8929	Payroll		130,775.20	1,323,186.04
08/02/19	58562-58807 ACH	Payroll		476,286.56	846,899.48
08/02/19	99691-99727	Disb		3,868.27	843,031.21
08/02/19	6272 ACH	Disb		802.24	842,228.97
08/02/19	99728-99756	Disb		20,111.94	822,117.03
08/02/19	6273-6290 ACH	Disb		7,158.54	814,958.49
08/02/19	35734-35781	Dep	185,216.13		1,000,174.62
08/05/19	9860	Disb		10,361.93	989,812.69
08/06/19	9861	Disb		3,064.33	986,748.36
08/06/19	VOID 99738	Disb		(959.14)	987,707.50
08/06/19	35782-35814	Dep	132,512.65		1,120,220.15
08/07/19	9862	Disb		9,890.39	1,110,329.76
08/09/19	99757-99804	Disb		5,570.83	1,104,758.93
08/09/19	6291 ACH	Disb		253.60	1,104,505.33
08/09/19	99805-99910	Disb		329,728.51	774,776.82
08/09/19	6292-6354 ACH	Disb		86,212.83	688,563.99
08/09/19	35815-35896	Dep	264,574.43		953,138.42
08/12/19	9863	Disb		84,688.57	868,449.85
08/12/19	VOID 98062	Disb		(25.00)	868,474.85
08/13/19	35897-35928	Dep	1,013,599.41		1,882,074.26
08/16/19	99911-99944	Disb		16,364.68	1,865,709.58
08/16/19	99945-99999	Disb		122,732.46	1,742,977.12
08/16/19	6355-6377 ACH	Disb		123,208.68	1,619,768.44
08/16/19	8930-8948	Payroll		130,704.60	1,489,063.84
08/16/19	58808-59044 ACH	Payroll		475,097.39	1,013,966.45
08/16/19	35929-36015	Dep	213,797.73		1,227,764.18
08/19/19	9864	Disb		22,760.04	1,205,004.14
08/20/19	9865	Disb		9,881.34	1,195,122.80
08/20/19	36016-36062	Dep	128,407.09		1,323,529.89
08/22/19	9866	Disb		9,890.11	1,313,639.78
08/23/19	100000-100102	Disb		14,582.90	1,299,056.88
08/23/19	6378- 6378 ACH	Disb		135.50	1,298,921.38
08/23/19	100103-100317	Disb		99,416.15	1,199,505.23
08/23/19	6379-6382 ACH	Disb		2,684.65	1,196,820.58
08/23/19	100318-100351	Disb		2,946.67	1,193,873.91
08/23/19	6383-6383 ACH	Disb		83.90	1,193,790.01
08/23/19	100352-100407	Disb		256,128.13	937,661.88
08/23/19	6384-6400 ACH	Disb		12,955.50	924,706.38
08/23/19	36063-36122	Dep	366,990.03		1,291,696.41
08/26/19	9867	Disb		25,190.73	1,266,505.68
08/26/19	9868	Disb		870.30	1,265,635.38
08/27/19	36123-36149	Dep	94,403.75		1,360,039.13
08/30/19	8949-8951	Payroll		4,143.00	1,355,896.13
08/30/19	59045-59287 ACH	Payroll		526,204.23	829,691.90
08/30/19	100408-100430	Disb		4,912.78	824,779.12
08/30/19	100431-100495	Disb		219,207.21	605,571.91
08/30/19	6401-6426 ACH	Disb		4,494.62	601,077.29
08/30/19	36150-36205	Dep	197,842.85		798,920.14
08/30/19	VOID 9868	Disb		(870.30)	799,790.44
					799,790.44
	Balanced 09/04/19 LMD	TOTALS	2,597,344.07	3,251,614.87	

Checking - SS Beneficiaries
 Savings - Bremer
 Savings - Great Western
 Investments - Magic Fund

7,037.80
3,867,554.37
75,277.62
2,028,901.80

TOTAL CASH BALANCE

6,778,561.83

Southwest Health and Human Services

Treasurer's Cash Trial Balance

As of 08/2019

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
1 Health Services Fund	1,741,705.40			
Receipts		319,290.62	2,669,532.26	
Disbursements		39,063.81-	527,754.60-	
Payroll		285,358.64-	1,864,837.31-	
Journal Entries		0.00	20,416.24	
Fund Total		5,131.83-	297,556.59	2,039,261.99
5 Human Services Fund	410	General Administration		
	897.64			
Receipts		49,696.36	397,921.82	
Disbursements		50,985.07-	400,052.47-	
Payroll		18,554.35-	109,322.92-	
Journal Entries		0.00	3,612.33-	
Dept Total		19,843.06-	115,065.90-	114,168.26-
5 Human Services Fund	420	Income Maintenance		
	1,824,182.45-			
Receipts		552,345.61	5,879,306.80	
Disbursements		339,061.36-	2,223,417.58-	
Payroll		462,934.68-	2,960,961.58-	
Journal Entries		0.00	7,040.66	
Dept Total		249,650.43-	701,948.30	1,122,234.15-
5 Human Services Fund	431	Social Services		
	8,246,573.56			
Receipts		1,332,271.04	11,832,599.65	
Disbursements		87,473.09-	1,050,925.63-	
SSIS		775,150.46-	5,423,811.63-	
Payroll		945,124.04-	5,839,183.45-	
Journal Entries		0.00	23,844.57-	
Dept Total		475,476.55-	505,165.63-	7,741,407.93
5 Human Services Fund	461	Information Systems		
	3,026,319.53-			
Receipts		4,018.88	19,009.63	

Southwest Health and Human Services

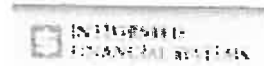
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9/10/19 9:34AM

Treasurer's Cash Trial Balance

As of 08/2019

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Disbursements		693.28-	3,005.78-	
Payroll		31,239.27-	152,281.01-	
Dept Total		27,913.67-	136,277.16-	3,162,596.69-
5 Human Services Fund	471	LCTS Collaborative Agency		
	0.00			
Receipts		72,815.00	191,383.00	
Disbursements		72,815.00-	191,383.00-	
Dept Total		0.00	0.00	0.00
Fund Total	3,396,969.22	772,883.71-	54,560.39-	3,342,408.83
61 Agency Health Insurance				
	736,904.37			
Receipts		206,547.40	2,053,902.36	
Disbursements		143,061.82-	1,663,183.05-	
Fund Total		63,485.58	390,719.31	1,127,623.68
71 LCTS Lyon Murray Collaborative Fund	471	LCTS Collaborative Agency		
	110,828.23			
Receipts		37,905.00	89,326.00	
Disbursements		0.00	45,026.00-	
Dept Total		37,905.00	44,300.00	155,128.23
Fund Total	110,828.23	37,905.00	44,300.00	155,128.23
73 LCTS Rock Pipestone Collaborative Fund	471	LCTS Collaborative Agency		
	44,776.45			
Receipts		11,595.00	33,586.00	
Disbursements		0.00	2,930.00-	
Dept Total		11,595.00	30,656.00	75,432.45
Fund Total	44,776.45	11,595.00	30,656.00	75,432.45
75 Redwood LCTS Collaborative	471	LCTS Collaborative Agency		

Southwest Health and Human Services



SRK
9/10/19 9:34AM

Treasurer's Cash Trial Balance

As of 08/2019

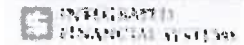
Page 4

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
	51,342.63			
Receipts		23,515.00	73,709.00	
Disbursements		0.00	87,500.00-	
Dept Total		23,515.00	13,791.00-	37,551.63
Fund Total	51,342.63	23,515.00	13,791.00-	37,551.63
77 Local Advisory Council	477	Local Advisory Council		
	1,155.02			
Dept Total		0.00	0.00	1,155.02
Fund Total	1,155.02	0.00	0.00	1,155.02
All Funds	6,083,681.32			
Receipts		2,609,999.91	23,240,276.52	
Disbursements		733,153.43-	6,195,178.11-	
SSIS		775,150.46-	5,423,811.63-	
Payroll		1,743,210.98-	10,926,406.27-	
Total		641,514.96-	694,880.51	6,778,561.83

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Southwest Health and Human Services



RM- Stmt of Revenues & Expenditures

As Of 08/2019

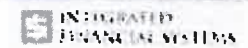
Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2019 BUDGET	% OF BUDG	% OF YEAR
FUND 1 HEALTH SERVICES FUND					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	0.00	706,235.25-	966,705.00-	73	67
INTERGOVERNMENTAL REVENUES	1,210.00-	171,832.63-	169,800.00-	101	67
STATE REVENUES	76,664.70-	496,867.54-	820,717.00-	61	67
FEDERAL REVENUES	175,910.00-	964,964.30-	1,265,748.00-	76	67
FEES	63,955.84-	318,095.29-	418,795.00-	76	67
EARNINGS ON INVESTMENTS	1,378.88-	7,738.39-	4,800.00-	161	67
MISCELLANEOUS REVENUES	95.50-	3,295.52-	9,219.00-	36	67
TOTAL REVENUES	319,214.92-	2,669,028.92-	3,655,784.00-	73	67
EXPENDITURES					
PROGRAM EXPENDITURES	0.00	0.00	0.00	0	67
PAYROLL AND BENEFITS	285,358.64	1,844,221.07	2,840,986.00	65	67
OTHER EXPENDITURES	38,988.11	527,251.26	804,798.00	66	67
TOTAL EXPENDITURES	324,346.75	2,371,472.33	3,645,784.00	65	67

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Southwest Health and Human Services



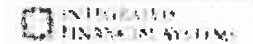
RM- Stmt of Revenues & Expenditures

As Of 08/2019

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2019 BUDGET	% OF BUDG	% OF YEAR
FUND 5 HUMAN SERVICES FUND					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	42,099.50-	6,206,427.03-	10,836,767.00-	57	67
INTERGOVERNMENTAL REVENUES	7,617.50-	111,300.56-	132,267.00-	84	67
STATE REVENUES	582,356.67-	4,048,108.30-	5,224,156.00-	77	67
FEDERAL REVENUES	1,076,916.88-	5,112,961.17-	8,047,638.00-	64	67
FEES	144,127.76-	1,446,075.39-	2,415,391.00-	60	67
EARNINGS ON INVESTMENTS	7,239.16-	39,051.45-	25,200.00-	155	67
MISCELLANEOUS REVENUES	96,907.60-	934,398.69-	1,000,344.00-	93	67
TOTAL REVENUES	1,957,265.07-	17,898,322.59-	27,681,763.00-	65	67
EXPENDITURES					
PROGRAM EXPENDITURES	1,102,504.71	7,076,286.76	11,516,187.00	61	67
PAYROLL AND BENEFITS	1,458,141.05	9,083,165.23	13,537,287.00	67	67
OTHER EXPENDITURES	168,503.02	1,761,972.65	2,528,289.00	70	67
TOTAL EXPENDITURES	2,729,148.78	17,921,424.64	27,581,763.00	65	67

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdg</u>	<u>% of Year</u>
1 FUND	Health Services Fund						
410 DEPT	General Administration						
0 PROGRAM							
			Revenue				67
			Expend.	6,543.78	23,387.86	0.00	0
			Net	6,543.78	23,387.86	0.00	67
930 PROGRAM	Administration		Revenue	1,597.28-	726,585.91-	981,744.00-	74
			Expend.	55,640.76	434,899.21	666,823.00	65
			Net	54,043.48	291,686.70-	314,921.00-	93
410 DEPT	General Administration	Totals:	Revenue	1,597.28-	726,585.91-	981,744.00-	74
			Expend.	62,184.54	458,287.07	666,823.00	69
			Net	60,587.26	268,298.84-	314,921.00-	85
481 DEPT	Nursing						
100 PROGRAM	Family Health		Revenue	5,071.85-	17,826.23-	16,680.00-	107
			Expend.	2,720.71	21,575.91	15,351.00	141
			Net	2,351.14-	3,749.68	1,329.00-	282-
103 PROGRAM	Follow Along Program		Revenue	380.86-	11,797.72-	26,966.00-	44
			Expend.	3,139.65	19,066.80	29,921.00	64
			Net	2,758.79	7,269.08	2,955.00	246
110 PROGRAM	TANF		Revenue	34,706.14-	125,546.73-	127,876.00-	98
			Expend.	5.31	94,015.09	122,911.00	76
			Net	34,700.83-	31,531.64-	4,965.00-	635
130 PROGRAM	WIC		Revenue	76,560.00-	406,594.00-	450,000.00-	90
			Expend.	55,211.62	340,253.11	524,339.00	65
			Net	21,348.38-	66,340.89-	74,339.00	89-
140 PROGRAM	Peer Breastfeeding Support Program		Revenue	7,765.00-	26,875.00-	55,438.00-	48
			Expend.	5,756.59	25,568.80	55,438.00	46
			Net	2,008.41-	1,306.20-	0.00	0
210 PROGRAM	CTC Outreach		Revenue	17,155.20-	142,597.18-	270,034.00-	53
			Expend.	22,640.25	147,051.06	270,034.00	54
			Net	5,485.05	4,453.88	0.00	0
270 PROGRAM	Maternal Child Health - Title V		Revenue	14,907.11-	108,042.15-	238,279.00-	45
			Expend.	19,001.14	143,720.11	248,588.00	58
			Net	4,094.03	35,677.96	10,309.00	346

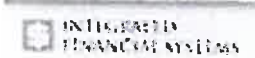
Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number		Current Month	Year-To-Date	Budget	% of Bdqtr	% of Year
280 PROGRAM	MCH Dental Health		Revenue	50.89-	1,696.57-	43,200.00-	4	67
			Expend.	2,099.18	16,820.39	19,059.00	88	67
			Net	2,048.29	15,123.82	24,141.00-	63-	67
285 PROGRAM	MCH Blood Lead		Revenue					67
			Expend.	103.18	1,197.65	0.00	0	67
			Net	103.18	1,197.65	0.00	0	67
295 PROGRAM	MCH Car Seat Program		Revenue	673.20-	10,702.80-	31,000.00-	35	67
			Expend.	2,404.44	19,842.23	38,792.00	51	67
			Net	1,731.24	9,139.43	7,792.00	117	67
300 PROGRAM	Case Management		Revenue	61,565.85-	304,039.87-	347,800.00-	87	67
			Expend.	31,556.54	272,907.44	389,147.00	70	67
			Net	30,009.31-	31,132.43-	41,347.00	75-	67
330 PROGRAM	MNChoices		Revenue	39,216.49-	139,286.83-	157,000.00-	89	67
			Expend.	21,136.86	137,699.41	181,108.00	76	67
			Net	18,079.63-	1,587.42-	24,108.00	7-	67
603 PROGRAM	Disease Prevention And Control		Revenue	27,749.23-	90,516.91-	145,862.00-	62	67
			Expend.	17,620.41	119,514.80	227,721.00	52	67
			Net	10,128.82-	28,997.89	81,859.00	35	67
660 PROGRAM	MIIC		Revenue	0.00	0.00	1,000.00-	0	67
			Expend.	326.90	822.24	109.00	754	67
			Net	326.90	822.24	891.00-	92-	67
481 DEPT	Nursing	Totals:	Revenue	285,801.82-	1,385,521.99-	1,911,135.00-	72	67
			Expend.	183,722.78	1,360,055.04	2,122,518.00	64	67
			Net	102,079.04-	25,466.95-	211,383.00	12-	67
483 DEPT	Health Education							
500 PROGRAM	Direct Client Services		Revenue	296.86-	5,859.88-	2,270.00-	258	67
			Expend.	377.31	6,370.18	30,942.00	21	67
			Net	80.45	510.30	28,672.00	2	67
510 PROGRAM	SHIP		Revenue	0.00	147,959.14-	226,690.00-	65	67
			Expend.	20,966.27	151,498.84	226,890.00	67	67
			Net	20,966.27	3,539.70	0.00	0	67
540 PROGRAM	Toward Zero Deaths (TZD) Safe Roads		Revenue	3,116.79-	6,095.84-	17,009.00-	36	67
			Expend.	1,951.56	6,833.56	23,440.00	29	67
			Net	1,165.23-	737.72	6,431.00	11	67

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdg</u>	<u>% of Year</u>
550 PROGRAM	P&I Grant		Revenue	0.00	142,334.00-	189,326.00-	75	67
			Expend.	15,652.23	123,580.35	189,326.00	65	67
			Net	15,652.23	18,753.65-	0.00	0	67
900 PROGRAM	Emergency Preparedness		Revenue	22,681.17-	69,357.15-	97,210.00-	71	67
			Expend.	8,749.18	65,073.11	97,210.00	67	67
			Net	13,931.99-	4,284.04-	0.00	0	67
483 DEPT	Health Education	Totals:	Revenue	26,094.82-	371,606.01-	532,505.00-	70	67
			Expend.	47,696.55	353,356.04	567,608.00	62	67
			Net	21,601.73	18,249.97-	35,103.00	52-	67
485 DEPT	Environmental Health							
800 PROGRAM	Environmental		Revenue	2,372.00-	167,897.01-	204,100.00-	82	67
			Expend.	20,822.23	184,800.33	288,835.00	64	67
			Net	18,450.23	16,903.32	84,735.00	20	67
809 PROGRAM	Environmental Water Lab		Revenue	3,349.00-	17,418.00-	26,300.00-	66	67
			Expend.	8,320.75	13,373.95	0.00	0	67
			Net	4,971.75	4,044.05-	26,300.00-	15	67
830 PROGRAM	FDA Standardization Grant		Revenue					67
			Expend.	1,599.90	1,599.90	0.00	0	67
			Net	1,599.90	1,599.90	0.00	0	67
485 DEPT	Environmental Health	Totals:	Revenue	5,721.00-	185,315.01-	230,400.00-	80	67
			Expend.	30,742.88	199,774.18	288,835.00	69	67
			Net	25,021.88	14,459.17	58,435.00	25	67
1 FUND	Health Services Fund	Totals:	Revenue	319,214.92-	2,669,028.92-	3,655,784.00-	73	67
			Expend.	324,346.75	2,371,472.33	3,645,784.00	65	67
			Net	5,131.83	297,556.59-	10,000.00-	2,976	67

Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdq</u>	<u>% of Year</u>
5 FUND	Human Services Fund						
410 DEPT	General Administration						
0 PROGRAM	...						
			Revenue				67
			Expend.	18,843.06	113,997.56	82,029.00	139 67
			Net	18,843.06	113,997.56	82,029.00	139 67
410 DEPT	General Administration	Totals:	Revenue				67
			Expend.	18,843.06	113,997.56	82,029.00	139 67
			Net	18,843.06	113,997.56	82,029.00	139 67
420 DEPT	Income Maintenance						
0 PROGRAM	...		Revenue				67
			Expend.	116.26	1,023.28	0.00	0 67
			Net	116.26	1,023.28	0.00	0 67
600 PROGRAM	Income Maint Administrative/Overhea		Revenue	52,413.56-	2,012,052.52-	3,458,246.00-	58 67
			Expend.	145,852.14	1,053,933.68	1,507,646.00	70 67
			Net	93,438.58	958,118.84-	1,950,600.00-	49 67
601 PROGRAM	Income Maint/Random Moment Payro		Revenue				67
			Expend.	262,966.67	1,663,900.24	2,522,830.00	66 67
			Net	262,966.67	1,663,900.24	2,522,830.00	66 67
602 PROGRAM	Income Maint FPI Investigator		Revenue	5,249.00-	34,459.00-	62,418.00-	55 67
			Expend.	6,760.58	42,686.32	62,418.00	68 67
			Net	1,511.58	8,227.32	0.00	0 67
605 PROGRAM	MN Supplemental Aid (MSA)/GRH		Revenue	10,326.50-	38,088.32-	50,000.00-	76 67
			Expend.	17,274.29	52,434.72	50,000.00	105 67
			Net	6,947.79	14,346.40	0.00	0 67
610 PROGRAM	TANF(AFDC/MFIP/DWP)		Revenue	295.00-	9,173.75-	20,000.00-	46 67
			Expend.	1,854.87	4,020.44	20,800.00	19 67
			Net	1,559.87	5,153.31-	800.00	644- 67
620 PROGRAM	General Asst (GA)/General Relief/Burl.		Revenue	2,587.16-	18,672.41-	27,500.00-	68 67
			Expend.	11,750.00	155,096.36	251,000.00	62 67
			Net	9,162.84	136,423.95	223,500.00	61 67
630 PROGRAM	Food Support (FS)		Revenue	91,529.00-	361,641.24-	517,000.00-	70 67
			Expend.	1,937.10	8,050.13	6,600.00	122 67
			Net	89,591.90-	353,591.11-	510,400.00-	69 67

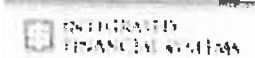
Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number		Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
640 PROGRAM	Child Support (IVD)		Revenue	117,482.01-	1,008,569.32-	1,686,850.00-	60	67
			Expend.	107,286.05	758,251.83	1,089,896.00	70	67
			Net	10,195.96-	250,317.49-	596,954.00-	42	67
650 PROGRAM	Medical Assistance (MA)		Revenue	271,794.53-	2,394,325.01-	3,325,000.00-	72	67
			Expend.	246,060.23	1,436,550.26	2,517,000.00	57	67
			Net	25,734.30-	957,774.75-	808,000.00-	119	67
680 PROGRAM	Refugee Cash Assistance (RCA)		Revenue	531.00-	913.99-	0.00	0	67
			Expend.					67
			Net	531.00-	913.99-	0.00	0	67
420 DEPT	Income Maintenance	Totals:	Revenue	552,207.76-	5,877,895.56-	9,147,014.00-	64	67
			Expend.	801,858.19	5,175,947.26	8,028,190.00	64	67
			Net	249,650.43	701,948.30-	1,118,824.00-	63	67
431 DEPT	Social Services		Revenue					
			Expend.					
			Net					
700 PROGRAM	Social Service Administrative/Overhea		Revenue	536,560.83-	6,758,406.36-	10,543,762.00-	64	67
			Expend.	232,326.70	1,861,151.15	2,739,098.00	68	67
			Net	304,234.13-	4,897,255.21-	7,804,664.00-	63	67
701 PROGRAM	Social Services/SSTS		Revenue					67
			Expend.	797,341.66	4,924,860.62	7,186,678.00	69	67
			Net	797,341.66	4,924,860.62	7,186,678.00	69	67
710 PROGRAM	Children's Social Services Programs		Revenue	185,082.94-	1,515,870.40-	1,877,040.00-	81	67
			Expend.	324,908.02	2,434,337.71	4,077,941.00	60	67
			Net	139,825.08	918,467.31	2,200,901.00	42	67
712 PROGRAM	CIRCLE Program		Revenue	0.00	5,000.00-	5,000.00-	100	67
			Expend.	388.57	3,578.25	8,000.00	45	67
			Net	388.57	1,421.75-	3,000.00	47-	67
713 PROGRAM	"SELF Program" Grant		Revenue	0.00	28,055.00-	54,100.00-	52	67
			Expend.	1,733.39	21,165.89	54,100.00	39	67
			Net	1,733.39	6,889.11-	0.00	0	67
715 PROGRAM	Childrens Waivers		Revenue	10,437.31-	65,331.96-	90,000.00-	73	67
			Expend.	0.00	0.00	2,000.00	0	67
			Net	10,437.31-	65,331.96-	88,000.00-	74	67
716 PROGRAM	FGDM/Family Group Decision Making		Revenue	0.00	19,960.85-	56,914.00-	35	67
			Expend.	2,284.61	12,705.60	56,914.00	22	67
			Net	2,284.61	7,255.25-	0.00	0	67

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of</u>	<u>% of</u>
							<u>Bdgt</u>	<u>Year</u>
717 PROGRAM	AR/Alternative Response Discretion F		Revenue	29,168.00-	36,892.50-	58,390.00-	63	67
			Expend.	1,101.71	11,149.32	58,336.00	19	67
			Net	28,066.29-	25,743.18-	54.00-	47,673	67
718 PROGRAM	PSOP/Parent Support Outreach Progra		Revenue	3,608.00-	8,342.00-	40,539.00-	21	67
			Expend.	349.26	2,539.78	40,539.00	6	67
			Net	3,258.74-	5,802.22-	0.00	0	67
720 PROGRAM	Ch Care/Ch Prot		Revenue	1,450.00-	15,400.00-	21,000.00-	73	67
			Expend.	385.60	735.10	3,000.00	25	67
			Net	1,064.40-	14,664.90-	18,000.00-	81	67
721 PROGRAM	CC-Basic Slide Fee/Cty Match to DHS		Revenue	4,180.00-	24,850.13-	38,238.00-	65	67
			Expend.	0.00	28,028.85	43,865.00	64	67
			Net	4,180.00-	3,178.72	5,627.00	56	67
726 PROGRAM	MFIP/SW MN PIC		Revenue	2,145.00-	9,945.00-	372,000.00-	3	67
			Expend.	0.00	0.00	285,390.00	0	67
			Net	2,145.00-	9,945.00-	86,610.00-	11	67
730 PROGRAM	Chemical Dependency		Revenue	34,563.98-	198,227.48-	273,000.00-	73	67
			Expend.	32,144.37	382,265.80	519,000.00	74	67
			Net	2,419.61-	184,038.32	246,000.00	75	67
740 PROGRAM	Mental Health (Both Adults/Children)		Revenue	0.00	103.95-	0.00	0	67
			Expend.					67
			Net	0.00	103.95-	0.00	0	67
741 PROGRAM	Mental Health/Adults Only		Revenue	210,253.45-	729,030.28-	1,348,451.00-	54	67
			Expend.	201,657.33	1,003,083.21	1,737,482.00	58	67
			Net	8,596.12-	274,052.93	389,031.00	70	67
742 PROGRAM	Mental Health/Children Only		Revenue	65,714.05-	469,027.56-	784,100.00-	60	67
			Expend.	160,840.45	1,254,513.85	1,852,300.00	68	67
			Net	95,126.40	785,486.29	1,068,200.00	74	67
750 PROGRAM	Developmental Disabilities		Revenue	90,271.29-	560,483.68-	815,161.00-	69	67
			Expend.	26,041.10	227,824.01	389,361.00	59	67
			Net	64,230.19-	332,659.67-	425,800.00-	78	67
760 PROGRAM	Adult Services		Revenue	94,979.25-	867,748.82-	1,419,500.00-	61	67
			Expend.	7,851.15	42,622.70	31,150.00	137	67
			Net	87,128.10-	825,126.12-	1,388,350.00-	59	67

Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
765 PROGRAM	Adults Waivers		Revenue	59,809.33-	497,358.43-	702,000.00-	71	67
			Expend.	14,346.06	74,248.19	102,000.00	73	67
			Net	45,463.27-	423,110.24-	600,000.00-	71	67
431 DEPT	Social Services	Totals:	Revenue	1,328,223.43-	11,810,034.40-	18,499,195.00-	64	67
			Expend.	1,803,699.98	12,284,810.03	19,187,154.00	64	67
			Net	475,476.55	474,775.63	687,959.00	69	67
461 DEPT	Information Systems		Revenue	4,018.88-	19,009.63-	35,554.00-	53	67
0 PROGRAM	...		Expend.	31,932.55	155,286.79	284,390.00	55	67
			Net	27,913.67	136,277.16	248,836.00	55	67
461 DEPT	Information Systems	Totals:	Revenue	4,018.88-	19,009.63-	35,554.00-	53	67
			Expend.	31,932.55	155,286.79	284,390.00	55	67
			Net	27,913.67	136,277.16	248,836.00	55	67
471 DEPT	LCTS Collaborative Agency		Revenue	72,815.00-	191,383.00-	0.00	0	67
702 PROGRAM	LCTS		Expend.	72,815.00	191,383.00	0.00	0	67
			Net	0.00	0.00	0.00	0	67
471 DEPT	LCTS Collaborative Agency	Totals:	Revenue	72,815.00-	191,383.00-	0.00	0	67
			Expend.	72,815.00	191,383.00	0.00	0	67
			Net	0.00	0.00	0.00	0	67
5 FUND	Human Services Fund	Totals:	Revenue	1,957,265.07-	17,898,322.59-	27,681,763.00-	65	67
			Expend.	2,729,148.78	17,921,424.64	27,581,763.00	65	67
			Net	771,883.71	23,102.05	100,000.00-	23-	67
FINAL TOTALS	1,018 Accounts		Revenue	2,276,479.99-	20,567,351.51-	31,337,547.00-	66	67
			Expend.	3,053,495.53	20,292,896.97	31,227,547.00	65	67
			Net	777,015.54	274,454.54-	110,000.00-	250	67

Social Services Caseload:

Yearly Averages	Adult Services	Children's Services	Total Programs
2016	2669	518	3187
2017	2705	604	3308
2018	2683	617	3299
2019			

2019	Adult Services	Children's Services	Total Programs
January	2687	614	3301
February	2709	593	3302
March	2667	611	3278
April	2642	612	3254
May	2649	600	3249
June	2682	568	3250
July	2611	541	3152
August	2632	561	3193
September			0
October			0
November			0
December			0
Average	2660	588	2165

Adult - Social Services Caseload

Average	Adult Brain Injury (BI)	Adult Community Alternative Care (CAC)	Adult Community Access for Disability Inclusion (CADI)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
2016	13	240	12	0	298	50	829	18	396	452	362	2669
2017	12	266	12	0	315	45	828	16	422	444	343	2705
2018	11	299	14	0	282	43	880	18	353	451	331	2683
2019												

*Note: CADI name change and there is a new category (Adult Essential Community Supports)

2019	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
January	10	317	15	0	266	43	892	18	323	459	344	2687
February	10	317	15	0	263	48	880	18	349	461	348	2709
March	10	317	14	0	257	40	868	17	350	457	337	2667
April	9	319	14	0	257	43	882	18	306	454	340	2642
May	9	322	14	0	254	48	906	19	277	455	345	2649
June	9	322	13	0	255	51	918	19	307	452	336	2682
July	9	323	13	0	258	61	908	19	237	449	334	2611
August	9	325	13	0	264	66	895	19	260	450	331	2632
September												0
October												0
November												0
December												0
	9	320	14	0	259	50	894	18	301	455	339	1773

Children's - Social Services Caseload

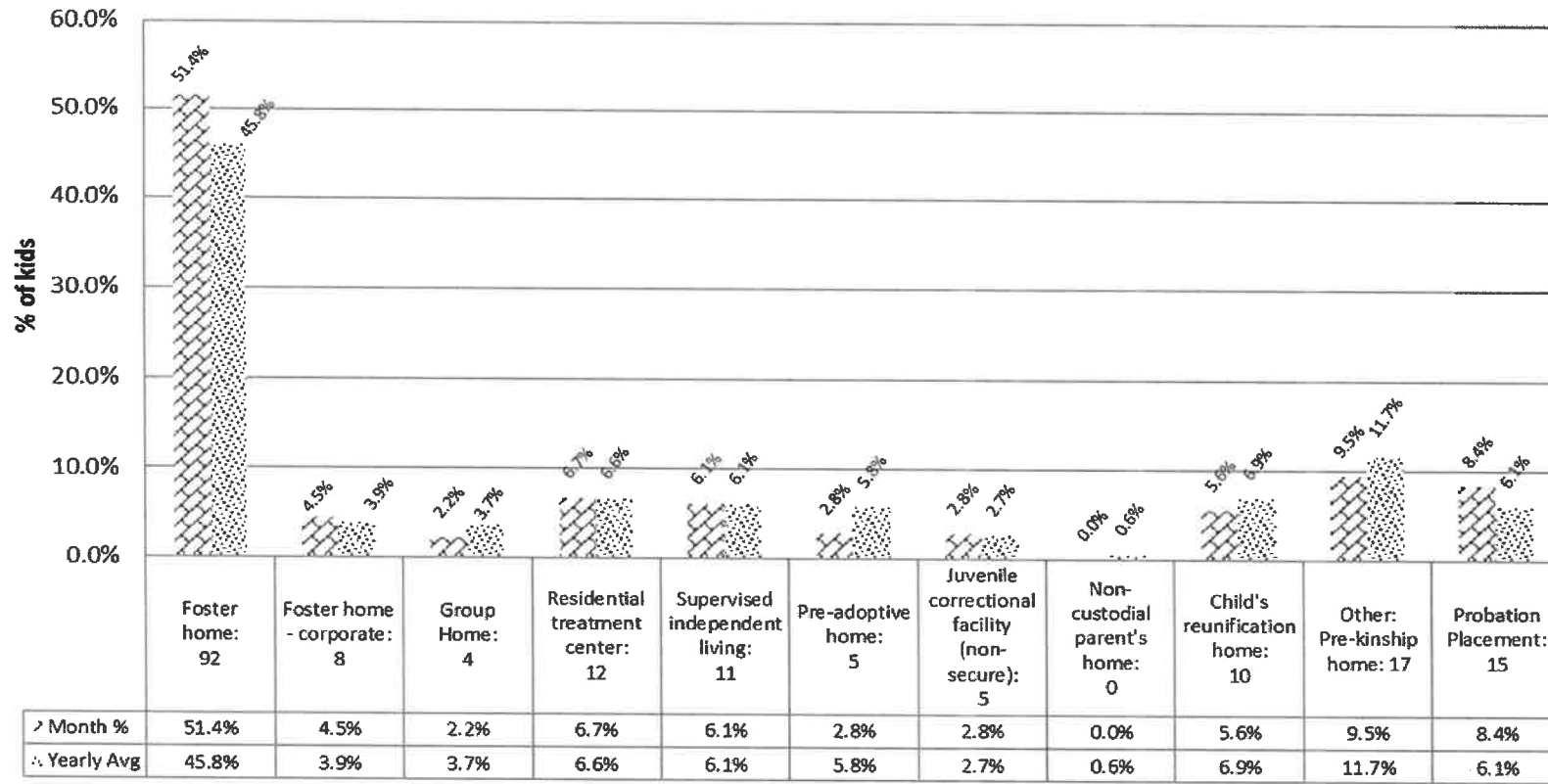
Average	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
2016	41	17	2	5	35	175	145	86	0	0	13	482
2016	49	21	0	10	35	195	174	103	0	0	17	518
2017	46	23	0	11	40	180	182	110	0	0	25	604
2018												617

2019	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
January	42	21	0	11	38	165	206	98	0	0	33	614
February	39	17	0	11	38	159	197	98	0	1	33	593
March	38	18	0	11	29	180	206	101	0	0	28	611
April	32	16	0	11	39	184	205	97	0	0	28	612
May	32	17	0	11	40	182	198	97	0	0	23	600
June	32	16	0	11	44	161	179	97	0	0	28	568
July	33	16	0	11	42	151	168	94	0	0	26	541
August	33	16	0	11	43	161	170	95	0	1	31	561
September												0
October												0
November												0
December												0
	35	17	0	11	39	168	191	97	0	0	29	392

2019 KIDS IN OUT OF HOME PLACEMENT - BY COUNTY

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	YTD Average	2018 Average
Lincoln	8	8	8	8	6	6	7	7					7	9
Lyon	40	39	38	40	43	45	41	47					42	44
Murray	10	12	12	10	11	10	10	8					10	12
Pipestone	21	22	23	25	23	24	23	27					24	16
Redwood	71	67	69	65	69	66	65	66					67	80
Rock	15	15	20	20	21	19	21	24					19	16
Monthly Totals	165	163	170	168	173	170	167	179	0	0	0	0		

August 2019 - Placement by Category
179 Kids in Placement



August 2019: Total kids in placement = 179

Total of 20 Children entered placement

8	Lyon	Foster Home
1	Murray	Foster Home
1	Pipestone	Juvenile Correctional Facility
5	Pipestone	Foster Home
1	Redwood	Probation
1	Redwood	Foster Home
3	Rock	Foster Home

Total of 8 Children were discharged from placement (discharges from previous month)

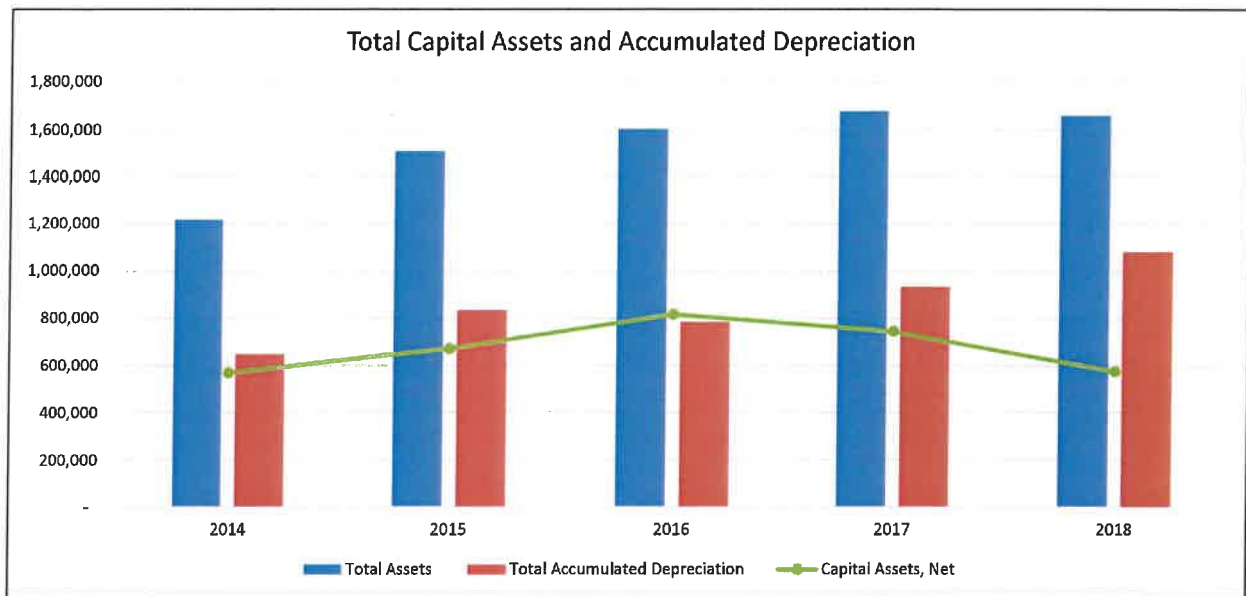
2	Lyon	Pre-kinship Home
1	Murray	Juvenile Correctional Facility
1	Murray	Group Home
1	Murray	Probation
1	Pipestone	Child's Reunification Home
1	Pipestone	Residential Treatment Facility
1	Redwood	Child's Reunification Home

NON IVD COLLECTIONS
AUGUST 2019

PROGRAM	ACCOUNT	TOTAL
MSA/GRH	05-420-605.5802	10,167
TANF (MFIP/DWP/AFDC)	05-420-610.5803	295
GA	05-420-620.5803	2,587
FS	05-420-630.5803	291
CS (PI Fee, App Fee, etc)	05-420-640.5501	233
MA Recoveries & Estate Collections (25% retained by agency)	05-420-650.5803	33,801
REFUGEE	05-420-680.5803	0
CHILDRENS		
Court Visitor Fee	05-431-700.5514	0
Parental Fees, Holds	05-431-710.5501	7,326
OOH/FC Recovery	05-431-710.5803	10,611
CHILDCARE		
Licensing	05-431-720.5502	750
Corp FC Licensing	05-431-710.5505	1,450
Over Payments	05-431-721&722.5803	0
CHEMICAL DEPENDENCY		
CD Assessments	05-431-730.5519	3,923
Detox Fees	05-431-730.5520	4,076
Over Payments	05-431-730.5803	0
MENTAL HEALTH		
Insurance Copay	05-431-740.5803	0
Over Payments	05-431-741 or 742.5803	0
DEVELOPMENTAL DISABILITIES		
Insurance Copay/Overpayments	05-431-750.5803	0
ADULT		
Court Visitor Fee	05-431-760.5515	0
Insurance Copay/Overpayments	05-431-760.5803	9
TOTAL NON-IVD COLLECTIONS		75,520

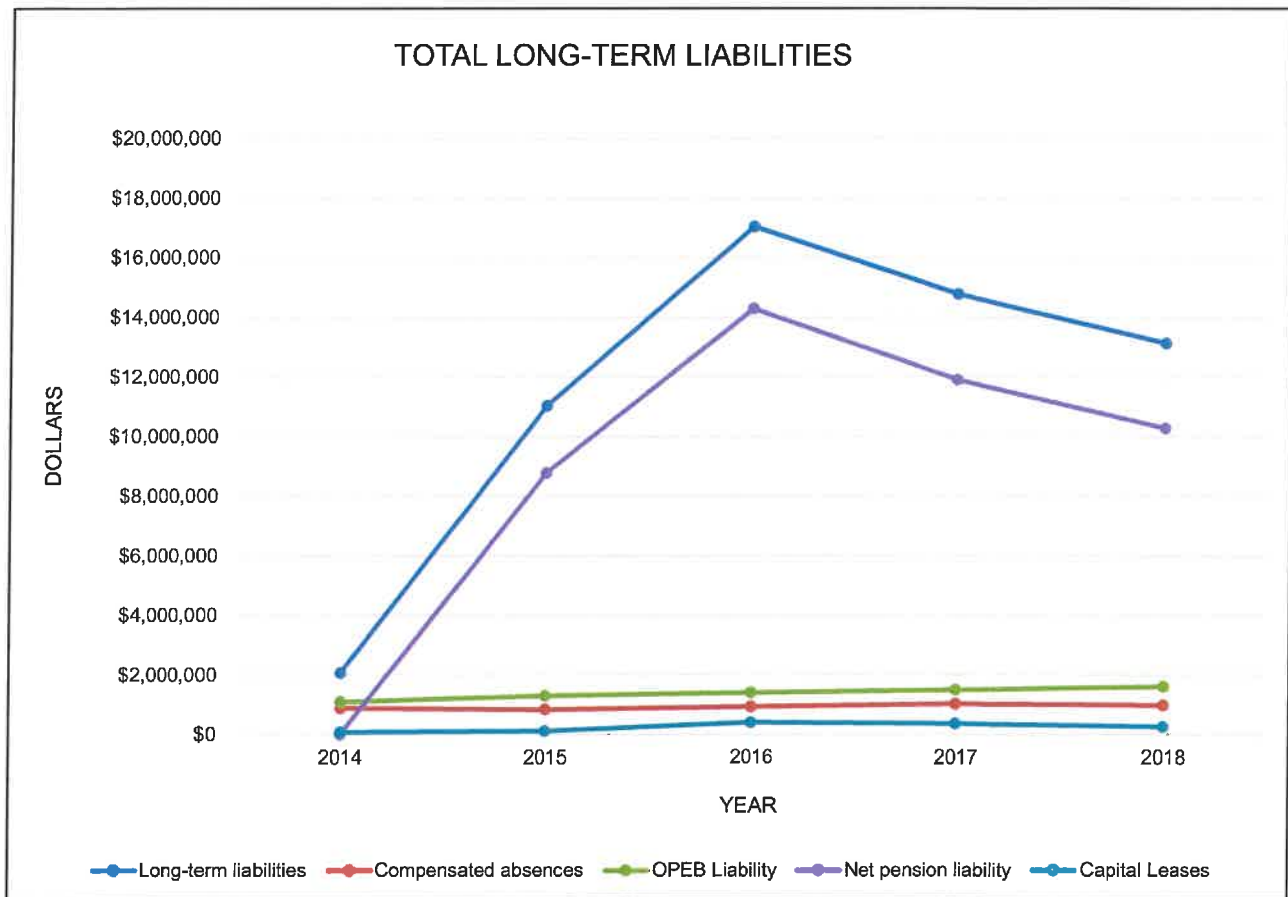
**Southwest Health and Human Services
Marshall, Minnesota
Capital Assets, Net of Accumulated Depreciation
December 31, 2018**

	2014	2015	2016	2017	2018
Construction in Progress	7,750	92,093	35,644	-	-
Office furniture and equipment	719,690	852,129	976,784	1,088,146	1,068,441
Automotive equipment	491,293	563,702	591,139	591,139	591,139
Total Assets	1,218,733	1,507,924	1,603,567	1,679,285	1,659,580
Accumulated Depreciation					
Office furniture and equipment	352,062	489,753	629,773	673,666	718,752
Automotive equipment	297,326	345,664	156,813	261,028	365,242
Total Accumulated Depreciation	649,388	835,417	786,586	934,694	1,083,994
Capital Assets, Net	569,345	672,507	816,981	744,591	575,586



**Southwest Health and Human Services
Marshall, Minnesota
Long-Term Liabilities
December 31, 2018**

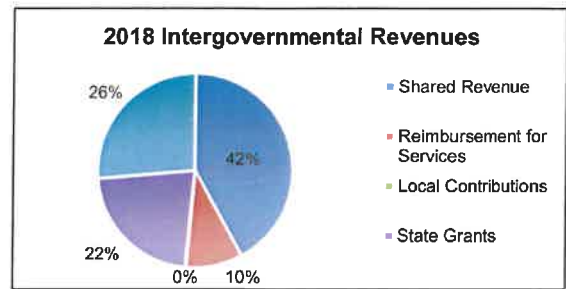
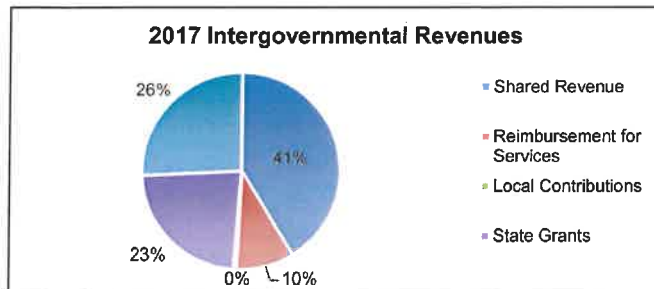
	2014	2015	2016	2017	2018
Compensated absences	\$ 891,314	\$ 841,469	\$ 942,083	1,026,427	982,921
OPEB Liability	1,096,944	1,297,228	1,403,175	1,491,020	1,606,048
Net pension liability	-	8,774,005	14,290,327	11,899,653	10,279,684
Capital Leases	77,145	115,599	405,119	351,106	258,154
Long-term liabilities	\$ 2,065,403	\$ 11,028,301	\$ 17,040,704	\$ 14,768,206	\$ 13,126,807



	2014	2015	2016	2017	2018
Due within one year	\$ 86,238	\$ 116,789	\$ 193,285	\$ 221,450	\$ 235,746
Due in more than one year	882,221	840,279	1,153,917	1,156,083	1,005,329
OPEB liability	1,096,944	1,297,228	1,403,175	1,491,020	1,606,048
Net Pension Liability	-	8,774,005	14,290,327	11,899,653	10,279,684
Total	\$ 2,065,403	\$ 11,028,301	\$ 17,040,704	\$ 14,768,206	\$ 13,126,807

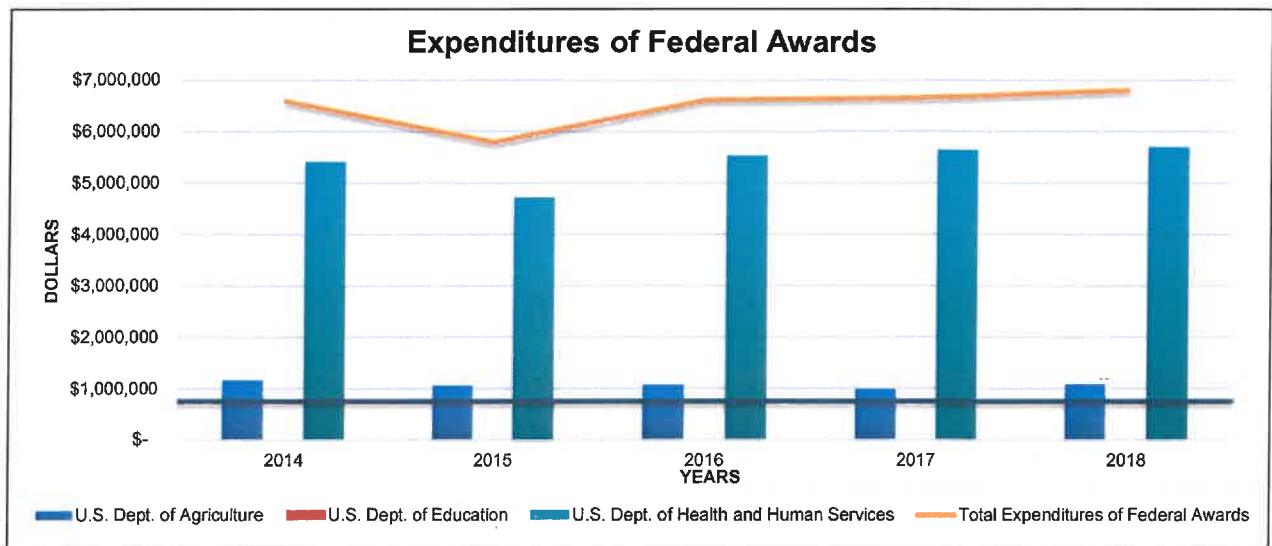
**Southwest Health and Human Services
Marshall, Minnesota
Intergovernmental Revenues - Governmental Funds
December 31, 2018**

	2014	2015	2016	2017	2018
Shared Revenue	\$ 9,776,118	\$ 9,977,231	\$ 10,319,346	\$ 10,675,736	\$ 11,340,865
Reimbursement for Services	2,155,458	2,079,292	2,160,187	2,466,595	2,549,744
Local Contributions	98,457	117,942	98,139	123,520	43,507
State Grants	4,949,885	5,241,096	5,659,721	5,999,741	5,989,994
Federal Grants	6,595,701	5,798,646	6,657,623	6,660,758	7,108,566
	<u>\$ 23,575,619</u>	<u>\$ 23,214,207</u>	<u>\$ 24,895,016</u>	<u>\$ 25,926,350</u>	<u>\$ 27,032,676</u>



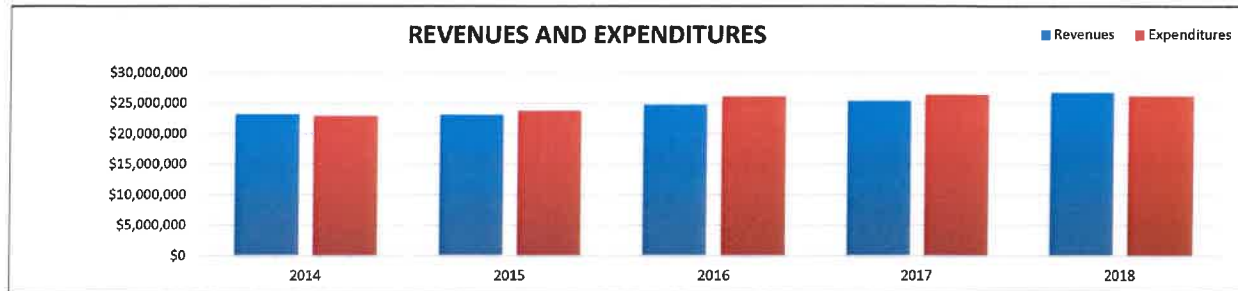
Expenditures of Federal Awards by Federal Source

	2014	2015	2016	2017	2018
U.S. Dept. of Agriculture	\$ 1,165,586	\$ 1,063,452	\$ 1,072,387	\$ 996,960	\$ 1,086,825
U.S. Dept. of Education	13,730	12,053	14,498	14,498	13,575
U.S. Dept. of Health and Human Services	5,416,385	4,723,141	5,530,411	5,649,300	5,705,572
Total Expenditures of Federal Awards	<u>\$ 6,595,701</u>	<u>\$ 5,798,646</u>	<u>\$ 6,617,296</u>	<u>\$ 6,660,758</u>	<u>\$ 6,805,972</u>

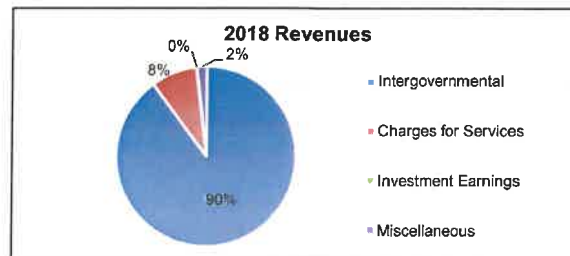
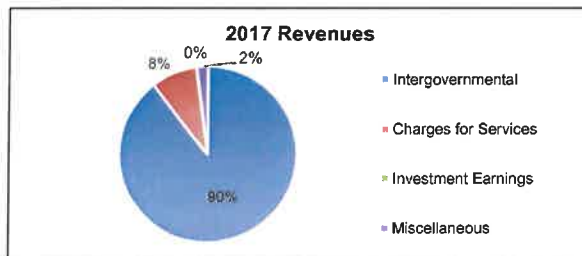


**Southwest Health and Human Services
Marshall, Minnesota
General Fund Revenues and Expenditures
December 31, 2018**

	2014	2015	2016	2017	2018
Revenues	\$23,176,764	\$23,062,064	\$24,741,629	\$25,356,868	\$26,759,333
Expenditures	22,908,714	23,728,035	26,107,135	26,445,312	26,214,459
Other Financing Sources (Uses)	73,495	55,973	342,930	31,760	9,505
Special Item	300,000	-	-	-	-
Net Change in Fund Balance	641,545	(609,998)	(1,022,576)	(1,056,684)	554,379

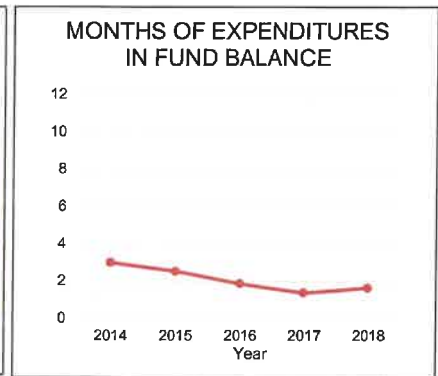
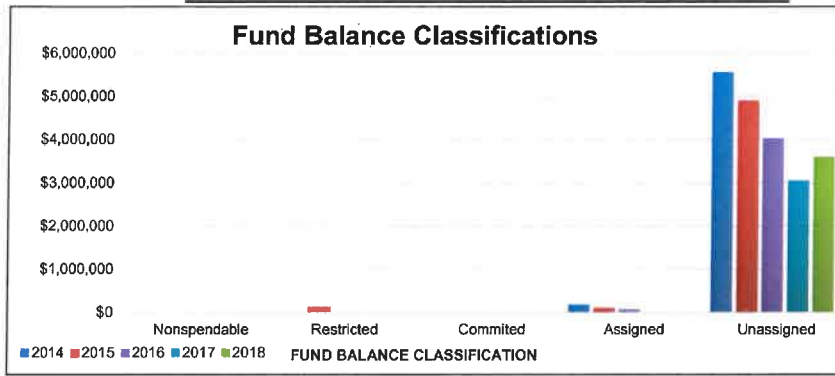


Revenue Classification	2014	2015	2016	2017	2018
Intergovernmental	20,945,858	20,430,865	22,110,184	22,681,443	24,030,708
Charges for Services	1,750,717	2,063,027	2,093,295	2,138,993	2,209,226
Investment Earnings	67,983	35,712	40,386	18,749	35,153
Miscellaneous	412,206	532,460	497,764	517,683	484,246
	<u>\$23,176,764</u>	<u>\$23,062,064</u>	<u>\$24,741,629</u>	<u>\$25,356,868</u>	<u>\$26,759,333</u>



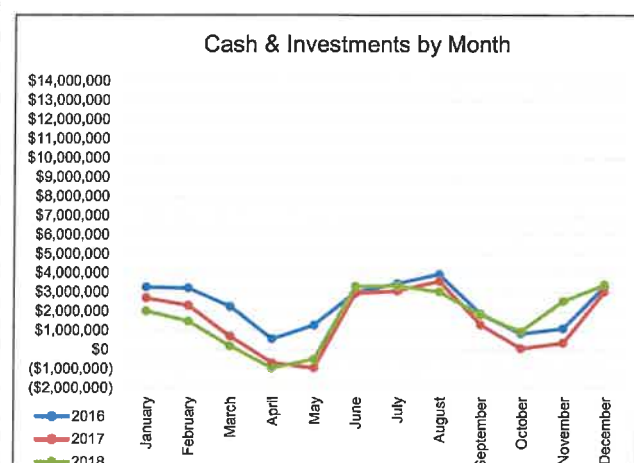
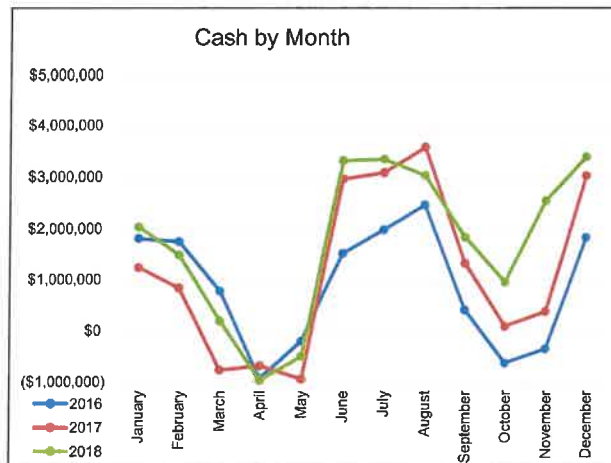
**Southwest Health and Human Services
Marshall, Minnesota
Fund Balance & Cash and Investments - General Fund
December 31, 2018**

	2014	2015	2016	2017	2018	YEAR	MONTHS
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -	2014	3.01
Restricted	-	113,212	9,594	-	-	2015	2.54
Unrestricted						2016	1.88
Committed	-	-	-	-	-	2017	1.38
Assigned	179,825	108,133	64,377	-	-	2018	1.65
Unassigned	5,560,623	4,909,105	4,033,903	3,051,190	3,605,569		
	\$ 5,740,448	\$ 5,130,450	\$ 4,107,874	\$ 3,051,190	\$ 3,605,569		



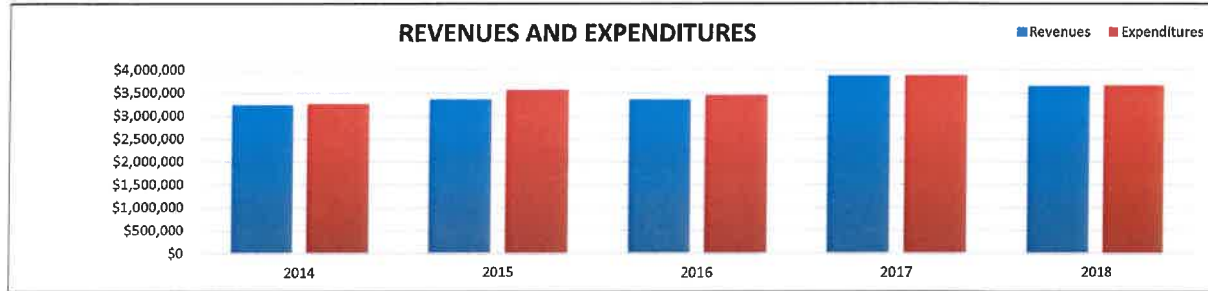
	Cash in IFS by Month		
	2016	2017	2018
January	1,801,014	1,241,116	2,028,236
February	1,742,379	844,412	1,484,682
March	775,318	(763,595)	191,367
April	(935,282)	(678,550)	(965,792)
May	(208,319)	(945,146)	(501,975)
June	1,511,246	2,972,036	3,330,788
July	1,974,206	3,096,421	3,357,747
August	2,461,017	3,593,642	3,035,839
September	408,140	1,322,586	1,833,134
October	(628,516)	84,879	948,482
November	(354,899)	377,433	2,542,048
December	1,821,664	3,034,964	3,396,970

	Cash & Investments in IFS by Month		
	2016	2017	2018
January	3,281,014	2,718,596	2,028,236
February	3,222,379	2,321,892	1,484,682
March	2,255,318	713,885	191,367
April	544,718	(678,550)	(965,792)
May	1,271,681	(945,146)	(501,975)
June	2,991,246	2,972,036	3,330,788
July	3,454,206	3,096,421	3,357,747
August	3,941,017	3,593,642	3,035,839
September	1,888,140	1,322,586	1,833,134
October	851,484	84,879	948,482
November	1,122,581	377,433	2,542,048
December	3,299,144	3,034,964	3,396,970

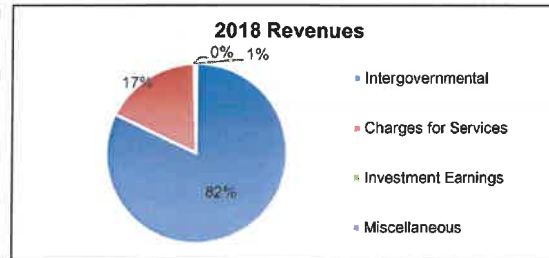
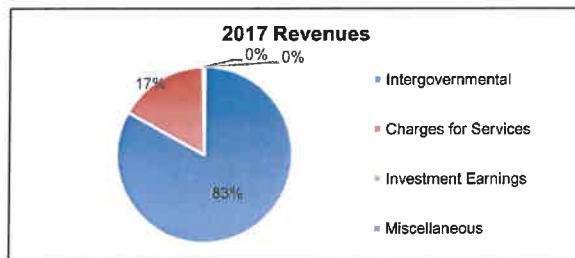


**Southwest Health and Human Services
Marshall, Minnesota
Health Fund Revenues and Expenditures
December 31, 2018**

	2014	2015	2016	2017	2018
Revenues	\$3,240,278	\$ 3,358,666	\$ 3,355,965	\$3,878,901	\$3,652,533
Expenditures	3,267,228	3,569,407	3,457,972	3,884,458	3,668,905
Other Financing Sources (Uses)	12,970	9,877	65,321	6,050	1,811
Special Item	-	-	-	-	-
Net Change in Fund Balance	(13,980)	(200,864)	(36,686)	493	(14,561)



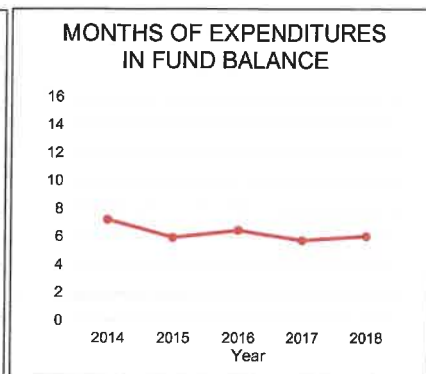
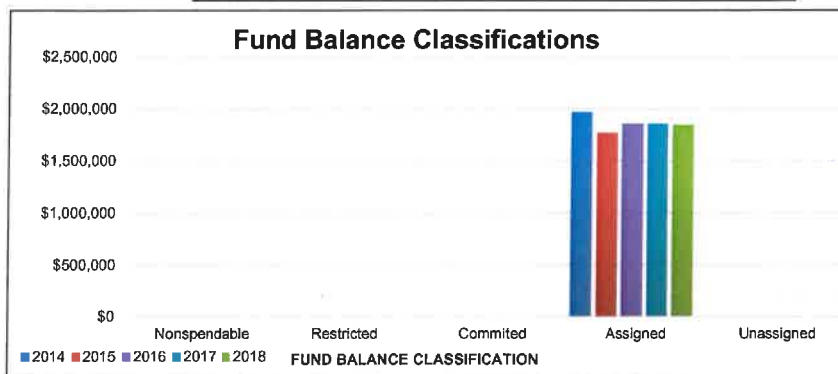
Revenue Classification	2014	2015	2016	2017	2018
Intergovernmental	\$2,857,385	\$ 2,629,761	\$ 2,783,342	\$2,784,832	\$3,001,968
Charges for Services	540,011	496,482	549,664	557,007	629,149
Investment Earnings	(10,424)	15,549	6,349	5,674	6,695
Miscellaneous	14,784	98,486	19,311	8,452	14,721
	<u>\$3,401,756</u>	<u>\$ 3,240,278</u>	<u>\$ 3,358,666</u>	<u>\$3,355,965</u>	<u>\$3,652,533</u>



**Southwest Health and Human Services
Marshall, Minnesota
Fund Balance & Cash and Investments - Health Fund
December 31, 2018**

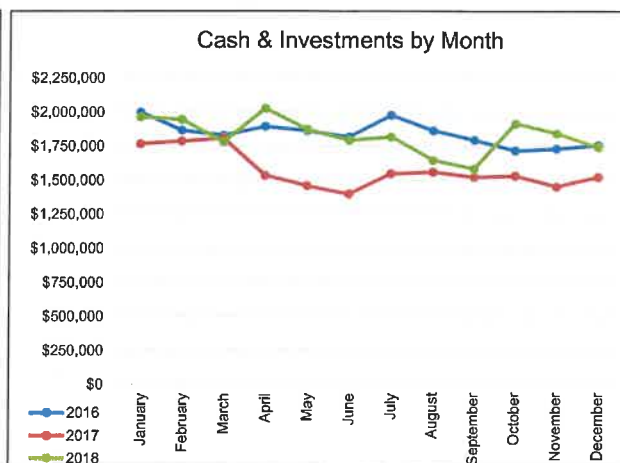
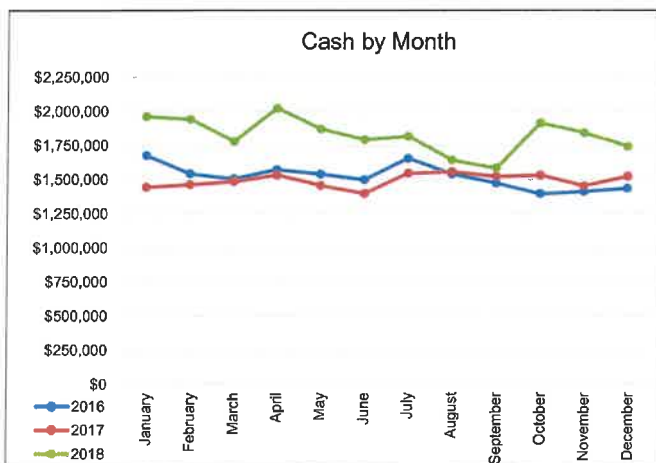
	2014	2015	2016	2017	2018
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted	-	-	-	-	-
Unrestricted	-	-	-	-	-
Committed	-	-	-	-	-
Assigned	1,972,203	1,771,339	1,861,622	1,862,115	1,847,554
Unassigned	-	-	-	-	-
Total	\$ 1,972,203	\$ 1,771,339	\$ 1,861,622	\$ 1,862,115	\$ 1,847,554

YEAR	MONTHS
2014	7.24
2015	5.96
2016	6.46
2017	5.75
2018	6.04



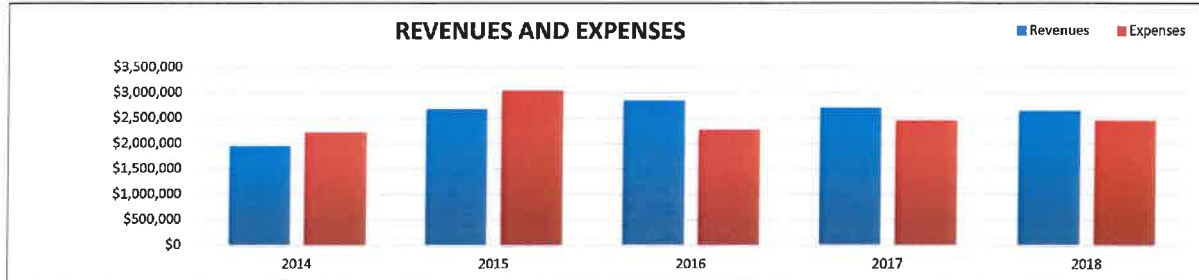
	Cash in IFS by Month		
	2016	2017	2018
January	1,677,550	1,447,113	1,961,612
February	1,543,518	1,467,037	1,943,035
March	1,507,087	1,487,700	1,780,623
April	1,572,655	1,534,837	2,023,376
May	1,542,031	1,459,114	1,870,383
June	1,498,075	1,399,936	1,793,344
July	1,655,230	1,548,440	1,816,119
August	1,541,564	1,560,565	1,643,851
September	1,473,832	1,524,802	1,584,219
October	1,396,598	1,533,837	1,914,793
November	1,412,102	1,452,907	1,842,417
December	1,436,504	1,525,374	1,741,705

	Cash & Investments in IFS by Month		
	2016	2017	2018
January	1,997,550	1,766,633	1,961,612
February	1,863,518	1,786,557	1,943,035
March	1,827,087	1,807,220	1,780,623
April	1,892,655	1,534,837	2,023,376
May	1,862,031	1,459,114	1,870,383
June	1,818,075	1,399,936	1,793,344
July	1,975,230	1,548,440	1,816,119
August	1,861,564	1,560,565	1,643,851
September	1,793,832	1,524,802	1,584,219
October	1,716,598	1,533,837	1,914,793
November	1,731,622	1,452,907	1,842,417
December	1,756,024	1,525,374	1,741,705

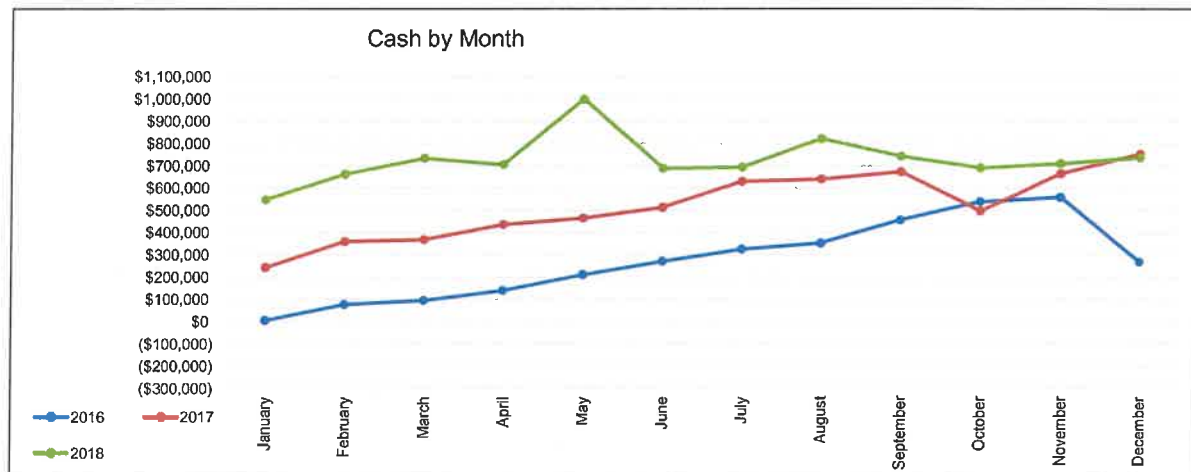


**Southwest Health and Human Services
Marshall, Minnesota
Internal Service Fund Revenues and Expenses
12/31/2018**

	2014	2015	2016	2017	2018
Revenues	\$1,952,488	\$2,679,642	\$2,844,821	\$2,701,638	\$2,642,741
Expenses	2,221,283	3,048,355	2,272,395	2,457,540	2,453,635
Change in Net Position	(268,795)	(368,713)	572,426	244,098	189,106



	Cash in IFS by Month		
	2016	2017	2018
January	4,998	243,432	547,461
February	75,943	360,090	661,779
March	95,154	369,064	734,591
April	139,472	436,168	705,227
May	210,786	465,169	998,994
June	270,693	514,005	688,218
July	325,644	629,735	693,432
August	351,017	640,875	820,833
September	455,316	673,434	742,654
October	538,475	497,528	690,066
November	558,776	665,075	709,871
December	269,062	753,857	736,904



**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 5**

EFFECTIVE DATE: 01/01/11

REVISION DATE: 05/15/13; 02/15/17; 09/20/17; 10/17/18; 01/16/19; 09/18/19

AUTHORITY: Southwest Health and Human Services Joint Governing Board
Minnesota Statute 375.171

--CREDIT CARD POLICY--

Section 1 – Purpose

- a. The purpose of this policy is to provide user information to those employees who have been approved by the Southwest Health and Human Services Governing Board to do business for Southwest Health and Human Services (SWHHS) using a credit card issued in the agency's name. It is the intent that through the use of the agency credit card, the agency will benefit from the credit card's cash back program and it will reduce costs associated with processing manual warrants.

Section 2 - Authority to Establish

- a. The Governing Board may authorize the use of an agency credit card make purchases on behalf of the agency. Only those individuals identified and approved by the Governing Board and this policy will hold an agency credit card. A purchase by credit card must otherwise comply with all statutes, rules or agency policy applicable to agency purchases.

Section 3 – Authorization

- a. Southwest Health and Human Services Governing Board approval is necessary for an employee to obtain a credit card.
- b. Schedule A indicates all approved cardholders by the Southwest Health and Human Services Governing Board. Approved cardholders will be determined based on location, program and position.
- c. The Fiscal Manager may suspend an approved cardholder's credit card after consultation with the Executive Director. Examples of reasons to suspend include but are not limited to suspicion of fraudulent use, leave of absence, cardholder request, change of duties or etc.
- d. The Southwest Health and Human Services Governing Board may review credit card use randomly. If it is determined that credit card use is not in the best interest of Southwest

**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 5**

Health and Human Services, they may at anytime, and without notice cancel credit card use privileges.

Section 4 – Controls

- a. The Southwest Health and Human Services Governing Board will approve or deny any request for a credit card.
- b. All existing purchasing policies apply to purchases made on a credit card.
- c. All itemized receipts must be obtained by the person using the card and presented to accounting for reconciliation of the billing, no later than 1 (one) week after the transaction takes place with the appropriate supervisor sign off along with additional required documentation (i.e. staff development form, SS 009 Social Service Request for Payment or etc.).
- d. It will be the responsibility of the Fiscal Manager or designated Accounting Technician to cancel a lost card immediately and to notify the Director and the Southwest Health and Human Services Governing Board of the same.
- e. Supervisors are authorized to charge items that are eligible up to \$ 3,000. Any items exceeding \$ 3,000 will require Southwest Health and Human Governing Board approval. Line staff who are cardholders must have prior approval from their supervisor for any charge.
- e. The Board authorizes a credit card limit of \$75,000, with varying individual cardholder limits based on department or program needs.
- f. All cardholders are required to sign a Credit Card Use Acknowledgement form and route to the Fiscal Manager.
- g. When a cardholder separates from SWHHS, it is the cardholder's responsibility to turn in their agency credit card to the fiscal manager.

Section 5 - Eligible Uses of the Credit Card

- a. The credit card may be used to:
 - Guarantee and pay for hotel rooms for conferences, meeting attendance, or client related travel.

**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 5**

- Purchase supplies and/or materials when purchase of the items by credit card is more time and cost efficient than if purchased by a county warrant (i.e. on line purchases/to reduce sales tax paid).
- Any expenses that meet public purpose and where credit card payments are accepted without fees.
- Out of state travel related to a client and/or approved by the Southwest Health and Human Services Governing Board.
- Food items when purchased as part of employee recognition, trainings, etc. where a meal is provided by the agency or as part of the service delivery (i.e. Circle Program) or for clients we serve when necessary.
- To ensure proper safeguarding of the agency credit card, no credit card information shall be saved to any website (i.e. Walmart, Amazon, or etc.).

Section 6 - Ineligible Uses of the Credit Card

- a. The credit card may not be used for:
 - Personal purchases. Absolutely no personal use of the card is allowed.
 - Gratuities and individual staff meals eligible for reimbursement. Use Form AG#100 or AG#101.
 - Gasoline for any personal vehicle.
 - Cash advances.
 - Alcoholic beverages.
- b. Any unallowable expenses charged on a card will be the responsibility of the employee making the purchase to payback to SWHHS. . Payment is expected to be made back to SWHHS, immediately following notification.
- c. If a staff person makes an ineligible purchase(s) or fails to provide the required documentation, the following will occur:
 1. First offense – Staff person’s immediate supervisor is notified.
 2. Second offense – Staff person’s card is suspended for 90 (ninety) days.
 3. Third offense – Staff person is removed as an authorized user of the agency’s credit card.

Section 7 - Monthly Reconciliation

- a. Each month the accounting technician will be sent the monthly billing statement. It is the personal responsibility of the cardholder to ensure that the proper itemized receipts are turned into accounting, along with any required documentation .

**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 5**

- b. The Fiscal Supervisor and/or accounting technician will reconcile the monthly statement with all original receipts and documentation.
- c. The Fiscal Manager and Accounting Technician will have access to the credit card activity for monthly reconciliation.
- d. No fees or interest charged by the credit card company because of late payments due to untimely submission of records to accounting will be paid from county funds. The cardholders will be personally responsible for those fees if they appear on the billing for their department.

Schedule A

Authorized Cardholders

Name	Title	Location
Beth Wilms	Director	Marshall – 1 st Floor
Ann Orren	Health Educator Supervisor	Marshall – 2 nd Floor
Cindy Nelson	SS Division Director	Marshall – 1 st Floor
Christine Versaevel	SS Supervisor – Children	Marshall – 1 st Floor
Kristin Malin	SS Supervisor – Children	Marshall – 1 st Floor
Craig Wilson	Social Worker – SELF Program	Marshall – 1 st Floor
Monica Christianson	Office Services Supervisor	Marshall – 1 st Floor
Chris Cauwels	Network Systems Administrator	Marshall – 1 st Floor
Mandy Holzapfel	SS Supervisor – Children	Redwood Falls
Stacy Jorgensen	SS Supervisor – Adults	Pipestone
Ashley Gustafson	Public Health Educator	Pipestone
Nancy Walker	Deputy Director	Luverne
Dawn Anderson	Case Aide – Children	Luverne
Erin Klumper	SS Supervisor – Children	Slayton
Tanlee Noomen	HHS Aide	Slayton
Lisa Przymus	Eligibility Worker	Ivanhoe

Formatted: Superscript

ShareGate

- Identifies issues with updating from SharePoint 2013 -> 2016 and 2019
- Ability to transfer portions of SharePoint with existing permissions
- Offers a clearer picture of permissions and tracking of these
- Import File shares to SharePoint from Network Folders
- Auditing abilities to see who accessed and when
- \$3995

Competitors:

- Metalogix
- \$7000 for 200GB, would have to pay more to move more data

ShareGate:

Groupe Sharegate Inc
1751 Richardson street
Suite #1050
Montreal, Quebec H3K 1G6
Canada
1-888-444-3168

QUOTE

THIS IS A QUOTE NOT AN INVOICE

BILLING ADDRESS

Southwest Health and Human Services
Chris Cauwels

607 West Main St
Suite 100
Marshall
Minnesota
United States
56258

END USER

Southwest Health and Human Services
Chris Cauwels

607 West Main St Suite 100
Marshall
Minnesota
United States
56258

QUOTE NUMBER

Q-41697

QUOTE DATE

10-September 2019

PRODUCT	UNIT PRICE	QUANTITY	TOTAL (USD)
ShareGate Desktop 1 user - 12 months (SHG-P-239-1-12) 12-month subscription Did you know that we offer great multi-year discounts that could save you 15-20%. Ask us how!	\$3,995.00	1	\$3,995.00

TERMS

This quote is valid for 15 days.
Unlimited support & Updates included.
No volume limit.
Sales Tax may apply.
Currency: USD

TOTAL (USD) **\$3,995.00**

COMMENTS

[Pay Now](#)

[Invoice Me](#)

After accepting ShareGate's Terms, no other terms and conditions, including Purchase Order terms, will apply.

sharegate.com

Get your procurement team on board with ShareGate Security, Compliance, Legal and Payment Guidelines.

[Vendor Package | Payment Guide](#)

Child and Teen Check Up Outreach Supplies

Authorization Summary

September 18, 2019 SWHHS Board Meeting

Vendor	Description	Quantity	Quote
Cubik	Customized lunch bags for outreach	1,000	\$4,758.10
Cubik	Small pkg of crayons	3000	\$200.96
Cubik	Document holders	1000	\$990.00
Noodle Soup	4 Assorted brochures	2,000	\$267.00
Nutrition Matters	10 Assorted brochures	5,500	\$824.00
Smile Makers	Finger toothbrushes	400	\$299.96
Channing-Bete	Assorted brochures	1400	\$2,047.91

- Lunch bags will be used to specifically appeal to adolescent group, anticipate this supply will last over a year. There was an additional price break to order 1,000.
- Specific brochures have been used in the past, are not offered by any other vendor, and the cost has been deemed reasonable.
- **ALL COSTS** will be covered by the Child & Teen Check Up Grant and have been approved in our work plan.
- The particular vendors have been checked on the SAM System and have no active exclusion records.



Cubik Promotions Inc.

INVOICE for Southwest Health and Human Services
1800 Lunch Coolers

SHIPPING ADDRESS

Tanee Noomen
Southwest Health and Human
Services
607 W. Main St
Suite 200
Marshall, Minnesota 56258
United States

BILLING ADDRESS

Tanee Noomen
Southwest Health and Human
Services
607 W. Main St
Suite 200
Marshall, Minnesota 56258
United States

AMOUNT DUE

\$4,758.10

DATE
Sep 3, 2019

TERMS
Net 30

PROJECT #
10880

INVOICE #
28548

CUSTOMER PO

Summary

ITEM	QTY	PRICE	AMOUNT
Brighton Heathered Cooler Bag	1,000	\$4.29	\$4,290.00
Setup Cost - Front Pocket	1	\$50.00	\$50.00
Shipping	1	\$418.10	\$418.10

Questions about this invoice?

Cubik Promotions Inc.
500 Airport Rd., Ste 211
Redwood Falls, Minnesota 56283
United States

SUBTOTAL	\$4,758.10
TAX EXEMPT.	\$0.00
TOTAL	\$4,758.10

TERMS AND CONDITIONS

- Quantities invoiced may be up to 5% over or under the exact quantity ordered unless otherwise specified at the time of order
- Invoices not paid within payment terms are subject to a service charge of 2% per month.
- No claim recognized unless received within 7 days.
- No responsibility can be accepted for loss or damage in shipping.



Cubik Promotions Inc.

INVOICE for Southwest Health and Human Services
300 Crayon Packs

SHIPPING ADDRESS

Tanlee Noomen
Southwest Health and Human
Services
807 W. Main St
Suite 200
Marshall, Minnesota 56258
United States

BILLING ADDRESS

Tanlee Noomen
Southwest Health and Human
Services
607 W. Main St
Suite 200
Marshall, Minnesota 56258
United States

AMOUNT DUE

\$200.96

PROJECT #
10888

INVOICE #
28370

DATE
Aug 26, 2019

TERMS
Net 30

CUSTOMER PO

Summary

ITEM	QTY	PRICE	AMOUNT
4 Pack Crayons	300	\$0.36	\$108.00
Setup Cost - Box	1	\$50.00	\$50.00
Shipping	1	\$42.96	\$42.96

Questions about this invoice?

Cubik Promotions Inc.
500 Airport Rd., Ste 211
Redwood Falls, Minnesota 56283
United States

SUBTOTAL	\$200.96
TAX - EXEMPT	\$0.00
TOTAL	\$200.96

Program: 210

Pay by Credit Card

APPROVED

By Kristin Deacon at 3:32 pm, Sep 04, 2019

TERMS AND CONDITIONS

- Quantities invoiced may be up to 5% over or under the exact quantity ordered unless otherwise specified at the time of order
- Invoices not paid within payment terms are subject to a service charge of 2% per month.
- No claim recognized unless received within 7 days.
- No responsibility can be accepted for loss or damage in shipping.



Cubik Promotions Inc.

SALES ORDER for Southwest Health and Human Services
1000 Document Cases

SHIPPING ADDRESS

Tarlee Neemon
Southwest Health and Human
Services
607 W. Main St
Suite 200
Marshall, Minnesota 56258
United States

BILLING ADDRESS

Tarlee Neemon
Southwest Health and Human
Services
607 W. Main St
Suite 200
Marshall, Minnesota 56258
United States

PROJECT #
9510

TERMS
Net 30

SALES ORDER # 25313 **IN HANDS DATE** May 16, 2019

CUSTOMER PO

Translucent Document Cases

This inexpensive document case is our most popular. Now available in New Translucent Colors. The simple design and ample storage room make it ideal for any user. 10 5/16" L x 4 7/8" W



Product image for reference only. See your artwork below.
[Click to enlarge](#)

ITEM	QTY	PRICE	AMOUNT
Size: 10 5/16" L X 4 7/8" W - Color: Translucent Lime Green	1,000	\$0.99	\$990.00
TOTAL UNITS	1,000		
TOTAL			\$990.00

Artwork Details

DESIGN NAME	SWHHS
IMPRINT TYPE	Screen Print
DESIGN LOCATION	Top Flap and Bottom
DESIGN SIZE	Standard
DESIGN COLOR	Black



[Click to enlarge](#)

Questions about this sales order?

Matt Paszkewitz
mattp@cubikpromo.com

Cubik Promotions Inc.
302 E Third Street
Redwood Falls, Minnesota 56283
United States

SUBTOTAL	\$990.00
NON TAXABLE ITEM	\$0.00
TOTAL	\$990.00

[Request Change](#)

[Approve Order](#)

From: Tanlee Noomen
To: Michelle Schuelke
Cc: Debra Werry; Kristin Deacon
Subject: FW: Order Confirmation (#36679)
Date: Tuesday, September 3, 2019 3:50:51 PM

Kristin can you code and send to Tiffany
Deb this will be coming your way it was ordered by Michelle Schuelke

From: Noodle Soup [mailto:vicky@noodlesoup.com]
Sent: Tuesday, September 3, 2019 3:24 PM
To: Tanlee Noomen <Tanlee.Noomen@swmhhs.com>
Subject: Order Confirmation (#36679)

SWHHS/LYON/LINCOLN COUNTY SECURITY NOTICE:
This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact IT support.

Order Confirmation

Thank you for your order, Tanlee Noomen.
Your order number is: 36679
Date of order: 9/3/2019 4:23 PM

Shipping Method: Standard
Payment Method: Credit card payment

Ship To

Tanlee Noomen
Southwest Health & Human Services
607 West Main St. Suite 200
Marshall, MN 56258
United States
Phone:507-836-6144

Bill To

Tanlee Noomen
Southwest Health & Human Services
607 West Main St. Suite 200
Marshall, MN 56258
United States
Phone:507-836-6144

Additional Information

Payment Method: Credit Card

Product Information

Product Name	Part No.	Quantity	Item Price	Total Price
Tollet Mastery Language: English	3600	5	\$9.00	\$45.00
Dangers of second-hand smoke Language: English	4065	10	\$9.00	\$90.00

Too Much TV	3825	7	\$9.00	\$63.00	
Language: English					
25 Ways to Praise	3860	5	\$9.00	\$45.00	
Language: English					
					Subtotal: \$243.00
					Shipping: \$24.00
					Tax: \$0.00
<hr/>					Order Total: \$267.00

Program: 210

APPROVED

By Kristin Deacon at 7:33 am, Sep 04, 2019

From: Tanlee Noomen
To: Michelle Schuelke
Cc: Kristin Deacon; Debra Werry
Subject: FW: Your Nutrition Matters Order Confirmation (#5837)
Date: Tuesday, September 3, 2019 3:49:25 PM

Kristin can you code and send to Tiffany
Deb this is coming your way ordered by Michelle Schuelke

From: Nutrition Matters [mailto:cyarrington@numatters.com]
Sent: Tuesday, September 3, 2019 3:29 PM
To: Tanlee Noomen <Tanlee.Noomen@swmhhs.com>
Subject: Your Nutrition Matters Order Confirmation (#5837)

SWHHS/LYON/LINCOLN COUNTY SECURITY NOTICE:
This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact IT support.

Thanks for Your Order

Your order ID is #5837. A summary of your order is shown below. To view the status of your order [click here](#).

Shipping Address

Tanlee Noomen
Southwest Health & Human Service
607 West Main St. Suite 200
Marshall, Minnesota 56258
United States
507-836-6144

Billing Address

Tanlee Noomen
Southwest Health & Human Service
607 West Main St. Suite 200
Marshall, Minnesota 56258
United States
507-836-6144

Your Order Contains...

Cart Items	SKU	Qty	Item Price	Item Total
Baby Teeth (Language: English)	B322CA	6	\$12.00 USD	\$72.00 USD
Bye Bye Bottle (Language: English)	T121CA	2	\$12.00 USD	\$24.00 USD

English)				
I'm Thirsty (Language: English)	K532CA	7	\$12.00 USD	\$84.00 USD
MyPlate - Enjoy your Food (Language: English)	FN425CA (pack of 100)	4	\$12.00 USD	\$48.00 USD
Play Inside (Language: English)	K852CA	2	\$12.00 USD	\$24.00 USD
Play Outside (Language: English)	K853CA	2	\$12.00 USD	\$24.00 USD
Sweet Drinks (Language: English)	K533CA	7	\$12.00 USD	\$84.00 USD
Toddler Meals (Language: English)	WB351TR	12	\$12.00 USD	\$144.00 USD
Turn on the Music (Language: English)	K851CA	7	\$12.00 USD	\$84.00 USD
Twelve Steps to a Healthy Family (Language: English)	K350BR (pack of 50)	13	\$12.00 USD	\$156.00 USD

Program: 210

APPROVED

By Kristin Deacon at 7:24 am, Sep 04, 2019

Subtotal: \$744.00 USD
Shipping: \$80.00 USD
Grand Total: \$824.00 USD
 Payment Method: Credit Card

Nutrition Matters
<http://stores.numatters.com/>

Nutrition Matters is powered by BigCommerce. [Launch your own store for free](#) with BigCommerce.

SmileMakers

P.O. BOX 2543 • SPARTANBURG, SC 29304
CALL 888-800-7645 • FAX 877-567-7645

100%
price match
guarantee
Always Order ID...
100324438

INVOICE NUMBER:

BATCH: 98744

INVOICE DATE:

ORDER NO / DATE: 08481241 / 06/13/2019

CUSTOMER NO:

001353384

PAGE: 1 of 1

INVOICE

SHIP TO
TANLEE K NOOMEN
SOUTHWEST HEALTH AND HUMAN SER
607 W MAIN ST STE 200
MARSHALL MN 56258-3171

SHIP TO
TANLEE K NOOMEN
SOUTHWEST HEALTH AND HUMAN SER
607 W MAIN ST STE 200
MARSHALL MN 56258-3171

SHIPPING VIA: GROUND SERVICES

PURCHASE ORDER NO:

SOURCE CODE: E187076

ITEM NO	QUANTITY	UNIT	PRODUCT CODE / DESCRIPTION	LIST PRICE	PRICE	EXTENSION
GD0034	4	4	DEN435 / 100 SmileCare Infant Finger Teething Brus	74.99	74.99	299.96
<p><i>Received 6/17/19 Michelle</i></p>						
<p>STATUS CODES: B - ITEM DISCONTINUED D - ITEM DROP SHIPPED S - SHIPPED IN A SEPARATE BOX</p>						

click: SmileMakers.com BPI01:
call: 1-888-800-7645
fax: 1-877-567-7645

SUBTOTAL 299.96
FREIGHT 0.00
SALES TAX 0.00
YOUR ORDER TOTAL 299.96
PREPAID 299.96
AMOUNT DUE 0.00

**100% satisfaction
GUARANTEED**

If your order doesn't exceed your expectations, just call us and we'll exchange it or send you a full refund.

RETURN SLIP - Please Return With Payment

SmileMakers
P.O. BOX 2543 • SPARTANBURG, SC 29304

CH061883304 PH 507-538-8144
TANLEE K NOOMEN
SOUTHWEST HEALTH AND HUMAN SER
607 W MAIN ST STE 200
MARSHALL MN 56258-3171

**Please forward to
Accounts Payable.**
No further billing will be mailed.

For easy online payment:
select **Pay My Bill**
at SmileMakers.com



001-2827371-03



8481241

TERMS - NET 20



3182 Momentum Place
Chicago, IL 60689-5331
Phone: (815) 625-0980

INVOICE

Invoice #	Date	Page #
4110259	09/11/19	1

Tax ID: 03-0509520

Channing Bete Company Products are now
Published by HALO BRANDED SOLUTIONS
please update your records accordingly

Sold To #: 537811

Bill To #: 537811

Sold To: SOUTHWEST HEALTH & HUMAN SERVI
TANLEE NOOMEN
607 WEST MAIN ST. SUITE 200
MARSHALL, MN 56258-3171

Bill To: SOUTHWEST HEALTH & HUMAN SERVI
TANLEE NOOMEN
607 WEST MAIN ST. SUITE 200
MARSHALL, MN 56258

Ship Via: UPS GROUND

Ship To: SOUTHWEST HEALTH & HUMAN SERVI
TANLEE NOOMEN
607 WEST MAIN ST. SUITE 200
MARSHALL, MN 56258-3171

FOB: STERLING, IL

Customer P.O. Number			Ship Date	Terms	Sales Representative		
			09/06/19	VISA PURCHASING	CBC99 CHANNING BETE HOU		
Ordered	Shipped	Back Order	Item Description / Comments		UM	Unit Price	Extended Price
DEPT Public Health							
EXEMPT YES							
200	200	0	CBC1274.ENG - 83337-FLP-FLIP GUIDE		EA	1.950	390.00
MONEY MGMT KEEP TABS							
200	200	0	CBC1287.ENG - 83590-FLP-FLIP GUIDE		EA	1.950	390.00
INTRVIEW SKILL KEEPTAB							
500	500	0	CBC0365.ENG - 90874-WKB		EA	1.950	975.00
WONDR/LOVE HLTHY FOOD WB							
200	200	0	CBC0092.ENG - 23300 - FCT		EA	1.100	220.00
12 WAYS TO BEAT STRESS							
300	50	250	CBC0560 - 35531-FLD		EA	1.100	55.00
PRSNAL HYGNE TEEN/PRE FLD							

Channing Bete Company are now published and distributed by Halo Branded Solutions. Please
update your records accordingly.

Subtotal: 2030.00
Freight/Handling: 17.91
Tax: 0.00
Total: 2047.91

VISAPC *****6256 Authorization:005306 09/11/2019 -2047.91
Balance: 0.00

Thank you for your order. We appreciate your business!

Since careful inspection at the factory often results in some imprinted pieces being discarded, it is understood and agreed that an underrun or overrun of not more than 10% be billed pro-rata. Purchaser agrees to pay any sales or use tax, and additional freight charges billed us due to audits per ICC regulations. In some cases, freight charges may be billed separately. Quoted prices often do not include shipping charges or any applicable taxes. No credit will be issued for returned merchandise without the consent/authorization of HALO. All claims must be made within 10 days of merchandise receipt.
Shipping Liability: This merchandise becomes your property at the time it is accepted by the carrier.



A NEW WAY TO SIGN IN - If you already have a SAM account, use your SAM email for login gov.

Log In

Login.gov FAQ

HOME SEARCH RECORDS DATA ACCESS CHECK STATUS ABOUT HELP

ALERT: SAM.gov will be down for scheduled maintenance on Saturday, 07/14/2019, from 8:00 AM to 1:00 PM (EDT).

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- Your search results represent the broadest set of records that match your search criteria. You may get entity registration records that are still in progress or have been submitted, but not yet activated. Check the status of each record.
- Of note, some entities choose to opt out of public display. Even if they are registered in SAM, you will not see their entity registration records in a public search. You can only see them if you log in as Federal Government user.
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- If you want to perform a new search, use the Clear button to remove your current search results. If you are logged in with your SAM User Account, you can save your search criteria to run again later using the Save Search button.
- NOTE: Please read the important messages that are appearing for certain records.**

Current Search Terms: Cubik Promotions Inc*

Clear Search

Total records: 0

Save PDF

Export Results

Print

Search Page

Sort by: Relevance Order by: Descending

FILTER RESULTS

Your search for Cubik Promotions Inc* returned the following results...

No records found

By Record Status

Active

Inactive

By Record Type

Entity Registration

Exclusion

Apply Filters



A NEW WAY TO SIGN IN - If you already have a SAM account, use your SAM email for login gov.

Log In

Login.gov FAQ

HOME SEARCH RECORDS DATA ACCESS CHECK STATUS ABOUT HELP

ALERT: SAM.gov will be down for scheduled maintenance Saturday, 07/14/2019, from 8:00 AM to 1:00 PM (EDT).

Search Results

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- NOTE: Please read the important messages that are appearing for certain records.**

Current Search Terms: Noodle Soup*

Clear Search

Total records: 1

Save PDF

Export Results

Print

Search Page

Sort by: Relevance Order by: Descending

FILTER RESULTS

Your search for Noodle Soup* returned the following results...

By Record Status

Active

Inactive

By Record Type

Entity Registration

Exclusion

Apply Filters

Entity Name	Status
WINGARY DESIGN INC ECDS: 19969008 Has Active Exclusion: No Effective Date: 10/15/2019 Purpose of Registration: All Awards	Status: Active View Details



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HOME SEARCH RECORDS DATA ACCESS CHECK STATUS ABOUT HELP

ALERT: SAM.gov will be down for scheduled maintenance Saturday, 09/14/2019, from 8:00 AM to 1:00 PM (EDT).

Search Results

- Your search results represent the broadest set of records that match your search criteria. You may get entity registration records that are still in progress or have been submitted, but not yet activated. Check the status of each record.
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NOTE: Please read this important message when searching for exclusion records.

Current Search Terms: Nutrition Matters, Inc *

Clear Search

Search results for Nutrition Matters, Inc. Includes filters for Record Status (Active, Inactive), Record Type, Entity Registration, and Exclusion. Shows one record with details like DUNS, FTS, and Case Code.



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HOME SEARCH RECORDS DATA ACCESS CHECK STATUS ABOUT HELP

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Search Results

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NOTE: Please read this important message when searching for exclusion records.

Current Search Terms: Smile Makers *

Clear Search

Search results for Smile Makers. Shows 'No records found' with filters for Record Status (Active, Inactive), Record Type, Entity Registration, and Exclusion.



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Log In

Login.gov | 10/10

HOME SEARCH RECORDS DATA ACCESS CHECK STATUS ABOUT HELP

ALERT: SAM.gov will be down for scheduled maintenance Saturday, 09/16/2011, from 8:00 AM to 1:00 PM (EDT).

Search Results

- Your search results represent the broadest set of records that match your search criteria. You may get entity registration records that are still in progress or have been submitted, but not yet activated. Check the status of each record.
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- NOTE:** Please read the important information regarding the release of this record.

Current Search Terms: Channing Beta Company*

Clear Search

Total records: 1
 Search Page: 1
 Save PDF Export Results Print
 Sort by: Relevance Order by: Descending

FILTER RESULTS

Your search for Channing Beta Company* returned the following results...

By Record Status

- Active
- Inactive

By Record Type

- Entity Registration
- Exclusion

Apply Filters

Date	Entity Name	Case Code	DOB	DOB AC	DOB Subject to Offset
2011-09-15	CHANNING BETA COMPANY INC	active			No

More Active

View Details



A NEW WAY TO SIGN IN - If you already have a SAM account, use your SAM email for login.

Log In

Login.gov | 10/10

HOME SEARCH RECORDS DATA ACCESS CHECK STATUS ABOUT HELP

ALERT: SAM.gov will be down for scheduled maintenance Saturday, 09/16/2011, from 8:00 AM to 1:00 PM (EDT).

Search Results

- Your search results represent the broadest set of records that match your search criteria. You may get entity registration records that are still in progress or have been submitted, but not yet activated. Check the status of each record.
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- NOTE:** Please read the important information regarding the release of this record.

Current Search Terms: Halo Branded Solutions*

Clear Search

Total records: 1
 Search Page: 1
 Save PDF Export Results Print
 Sort by: Relevance Order by: Descending

FILTER RESULTS

Your search for Halo Branded Solutions* returned the following results...

By Record Status

- Active
- Inactive

By Record Type

- Entity Registration
- Exclusion

Apply Filters

Date	Entity Name	Case Code	DOB	DOB AC	DOB Subject to Offset
2011-09-15	Halo Branded Solutions Inc	active			No

More Active

View Details



A NEW WAY TO SIGN IN - If you already have a SAM account, use your SAM email for login go...

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Log In for FAQs

HOME SEARCH RECORDS DATA ACCESS CHECK STATUS ABOUT HELP

ALERT: SAM.gov will be down for scheduled maintenance - Saturday, 09/14/2019, from 8:00 A.M. to 1:00 P.M. (EDT).

Search Results

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- If you want to perform a new search, use the Clear button to remove your current search results. If you are logged in with your SAM User Account, you can save your search criteria to run again later using the Save Search button.
- NOTE: Please read this important message when searching for exclusion records.**

Current Search Terms: Groups: Sharegate Inc *

Clear Search

Total records: 0

Results Page: 1 of 1

Sort by: Relevance | Order by: Descending

Save PDF | Export Results | Print

NO RECORDS FOUND Your search for Groups: Sharegate Inc * returned the following results... No records found.

- By Record Status**
- Active
 - Inactive
- By Record Type**
- Entity Registration
 - Exclusion
- Apply Filters

Recommendations from the Insurance Committee for 2020

Health Insurance

The overall funding will not increase for 2020. The vendor is Preferred One. All staff will be required to select at a minimum single coverage. The committee recommends moving from a 2 tier to a 4 tier structure. (Please see the attached document)

The committee recommends going to a \$70,000 stop loss. In addition, the committee recommends dropping the fitness discount and moving to the WellBeats program.

Dental Insurance

Due to a proposed double-digit increase with our current vendor, Sun Life, we recommend changing to, Standard Insurance. They have proposed an overall 8% rate decrease, with the proposed rates guaranteed for 2021 too.

2020 Rates

Employee Only:	\$34.41
Employee + Spouse:	\$64.91
Employee + Child(ren)	\$87.35
Employee + Family	\$117.84

(Note monthly premiums)

Vision Insurance

Recommend staying with Avesis with a 5% rate increase.

2020 Rates

Employee Only:	\$5.79
Employee + 1:	\$10.12
Employee + Family	\$15.04

(Note monthly premiums)

No rate changes for Life, Long Term Disability, Short Term Disability, Critical Illness, Accident, Hospitalization, Identity Theft, or Legal Shield. (Note the employer pays the premium for Long Term Disability and Basic Life.)

2020 SWHHS Health Insurance Information

- Funding Increased by 0%
- Everyone must take at least single coverage in one of the plans
- 2020 HSA contribution limits \$3,550 single \$7,100 family (combined)

Current Plans					
	Low Plan	Mid Plan	High Plan-VEBA	High Plan-HSA	HSA Option
Deductible					
Employee only	\$1,200	\$2,600	\$5,000	\$5,000	\$6,550
Family	\$2,400	\$5,200	\$10,000	\$10,000	\$13,100
Employer Contribution					
VEBA/HSA – (annual)			(VEBA)	(HSA)	(HSA)
Employee only	\$300	\$780	\$600	\$0	\$0
EE + Spouse	\$450	\$1002	\$900	\$0	\$0
EE + Child(ren)	\$450	\$1002	\$900	\$0	\$0
Family	\$450	\$1002	\$900	\$0	\$0
Employer Contributions					
<i>(monthly)</i>					
Premium					
Employee only	\$525	\$485	\$500	\$550	\$550
EE + Spouse	\$1,062.50	\$1,016.50	\$1,025	\$1,100	\$1,100
EE + Child(ren)	\$892.50	\$846.50	\$855	\$930	\$930
Family	\$1,287.50	\$1,241.50	\$1,250	\$1,325	\$1,325
VEBA					
Employee only	\$25	\$65	\$50	\$0	\$0
EE + Spouse	\$37.50	\$83.50	\$75	\$0	\$0
EE + Child(ren)	\$37.50	\$83.50	\$75	\$0	\$0
Family	\$37.50	\$83.50	\$75	\$0	\$0
Full Rates (monthly)					
Employee only	\$851.93	\$764.89	\$612.90	\$612.90	\$537.51
EE + Spouse	\$1,874.24	\$1,682.77	\$1,348.37	\$1,348.37	\$1,182.52
EE + Child(ren)	\$1,533.47	\$1,379.81	\$1,103.21	\$1,103.21	\$967.52
Family	\$2,555.78	\$2,294.68	\$1,838.69	\$1,838.69	\$1,612.53
Employee Cost					
<i>(monthly)</i>					
Employee only	\$326.93	\$279.89	\$112.90	\$62.90	\$0.00
EE + Spouse	\$811.74	\$666.27	\$323.37	\$248.37	\$82.52
EE + Child(ren)	\$640.97	\$533.31	\$248.21	\$173.21	\$37.52
Family	\$1,268.28	\$1,053.18	\$588.69	\$513.69	\$287.53

SEPTEMBER 2019
GRANTS ~ AGREEMENTS ~ CONTRACTS
for Board review and approval

- DHS Child & Teen Check Up** – 01/01/18 to 12/31/20; Amendment 2 to the original grant agreement that provides C&TC administrative services to children birth through age 20 that are MA eligible, CY2020 budget \$271,598 2019 budget \$270,035 (renewal).
Fiscal Note: 2019 - \$270,035; 2018 – \$271,413 grant amount

- MDH WIC Peer Breast Feeding** – 01/01/16 to 12/31/20; Award letter for FFY20 that provide services and support for breastfeeding program; \$53,569 (renewal).
Fiscal Note: 2019 - \$55,438; 2018 – \$78,244 grant amount

- DPS Toward Zero Deaths (TZD) Safe Roads – Lincoln & Pipestone Counties –** 10/01/19 to 09/30/20; Award letter for a new grant agreement to facilitate a reduction in distracted driving and texting thus promoting safer roads, \$17,641 (NEW).
Fiscal Note: new, grant funded

- DPS Toward Zero Deaths (TZD) Safe Roads – Lyon & Redwood Counties –** 10/01/19 to 09/30/20; Award letter for a 2nd year grant agreement to facilitate a reduction in distracted driving and texting thus promoting safer roads, \$17,537 (renewal).
Fiscal Note: FFY19 \$17,009