



SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD

MINUTES

Date: August 21st, 2019
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:52am
Adjourned: 10:09am

The monthly meeting of the Community Health Services Board for Southwest Health and Human Services was held on Wednesday, August 21th, 2019 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Vice Chairperson Jens.

Members present:

- Jeane Anderson
- Rick Anderson
- Carol Flahaven
- Dave Forkrud
- James Jens
- Les Nath
- Jim Salfer
- Charles Sanow
- Lois Schmidt
- Corey Sik
- Mic VanDeVere
- Dennis Welgraven
- Dan Wildermuth

Members absent:

- Greg Burger
- Steve Schulze
- Sherr Thompson
- Pam VanOverbeke

Guest present:

- Joel Flaten
- Dominic Benjamin
- Joe Flicker

Staff present:

- Jennifer Beek
- Chris Cauwels

Monica Christianson	Kristin Deacon
Emily Ellefson	Cassandra Hoefs
Sarah Kirchner	Stacey Longtin
Lauren Mellenthin	Marie Meyers
Cindy Nelson	Tanlee Noomen
Jessica Peterson	Lisa Schardin
Ann Schiller	Chelsea Self
Stacey Strand	Christine Versaevel
Nancy Walker	Beth Wilms

K. Consent Agenda-

Vice Chairperson Jens asked if there were any additions to the agenda. Motion made by Sanow second by VanDeVere: To approve the complete consent agenda as presented. Motion carried unanimously. Jens asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the July 17th, 2019 meeting. Motion made by Sanow second by Nath: To approve the minutes as presented. The motion carried unanimously.

L. Financial –

Vice Chairperson Jens stated the Financials had been received during the Human Services Board. Motion made by Wildermuth second by Sik: To forward the financials to the Governing Board. Motion carried unanimously.

M. Caseload-

Vice Chairperson Salfer asked if there were any comments or concerns regarding the caseload. Marie Meyers, Nursing Supervisor, stated Managed Care numbers vary due to clients going in and out of nursing homes. Director Wilms also mentioned the increase in Water Testing is due to more test are being done during summer months.

N. Discussion/Information-

1. Director Wilms invited Joel Flaten, Executive Director, of Supporting Hands Nurse Family Partnership. Flaten explained that they are not two different units they too are Public Health they just utilize 20 different counties to fund the evidence based program. This program has been running for 40 years and has collected some good data such as what the returns are. They have recognized their services are better utilized with first time mothers before week 28. They are funded mainly through the counties TANF funding. Approximately one third of their revenue comes from grants. Flaten then went over some statistics of who they have served since starting in 2008 through a hand out he provided to the Board members.

I. Decision Items-

1. Director Wilms and Sarah Kirchner, Fiscal Manager, discussed the 2020 preliminary Community Health Services Budget with the Board. Kirchner stated that the Agency is

requesting a \$1.00 per capita increase for 2020, equaling \$75,820, for a total of \$1,042,525.00. Public Health Emergency Preparedness (PHEP) grant has decreased in the amount of \$5,000.00. SHIP funding is stable. There will be a small increase in revenue due to Jason Kloss, Environmental Health Manager, facilitating ServSafe courses. The Agency also received a Towards Zero Deaths (TZD) grant this year to make up for some of the decreases in the PHEP grant. Motion made by Sik second by VanDeVere: To approve the preliminary budget with an \$1.00 increase per capita payment to \$13.75, with a total levy request of \$1,042,525.00 and total budget of \$3,690,293 and to move it forward to the Governing Board with recommendation. The motion carried unanimously.

Vice Chairperson Jens asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 10:09am.

Approved Date Sep 18 2019

Authorized James Jens
Chairperson, Community Health Board

Vanlee Kloss
Recording Secretary, Community Services Board

Attest: Beckmire
Director