



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: June 19th, 2019

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00am

Adjourned: 9:49am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, June 19th, 2019 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, in Marshall, Minnesota. The meeting was called to order by Chairperson Sik. The Pledge of Allegiance was said.

Members present:

Jeane Anderson
Rick Anderson
Dave Forkrud
James Jens
Les Nath
Jim Salfer
Charles Sanow
Lois Schmidt
Corey Sik
Sherri Thompson
Mic VanDeVere
Dennis Welgraven
Dan Wildermuth

Members absent:

Greg Burger
Carol Flahaven
Steve Schulze
Pam VanOverbeke

Staff present:

Jennifer Beek	Carol Biren
Monica Christianson	Kelsie Fuoss
Deb Horejsi	Sandy Isaackson
Joshua Kirchner	Sarah Kirchner
Chantelle Mercie	Cindy Nelson
Tanlee Noomen	Brin Pauley

Corey Remiger	Biraj Shrestha
Christine Versaevel	Kaitlin Vos
Nancy Walker	Beth Wilms

C. **Consent Agenda –**

Chairperson Sik asked if there were any additions to agenda, none given. No conflict of interest. Chairperson Sik asked if there were any changes to be made to the May 21st, 2019 Board Minutes. Motion made by Anderson second by Sanow: To approve the complete agenda and Board minutes as presented. Motion carried unanimously.

D. **Introduce New Staff:**

Biraj Shrestha, Information Technology Specialist, Marshall; Joshua Kirchner, Accounting Technician, Marshall; Kaitlin Vos, Office Support Specialist, Marshall; Kelsie Fuoss, LADC Social Worker, Redwood Falls.

E. **Employee Recognition:**

Chairperson Sik asked Commissioner Welgraven to help with Employee Recognitions. Director Wilms indicated that Michelle Mark was out of the office but would be recognized in May. Chantelle Mercie, 5 years, Transportation Coordinator, Marshall; Abigail Stough, 5 years, Social Worker (CMH), Redwood Falls; Deb Horejsi, 15 years, Eligibility Worker, Marshall.

F. **Financial –**

Director Wilms asked Sarah Kirchner, Fiscal manager, to come forward and present the financials. Wilms also gave a brief update that Kirchner and Wilms have been to all the County Boards with an update on our current financial status with the exception of Redwood County which is scheduled. The month of May started out with a beginning balance in checking of \$1,162,622 and ended at \$2,803,653. This included levy funding from Murray County of \$656,626.83 and \$1,000,000 from Lyon County. We ended May with an overall cash & investment balance of \$4,269,081, which is about \$1,700,000 more than last year at this time. When excluding the designated funds, the ending balance for the month was \$2,974,323, an increase of about \$1,600,000 from last year and very similar to last month. Fund Balances - Fund 01 (PH) \$2,039,616.86, Fund 05 (HS) 934,705.49. The self-insurance fund was at \$1,015,393.62 as of May 31st, 2019. As of today that fund balance is \$ 979,426.00. Now looking at the numbers from a budget perspective. Ending May Public Health was 7% OVER budget for revenues. PH was 1% UNDER budget for expenditures. Ending May Human Services was 12% UNDER budget for revenues as we are waiting on levy funding yet from 4 counties. We will also see another \$1,000,000 come in July for the block grant. HS was 3% UNDER budget for expenditures. Overall, the expenditures are exceeding revenues by (\$2,134,127.45) for May 2019. For comparison, last year expenditures exceeded revenues by (\$3,299,343.63) in May of

2018. A difference of \$2,065,216.18. Motion by Wildermuth second by Salfer: To move the financials to the Governing Board. Motion carried unanimously.

- G. **Caseload –**
Chairperson Sik asked if there were any comments or concerns about the caseload. There were none.

- H. **Discussion/Information –**
None

- I. **Decision Items –**
None

Chairperson Sik asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:20am.

Approved Date 7/17/19

Authorized *Don Wildermuth*
Chairperson, Human Services Board

Janice Now
Recording Secretary, Human Services Board

Attest: *Beckman*
Director