



**SOUTHWEST HEALTH AND HUMAN SERVICES  
HUMAN SERVICES BOARD**

**MINUTES**

**Date:** May 15th, 2019  
**Place:** Lyon County Government Center  
Commissioner Room  
Marshall, Minnesota

**Opened:** 9:00 am  
**Adjourned:** 9:18 am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, May 15th, 2019 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Sik. The Pledge of the Allegiance was said.

**Members present:**

Jeane Anderson  
Rick Anderson  
Carol Ann Flahaven  
Dave Forkrud  
James Jens  
Les Nath  
Jim Salfer  
Charles Sanow  
Lois Schmidt  
Steve Schulze  
Corey Sik  
Sherri Thompson  
Mic VanDeVere  
Pam VanOverbeke  
Dennis Welgraven  
Dan Wildermuth

**Members absent:**

Greg Burger

**Guest present:**

Jim Muchlinski

**Staff present:**

Carol Biren  
Monica Christianson  
Stacy Jorgensen  
Chris Cauwels  
Amanda Holzapfel  
Sarah Kirchner

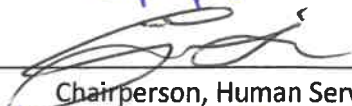
Courtney Lundy	Kristin Malin
Lauren Mellenthin	Marie Meyers
Cindy Nelson	Hayley Ruschen
Darian Sanders	Angie Stephens
Nancy Walker	Beth Wilms

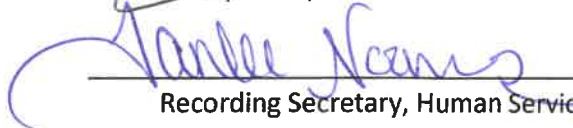
- C. **Consent Agenda-**  
 Chairperson Sik asked if there were any additions to the agenda. There were none indicated. Sik asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the April 17<sup>th</sup>, 2019 meeting. There were none. Motion made by Wildermuth, second by Forkrud: to approve the complete consent agenda as presented. The motion carried unanimously.
- D. **Introduce New Staff:**  
 Courtney Lundy, Child Protection Worker, Marshall; Darian Sanders, Public Health Nurse, Marshall; Hayley Ruschen, Child Protection Worker, Redwood Falls.
- E. **Employee Recognition:**  
 Chairperson Sik asked Commissioner Anderson to help with Employee Recognition. Angie Stephens, 15 years, Public Health Nurse, Redwood Falls; Stacy Jorgensen, 30 years, Social Services Supervisor (Adults), Pipestone.
- F. **Financial-**  
 Chairperson Nath asked for Sarah Kirchner, Fiscal Manager, to come forward with the financials. The month of April started out with a beginning balance in checking of \$1,106,470 and ended at \$1,162,662. This included a transfer from savings of \$1,000,000 on 4/17/19 leaving \$357,971 in savings. We ended April with an overall cash & investment balance of \$2,614,294, which is \$650,000 more than last year at this time. When excluding the designated funds, the ending balance for the month was \$1,402,199, an increase of about \$345,000 from last year and very similar to last month. Fund Balances, Fund 01 (PH) \$2,063,608, Fund 05 (HS) (\$661,409). The self-insurance fund was at \$973,047 as of April 30<sup>th</sup>, 2019. As of today that fund balance is \$ 705,000.00. Now looking at the numbers from a budget perspective. Ending March **Public Health** was 9% OVER budget for revenues with the 1<sup>st</sup> half of levy funding being received from all 6 counties. PH was ON budget for expenditures. Ending February **Human Services** was 17% UNDER budget for revenues as we are waiting on the quarterly and levy funding. We will also see another \$1,000,000 come in July for the block grant. HS was 2% UNDER budget for expenditures. Overall, the expenditures are exceeding revenues by (\$3,706,516.95) for April 2019. For comparison, last year expenditures exceeded revenues by (\$3,702,843.79) in April of 2018. A difference of \$3,673.16 with an extra \$650,000 in cash and investments. Financials were moved to the Governing Board by consensus.

- G. Caseload-  
Chairperson Sik asked if there were any comments or concerns about the caseload. There were none.
  
- H. Discussion/Information  
None
  
- I. Decision Items  
None

Chairperson Sik asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:18am.

Approved Date 6/19/19

Authorized   
Chairperson, Human Services Board

  
Recording Secretary, Human Services Board

Attest:   
Director