



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: March 20, 2019
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:01am
Adjourned: 9:54am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, 20th 2019 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Sik. The Pledge of Allegiance was said.

Members present:

- Jeane Anderson
- Rick Anderson
- Greg Burger
- Carol Flahaven
- Dave Forkrud
- James Jens
- Les Nath
- Charles Sanow
- Lois Schmidt
- Corey Sik
- Sherri Thompson
- Mic VanDeVere
- Pam VanOverbeke
- Dennis Welgraven

Members absent:

- Jim Salfer
- Steve Schulze
- Dan Wildermuth

Staff present:

Carol Biren	Christina Blomme
Megan Boerboom	Diane Boyenga
Monica Christiansen	Holli Hoffbeck
Stacy Jorgensen	Amber Kinner
Sarah Kirchner	Cindy Nelson
Marie Meyers	Tanlee Noomen

Ann Orren
Stacy Strand
Nancy Walker

Corey Remiger
Megan Vangsness
Beth Wilms

C. **Consent Agenda –**

Chairperson Sik asked if there were any additions to agenda, none given. No conflict of interest. Chairperson Sik asked if there were any changes to be made to the February 28th, 2019 Board minutes. Motion made by Anderson second by Forkrud: To approve the complete agenda and Board minutes as presented. Motion carried unanimously.

D. **Introduce New Staff:**

Megan Vangsness – Public Health Nurse, Marshall; Holli Hoffbeck – Eligibility Worker, redwood Falls

E. **Employee Recognition:**

Chairperson Sik asked Commissioner Jens to help with Employee Recognitions. Christina Blomme, 30 years, Public Health Nurse, Marshall; Diane Boyenga, 30 years, Public Health Nurse, Luverne; Karyn Zins, 30 years, Eligibility Worker, Slayton

F. **Financial –**

Director Wilms asked Sarah Kirchner, Fiscal manager, to come forward and present the financials. The month of February started out with a beginning balance in checking of \$2,026,305 and ended at \$1,944,660 with no transfers to or from savings. We ended February with an overall cash & investment balance of \$5,390,753, which is just over \$1,000,000 more than last year at this time. When excluding the designated funds, the ending balance for the month was \$4,237,923, an increase of about \$810,000 from last year. The insurance fund accounts for the majority of the change in designated funds with little change to the collaborative funds. Fund Balances - Fund 01 (PH) \$1,812,764.31, Fund 05 (HS) \$1,425,158.91, plus \$1,011,892.01 in MAGIC. The self-insurance fund was at \$898,632.50 as of February 28th 2019. As of today that fund balance is \$ 1,067,000.00. Now looking at the numbers from a budget perspective. Ending February Public Health was 5% OVER budget for revenues, with the license fees collected at the beginning of the year and the first quarter of levy funding collected and 1% UNDER budget for expenditures. PH total revenues are at \$803,223.87 and expenses are \$572,164.96 with a net of \$231,058.91. Ending February Human Services was 7% UNDER budget for revenues and 3% UNDER budget for expenditures. HS total revenues are at \$2,815,052.1888 and expenses are at \$3,916,639.15 with a net of (\$1,101,586.97). Overall, the expenditures are exceeding revenues by (\$870,528.06) for February. For comparison, last year expenditures exceeded revenues by (\$1,332,743.36) in February of 2018, about a \$450,000 difference to the good. 2017 & 2016 also were over \$1,100,000 at this time. Wilms mentioned that she and Kirchner will be attended each County Board in the next few months to give updates. Motion by Sanow second by Nath: To move the financials to the Governing Board. Motion carried unanimously.

G. **Caseload –**

Chairperson Sik asked if there were any comments or concerns about the caseload. Director Wilms indicated that Out-of-Home Placements are slightly low right now. Short discussion followed on trends.

H. **Discussion/Information –**

1. Mega Boerboom, Circle Coordinator, gave a presentation to the Board on the various Circle Programs that are offered by the Agency. Boerboom presented the Power Point that was given to the Board members in their monthly packet. In the Power Point was information pertaining to sentencing statistics, community impacts, and placements. Boerboom ended the presentation with up-coming events and expansion efforts. The Board then asked if they could get a break down of the process from start to finish for a client to finish the program.

2. Stacy Jorgensen, Social Services Supervisor, had a discussion with Board members on the changes happening in Competency Restoration. Jorgensen started with pointing out the Bulletin that was included in the Board packet from Department of Human Services (DHS). She described that DHS who was offering this service will no longer be offering it effective December 1st, 2018. DHS has sent out material to each of the counties in Minnesota to train communities on how to offer this service. The Agency has a concern that this is a legal process and not a Health & Human Services process. Jorgensen explained that during this process of figuring out how communities should handle this process the Agency has received two court orders the state our Agency will be held responsible for this service. Jorgensen explained that she wanted the Board members to be aware of this and it's added cost. This change came after the 2019 budget was completed and there for was not in the budget. Jorgensen was asked by the Board how many requests we have received: 3- Redwood County, 2 – Rock County, 2- Lyon County so far this year. There was then discussion on some possible solutions that are being discussed with other communities.

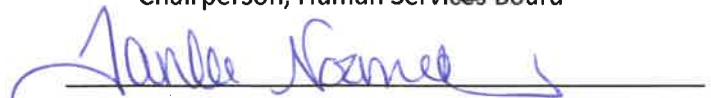
I. **Decision Items –**


None

Chairperson Sik asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:54am.

Approved Date 4/17/19

Authorized 
Chairperson, Human Services Board


Recording Secretary, Human Services Board

Attest: 
Director