



SOUTHWEST HEALTH AND HUMAN SERVICES  
COMMUNITY HEALTH BOARD

MINUTES

Date: April 17th, 2019

Place: Lyon County Government Center  
Commissioner Room  
Marshall, Minnesota

Opened: 9:50 am

Adjourned: 10:11 am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday, April 17th 2019 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, in Marshall, Minnesota. The meeting was called to order by Vice Chairperson Salfer.

Members present:

Jeane Anderson  
Rick Anderson  
Greg Burger  
Carol Flahaven  
Dave Forkrud  
James Jens  
Jim Salfer  
Charles Sanow  
Lois Schmidt  
Corey Sik  
Mic VanDeVere  
Pam VanOverbeke  
Dennis Welgraven  
Dan Wildermuth

Members absent:

Les Nath  
Steve Schulze  
Sherri Thompson

Staff present:

Jennifer Beek	Stephanie Bengston
Carol Biren	Janet Bush
Chris Cauwels	Monica Christianson
Amanda Holzapfel	Sarah Kirchner
Jenifer Klein	Jason Kloss
Erin Klumper	Kristin Malin
Cindy Nelson	Tanlee Noomen
Nancy Walker	Beth Wilms

K. **Consent Agenda –**

Vice Chairperson Salfer asked if there were any additions to the meeting agenda. Salfer asked if anyone had a conflict of interest to identify. None were identified. Vice Chairperson Salfer asked if there were any corrections to the March 20<sup>th</sup>, 2019 Board minutes. Motion by Sanow and second by VanDeVere: To approve the Agenda and Board minutes as presented. The motion carried unanimously.

L. **Financial –**

Vice Chairperson Salfer stated the financial report had been presented during the Human Services Board meeting and forwarded on to the Governing Board for final approval.

M. **Caseload –**

Vice Chairperson Salfer asked if there were any comments or concerns regarding the caseload. There was discussion short discussion on E-WIC. Vice Chairperson Salfer gave the Board a brief update regarding Woman Infant and Children (WIC) vouchers now going to E-WIC which is a debit card type system.

N. **Discussion/Information –**


None

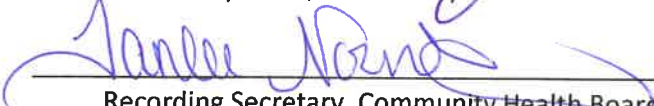
O. **Decision Items –**


1. Jason Kloss, Environmental Health Supervisor, came forward to give the Board information on Policy updates. Vice Chairperson asked Kloss to discuss all the changes at once for one approval of all. Kloss explained that all of these changes came forward due to four reasons. First, being the 2019 food code update from Minnesota Department of Health. The next was a new inspection software system. With this new system there has been one major verbiage change where it was critical versus non critical now it is priority one, two, and three. There were also some changes in corrective actions. This is due to some changes into observed food handling. The last, was just some language clean up since the last review. Motion made by Anderson second by Burger: To approve the changes in Environmental Healthy Policies 1-8; 10-13; and 17. Motion carried unanimously.

Vice Chairperson Salfer asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 10:11am.

Approved Date 5-15-19

Authorized   
Vice Chairperson, Community Health Board

  
Recording Secretary, Community Health Board

Attest:   
Director