



SOUTHWEST HEALTH AND HUMAN SERVICES  
HUMAN SERVICES BOARD

MINUTES

Date: February 28, 2019  
Place: Lyon County Government Center  
Commissioners Room  
Marshall, Minnesota

Opened: 9:00am  
Adjourned: 9:17am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Thursday, February 28th, 2019 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Sik. The Pledge of Allegiance was said.

Members present:

Jeane Anderson  
Rick Anderson  
Greg Burger  
James Jens  
Les Nath  
Jim Salfer  
Charles Sanow  
Lois Schmidt  
Corey Sik  
Mic VanDeVere  
Dennis Welgraven  
Dan Wildermuth

Members absent:

Carol Flahaven  
Dave Forkrud  
Steve Schulze  
Sherri Thompson  
Pam VanOverbeke

Staff present:

Jennifer Beek	Gail Bielen
Carol Biren	Monica Christianson
Melanie Gacke	Stacy Jorgensen
Sarah Kirchner	Kelyn Meyeraan
Cindy Nelson	Tanlee Noomen
Corey Remiger	Deb Seidel
Tiffany Viger	Nancy Walker
Beth Wilms	


- C. **Consent Agenda –**  
Chairperson Sik asked if there were any additions to agenda, none given. No conflict of interest. Chairperson Sik asked if there were any changes to be made to the December 19<sup>th</sup>, 2019 Board minutes. Motion made by Sanow second by Nath: To approve the complete agenda and Board minutes as presented. Motion carried unanimously.
- D. **Introduce New Staff:**  
Melanie Gacke – Financial Worker, Luverne; Tiffany Viger – Financial Worker, Luverne.
- E. **Employee Recognition:**  
Chairperson Sik asked Commissioner Sanow to help with Employee Recognitions. Kelyn Meyeraan, 5 years, Financial Worker, Marshall; Gail Bielen, 20 years, Social Services Supervisor(Licensing), Redwood.
- F. **Financial –**  
The month of January started out with a beginning balance in checking of \$2,650,551 and ended at \$2,028,418 with no transfers to or from savings. We ended January with an overall cash & investment balance of \$5,468,300, which is about \$750,000 more than last year at this time. When excluding the designated funds, the ending balance for the month was \$4,432,341, an increase of almost \$450,000 from last year. The insurance fund accounts for the majority of the change in designated funds. Fund Balances: Fund 01 (PH) \$1,691,277.80, Fund 05 (HS) \$1,741,063.09. Plus \$1,000,000 in MAGIC. The self-insurance fund was at \$830,786.86 as of January 31<sup>st</sup> 2019. As of today that fund balance is \$ 897,834.41. Now looking at the numbers from a budget perspective. Ending January **Public Health** was 3% OVER budget for revenues, with the license fees collected at the beginning of the year attributing to a lot of that and right ON budget for expenditures. PH total revenues are at \$398,680.55 and expenses are \$ 291,221.33with a net of \$107,459.22. Ending January **Human Services** was 4% UNDER budget for revenues and 1% UNDER budget for expenditures. HS total revenues are at \$1,119,988.88 and expenses are at \$1,905,475.00 with a net of (\$785,486.12). Overall, the expenditures are exceeding revenues by (\$678,026.90) for January. Last year expenditures exceeded revenues by (\$770,854.34) in January of 2018, about a \$93,000 difference. We are continuing to work to close those gaps and build reserves to get us through the lean months we will have ahead. Motion by Sanow second by Burger: To move the financials to the Governing Board. Motion carried unanimously.
- G. **Caseload –**  
Chairperson Sik asked if there were any comments or concerns about the caseload. Director Wilms indicated the numbers are consistent.

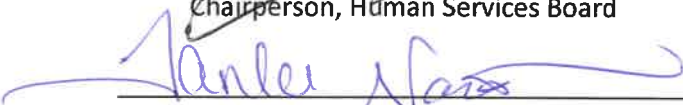
H. Discussion/Information –  
None


I. Decision Items –  
None

Chairperson Sik asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:17am.

Approved Date 3/20/19

Authorized   
Chairperson, Human Services Board

  
Recording Secretary, Human Services Board

Attest:   
Director