



SOUTHWEST HEALTH AND HUMAN SERVICES  
HUMAN SERVICES BOARD

MINUTES

Date: December 19th, 2018  
Place: Lyon County Government Center  
Commissioner Room  
Marshall, Minnesota

Opened: 9:00am  
Adjourned: 9:24am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, December 19th, 2018 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Nath. The Pledge of the Allegiance was said.

Members present:

- Jeane Anderson
- Rick Anderson
- Greg Burger
- Carol Flahaven
- Dave Forkrud
- James Jens
- Gerald Magnus
- Les Nath
- Charles Sanow
- Lois Schmidt
- Steve Schulze
- Corey Sik
- Sherri Thompson
- Mic VanDeVere
- Dan Wildermuth

Members absent:

- Jim Salfer
- Pam VanOverbeke

Staff present:

Carol Biren	Monica Christianson
Lisa DeBoer	Sarah Kirchner
Krista Kopperud	Nathaniel Kuhnau
Jennifer Lundberg	Cindy Nelson
Tanlee Noomen	Ann Orren
Jodi Robinson	Nancy Walker
Beth Wilms	

- C. **Consent Agenda-**  
Chairperson Nath asked if there were any additions to the agenda. There were none. Nath asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the November 28th, 2018 meeting. Motion made by Burger second by Sanow: to approve the complete consent agenda as presented. The motion carried unanimously.
- D. **Introduce New Staff -**  
None
- E. **Employee Recognition –**  
Chairperson Nath asked Commissioner Magnus to do staff recognitions with Director Wilms. Lisa DeBoer, 20 years, Fiscal Officer, Luverne.
- F. **Financial-**  
Sarah Kirchner, Fiscal Manager, came forward to give the monthly report. The month of November started out with a beginning balance in checking of \$1,351,255 and ended at \$3,819,516 including a transfer of \$1,000,000 from savings on 11/8/2018. We also received levy funding later in the month from Murray & Lyon County. I also moved \$2,000,000 back to savings on 12/10/18 as we have received levy funding from all 6 counties. We ended November with an overall cash & investment balance of \$5,252,398. When excluding the designated funds, the ending balance for the month was \$4,384,465. I would attribute most of the increase in the cash balance to getting Lyon counties levy funding when last year at this time we had only received from Murray County. Fund 01 (PH) \$1,682,417.33 - Fund 05 (HS) \$1,702,047.76. Plus \$1,000,000 in MAGIC. The self-insurance fund was at \$709,870.88 as of November 30<sup>th</sup>, 2018. As of today that fund balance is \$ 698,000.00. Ending November Public Health was 1% over budget for revenues, and 3% under budget for expenditures. PH total revenues are at \$3,518,706.40 and expenses are \$3,385,834.14 with a net of \$132,872.26. Ending November Human Services was 4% under budget for revenues and 2% under budget for expenditures. HS total revenues are at \$23,371,956.70 and expenses are at \$23,865,520.92 with a net of (\$493,564.22). Overall the expenditures are exceeding revenues by (\$360,691.96) ending November 2018. Overall the expenditures exceeded revenues by (\$3,057,591.25) in November of 2017 and (\$399,722.89) in December of 2017 on a cash basis. Motion made by Anderson second by Thompson: To forward the financials to the Governing Board. Motion carried unanimously.
- G. **Caseload-**  
Chairperson Nath asked if there were any comments or concerns about the caseload. None were stated.

H. **Discussion/Information**

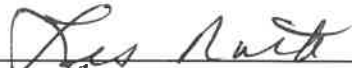
Jennifer Lundberg, Adult Mental Health Social Worker, and Nathaniel Kuhnau, Children Mental Health Supervisor, came to give the Board an update on the Local Advisory Council (LAC). Lundberg went over the letter that was given to the Board in their monthly packet. The Council continues to meet monthly with an average of thirteen people attending each month. They have increased their stipend from \$20 for three consecutive meetings to \$20 each month if they attend three consecutive meetings.

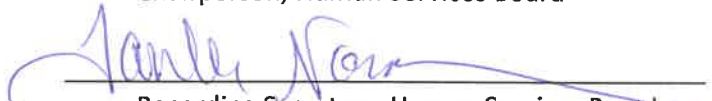
I. **Decision Items**

None

Chairperson Nath asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:24 am.

Approved Date 1-16-19

Authorized   
Chairperson, Human Services Board

  
Recording Secretary, Human Services Board

Attest:   
Director