



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: October 17th, 2018
Place: Lyon County Government Center
Commissioner Room
Marshall, Minnesota

Opened: 9:00am
Adjourned: 9:20am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, October 19th, 2018 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Nath. The Pledge of the Allegiance was said.

Members present:

Rick Anderson
Greg Burger
Carol Flahaven
Dave Forkrud
James Jens
Gerald Magnus
Les Nath
Jim Salfer
Charles Sanow
Lois Schmidt
Steve Schulze
Corey Sik
Sherri Thompson
Mic VanDeVere
Dan Wildermuth

Members absent:

Jeane Anderson
Pam VanOverbeke

Staff present:

Carol Biren	Jessica Bosma
Sara Brandt	Michelle Buysse
Stephanie Byers	Monica Christianson
Wendy Davis	Kristin Deacon
Amanda Holzapfel	Sarah Kirchner

Krista Kopperud	Stacey Longtin
Cindy Nelson	Tanlee Noomen
Ann Orren	Clara Sik
Nancy Walker	Beth Wilms
Craig Wilson	

C. Consent Agenda-

Chairperson Nath asked if there were any additions to the agenda. There were none indicated. Nath asked if anyone had a conflict of interest to identify. None were identified. Motion made by Sanow second by Wildermuth: To approve the agenda as presented. The motion carried unanimously. He asked if there were any correction or additions to the minutes of the September 19th, 2018 meeting. There were none. Motion made by Sanow second by Salfer: To approve the meeting minutes. The motion carried unanimously.

D. Introduce New Staff:

Stephanie Byers, County Agency Social Worker, Child Protection, Redwood.

E. Employee Recognition:

Chairperson Nath asked Commissioner Magnus to assist with Employee Recognition. Sara Brandt, 5 years, Accounting Technician, Redwood; Hilary Kesteloot, 5 years, Social Worker, Marshall; Craig Wilson, 5 years, Social Worker, Marshall; Jessica Bosma, 10 years, Public Health Nurse, Pipestone; Wendy Davis, 20 years, Social Worker, Slayton; Tanya O'Leary, 20 years, Social Worker, Pipestone; Clara Sik, 20 years, Case Aide, Ivanhoe.

F. Financial-

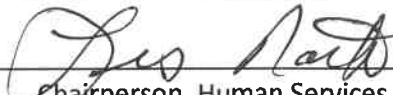
Chairperson Nath asked for Sarah Kirchner, Fiscal Manager, to come forward with the financials. The month of September started out with a beginning balance in checking of \$2,327,277 and ended at \$982,988 with no transfers to or from savings. We ended September with an overall cash & investment balance of \$4,391,517. When excluding the designated funds, the ending balance for the month was \$3,417,353. \$250,000 of the \$1,000,000 invested in the MAGIC fund came to term 9/27/18 and we did go ahead and reinvest for 180 days/6 months. So it will become available again in early April when we may need to use it. The \$750,000 will come due 10/24/18 so we will be discussing reinvesting that for a shorter term as well. Fund 01 (PH) \$1,424,218.99 - Fund 05 (HS) \$993,134.33. Plus \$1,000,000 in MAGIC. The self-insurance fund was at \$742,653.73 as of September 30th, 2018. As of today that fund balance is \$669,993.00. Ending August Public Health was 4% under budget for revenues, and 1% under budget for expenditures. We have only received the Q3 levy funds from Redwood as of the end of September. Year to date revenues are \$2,688,007.09 and expenses are \$2,813,333.17 with a net of (\$125,326.08). Ending August Human Services was 4% under budget for revenues and on budget for expenditures. Year to date revenues are \$18,656,078.36 and expenses are \$19,858,555.77 with a net of (\$1,202,477.41). Overall the expenditures are exceeding revenues by (\$1,327,803.49) ending September of 2018. Overall the expenditures exceeded revenues by

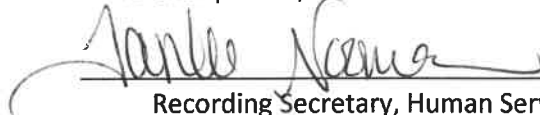
(\$2,126,021.68) in September of 2017. That's about an \$800,000 swing to the good. Bring final 2019 budget to November board meeting. Motion made by Burger second by Sanow: To move the financials to the Governing Board. Motion carried unanimously.

- G. Caseload-
Chairperson Nath asked if there were any comments or concerns about the caseload. There were none.
- H. Discussion/Information
None
- I. Decision Items
None

Chairperson Nath asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:20am.

Approved Date 11-28-18

Authorized 
Chairperson, Human Services Board


Recording Secretary, Human Services Board

Attest: 
Director