



SOUTHWEST HEALTH AND HUMAN SERVICES
GOVERNING BOARD

MINUTES

Date: September 19th, 2018
Place: Lyon County Government Center
Commissioner Room
Marshall, Minnesota

Opened: 9:39am
Adjourned: 10:39am

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday, September 19th, 2018 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Magnus.

Members present:

Jeane Anderson
Rick Anderson
Carol Flahaven
Dave Forkrud
Lori Gunnink
Gerald Magnus
Les Nath
Jim Salfer
Charles Sanow
Lois Schmidt
Steve Schulze
Corey Sik
Sherri Thompson
Mic VanDeVere
Pam VanOverbeke
Dan Wildermuth

Members absent:

Greg Burger
James Jens

Staff present:

Becca Baumann	Carol Biren
JoAnne Brisk	Michelle Buysse
Monica Christianson	Connie Einck
Krista Kopperud	Holly Louwagie
Cindy Nelson	Tanlee Noomen
Ann Orren	Michelle Salfer

Q. Consent Agenda-

Chairperson Magnus asked if there were any changes to the agenda. He asked if there was a conflict of interest. None were stated. Approval of the August 15th, 2018 Board minutes. Motion made by Thompson second by Nath: To approve the agenda additions and board minutes. The motion carried unanimously.

R. Financials-

Chairperson Magnus stated the financials were discussed in the Health Board and asked if there were any further questions. None were stated.

Motion made by Anderson second by Nath: To approve financials as forwarded in the Human Services board. Motion carried unanimously.

S. Human Resource Statistics

Director Wilms indicated that by the request of a Commissioner we are now providing the Board with the number of employees we had last year at this time opposed to what we have currently, also any separations we might have each month. At the time that the agenda was put together there had been zero separations. August of 2017 reported a total of 256 employees compared to August 2018 which had 238 employees.

T. Discussion/Information Items-

1. Commissioner Charlie Sanow gave an update on the happenings of the Finance Committee. They have been making some more cuts in the budget for 2019. Still feeling confident the Agency is headed in the right direction. Director Wilms spoke of the topics at the Association of Minnesota Counties (AMC) Conference. She asked Commission Salfer if he had anything to add and he talked about the two percent provider tax and the plans to help cover costs.
2. Melody Caron from the States Auditors Office gave an update on the audit of 2017. She went over the management and compliance report that each commissioner had mailed to them and highlighted a couple areas. The 2017 audit is complete and was submitted early September.
3. Director Wilms and Krista Kopperud, Agency Planner, handed out copies of the 2017 Annual Report. Director asked the Board to take the report with them and we could discuss any questions at the next Board meeting, also they could contact the Agency anytime in between.

U. Decision Items-

1. Director Wilms had asked the Board to approve the hiring of Stephanie Byers, County Agency Social Worker, CPS, probationary appointment (12 months), and \$23.01 hourly, effective 10/01/2018. Motion made by Wildermuth second by Sik: To approve the hiring of Stephanie Byers. Motion carried unanimously.
2. Director Wilms stated the main change in Personnel Policy #14 – Wellbeing Policy was that Southwest Health and Human Services would no longer be providing the flu shot. The service will now be hired out which is a cost savings to the Agency. The Director also mentioned that was some clean-up of verbiage in the document. Motion made by Nath second by VanDeVere:

To accept the changes made to Personnel Policy 14 – Wellbeing Policy. Motion carried unanimously.

3. Deputy Director Walker presented the Board with the 2019 Insurance Committees recommendations. There would be no change in Medical, Life, Long Term Care, Critical Illness, Vision, Identity Theft, or Legal Shield; Seven percent increase in dental; Three percent increase in short term disability. Deputy Director Walker also mentioned that 2019 would offer a Hospitalization Plan. Motion made by Forkrud second by Thompson: To accept the recommendations set forth by the Insurance Committee. Motion carried unanimously.


4. Deputy Director Walker asked the Board for approval in hiring a Child Support Officer. Walker explained to the Board that there were two requests from long term employees to Phase Retirement Option (PRO). The Agency would like to hire this position now so that the employees that are leaving can train in the new employee. This position would be in our lower region being in either Pipestone, Murray, or Rock. Motion made by Sanow second by VanDeVere: To approve the Child Support position request. Motion carried unanimously.


5. Director Wilms went over the contract listed in the Board packet. Motion made by Wildermuth second by Anderson: To approve contracts as listed. Motion carried unanimously.

Chairperson Magnus asked if there was any questions. Hearing none he adjourned the meeting at 10:39 am.

Approved Date 10/17/18

Authorized 
Chairperson, Governing Board


Recording Secretary, Governing Board

Attest: 
Director