



Southwest Health and Human Services  
Board Agenda

Wednesday, September 19, 2018

Commissioners Room

Government Center, 2<sup>nd</sup> Floor

Marshall

9:00 a.m.

***HUMAN SERVICES***

- A. Call to order
- B. Pledge of Allegiance
- C. Consent Agenda
  - 1. Amend/Approval of Agenda
  - 2. Identification of Conflict of Interest
  - 3. Approval of 08/15/18 board minutes
- D. Introduce New Staff: None
- E. Employee Recognition:
  - Becca Baumann, 1 year, Social Worker, Marshall
  - Connie Einck, 5 years, Health Services Program Aide, Marshall
  - Holly Louwagie, 5 years, Social Worker, Marshall
  - Lori Wentzel, 5 years, Public Health Nurse, Slayton
  - Craig Wilson, 5 years, Social Worker, Marshall
  - Jill Pieske, 10 years, Social Worker, Slayton
- F. Financial

**HUMAN SERVICES (cont.)**

G.	Caseload	<u>08/18</u>	<u>08/17</u>	<u>07/18</u>	<u>06/18</u>
	Social Service	3,741	3,766	3,707	3,780
	Licensing	450	466	449	450
	Out-of-Home Placements	175	194	174	168
	Income Maintenance	11,923	14,571	12,007	12,008
	Child Support Cases	3,287	3,335	3,309	3,303
	Child Support Collections	\$801,268	\$767,034	\$771,452	\$810,131
	Non IV-D Collections	\$77,212	\$441,538	\$82,796	\$61,343

- H. Discussion/Information  
1. Children's Mental Health- Christine Versaevel

- I. Decision Items  
1.

**COMMUNITY HEALTH**

- J. Call to order

- K. Consent Agenda  
1. Amend/Approval of Agenda  
2. Identification of Conflict of Interest  
3. Approval of 08/15/18 board minutes

- L. Financial

**COMMUNITY HEALTH (cont.)**

M. Caseload	<u>08/18</u>	<u>07/18</u>	<u>06/18</u>
WIC	N/A	2168	2189
Family Home Visiting	47	45	55
PCA Assessments	29	26	21
Managed Care	348	315	287
Dental Varnishing	15	24	16
Refugee Health	1	4	8
Latent TB Medication Distribution	14	16	9
Water Tests	163	182	119
FPL Inspections	67	58	76
Immunizations	58	49	88
Car Seats	20	23	16

- N. Discussion/Information  
1. Pipestone County Social Host Ordinance- Ann Orren

- O. Decision Items  
1.

**GOVERNING BOARD**

- P. Call to order

- Q. Consent Agenda  
1. Amend/Approval of Agenda  
2. Identification of Conflict of Interest  
3. Approval of 08/15/18 board minutes

- R. Financial

**GOVERNING BOARD (cont.)**

S. Human Resources Statistics

	<u>08/18</u>	<u>08/17</u>
Number of Employees	238	256
Separations	0	

T. Discussion/Information

1. Update from the Finance Committee- Charlie Sanow
2. 2017 Audit- Melody Caron, Office of the State Auditor
3. Annual Report- Beth Wilms & Krista Kopperud

U. Decision Items

1. Stephanie Byers, County Agency Social Worker, CPS, probationary appointment (12months), \$23.01 hourly, effective 10/01/18
2. Personnel Policy #14- Wellbeing Policy
3. 2019 Insurance
4. Request for Child Support Officer
5. Contracts

V. Adjournment

**Next Meeting Dates:**

- **Wednesday, October 17, 2018 – Marshall**
- **Wednesday, November 21, 2018 - Marshall**
- **Wednesday, December 19, 2018 – Marshall**

# SOUTHWEST HEALTH & HUMAN SERVICES

Ivanhoe, Marshall, Slayton, Pipestone, Redwood and Luverne Offices

## SUMMARY OF FINANCIAL ACCOUNTS REPORT

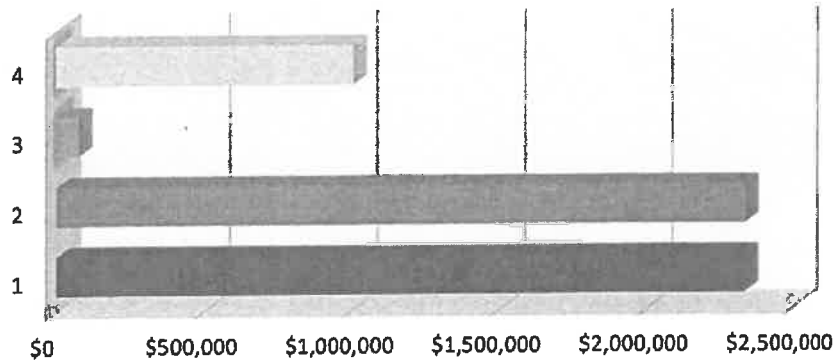
For the Month Ending:

**August 31, 2018**

\* Income Maintenance \* Social Services \* Information Technology \* Health \*

Description	Month	Running Balance	
<b>BEGINNING BALANCE</b>		<b>\$2,632,193</b>	
<b>RECEIPTS</b>			
Monthly Receipts	3,283,476		
County Contribution	52,371		
Interest on Savings	3,224		
<b>TOTAL MONTHLY RECEIPTS</b>		<b>3,339,071</b>	
<b>DISBURSEMENTS</b>			
Monthly Disbursements	3,643,987		
<b>TOTAL MONTHLY DISBURSEMENTS</b>		<b>3,643,987</b>	
<b>ENDING BALANCE</b>		<b>\$2,327,277</b>	
<b>REVENUE</b>			
<i>Checking/Money Market</i>	<b>\$2,327,277</b>		
<i>Bremer Savings</i>	<b>\$2,328,526</b>		
<i>Great Western Bank Savings</i>	<b>\$75,719</b>		
<i>Investments - MAGIC Fund</i>	<b>\$1,000,112</b>		August 2017 Ending Balance
<b>ENDING BALANCE</b>		<b>\$5,731,633</b>	<b>\$6,366,564</b>
<b>DESIGNATED/RESTRICTED FUNDS</b>			
Agency Health Insurance		<b>\$820,833</b>	
LCTS Lyon Murray Collaborative		<b>\$122,032</b>	
LCTS Rock Pipestone Collaborative		<b>\$75,983</b>	
LCTS Redwood Collaborative		<b>\$31,789</b>	
Local Advisory Council		<b>\$1,216</b>	
<b>AVAILABLE CASH BALANCE</b>		<b>\$4,679,780</b>	

## REVENUE DESIGNATION



■ 1 ■ 2 ■ 3 ■ 4

**SOUTHWEST HEALTH AND HUMAN SERVICES CHECK REGISTER  
AUGUST 2018**

DATE	RECEIPT or CHECK #	DESCRIPTION	+ DEPOSITS	-DISBURSEMENTS	BALANCE
	BALANCE FORWARD				2,632,193.20
8/3/18	90688-90724	Disb		5,379.64	2,626,813.56
8/3/18	4512-4512 ACH	Disb		117.05	2,626,696.51
8/3/18	90725-90794	Disb		110,649.66	2,516,046.85
8/3/18	4513-4547 ACH	Disb		79,480.09	2,436,566.76
8/3/18	8421-8442	Payroll		137,116.74	2,299,450.02
8/3/18	52181-52432 ACH	Payroll		486,527.90	1,812,922.12
8/3/18	30476-30549	Dep	250,814.97		2,063,737.09
8/6/18	9729	Disb		48,624.60	2,015,112.49
8/6/18	9730	Disb		3,137.03	2,011,975.46
8/7/18	30550-30579	Dep	436,297.81		2,448,273.27
8/8/18	9731	Disb		9,976.68	2,438,296.59
8/9/18	9732	Disb		42,412.51	2,395,884.08
8/9/18	VOID 89913	Disb		(25.00)	2,395,909.08
8/10/18	90795 - 90818	Disb		2,562.62	2,393,346.46
8/10/18	4548- 4549	Disb		112.67	2,393,233.79
8/10/18	90819-90903	Disb		140,800.16	2,252,433.63
8/10/18	4550-4604	Disb		41,211.56	2,211,222.07
8/10/18	30580-30635	Dep	1,514,567.92		3,725,789.99
8/13/18	9733	Disb		144,059.81	3,581,730.18
8/14/18	30636-30659	Dep	142,215.82		3,723,946.00
8/17/18	90904-91002	Disb		14,023.80	3,709,922.20
8/17/18	4605 ACH	Disb		134.00	3,709,788.20
8/17/18	91003-91170	Disb		71,235.69	3,638,552.51
8/17/18	4606-4609 ACH	Disb		4,180.04	3,634,372.47
8/17/18	91171-91247	Disb		9,637.53	3,624,734.94
8/17/18	4610- 4610 ACH	Disb		45.54	3,624,689.40
8/17/18	91248 - 91300	Disb		312,873.76	3,311,815.64
8/17/18	4611 - 4625 ACH	Disb		71,895.22	3,239,920.42
8/17/18	8443-8461	Payroll		142,345.06	3,097,575.36
8/17/18	52433-52675 ACH	Payroll		494,454.77	2,603,120.59
8/17/18	30660-30702	Dep	364,634.63		2,967,755.22
8/20/18	9734	Disb		77,055.83	2,890,699.39
8/20/18	9735	Disb		9,417.98	2,881,281.41
8/21/18	30703-30750	Dep	15,239.95		2,896,521.36
8/22/18	9736	Disb		10,849.14	2,885,672.22
8/24/18	91301-91330	Disb		2,424.80	2,883,247.42
8/24/18	91331-91400	Disb		443,689.99	2,439,557.43
8/24/18	4626-4646 ACH	Disb		2,279.13	2,437,278.30
8/24/18	30751-30807	Dep	478,745.43		2,916,023.73
8/27/18	9737	Disb		33,904.43	2,882,119.30
8/28/18	30808-30836	Dep	89,463.78		2,971,583.08
8/31/18	8462-8467	Payroll		4,360.14	2,967,222.94
8/31/18	52676-52922 ACH	Payroll		530,264.98	2,436,957.96
8/31/18	4647-4648 ACH	Disb		82.72	2,436,875.24
8/31/18	91401-91447	Disb		16,988.52	2,419,886.72
8/31/18	4649-4661 ACH	Disb		5,835.69	2,414,051.03
8/31/18	91448-91504	Disb		133,864.28	2,280,186.75
8/31/18	30837-30884	Dep	47,090.19		2,327,276.94
					<b>2,327,276.94</b>
	Balanced 09/05/18 LMD	<b>TOTALS</b>	<b>3,339,070.50</b>	<b>3,643,986.76</b>	

Savings - Bremer  
Savings - Great Western  
Investments - Magic Fund

2,328,525.56
75,719.22
1,000,111.90

**TOTAL CASH BALANCE**

<b>5,731,633.62</b>
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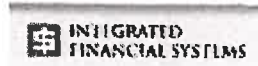




# Southwest Health and Human Services

Treasurer's Cash Trial Balance

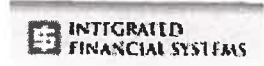
As of 08/2018



<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
<b>1 Health Services Fund</b>	<b>1,709,545.07</b>			
Receipts		190,740.23	2,485,691.73	
Disbursements		45,103.39-	563,300.68-	
Payroll		317,904.98-	1,988,171.60-	
Journal Entries		0.00	159,913.80-	
<b>Fund Total . . . . .</b>		<b>172,268.14-</b>	<b>225,694.35-</b>	<b>1,483,850.72</b>
<b>5 Human Services Fund</b>	<b>410</b>	<b>General Administration</b>		
	<b>189,947.30</b>			
Receipts		50,245.25	414,045.36	
Disbursements		49,391.77-	410,898.35-	
Payroll		20,430.09-	131,833.45-	
<b>Dept Total . . . . .</b>		<b>19,576.61-</b>	<b>128,686.44-</b>	<b>61,260.86</b>
<b>5 Human Services Fund</b>	<b>420</b>	<b>Income Maintenance</b>		
	<b>2,690,331.05-</b>			
Receipts		622,504.75	5,718,525.55	
Disbursements		401,536.52-	2,204,516.71-	
Payroll		494,560.18-	3,106,721.28-	
Journal Entries		0.00	290,030.22-	
<b>Dept Total . . . . .</b>		<b>273,591.95-</b>	<b>117,257.34</b>	<b>2,573,073.71-</b>
<b>5 Human Services Fund</b>	<b>431</b>	<b>Social Services</b>		
	<b>8,275,091.90</b>			
Receipts		1,868,471.60	12,083,814.07	
Disbursements		177,860.68-	896,708.12-	
SSIS		761,129.75-	5,485,646.35-	
Payroll		924,335.63-	5,775,831.90-	
Journal Entries		0.00	550,055.98-	
<b>Dept Total . . . . .</b>		<b>5,145.54</b>	<b>624,428.28-</b>	<b>7,650,663.62</b>
<b>5 Human Services Fund</b>	<b>461</b>	<b>Information Systems</b>		
	<b>2,739,744.12-</b>			
Receipts		4,225.50	39,614.68	
Disbursements		271.71-	2,151.18-	

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# Southwest Health and Human Services

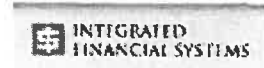


## Treasurer's Cash Trial Balance

As of 08/2018

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Payroll		37,838.71-	240,730.85-	
Dept Total . . . . .		33,884.92-	203,267.35-	2,943,011.47-
<b>5 Human Services Fund</b>	<b>471</b>	LCTS Collaborative Agency		
	0.00			
Receipts		65,082.00	190,439.00	
Disbursements		65,082.00-	190,439.00-	
Dept Total . . . . .		0.00	0.00	0.00
Fund Total . . . . .	3,034,964.03	321,907.94-	839,124.73-	2,195,839.30
<b>61 Agency Health Insurance</b>				
	753,857.36			
Receipts		475,942.81	2,664,417.27	
Disbursements		348,541.35-	2,597,441.42-	
Fund Total . . . . .		127,401.46	66,975.85	820,833.21
<b>71 LCTS Lyon Murray Collaborative Fund</b>	<b>471</b>	LCTS Collaborative Agency		
	93,353.73			
Receipts		32,431.00	88,478.00	
Disbursements		0.00	59,800.00-	
Dept Total . . . . .		32,431.00	28,678.00	122,031.73
Fund Total . . . . .	93,353.73	32,431.00	28,678.00	122,031.73
<b>73 LCTS Rock Pipestone Collaborative Fund</b>	<b>471</b>	LCTS Collaborative Agency		
	44,725.46			
Receipts		10,945.00	33,892.00	
Disbursements		0.00	2,634.00-	
Dept Total . . . . .		10,945.00	31,258.00	75,983.46
Fund Total . . . . .	44,725.46	10,945.00	31,258.00	75,983.46
<b>75 Redwood LCTS Collaborative</b>	<b>471</b>	LCTS Collaborative Agency		
	46,722.12			

# Southwest Health and Human Services



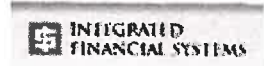
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## Treasurer's Cash Trial Balance

As of 08/2018

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Receipts		21,706.00	72,607.00	
Disbursements		0.00	87,450.00-	
<b>Dept Total . . . . .</b>		21,706.00	14,843.00-	31,879.12
<b>Fund Total . . . . .</b>	46,722.12	21,706.00	14,843.00-	31,879.12
77 Local Advisory Council	477 Local Advisory Council			
	1,398.86			
Disbursements		0.00	182.78-	
<b>Dept Total . . . . .</b>		0.00	182.78-	1,216.08
<b>Fund Total . . . . .</b>	1,398.86	0.00	182.78-	1,216.08
All Funds .....	5,684,566.63			
Receipts		3,342,294.14	23,791,524.66	
Disbursements		1,087,787.42-	7,015,522.24-	
SSIS		761,129.75-	5,485,646.35-	
Payroll		1,795,069.59-	11,243,289.08-	
Journal Entries		0.00	1,000,000.00-	
<b>Total .....</b>		301,692.62-	952,933.01-	4,731,633.62

# Southwest Health and Human Services



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Trial Balance  
As of 08/2018

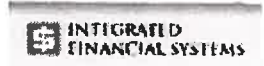
Report Basis: Cash

Page 2

1 Health Services Fund

<u>Account</u>	<u>Beginning Balance</u>	<u>Actual This- Month</u>	<u>Actual Year- To- Date</u>	<u>Current Balance</u>
----- Assets -----				
1001 Cash in Bank - Checking	1,709,545.07	172,268.14-	225,694.35-	1,483,850.72
1090 Investments	0.00	0.00	160,000.00	160,000.00 <i>16%</i>
<b>Total Assets</b>	<b>1,709,545.07</b>	<b>172,268.14-</b>	<b>65,694.35-</b>	<b>1,643,850.72</b>
--- Liabilities and Balance ---				
Liabilities				
<b>Total Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Fund Balance				
2881 Unassigned Fund Balance	1,709,545.07-	0.00	0.00	1,709,545.07-
2885 Revenue Control	0.00	190,729.55-	2,485,631.79-	2,485,631.79-
2887 Expenditure Control	0.00	362,997.69	2,551,326.14	2,551,326.14
<b>Total Fund Balance</b>	<b>1,709,545.07-</b>	<b>172,268.14</b>	<b>65,694.35</b>	<b>1,643,850.72-</b>
<b>Total Liabilities and Balance</b>	<b>1,709,545.07-</b>	<b>172,268.14</b>	<b>65,694.35</b>	<b>1,643,850.72-</b>
410 General Administration				
----- Assets -----				
<b>Total Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
--- Liabilities and Balance ---				
Liabilities				
<b>Total Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Liabilities and Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1 Health Services Fund	0.00	0.00	0.00	0.00

# Southwest Health and Human Services



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Trial Balance  
As of 08/2018

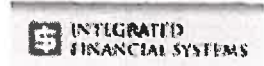
Report Basis: Cash

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5 Human Services Fund

<u>Account</u>	<u>Beginning Balance</u>	<u>Actual This- Month</u>	<u>Actual Year- To- Date</u>	<u>Current Balance</u>
<b>410 General Administration</b>				
----- Assets -----				
1001 Cash In Bank - Checking	189,947.30	19,576.61-	128,686.44-	61,260.86
Total Assets	189,947.30	19,576.61-	128,686.44-	61,260.86
--- Liabilities and Balance ---				
Liabilities				
2090 Due To Flexible Plan Employees	220.17	0.12-	647.59-	427.42-
Total Liabilities	220.17	0.12-	647.59-	427.42-
Fund Balance				
2850 Assigned for Software Purchases	64,377.00	0.00	0.00	64,377.00
2881 Unassigned Fund Balance	254,544.47-	0.00	0.00	254,544.47-
2887 Expenditure Control	0.00	19,576.73	129,334.03	129,334.03
Total Fund Balance	190,167.47-	19,576.73	129,334.03	60,833.44-
Total Liabilities and Balance	189,947.30-	19,576.61	128,686.44	61,260.86-
<b>420 Income Maintenance</b>				
----- Assets -----				
1001 Cash In Bank - Checking	2,690,331.05-	273,591.95-	117,257.34	2,573,073.71-
1090 Investments	0.00	0.00	290,000.00	290,000.00 <b>29%</b>
Total Assets	2,690,331.05-	273,591.95-	407,257.34	2,283,073.71-
--- Liabilities and Balance ---				
Liabilities				
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance				
2881 Unassigned Fund Balance	2,690,331.05	0.00	0.00	2,690,331.05
2885 Revenue Control	0.00	622,248.18-	5,717,954.96-	5,717,954.96-
2887 Expenditure Control	0.00	895,840.13	5,310,697.62	5,310,697.62
Total Fund Balance	2,690,331.05	273,591.95	407,257.34-	2,283,073.71
Total Liabilities and Balance	2,690,331.05	273,591.95	407,257.34-	2,283,073.71
<b>431 Social Services</b>				
----- Assets -----				

# Southwest Health and Human Services



SRK  
9/10/18 8:52AM

Trial Balance  
As of 08/2018

Report Basis: Cash

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5 Human Services Fund

<u>Account</u>	<u>Beginning Balance</u>	<u>Actual This- Month</u>	<u>Actual Year- To- Date</u>	<u>Current Balance</u>
1001 Cash In Bank - Checking	8,275,091.90	5,145.54	624,428.28-	7,650,663.62
1090 Investments	0.00	0.00	550,000.00	550,000.00 55%
1205 County Advances - MFIP (Chippewa Cty)	80,749.47	0.00	0.00	80,749.47
<b>Total Assets</b>	<b>8,355,841.37</b>	<b>5,145.54</b>	<b>74,428.28-</b>	<b>8,281,413.09</b>
--- Liabilities and Balance ----				
Liabilities				
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance				
2881 Unassigned Fund Balance	8,355,841.37-	0.00	0.00	8,355,841.37-
2885 Revenue Control	0.00	1,844,532.41-	12,032,351.68-	12,032,351.68-
2887 Expenditure Control	0.00	1,839,386.87	12,106,779.96	12,106,779.96
<b>Total Fund Balance</b>	<b>8,355,841.37-</b>	<b>5,145.54-</b>	<b>74,428.28</b>	<b>8,281,413.09-</b>
<b>Total Liabilities and Balance</b>	<b>8,355,841.37-</b>	<b>5,145.54-</b>	<b>74,428.28</b>	<b>8,281,413.09-</b>

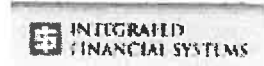
461 Information Systems

----- Assets -----				
1001 Cash In Bank - Checking	2,739,744.12-	33,884.92-	203,267.35-	2,943,011.47-
<b>Total Assets</b>	<b>2,739,744.12-</b>	<b>33,884.92-</b>	<b>203,267.35-</b>	<b>2,943,011.47-</b>
--- Liabilities and Balance ----				
Liabilities				
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance				
2881 Unassigned Fund Balance	2,739,744.12	0.00	0.00	2,739,744.12
2885 Revenue Control	0.00	4,225.50-	39,540.06-	39,540.06-
2887 Expenditure Control	0.00	38,110.42	242,807.41	242,807.41
<b>Total Fund Balance</b>	<b>2,739,744.12</b>	<b>33,884.92</b>	<b>203,267.35</b>	<b>2,943,011.47</b>
<b>Total Liabilities and Balance</b>	<b>2,739,744.12</b>	<b>33,884.92</b>	<b>203,267.35</b>	<b>2,943,011.47</b>

471 LCTS Collaborative Agency

----- Assets -----				
<b>Total Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
--- Liabilities and Balance ----				
Liabilities				

# Southwest Health and Human Services



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**Trial Balance**  
As of 08/2018

Report Basis: Cash

5 Human Services Fund

<u>Account</u>		<u>Beginning Balance</u>	<u>Actual This- Month</u>	<u>Actual Year- To- Date</u>	<u>Current Balance</u>
	<b>Total Liabilities</b>	0.00	0.00	0.00	0.00
	Fund Balance				
2885	Revenue Control	0.00	65,082.00-	190,439.00-	190,439.00-
2887	Expenditure Control	0.00	65,082.00	190,439.00	190,439.00
	<b>Total Fund Balance</b>	0.00	0.00	0.00	0.00
	<b>Total Liabilities and Balance</b>	0.00	0.00	0.00	0.00
5	Human Services Fund	0.00	0.00	0.00	0.00



# Southwest Health and Human Services

## RM-Stmt of Revenues & Expenditures

As Of 08/2018

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2018 BUDGET	% OF BUDG	% OF YEAR
<b>FUND 1 HEALTH SERVICES FUND</b>					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	0.00	464,397.50-	928,795.00-	50	67
INTERGOVERNMENTAL REVENUES	1,055.00-	186,069.41-	187,300.00-	99	67
STATE REVENUES	66,595.78-	593,008.32-	855,647.00-	69	67
FEDERAL REVENUES	78,849.65-	932,806.19-	1,362,742.00-	68	67
FEES	43,709.06-	296,894.65-	454,980.00-	65	67
EARNINGS ON INVESTMENTS	515.78-	2,945.40-	1,600.00-	184	67
MISCELLANEOUS REVENUES	4.28-	9,510.32-	8,900.00-	107	67
<b>TOTAL REVENUES</b>	<b>190,729.55-</b>	<b>2,485,631.79-</b>	<b>3,799,964.00-</b>	<b>65</b>	<b>67</b>
EXPENDITURES					
PROGRAM EXPENDITURES	0.00	0.00	0.00	0	67
PAYROLL AND BENEFITS	317,904.98	1,988,085.40	2,907,719.00	68	67
OTHER EXPENDITURES	45,092.71	563,240.74	892,245.00	63	67
<b>TOTAL EXPENDITURES</b>	<b>362,997.69</b>	<b>2,551,326.14</b>	<b>3,799,964.00</b>	<b>67</b>	<b>67</b>

# Southwest Health and Human Services

## RM-Stmt of Revenues & Expenditures



As Of 08/2018

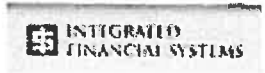
Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2018 BUDGET	% OF BUDG	% OF YEAR
<b>FUND 5 HUMAN SERVICES FUND</b>					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	52,371.00-	5,867,183.60-	10,127,818.00-	58	67
INTERGOVERNMENTAL REVENUES	6,104.50-	71,909.68-	109,907.00-	65	67
STATE REVENUES	1,086,176.54-	4,092,839.70-	5,343,608.00-	77	67
FEDERAL REVENUES	1,036,460.22-	5,368,865.05-	7,756,313.00-	69	67
FEES	280,831.78-	1,600,866.22-	2,191,354.00-	73	67
EARNINGS ON INVESTMENTS	2,707.86-	14,434.58-	8,400.00-	172	67
MISCELLANEOUS REVENUES	71,436.19-	964,186.87-	993,200.00-	97	67
<b>TOTAL REVENUES</b>	<b>2,536,088.09-</b>	<b>17,980,285.70-</b>	<b>26,530,600.00-</b>	<b>68</b>	<b>67</b>
EXPENDITURES					
PROGRAM EXPENDITURES	1,075,358.20	7,040,525.77	10,064,471.00	70	67
PAYROLL AND BENEFITS	1,476,311.25	9,259,314.78	13,733,885.00	67	67
OTHER EXPENDITURES	306,326.70	1,680,217.47	2,732,244.00	61	67
<b>TOTAL EXPENDITURES</b>	<b>2,857,996.15</b>	<b>17,980,058.02</b>	<b>26,530,600.00</b>	<b>68</b>	<b>67</b>

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# Southwest Health and Human Services



## Revenues & Expend by Prog,Dept,Fund

Page 1

Budget Name for Report: 2018 BUDGET

Report Basis: 1 1 - Cash  
2 - Modified Accrual  
3 - Full Accrual

Type of Report: 2 1 - DETAIL  
2 - ABBREVIATED

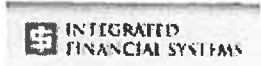
As of Date: 08/2018

Save Report: N

Comment:

FUND Range From 1 Thru 5

# Southwest Health and Human Services



## Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number		Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
1 FUND	Health Services Fund							
410 DEPT	General Administration							
0 PROGRAM	...		Revenue					67
			Expend.	5,505.72	36,083.77	160.00	22,552	67
			Net	5,505.72	36,083.77	160.00	22,552	67
930 PROGRAM	Administration		Revenue	719.87-	499,242.72-	939,995.00-	53	67
			Expend.	69,130.25	414,925.48	614,515.00	68	67
			Net	68,410.38	84,317.24-	325,480.00-	26	67
410 DEPT	General Administration	Totals:	Revenue	719.87-	499,242.72-	939,995.00-	53	67
			Expend.	74,635.97	451,009.25	614,675.00	73	67
			Net	73,916.10	48,233.47-	325,320.00-	15	67
481 DEPT	Nursing							
100 PROGRAM	Family Health		Revenue	2,065.67-	14,224.66-	18,160.00-	78	67
			Expend.	2,023.00	15,943.14	14,764.00	108	67
			Net	42.67-	1,718.48	3,396.00-	51-	67
103 PROGRAM	Follow Along Program		Revenue	1,357.51-	18,412.83-	26,966.00-	68	67
			Expend.	3,715.56	21,122.28	35,676.00	59	67
			Net	2,358.05	2,709.45	8,710.00	31	67
110 PROGRAM	TANF		Revenue	10,548.08-	47,223.49-	127,876.00-	37	67
			Expend.	0.00	110,026.23	127,876.00	86	67
			Net	10,548.08-	62,802.74	0.00	0	67
130 PROGRAM	WIC		Revenue	0.00	403,528.00-	435,696.00-	93	67
			Expend.	46,729.41	387,061.58	467,435.00	83	67
			Net	46,729.41	16,466.42-	31,739.00	52-	67
140 PROGRAM	Peer Breastfeeding Support Program		Revenue	10,671.00-	41,077.00-	78,244.00-	52	67
			Expend.	4,038.40	34,170.91	78,244.00	44	67
			Net	6,632.60-	6,906.09-	0.00	0	67
210 PROGRAM	CTC Outreach		Revenue	18,234.06-	161,493.51-	271,412.00-	60	67
			Expend.	23,534.75	159,788.18	271,412.00	59	67
			Net	5,300.69	1,705.33-	0.00	0	67
270 PROGRAM	Maternal Child Health		Revenue	13,925.98-	114,021.64-	334,648.00-	34	67
			Expend.	21,884.01	166,204.11	315,553.00	53	67
			Net	7,958.03	52,182.47	19,095.00-	273-	67

# Southwest Health and Human Services

## Revenues & Expend by Prog,Dept,Fund



Report Basis: Cash

Element	Description	Account Number		Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
280 PROGRAM	MCH Dental Health		Revenue	132.76-	22,700.69-	70,300.00-	32	67
			Expend.	1,543.47	14,175.89	48,549.00	29	67
			Net	1,410.71	8,524.80-	21,751.00-	39	67
285 PROGRAM	MCH Blood Lead		Revenue	0.00	0.00	1,000.00-	0	67
			Expend.	455.22	1,462.47	0.00	0	67
			Net	455.22	1,462.47	1,000.00-	146-	67
295 PROGRAM	MCH Car Seat Program		Revenue	1,204.80-	10,993.41-	33,200.00-	33	67
			Expend.	3,228.09	21,939.44	41,745.00	53	67
			Net	2,023.29	10,946.03	8,545.00	128	67
300 PROGRAM	Case Management		Revenue	37,668.69-	278,549.96-	368,800.00-	76	67
			Expend.	44,292.09	281,825.17	361,007.00	78	67
			Net	6,623.40	3,275.21	7,793.00-	42-	67
330 PROGRAM	MNChoices		Revenue	35,089.45-	162,578.08-	171,500.00-	95	67
			Expend.	31,034.85	193,424.40	293,918.00	66	67
			Net	4,054.60-	30,846.32	122,418.00	25	67
603 PROGRAM	Disease Prevention And Control		Revenue	19,500.98-	113,298.71-	157,292.00-	72	67
			Expend.	24,345.30	150,770.03	240,454.00	63	67
			Net	4,844.32	37,471.32	83,162.00	45	67
660 PROGRAM	MIIC		Revenue	0.00	0.00	1,500.00-	0	67
			Expend.	267.03	934.54	0.00	0	67
			Net	267.03	934.54	1,500.00-	62-	67
481 DEPT	Nursing	Totals:	Revenue	150,398.98-	1,388,101.98-	2,096,594.00-	66	67
			Expend.	207,091.18	1,558,848.37	2,296,633.00	68	67
			Net	56,692.20	170,746.39	200,039.00	85	67
483 DEPT	Health Education		Revenue	1,385.87-	7,911.53-	2,770.00-	286	67
			Expend.	2,131.78	11,010.57	61,613.00	18	67
			Net	745.91	3,099.04	58,843.00	5	67
500 PROGRAM	Direct Client Services		Revenue	14,468.67-	194,253.43-	224,631.00-	86	67
			Expend.	18,150.06	130,198.32	220,396.00	59	67
			Net	3,681.39	64,055.11-	4,235.00-	1,513	67
510 PROGRAM	SHIP		Revenue	0.00	146,963.00-	188,679.00-	78	67
			Expend.	20,116.20	135,987.63	186,869.00	73	67
			Net	20,116.20	10,975.37-	1,810.00-	606	67
550 PROGRAM	P&I Grant		Revenue	0.00	146,963.00-	188,679.00-	78	67
			Expend.	20,116.20	135,987.63	186,869.00	73	67
			Net	20,116.20	10,975.37-	1,810.00-	606	67

# Southwest Health and Human Services

## Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number		Current Month	Year-To-Date	Budget	% of Bdq	% of Year
900 PROGRAM	Emergency Preparedness		Revenue	20,547.16-	72,027.25-	98,295.00-	73	67
			Expend.	11,146.25	69,400.83	124,290.00	56	67
			Net	9,400.91-	2,626.42-	25,995.00	10-	67
901 PROGRAM	Med Reserve Corps		Revenue					67
			Expend.	0.00	1,039.58	0.00	0	67
			Net	0.00	1,039.58	0.00	0	67
483 DEPT	Health Education	Totals:	Revenue	36,401.70-	421,155.21-	514,375.00-	82	67
			Expend.	51,544.29	347,636.93	593,168.00	59	67
			Net	15,142.59	73,518.28-	78,793.00	93-	67
485 DEPT	Environmental Health		Revenue					
800 PROGRAM	Environmental		Revenue	3,209.00-	174,131.88-	229,000.00-	76	67
			Expend.	29,726.25	193,819.71	275,682.00	70	67
			Net	26,517.25	19,687.83	46,682.00	42	67
820 PROGRAM	Healthy Homes Grant		Revenue	0.00	0.00	20,000.00-	0	67
			Expend.	0.00	0.00	19,806.00	0	67
			Net	0.00	0.00	194.00-	0	67
830 PROGRAM	FDA Standardization Grant		Revenue	0.00	3,000.00-	0.00	0	67
			Expend.	0.00	11.88	0.00	0	67
			Net	0.00	2,988.12-	0.00	0	67
485 DEPT	Environmental Health	Totals:	Revenue	3,209.00-	177,131.88-	249,000.00-	71	67
			Expend.	29,726.25	193,831.59	295,488.00	66	67
			Net	26,517.25	16,699.71	46,488.00	36	67
1 FUND	Health Services Fund	Totals:	Revenue	190,729.55-	2,485,631.79-	3,799,964.00-	65	67
			Expend.	362,997.69	2,551,326.14	3,799,964.00	67	67
			Net	172,268.14	65,694.35	0.00	0	67

# Southwest Health and Human Services



## Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdg</u>	<u>% of Year</u>
5 FUND	Human Services Fund						
410 DEPT	General Administration						
0 PROGRAM	...						
							Revenue 67
			19,576.73	129,334.03	83,935.00	154	67
			19,576.73	129,334.03	83,935.00	154	67
410 DEPT	General Administration	Totals:					Revenue 67
			19,576.73	129,334.03	83,935.00	154	67
			19,576.73	129,334.03	83,935.00	154	67
420 DEPT	Income Maintenance						
600 PROGRAM	Income Maint Administrative/Overhea						Revenue 67
			37,469.00-	1,893,536.51-	3,246,752.00-	58	67
			186,708.24	1,109,740.32	1,666,654.00	67	67
			149,239.24	783,796.19-	1,580,098.00-	50	67
601 PROGRAM	Income Maint/Random Moment Payro						Revenue 67
			267,207.49	1,716,584.70	2,562,216.00	67	67
			267,207.49	1,716,584.70	2,562,216.00	67	67
602 PROGRAM	Income Maint FPI Investigator						Revenue 67
			5,220.00-	30,325.00-	50,000.00-	61	67
			6,640.38	42,150.50	61,111.00	69	67
			1,420.38	11,825.50	11,111.00	106	67
605 PROGRAM	MN Supplemental Aid (MSA)/GRH						Revenue 67
			2,392.28-	25,114.17-	28,000.00-	90	67
			9,069.36	33,047.39	18,750.00	176	67
			6,677.08	7,933.22	9,250.00-	86-	67
610 PROGRAM	TANF(AFDC/MFIP/DWP)						Revenue 67
			1,895.15-	10,857.54-	25,000.00-	43	67
			862.00	2,759.26	19,550.00	14	67
			1,033.15-	8,098.28-	5,450.00-	149	67
620 PROGRAM	General Asst (GA)/General Relief/Buri						Revenue 67
			80.67-	19,874.86-	25,000.00-	79	67
			18,746.49	153,369.49	251,250.00	61	67
			18,665.82	133,494.63	226,250.00	59	67
630 PROGRAM	Food Support (FS)						Revenue 67
			59,937.20-	351,800.35-	516,000.00-	68	67
			2,087.29	18,623.81	7,500.00	248	67
			57,849.91-	333,176.54-	508,500.00-	66	67
640 PROGRAM	Child Support (IVD)						Revenue 67
			55,375.83-	992,915.20-	1,653,893.00-	60	67
			130,801.21	798,675.15	1,153,303.00	69	67
			75,425.38	194,240.05-	500,590.00-	39	67

# Southwest Health and Human Services



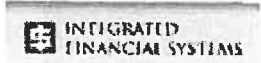
## Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
650 PROGRAM	Medical Assistance (MA)		Revenue	459,878.05-	2,393,531.33-	3,350,000.00-	71	67
			Expend.	273,717.67	1,435,747.00	2,476,000.00	58	67
			Net	186,160.38-	957,784.33-	874,000.00-	110	67
680 PROGRAM	Refugee Cash Assistance (RCA)		Revenue	0.00	0.00	1,000.00-	0	67
			Expend.					67
			Net	0.00	0.00	1,000.00-	0	67
420 DEPT	Income Maintenance	Totals:	Revenue	622,248.18-	5,717,954.96-	8,895,645.00-	64	67
			Expend.	895,840.13	5,310,697.62	8,216,334.00	65	67
			Net	273,591.95	407,257.34-	679,311.00-	60	67
431 DEPT	Social Services							
700 PROGRAM	Social Service Administrative/Overhea		Revenue	484,088.46-	6,525,290.80-	9,991,780.00-	65	67
			Expend.	290,561.92	1,741,140.07	2,754,328.00	63	67
			Net	193,526.54-	4,784,150.73-	7,237,452.00-	66	67
701 PROGRAM	Social Services/SSTS		Revenue					67
			Expend.	779,621.55	4,894,665.46	7,149,115.00	68	67
			Net	779,621.55	4,894,665.46	7,149,115.00	68	67
710 PROGRAM	Children's Social Services Programs		Revenue	610,802.31-	1,447,487.22-	1,934,098.00-	75	67
			Expend.	285,433.16	2,466,051.28	3,619,941.00	68	67
			Net	325,369.15-	1,018,564.06	1,685,843.00	60	67
712 PROGRAM	CIRCLE Program		Revenue	0.00	11,000.00-	5,000.00-	220	67
			Expend.	583.23	4,490.34	8,000.00	56	67
			Net	583.23	6,509.66-	3,000.00	217-	67
713 PROGRAM	"SELF Program" Grant		Revenue	13,090.00-	33,601.00-	54,100.00-	62	67
			Expend.	3,086.48	20,277.61	54,100.00	37	67
			Net	10,003.52-	13,323.39-	0.00	0	67
715 PROGRAM	Childrens Waivers		Revenue	10,263.08-	64,496.57-	105,000.00-	61	67
			Expend.	0.00	0.00	10,000.00	0	67
			Net	10,263.08-	64,496.57-	95,000.00-	68	67
716 PROGRAM	FGDM/Family Group Decision Making		Revenue	4,563.00-	45,724.89-	56,914.00-	80	67
			Expend.	4,683.72	16,610.11	56,914.00	29	67
			Net	120.72	29,114.78-	0.00	0	67
717 PROGRAM	AR/Alternative Response Discretion F		Revenue	13,793.75-	40,972.50-	55,175.00-	74	67
			Expend.	5,411.63	15,592.27	55,175.00	28	67
			Net	8,382.12-	25,380.23-	0.00	0	67



# Southwest Health and Human Services



## Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
718 PROGRAM	PSOP/Parent Support Outreach Progra		Revenue	3,397.00-	21,150.00-	52,446.00-	40	67
			Expend.	3,072.41	8,485.09	40,446.00	21	67
			Net	324.59-	12,664.91-	12,000.00-	106	67
720 PROGRAM	Ch Care/Ch Prot		Revenue	3,300.00-	20,700.00-	30,000.00-	69	67
			Expend.	2,715.20	4,660.26	4,500.00	104	67
			Net	584.80-	16,039.74-	25,500.00-	63	67
721 PROGRAM	CC-Basic Slide Fee/Cty Match to DHS		Revenue	4,226.00-	20,561.45-	40,035.00-	51	67
			Expend.	7,302.50	31,689.46	40,035.00	79	67
			Net	3,076.50	11,128.01	0.00	0	67
722 PROGRAM	Child Care/MFIP		Revenue	0.00	271.50-	1,500.00-	18	67
			Expend.					67
			Net	0.00	271.50-	1,500.00-	18	67
726 PROGRAM	MFIP/SW MN PIC		Revenue	2,026.00-	9,504.00-	13,000.00-	73	67
			Expend.					67
			Net	2,026.00-	9,504.00-	13,000.00-	73	67
730 PROGRAM	Chemical Dependency		Revenue	39,133.41-	212,125.79-	293,000.00-	72	67
			Expend.	79,799.07	390,900.27	434,000.00	90	67
			Net	40,665.66	178,774.48	141,000.00	127	67
740 PROGRAM	Mental Health (Both Adults/Children)		Revenue	0.00	143.30-	0.00	0	67
			Expend.					67
			Net	0.00	143.30-	0.00	0	67
741 PROGRAM	Mental Health/Adults Only		Revenue	259,771.30-	1,037,948.55-	1,210,635.00-	86	67
			Expend.	149,398.72	1,152,992.72	1,598,082.00	72	67
			Net	110,372.58-	115,044.17	387,447.00	30	67
742 PROGRAM	Mental Health/Children Only		Revenue	94,315.85-	637,166.75-	864,383.00-	74	67
			Expend.	184,815.26	1,023,765.47	1,405,984.00	73	67
			Net	90,499.41	386,598.72	541,601.00	71	67
750 PROGRAM	Developmental Disabilities		Revenue	67,967.63-	513,545.91-	856,835.00-	60	67
			Expend.	32,424.38	244,341.73	428,185.00	57	67
			Net	35,543.25-	269,204.18-	428,650.00-	63	67
760 PROGRAM	Adult Services		Revenue	184,562.86-	930,463.33-	1,355,500.00-	69	67
			Expend.	2,848.12	19,878.24	88,800.00	22	67
			Net	181,714.74-	910,585.09-	1,266,700.00-	72	67

# Southwest Health and Human Services

## Revenues & Expend by Prog,Dept,Fund

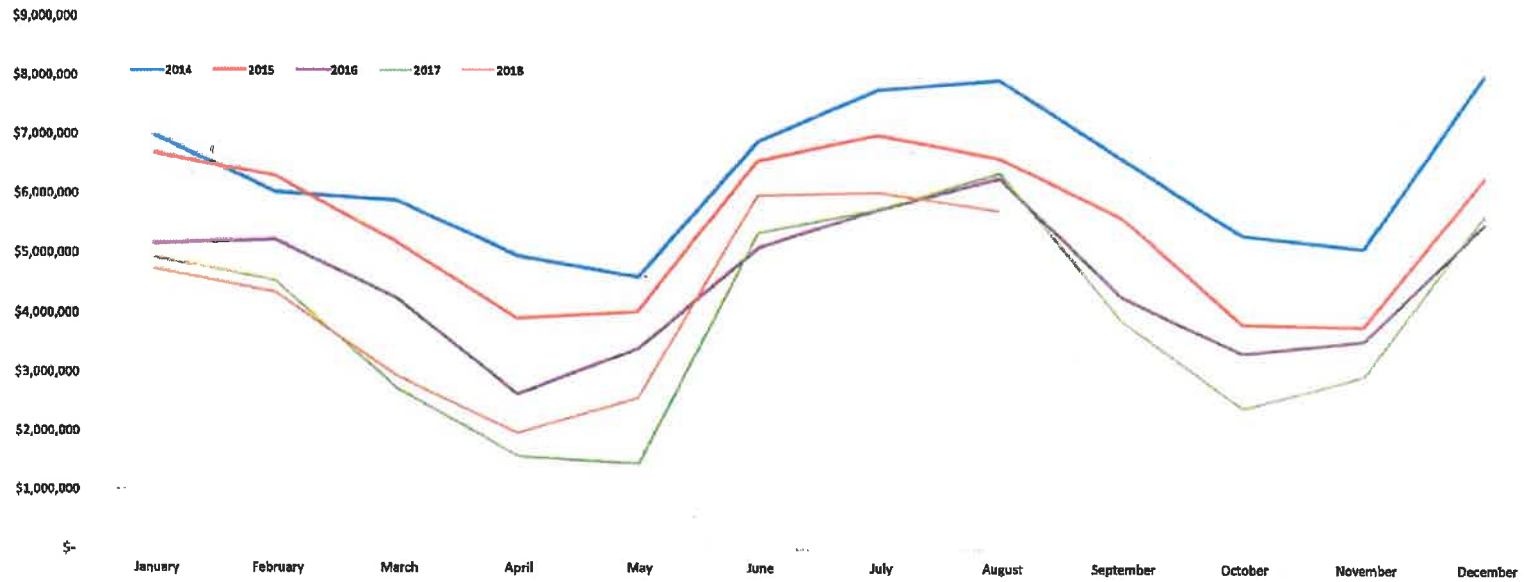
Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
765 PROGRAM	Adults Waivers		Revenue	49,231.76-	460,198.12-	680,000.00-	68	67
			Expend.	7,629.52	71,239.58	81,250.00	88	67
			Net	41,602.24-	388,958.54-	598,750.00-	65	67
431 DEPT	Social Services	Totals:	Revenue	1,844,532.41-	12,032,351.68-	17,599,401.00-	68	67
			Expend.	1,839,386.87	12,106,779.96	17,828,855.00	68	67
			Net	5,145.54-	74,428.28	229,454.00	32	67
461 DEPT	Information Systems		Revenue	4,225.50-	39,540.06-	35,554.00-	111	67
0 PROGRAM	...		Expend.	38,110.42	242,807.41	401,476.00	60	67
			Net	33,884.92	203,267.35	365,922.00	56	67
461 DEPT	Information Systems	Totals:	Revenue	4,225.50-	39,540.06-	35,554.00-	111	67
			Expend.	38,110.42	242,807.41	401,476.00	60	67
			Net	33,884.92	203,267.35	365,922.00	56	67
471 DEPT	LCTS Collaborative Agency		Revenue	65,082.00-	190,439.00-	0.00	0	67
702 PROGRAM	LCTS		Expend.	65,082.00	190,439.00	0.00	0	67
			Net	0.00	0.00	0.00	0	67
471 DEPT	LCTS Collaborative Agency	Totals:	Revenue	65,082.00-	190,439.00-	0.00	0	67
			Expend.	65,082.00	190,439.00	0.00	0	67
			Net	0.00	0.00	0.00	0	67
5 FUND	Human Services Fund	Totals:	Revenue	2,536,088.09-	17,980,285.70-	26,530,600.00-	68	67
			Expend.	2,857,996.15	17,980,058.02	26,530,600.00	68	67
			Net	321,908.06	227.68-	0.00	0	67
FINAL TOTALS	1,005 Accounts		Revenue	2,726,817.64-	20,465,917.49-	30,330,564.00-	67	67
			Expend.	3,220,993.84	20,531,384.16	30,330,564.00	68	67
			Net	494,176.20	65,466.67	0.00	0	67

**SWHHS**  
**Total Cash and Investment Balance by Month - All Funds**

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year	Average for Jan-Mar
2014	\$ 6,981,226	\$ 6,024,768	\$ 5,889,424	\$ 4,951,093	\$ 4,598,515	\$ 6,893,383	\$ 7,769,372	\$ 7,943,229	\$ 6,629,326	\$ 5,325,639	\$ 5,113,269	\$ 8,050,538	\$ 6,347,314	\$ 6,298,469
2015	6,677,478	6,283,516	5,177,700	3,907,889	4,019,147	6,560,423	6,992,523	6,814,414	5,831,288	3,840,913	3,805,455	6,311,344	5,485,156	6,046,231
2016	5,132,902	5,204,953	4,246,694	2,628,629	3,304,917	5,088,798	5,750,966	6,275,435	4,290,910	3,346,310	3,580,417	5,533,702	4,537,719	4,861,516
2017	4,926,902	4,524,066	2,727,751	1,578,174	1,451,686	5,337,554	5,754,867	6,366,565	3,893,362	2,417,548	2,962,222	5,684,747	3,968,779	4,059,573
2018	4,721,045	4,333,939	2,935,770	1,865,450	2,570,091	5,977,407	6,033,326	5,731,634					4,263,583	3,996,918

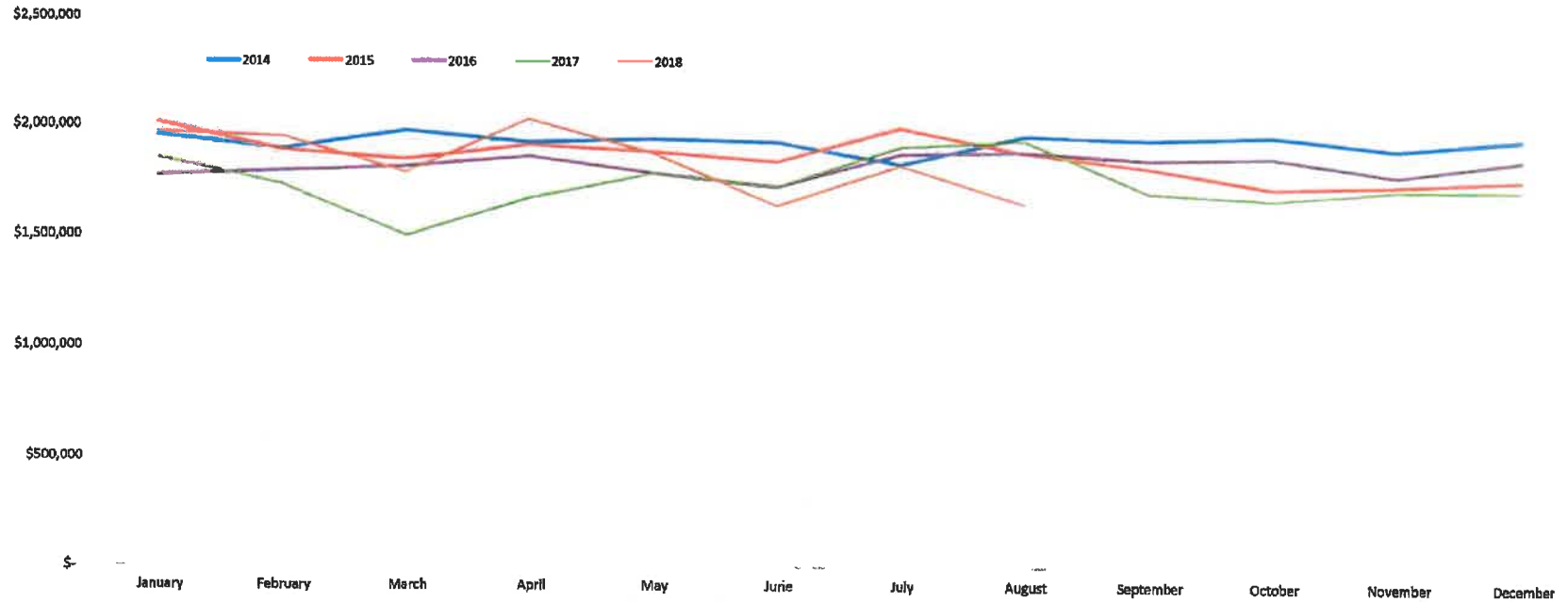
**SWHHS Cash and Investment Balances**



**SWHHS**  
**Total Cash and Investment Balance by Month - Public Health Services**

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2014	\$ 1,952,348	\$ 1,889,115	\$ 1,972,829	\$ 1,919,041	\$ 1,935,611	\$ 1,923,131	\$ 1,822,890	\$ 1,953,891	\$ 1,934,989	\$ 1,954,397	\$ 1,894,110	\$ 1,942,821	\$ 1,924,598
2015	2,005,575	1,882,682	1,841,150	1,906,755	1,876,427	1,832,808	1,987,157	1,874,490	1,806,827	1,714,863	1,730,361	1,755,463	1,851,215
2016	1,767,113	1,786,986	1,807,700	1,854,930	1,779,529	1,719,936	1,868,440	1,880,565	1,844,832	1,854,297	1,772,887	1,845,354	1,815,214
2017	1,847,930	1,726,464	1,494,924	1,867,704	1,778,697	1,720,045	1,903,355	1,930,710	1,895,806	1,663,861	1,709,269	1,709,425	1,737,349
2018	1,962,215	1,943,638	1,780,623	2,023,316	1,870,383	1,633,344	1,816,127	1,643,851					1,834,167

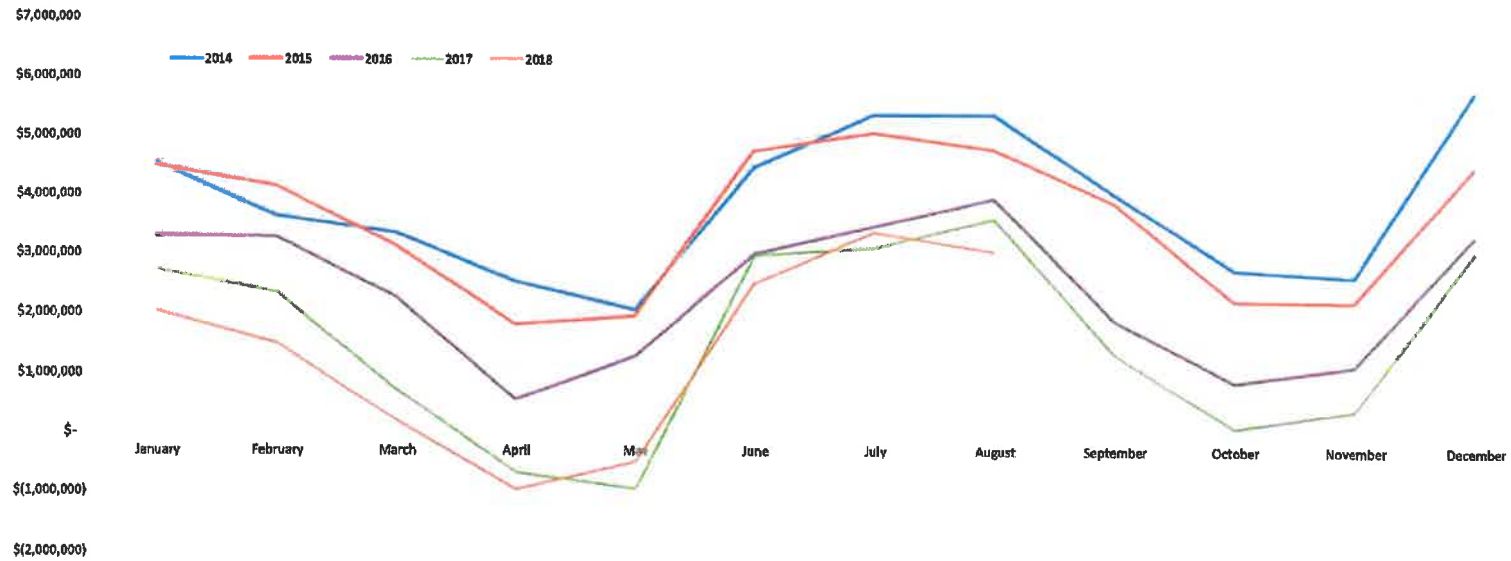
**SWHHS Cash Balances - Health Services**



**SWHHS**  
**Total Cash and Investment Balance by Month - Human Services**

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year	Average for Jan-Mar
2014	\$ 4,524,112	\$ 3,629,628	\$ 3,337,291	\$ 2,518,146	\$ 2,049,973	\$ 4,463,844	\$ 6,383,273	\$ 6,365,874	\$ 4,025,227	\$ 2,740,776	\$ 2,617,746	\$ 5,760,213	\$ 3,866,342	\$ 3,830,343
2015	4,483,245	4,128,666	3,114,956	1,805,843	1,948,746	4,743,406	5,052,793	4,776,069	3,868,017	2,206,083	2,192,119	4,467,384	3,563,944	3,902,289
2016	3,281,408	3,262,874	2,255,798	544,626	1,271,340	2,991,321	3,454,358	3,941,450	1,888,675	854,465	1,125,562	3,301,842	2,347,793	2,933,293
2017	2,721,514	2,337,060	710,989	(878,564)	(945,146)	2,972,038	3,096,421	3,593,642	1,322,586	84,899	377,563	3,035,264	1,552,363	1,923,188
2018	2,027,813	1,484,259	191,367	(965,732)	(601,975)	2,490,788	3,357,739	3,035,839					1,390,012	1,234,480

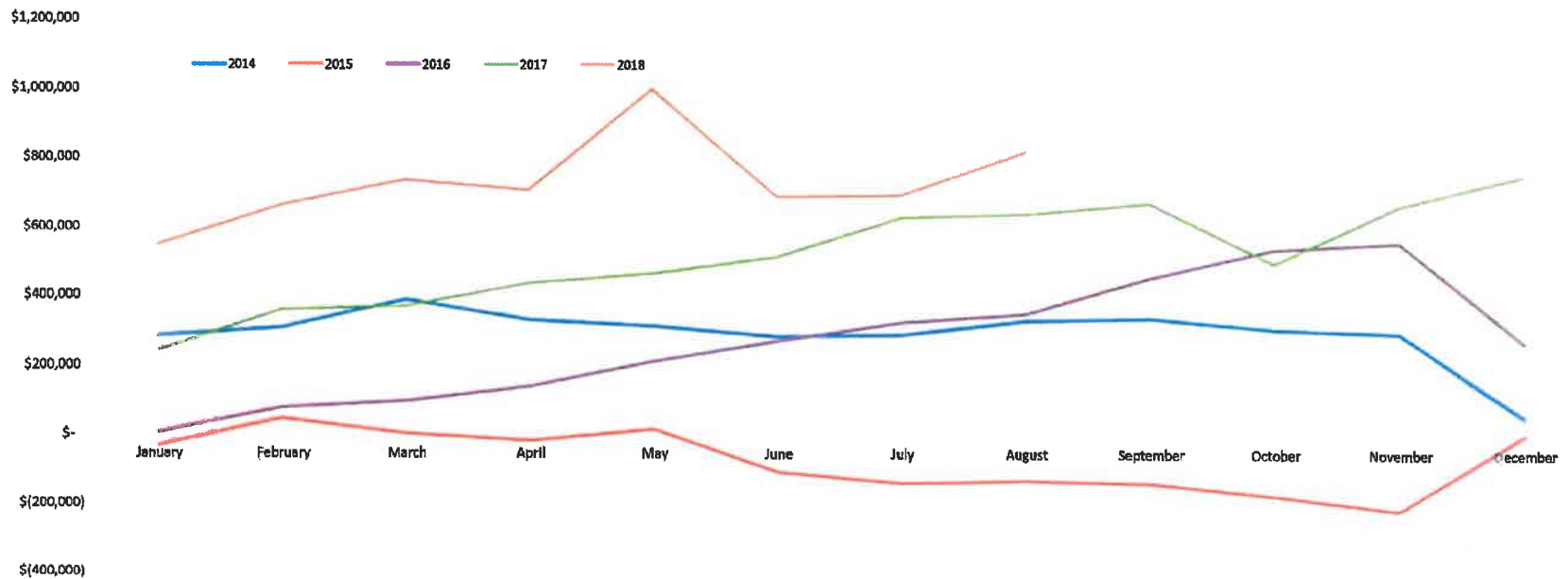
**SWHHS Cash Balances - Human Services**



**SWHHS**  
**Total Cash Balance by Month - Health Insurance**

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2014	\$ 285,359	\$ 308,046	\$ 387,989	\$ 330,279	\$ 312,752	\$ 283,536	\$ 290,485	\$ 330,402	\$ 338,696	\$ 307,535	\$ 295,838	\$ 52,722	\$ 293,637
2015	(33,361)	43,793	830	(19,686)	13,869	(109,950)	(141,431)	(134,243)	(141,679)	(178,110)	(221,024)	-	(76,749)
2016	4,998	75,943	95,154	139,472	210,786	270,693	325,644	350,734	455,033	538,192	558,493	269,062	274,517
2017	243,432	360,090	369,064	436,168	465,169	514,005	629,735	640,875	673,434	497,528	665,075	753,857	520,703
2018	547,461	661,779	734,591	705,227	998,994	688,218	693,432	820,833					731,317

**SWHHS Cash and Investment Balances - Health Insurance**



# Social Services Caseload:

<b>Yearly Averages</b>	<b>Adult Services</b>	<b>Children's Services</b>	<b>Total Programs</b>
2015	2648	481	3129
2016	2669	518	3187
2017	2705	604	3308
2018			

<b>2018</b>	<b>Adult Services</b>	<b>Children's Services</b>	<b>Total Programs</b>
January	2647	604	3251
February	2650	627	3277
March	2662	632	3294
April	2699	660	3359
May	2702	651	3353
June	2721	609	3330
July	2668	590	3258
August	2694	597	3291
September			
October			
November			
December			
	<b>21443</b>	<b>4970</b>	<b>3302</b>

# Adult - Social Services Caseload

Average	Adult Brain Injury (BI)	Adult Community Alternative Care (CAC)	Adult Community Access for Disability Inclusion (CADI)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
2015	12	227	13		306	34	817	23	403	460	352	2652
2016	13	240	12	0	298	50	829	18	396	452	362	2669
2017	12	266	12	0	315	45	828	16	422	444	343	2705
2018												

\*Note: CADI name change and there is a new category (Adult Essential Community Supports)

<b>2018</b>	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
January	12	270	13	0	293	59	862	17	338	453	330	2647
February	12	268	13	0	293	49	856	17	366	453	323	2650
March	11	289	14	0	292	47	859	18	357	450	325	2662
April	11	293	14	0	302	45	866	19	375	453	321	2699
May	11	304	14	0	290	41	871	18	374	451	328	2702
June	11	307	14	0	296	37	882	20	370	447	337	2721
July	11	309	14	0	282	34	876	19	344	446	333	2668
August	11	307	14	0	280	39	890	17	357	448	331	2694
September												
October												
November												
December												
	<b>11</b>	<b>293</b>	<b>14</b>	<b>0</b>	<b>291</b>	<b>44</b>	<b>870</b>	<b>18</b>	<b>360</b>	<b>450</b>	<b>329</b>	<b>2680</b>



# Children's - Social Services Caseload

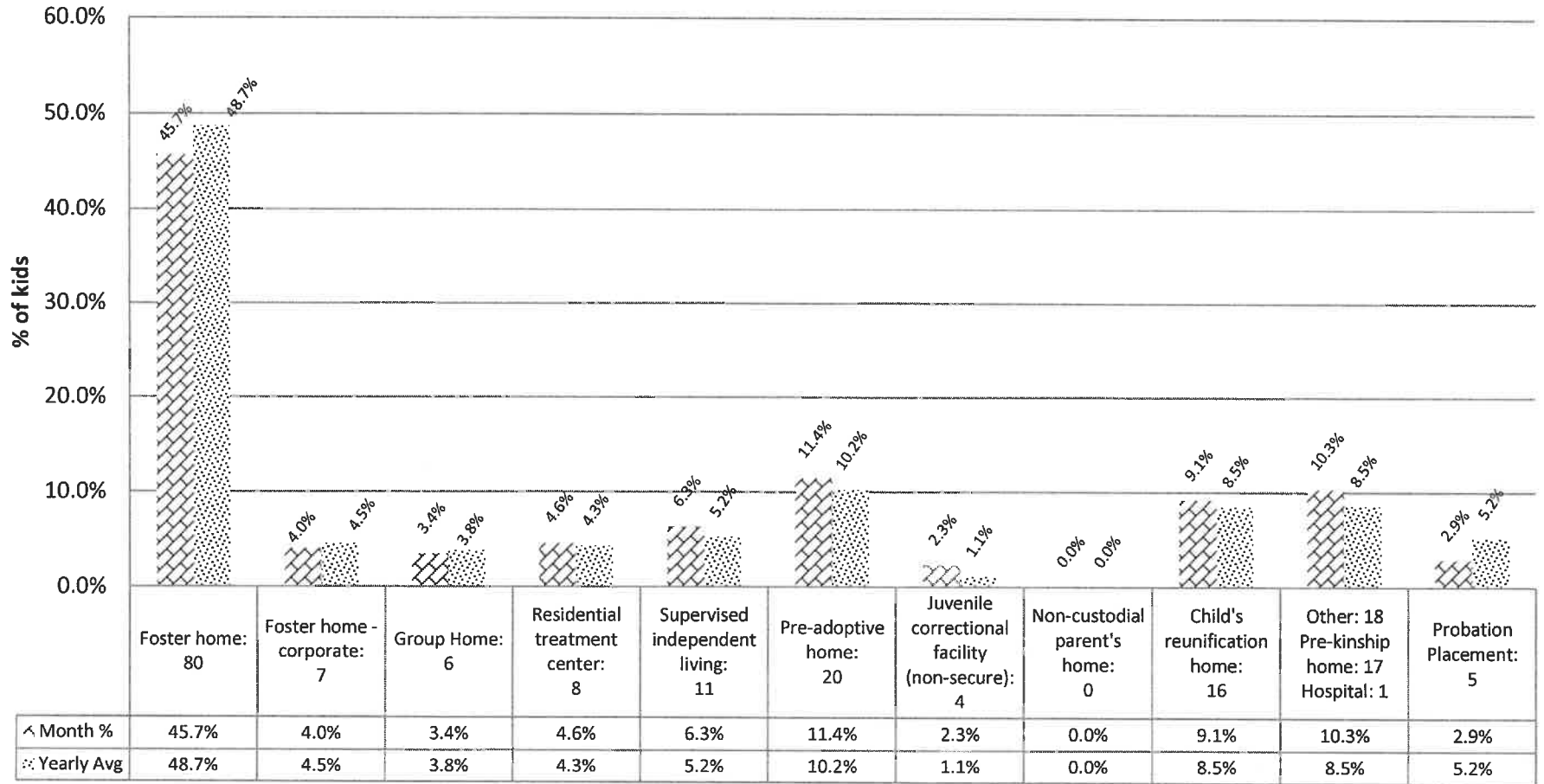
Average	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
2015	38	15	1	3	30	153	127	96	0	1	18	482
2016	41	17	2	5	35	175	145	86	0	0	13	518
2017	49	21	0	10	35	195	174	103	0	0	17	604
2018												

<b>2018</b>	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
January	46	20	0	10	34	188	184	104	0	0	18	604
February	46	20	0	10	36	194	196	109	0	0	16	627
March	47	21	0	10	39	194	190	113	0	0	18	632
April	46	23	0	10	39	218	204	107	0	0	13	660
May	46	26	0	11	39	203	192	115	0	0	19	651
June	46	26	0	11	41	170	176	115	0	0	24	609
July	46	26	0	11	41	164	158	115	0	0	29	590
August	46	26	0	11	42	152	170	117	0	0	33	597
September												
October												
November												
December												
	46	24	0	11	39	185	184	112	0	0	21	621

## 2018 KIDS IN OUT OF HOME PLACEMENT - BY COUNTY

	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	YTD Average	2017 Average
Lincoln	6	7	9	9	9	9	9	10					9	7
Lyon	46	44	44	49	43	43	44	48					45	38
Murray	11	14	16	15	13	9	9	10					12	10
Pipestone	15	15	16	15	15	13	13	16					15	19
Redwood	96	92	88	85	83	77	82	72					84	95
Rock	14	16	16	17	17	17	17	19					17	16
<b>Monthly Totals</b>	<b>188</b>	<b>188</b>	<b>189</b>	<b>190</b>	<b>180</b>	<b>168</b>	<b>174</b>	<b>175</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		

**August 2018 - Placement by Category**  
**175 Kids in Placement**



**August 2018:** Total kids in placement = 175

**Total of 18 Children entered placement**

1	Lincoln	Foster Home
4	Lyon	Foster Home
1	Murray	Juvenile Correctional Facility
3	Pipestone	Foster Home
4	Redwood	Foster Home
1	Redwood	Hospital
1	Redwood	Probation
2	Rock	Foster Home
1	Rock	Juvenile Correctional Facility

**Total of 17 Children were discharged from placement** (discharges from previous month)

3	Redwood	ADOPTED
4	Redwood	Probation
3	Redwood	Foster Home
4	Redwood	Pre-Kinship Home
2	Redwood	Child's Reunification Home
1	Rock	Foster Home

**NON IVD COLLECTIONS**  
*AUGUST 2018*

<b>PROGRAM</b>	<b>ACCOUNT</b>	<b>TOTAL</b>
MSA/GRH	05-420-605.5802	2,392
TANF (MFIP/DWP/AFDC)	05-420-610.5803	1,153
GA	05-420-620.5803	81
FS	05-420-630.5803	799
CS (PI Fee, App Fee, etc)	05-420-640.5501	268
MA Recoveries & Estate Collections (25% retained by agency)	05-420-650.5803	33,543
REFUGEE	05-420-680.5803	0
<b>CHILDRENS</b>		
Court Visitor Fee	05-431-700.5514	0
Parental Fees, Holds	05-431-710.5501	5,296
OOH/FC Recovery	05-431-710.5803	22,278
<b>CHILDCARE</b>		
Licensing	05-431-720.5502	2,500
Corp FC Licensing	05-431-710.5505	800
Over Payments	05-431-721&722.5803	100
<b>CHEMICAL DEPENDENCY</b>		
CD Assessments	05-431-730.5519	2,442
Detox Fees	05-431-730.5520	5,559
Over Payments	05-431-730.5803	0
<b>MENTAL HEALTH</b>		
Insurance Copay	05-431-740.5803	0
Over Payments	05-431-741 or 742.5803	0
<b>DEVELOPMENTAL DISABILITIES</b>		
Insurance Copay/Overpayments	05-431-750.5803	0
<b>ADULT</b>		
Court Visitor Fee	05-431-760.5803	0
Insurance Copay/Overpayments	05-431-760.5803	0
<b>TOTAL NON-IVD COLLECTIONS</b>		<b>77,212</b>



**SOUTHWEST HEALTH AND HUMAN SERVICES  
PERSONNEL POLICY NUMBER 14**

EFFECTIVE DATE: 12/17/14

REVISION DATE: 09/19/18

AUTHORITY: Southwest Health and Human Services Joint Governing Board

**--- WELLBEING POLICY ---**

**Section 1 - Purpose**

- a. It is the policy of Southwest Health and Human Services (SWHHS) to promote health and wellness for all employees through leadership support, peer involvement, resources, education, awareness, environment, and activities. Because employees' health can affect job satisfaction, productivity, healthcare costs, morale, motivation, and overall performance of work, SWHHS encourages employees to make positive lifestyle changes or maintain a healthy lifestyle. As a bonus, their successes can be contagious, inspiring coworkers to take steps toward improving their own health.

**Section 2 - Mission**

- a. It is the mission of SWHHS to educate, empower, and support employees and their families to strengthen their overall wellbeing.

**Section 3 – Vision**

- a. It is the vision of SWHHS to create and sustain a healthy culture that supports the personal, physical, and mental wellbeing of employees and their families.

SWHHS is dedicated to creating a healthy work environment that supports employee and workplace health. SWHHS feels it is important to provide employees with healthy physical and mental activity opportunities to support our efforts to prevent disease and attain optimum overall health. SWHHS supports the five (5) keys areas of overall wellbeing: career, social, financial, physical, and community wellbeing.

**Section 4 – Wellbeing Committee**

- a. Employee involvement is vital to the success of any health and wellbeing program. The Wellbeing Committee will be comprised of SWHHS staff. The goal of the Committee is to encourage employee participation, and to assure that the initiatives are responsive to the needs of all potential participants.

**SOUTHWEST HEALTH AND HUMAN SERVICES  
PERSONNEL POLICY NUMBER 14**

**Section 5 – Supporting Employee Participation in Wellbeing Activities**

- a. SWHHS provides health and wellness benefits to all employees of the agency. These benefits have been created to provide a healthier work environment for all employees of SWHHS.

Current benefits include:

- ~~Lunch and Learn Sessions for staff to hear information on topics from the 5 areas of overall wellbeing (career, social, financial, physical, and community wellbeing)~~
- Medical Leave for Fitness Reimbursement (MLFR) is an opportunity for staff to receive reimbursement for approved fitness items via medical leave balance. Refer to MLFR policy Personnel Policy 19.
- Flu vaccination is offered to staff and their families every fall, ~~through the Public Health Division of SWHHS. Staff and their family members will use their health insurance to cover the cost of the vaccination and will be responsible for any co pays or applicable fees.~~
- Employee Wellbeing Challenges

**Section 6 – Career Wellbeing**

- a. Career wellbeing is focused on how you occupy your time or what you like to do every day. We will work with you to find your niche or talent so you can thrive and feel good about working in our passionate environment.
- Support for Professional Development
  - Board Briefings with Staff
  - Opportunities to serve on Quality Improvement or Strategic Planning Teams

**Section 7 – Social Wellbeing (Work-Life Integration)**

- a. SWHHS encourages staff to employ work-life balance/integration. Work-life integration is an outcome of people exercising control and choice in their life to meet life's challenges. This can be in terms of managing work responsibilities alongside their personal and family needs. SWHHS is cognizant of this struggle and supports a conducive work environment for achieving a work-life integration outcome, knowing it is likely to motivate its employees to work more efficiently and productively. SWHHS is committed to providing a work environment and culture that fosters personal and professional success and satisfaction.



**SOUTHWEST HEALTH AND HUMAN SERVICES  
PERSONNEL POLICY NUMBER 14**

We do this by offering:

- Competitive Benefits Program (Medical and Vacation Time)
- Leave policies that help employees cope with personal and family crises
- Flexible Schedules and Telecommuting Options
- Agency Support for Employee Recognition Events and Outings
- Highlight New Employees and Years of Service
- Sand Creek Employee Assistance Program (EAP) – A confidential third-party-administered employee assistance program through Sand Creek. Professionals help with life’s most difficult problems, from counseling referrals to finding day care. Support is available 24/7.

**Section 8 – Financial Wellbeing**

- a. Effectively managing your economic life is part of your financial wellbeing. We help you plan for the future so you can focus on the present.
- Financial Benefit – Besides health insurance (health and dental coverage), eligible colleagues can contribute to the Public Employees Retirement Association (PERA) which includes an employer-match and deferred compensation options through a 457(b) retirement savings plan.
  - Insurance Broker – Marsh & McLennan Agency (MMA) partners with SWHHS to help colleagues and their families navigate the health care system, from researching conditions to reviewing bills.

**SOUTHWEST HEALTH AND HUMAN SERVICES  
PERSONNEL POLICY NUMBER 14**

**Section 9 – Physical Wellbeing**

**a. Supporting Physical Activity in the Workplace**

Exercising and physical activity are key to weight management and a strong and healthy body that's less prone to injury and illness. Studies show that physical fitness among employees leads to fewer sick days, better attitudes, reduce stress, improved goal setting and achievement, and sustained energy and ability to focus on the task at hand.

SWHHS offers the following options for staff to engage in physical activity throughout the 37.5 hour work week:

- Active Paid Breaks (walking, biking, stretching, lifting weights). The agency has made available various walking routes through the ~~w~~[Wellness blog SharePoint page](#).
- Active meetings (walking or biking) are limited to 30 minutes. Three or fewer individuals can be involved and the topic doesn't require handouts or note taking. Place "active meeting" on Outlook Calendar.
- Standing meetings are limited to less than 60 minutes. Attendees are welcome to stand or sit as needed. Reasonable accommodations should be considered when hosting a meeting.
- Active transportation, such as biking or walking, to work destinations (reasonable time approximately 15 minutes)
- Flexible workday which accommodates physical activity before, during, or after work hours
- Standing work stations and anti-fatigue mats are available ~~for check out via Outlook Calendar~~ at each county site

**b. Improving Access to Healthier Food in the Workplace**

SWHHS encourages healthy food choices for employees and visitors of the agency. These guidelines support a healthy food environment that encourages healthy eating. A healthy food environment includes vending machines, healthy snack stations, work areas and break rooms, as well as meetings, events and celebrations where food and beverages are served.

**SOUTHWEST HEALTH AND HUMAN SERVICES  
PERSONNEL POLICY NUMBER 14**

These guidelines include:

- Examples of healthy food and beverages choices such as vegetables, fresh fruit, whole grain foods, and water as an option for any meeting, event or gathering if offered or provided. SWHHS will prepare a guideline for suggested healthy food options.
- Offer a healthy snack station, low cost honor system, at each county site choosing to participate.
- Food Storage and Preparation: SWHHS provides environmental accommodations for food preparation and storage (e.g. sinks, refrigerators, microwaves) and encourages employees to bring healthy lunches and snacks to work.

c. **Breastfeeding Support in the Workplace**

In recognition of the well-documented health advantages of breastfeeding for infants and mothers, SWHHS provides a supportive environment to enable breastfeeding employees to express their milk during work hours.

- **Pumping Session During Work** – SWHHS encourages new moms to continue expressing milk for their infant after returning from FMLA. SWHHS will provide a private space for milk expression. Modern hands-free pumping equipment allows for moms to pump while they work in private. SWHHS will allow up to three paid pumping sessions per agency work day. If a mother chooses to pump while working, she is still eligible for her two paid 15 minute breaks per day.
- **A Place to Express Milk** – A private room (not a toilet stall or restroom) shall be available for employees to breastfeed or express milk. The room will be private and sanitary, located near a sink with running water for washing hands and rinsing out breast pumps parts, and have an electrical outlet. If employees prefer, they may also breastfeed or express milk in their own private office, or in other comfortable locations agreed upon in consultation with the employee's supervisor. Expressed milk can be stored in a designated refrigerator.
- **Breastfeeding Equipment** – SWHHS provides electric breast pumps to assist breastfeeding employees with milk expression during work hours at a lactation site.

**SOUTHWEST HEALTH AND HUMAN SERVICES  
PERSONNEL POLICY NUMBER 14**

Moms purchase personal attachment kits for individual use. Thermoelectric coolers are available for use during extended work stays such as conferences or workshops.

- **Staff Support** – Supervisors are responsible for alerting pregnant and breastfeeding employees about SWHHS’ worksite lactation support program and for negotiating policies and practices that will help facilitate each employee’s infant feeding goals. It is expected that all employees will assist in providing a positive atmosphere of support for breastfeeding moms.

**Section 10 – Community Wellbeing**

- a. Community wellbeing is about your sense of engagement within your community. We give you the chance to give back while at work, which gives you time to find balance in another area in your life.
- Payroll Deduction for Charity – Employees can elect to have dollars directly deducted from their paycheck to contribute to select charities.
  - Community Volunteer Policy – Volunteer for an approved ~~emergency or community~~ service for up to ~~six~~ 7.5 hours per year on work time. Refer to Personnel Policy 10.
  - Emergency Volunteer Policy - Volunteer emergency service up to 6 hours per month of agency time (as per the employee’s approved schedule) when called to perform assigned duties. Refer to Personnel Policy 10.

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## Recommendations from the Insurance Committee for 2019

1. Medical Insurance - Support MMA underwriting's proposal to fund at expected at a 0% for 2019. The vendor is Preferred One. All staff will be required to select at a minimum single coverage.

2018 Rates 0% increase

\$1200 single \$956.82	\$2400 family \$2,325.45
\$2600 single \$798.09	\$5200 family \$1,940.28
\$5000 single \$632.70	\$10000 family \$1,536.24
\$6550 single \$616.00	\$12,900 family \$1,508.56

(Note monthly premiums prior to employer contribution)

2. Dental Insurance - In 2018, we changed vendors with a second year cap at a 7% increase for 2019. The vendor is Sun Life Assurant.

2019 Rates 7% increase

Employee Only:	\$37.34
Employee + Spouse:	\$74.67
Employee + Child(ren)	\$86.47
Employee + Family	\$130.41

(Note monthly premiums)

3. Support offering a new coverage on a voluntary basis: Hospitalization Care. The plan would need 10 employees to sign up to be offered in 2019.

4. Short Disability Plan- In 2019, the rates will increase by 3%. Plan will remain at a 30 day waiting period.

5. No rate changes for Life, Long Term Disability, Critical Illness, Accident, Vision, Identity Theft, or Legal Shield. (Note the employer pays the premium for Long Term Disability and Basic Life.)



# Position Request Form

## SECTION 1: Process

1. Supervisors will complete the internal position justification form and submit to their Division Director.
2. Division Director completes position request form outlining their justification for requesting a new or open position and submits to Director.
3. Executive Team will review requests. Director will make final recommendations to the SWHHS Governing Board.

## SECTION 2: New Position Information

**New Position Title:** Child Support Officer

**Division/Unit:** Child Support

New Position  Replacement  Permanent  Temporary  Promotion

Is Funding Budgeted for This Position? Yes, Budgeted  No, Not Budgeted

**Desired hire date:** 01/01/2019

**FTE Requested:** yes

\*Attached additional sheets if necessary.

### 1. What will the essential functions performed by this position include?

This position is to provide and deliver services required to gain support from non-custodial parents, reduce public assistance expenditures, increase funds to the families we serve while using all resources made available by Federal/State Statutes. The core functions are to establish paternity, establish child support orders, enforce court orders, collect child support, locate parties, and secure medical support and coverage other than Medicaid benefits per Title XIX of the Social Security Act.

### 2. Why are you recommending this position be authorized?

The Child Support unit is currently down one position that is no longer in the current budget. Recently, two long term child support officers with almost 60 years of combined experience have made application to participate in the Phased Retirement Plan through PERA, effective 1/1/19. Due to the experience of these two workers the unit was able to absorb the vacancy in the unit and also cover for a long term absence of a coworker on FMLA leave. At the end of June 2018, SWHHS had 3309 child support cases and 15 child support officers which includes the two supervisors who are also carrying caseloads. This calculates to an average caseload per worker of 221. Currently the Pipestone workers have a total of 588 cases or 294 each, of the 588 cases assigned to Pipestone 112 are arrears only. The average case load for the State of MN is 189/cso. SWMHHS case load size is 17% higher than the average case load for MN. History has shown that it will take approximately two (2) years for a worker to gain knowledge and confidence to carry out some areas within the Child Support Program. If this position is filled it will allow the two long term child support officers time to transfer their knowledge prior to full retirement.

**3. What alternatives to hiring a new position have been considered?**

Hiring a temporary employee is very difficult to do with many of the human services positions due to the qualifications needed for the position, the time and money involved for training a temporary worker, and securing a worker with child support experience. Most individuals who worked in child support and/or have retired and/or accepted other positions would still likely need a great deal of training to be productive as a temporary child support worker. Our unit has contracted in the past for child support work and did so with Nobles County Family Services. However, many of the counties near and around SWMHHS were not responsive or interested in our offer of child support contract work due to their counties' existing workload or their staff not wanting to compromise their personal or family time to perform contractual work. When SWHHS had the contract with Nobles County Family Services, their contracted rate for services was over \$50.00 per hour.

**4. Please indicate how this position will be funded? Check all that apply.**

- 100% Levy
- Part Levy/Part Grant or Reimbursement
- 100% Grant or Reimbursement
- Other: [Click or tap here to enter text.](#)

This position is eligible for an average of 66% Federal Fiscal Participation on the first day of employment. Reimbursement is received quartley with the filing of the Income Maintenance Financial Report. Current salary range \$45,879 – \$74,472 (salary, fica, pera and insurance contribution) With two long term child support officers, who are towards the maximum pay level, going to part time there will be cost savings in the areas of salary and insurance contribution. Based on calculations, there would be a savings of \$29,609 annually if the new worker is hired at the minimum hourly salary for this position.

**5. What new or additional funding would support this position? Please identify any NEW dollars available to support this request. Grant resources already committed to existing expenditures should not be listed. Please be detailed.**

**N/A**

**What is the ROI?**

**6. What would the impact be to your customers and the community if this position is not authorized?**

Customer Service will likely decrease. Child support staff would need to travel from home base to Pipestone. The customer may have to travel where their case is at for immediate attention because the cases would be distributed among staff at the four (4) different locations. Meeting the federal benchmark for processing and working cases on a timely basis would be extremely difficult to achieve. This could result in receiving lower incentive payments, being out of compliance with the Federal Regulation and Benchmarks, being placed in a Performance Improvement Plan (PIP) with the State of Minnesota, and potentially having TANF sanctions imposed.

**7. How does this position support the core mission of your department?**

Adding this position in child support supports the mission of the agency by promoting the well-being of children and the self sufficiency of families by the delivery quality child support services.

Note: If both child support officers do not follow through with the PRO application, then this position will not be pursued at this time.

**SECTION 3: Signatures**

Completed by: Nancy Walker Date: 9-11-18

Division Director Signature: [Signature] Date: 9-11-18

Director Signature: [Signature] Date: 9-11-18



# SEPTEMBER 2018

## GRANTS ~ AGREEMENTS ~ CONTRACTS

### Board review/approval

- Mustard Seed Kids (Balaton, MN) – 09/01/18 to 12/31/19;** Public Health contracts for daycare centers to provide services for the development and maintenance of a health and safety plan and meet State requirements of Rule 3, \$35/mo/visit (NEW).  
*Fiscal Note: 2017 – 0 (new)*
- MNCounties Computer Cooperative (MnCCC)/TriMin (St Paul, MN) – 01/01/19 – 12/31/21;** CMHS service agreement for computer management services (JIC-IFS system support, maintenance, and enhancement), \$ amount calculated on a yearly basis (renewal).  
*Fiscal Note: 2018 - \$2,656*
- DHS Child & Teen Check Up – 01/01/18 to 12/31/20;** Amendment to the original grant agreement that provides C&TC administrative services to children birth through age 20 that are MA eligible, CY2019 budget \$270,035 (renewal).  
*Fiscal Note: 2018 – \$271,413 grant amount*
- MDH Perinatal Hepatitis B (St Paul, MN) – 10/01/18 to 09/30/23;** Agreement for the Perinatal Hepatitis B program that provides for identification, care, and follow-up with client(s), reimbursement range of \$50-250 based on services provided as outlined in grant budget (renewal).  
*Fiscal Note:*
- MDH MN Vaccines for Children (MnVFC) (St Paul, MN) – 10/01/18 to 09/30/23;** Agreement for the MnVFC program to perform site visits to all program enrollees and assist/evaluate immunization practices, screenings, and proper documentation is completed, reimbursement range of \$150-\$500 based on services provided as outlined in grant budget (renewal).  
*Fiscal Note:*
- Morris Electronics Inc – 07/01/18 – 12/31/18;** Contract to provide computer and technical support on as needed basis, \$80/hour (NEW).  
*Fiscal Note: 2018 - \$18,724*