



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: August 15th, 2018

Opened: 10:16am

Place: Lyon County Government Center

Adjourned: 11:05am

Southwest Health and Human Services Conference Room 1 & 2
Marshall, Minnesota

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, August 15th, 2018 in the Southwest Health and Human Services Conference rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Nath.

Members present:

Jeane Anderson
Rick Anderson
Greg Burger
Dave Forkrud
James Jens
Les Nath
Jim Salfer
Charles Sanow
Corey Sik
Mic VanDeVere
Pam VanOverbeke
Dan Wildermuth

Members absent:

Carol Flahaven
Gerald Magnus
Lois Schmidt
Steve Schulze
Sherri Thompson

Guest present:

Dr. Meister

Staff present:

Becca Baumann Carol Biren
Megan Boerboom JoAnne Brisk
Monica Christianson Karri Harvey

Stacey Jorgensen	Sarah Kirchner
Krista Kopperud	Marie Meyers
Cindy Nelson	Tanlee Noomen
Ann Schiller	Darcy Tribble
Nancy Walker	Beth Wilms

K. Consent Agenda-

Chairperson Nath asked if there were any additions to the agenda. There were none indicated. Nath asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the June 20th, 2018 meeting. There were none. Motion made by Anderson second by Wildermuth: to approve the complete consent agenda as presented. The motion carried unanimously.

L. Financial-

Chairperson Nath stated the financial report had been presented during the Human Services Board meeting and forwarded on to the Governing Board for final approval.

M. Caseload-

Chairperson Nath asked if there were any comments or concerns about the caseload. There were none.

N. Discussion/Information

1. JoAnne Brisk and Ann Schiller both Child Support Officer Supervisors, came forward to give a summary of their services. Mission of the Child Support Program is to benefit children through establishing paternity, establishing monitoring and modifying support orders through the court, and collecting support with promoting the means to do so. The mission of the Southwest Health and Human Services Child Support unit is that it promotes the well-being of children and the self-sufficiency of families and delivering quality child support services. Child Support is money a parent is court ordered to pay for their children or child to the other parent or care giver of the child. Support orders could be temporary, divorce decree, paternity action, order for protection, or an order in a CHIPS case. It is a federal program that is passed down to the states and then the states determine where it is handled. Minnesota handles it at the County level, each state varies. Schiller reviewed some history of the program with the Board. The bulk of the cases we handle are from the Public Assistance side. If the parent is receiving benefits there is a referral over to the Child Support Unit. There is also a Non- Public Assistance program where anyone from the community can file for our services. A Full Child Support service case is that we locate parents, collect support, change court orders, and establish paternity. A Medical Child Support service is that the parent is on Medical Assistance or MnSure and they don't want the financial support but because they are on a public program they have to pay an amount. They can file for Spousal Maintenance which used to be referred to as alimony. We work very closely with other states to try and get the support collected for the benefit of the child. Brisk discussed reimbursements with the Board. There is an annual self-assessment review that is done by the state which looks at all the 87 counties in Minnesota and they pick cases in each county which reviews accuracy of the case. We collect about 77% of current due and our current due is approximately 10 million. Our establishment rate is 92% the states average is 89.9%.


O. Decision Items


Director Wilms and Sarah Kirchner, Fiscal Manager, presented the Board with the 2019 budget. There is again the same as the Community Health budget that there was a slight increase in the personnel amount again due to the 1% and 1.5% increases. The IT, and accounting position were removed from the 2019 budget. The two Social Worker positions were left in the 2019 budget but are not expected to be hired until mid-year. The deduction in Income Maintenance was a contract we felt we could eliminate for fraud control. Significant increase in Foster placement and Probation placements in our expenses. Rule 5 in our children's placement will have a significant increase. Director Wilms indicated she will be meeting with Des Moines Valley, Yellow Medicine, and Nobles County. We are the fiscal agent for our Fraud Grant and we have been floating that for many years. We will be asking for a contribution from each of those four other counties involved. Kirchner stated that that revenue was accounted for in the 2019 budget. Kirchner then went over the changes in the revenue budget for 2019. Kirchner requested a 7% increase. Director Wilms indicated that again this increase just balances the budget is does not garner and reserves. Director Wilms stated we would like to 1.5% to 2% of that increase to go into reserves so therefore we need to look into some more cost savings. Commissioner Sanow asked if there was reason for the large increase in mental health. Cindy Nelson, Social Services Division Director, indicated that was due to a federal decision that is reducing our reimbursements for the Rule 5's significantly. Commissioner Wildermuth questioned the contract that was discontinued with Pipestone County. Nancy Walker Deputy Director explained the history and reasoning for discontinuing that contract. Motion made by Burger second by Salfer: To approve the proposed budget with a 7% increase, equaling \$ 10, 836,767.00, and to move it forward to the governing Board with recommendation. Motion carried unanimously.

Chairperson Nath asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 11:05am.

Approved Date 9-19-18

Authorized 
Chairperson, Human Services Board


Recording Secretary, Human Services Board

Attest: 
Director