



SOUTHWEST HEALTH AND HUMAN SERVICES  
GOVERNING BOARD

MINUTES

Date: July 18th, 2018  
Place: Lyon County Government Center  
Commissioner Room  
Marshall, Minnesota

Opened: 10:00am  
Adjourned: 11:16am

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday, July 18th, 2018 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Magnus.

Members present:

- Jeane Anderson
- Rick Anderson
- Greg Burger
- Carol Flahaven
- Dave Forkrud
- Lori Gunnink
- Gerald Magnus
- Les Nath
- Jim Salfer
- Charles Sanow
- Lois Schmidt
- Steve Schulze
- Sherri Thompson
- Mic VanDeVere
- Dan Wildermuth

Members absent:

- James Jens
- Corey Sik
- Pam VanOverbeke

Staff present:

Jennifer Beek	Carol Biren
Monica Christianson	Kristin Deacon
Karri Harvey	Jenifer Klein
Erin Klumper	Krista Kopperud
Marie Meyers	Cindy Nelson

Ann Orren  
Julie Schuelke  
Nancy Walker

Sherri Pickthorn  
Angie Voss  
Beth Wilms

**R. Consent Agenda-**

Chairperson Magnus asked if there were any changes to the agenda. He asked if there was a conflict of interest. None were stated. Approval of the June 20<sup>th</sup>, 2018 Board minutes. Motion made by Nath second by Anderson: To approve the agenda additions and board minutes. The motion carried unanimously.

**S. Financials-**

Chairperson Magnus stated the financials were discussed in the Health Board and asked if there were any further questions. None were stated.  
Motion made by Thompson second by Sanow: To approve financials as forwarded in the Human Services board. Motion carried unanimously.

**T. Discussion/Information Items-**

1. Commissioner Charlie Sanow gave an update on the happenings of the Finance Committee. He mentioned the deposit put into the magic fund, the improvements in our finances, and updates on an auditor search. He also informed the Board that there would be some new positions being requested today and they have reviewed the needs of these positions. Also all position new or replacements will go through the same process of going through the Finance Committee then brought before the Board.
2. Krista Kopperud, Southwest Health & Human Services Planner, came forward to give updates on the SEED Program. She explained the evaluation that was given to them in their Board packets and highlighted the areas of interest.

**U. Decision Items-**

1. Nancy Walker, Deputy Director, came forward to address the leave without pay request. Deputy Walker indicated that this request has submitted appropriate paper work to support this request. Motion made by Wildermuth second by Thompson: To approve the leave without pay request. Motion carried unanimously.
2. Director Wilms gave an update on the auditor search. They have received four responses from different auditors that work with Counties. The request from Southwest Health & Human Services and the Finance Committee would be to go with Clifton, Larson, and Allen LLP out of Baxter, Mn. They work with many of the surrounding Counties. They have a quote of \$29,000.00 which is considerably less than the state auditor. Motion made by Burger second by Nath: To accept the request to go with Clifton, Larson, and Allen LLP based on our Joint- Powers Agreement. Motion carried unanimously.
3. Request for the five new positions:
  - A. Presented by Director Wilms and Cindy Nelson, Social Services Division Director was the request for a County Agency Social Worker – Child Protection unit. Wilms explained the areas they examined when making the decision that we need to bring these positions to the Board. Motion made by Wildermuth second by VanDevere: To approve the backfill of the position requested. Motion carried unanimously.

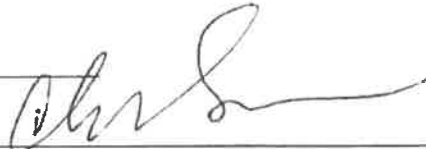
- B. Presented by Director Wilms and Jenifer Klein, Social Services Supervisor, was the request for a County Agency Social Worker – CAC/CAD1/BI/DD unit. Wilms went over areas of concern. Motion made by Sanow second by Anderson: To approve the position requested. Motion carried unanimously.
  - C. Presented by Director Wilms and Sarah Kirchner, Fiscal Manager, was the request for a Collections Officer. Wilms went over areas of concern. Motion made by Wildermuth second by Gunnink: To approve the backfill of the position requested. Motion carried unanimously.
  - D. Presented by Director Wilms and Deputy Director Walker was the request for an Eligibility Worker. Director Wilms went over the areas of concern on this request. Motion made by Burger second by Forkrud: To approve the backfill of the position requested. Motion carried unanimously.
  - E. Presented by Director Wilms was the request for a Public Health Nurse. Motion made by Burger second by Sanow: To approve the request for the position as requested.
4. Director Wilms asked for the acceptance of the donations given during the month. Motion made by VanDeVere second by Wildermuth: To graciously accept donations given. Motion carried unanimously.
5. Director Wilms went over the contract listed in the Board packet. Motion made by Nath second by Wildermuth: To approve contracts as listed. Motion carried unanimously.

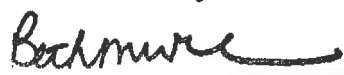
Chairperson Magnus asked for a motion to go into closed session. Motion made by Burger second by VanDeVere to go into closed session at 11:22 am. Motion carried unanimously.

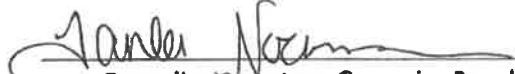
Motion made by Burger second by VanDeVere to come out of closed session at 11:58 am. Motion carried unanimously.

Chairperson Magnus asked if there was any questions. Hearing none he adjourned the meeting at 11:58 am.

Approved Date 8/15/18

Authorized   
 Chairperson, Governing Board

Attest:   
 Director

  
 Recording Secretary, Governing Board