



Minnesota Counties Intergovernmental Trust

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August 3, 2018



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Chris Sorensen
Director
Southwest Health & Human Services
607 W Main St Ste 100
Marshall, MN 56258

RE: 2018 DIVIDEND NOTICE

Dear Chris Sorensen,

After the review of MCIT's past and future return on investments, consideration of reserve changes to the Trust's bottom line and the final report of the independent auditors for fiscal year 2017, MCIT is again able to declare a dividend. This is the organization's 28th consecutive annual dividend to members. The financial audit conducted by Eide Bailly LLP and the analysis performed by Actuarial Advisors affirmed the soundness of the MCIT program and the fact that funds were available for dividend distribution. **This year's dividend totals \$11.75 million.** Performance in the workers' compensation division produced \$7.75 million of the dividend and \$4 million results from performance in the property/casualty division.

Your 2018 Dividend is \$ 38,263 allocated as follows:

- Workers' Compensation \$ 24,343
- Property/Casualty \$ 13,920

MCIT's ability to provide dividends reflects positive investment income, members' dedication to risk management and loss control, net income from conservative fiscal program management and better than expected claims development on a pool wide basis.

Dividends are a reflection of MCIT's past performance. Nothing guarantees ongoing positive performance. Each year the MCIT Board of Directors cautions members not to plan on dividends. We remain committed to the fiscal health of the organization and will continue to annually evaluate the merits of returning fund balance.

We are providing this letter to you for purposes of 2019 planning. The actual dividend payment will be issued in mid-November of this year.

2018 Dividend Notice
August 3, 2018
Page 2

MCIT's success is attributable to the long-term commitment of its membership. Members have been steadfast in their dedication to this venture. This dividend is a reward for your hard work.

Thank you for your ongoing participation in MCIT.

Sincerely,

A handwritten signature in cursive script that reads "Scott Sanders".

Scott Sanders, Watonwan County Commissioner
Trust Chair

**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 10**

EFFECTIVE DATE: 01/19/11

REVISION DATE: 12/17/14; 06/15/16; 12/20/17; 08/15/18

AUTHORITY: Southwest Health and Human Services Joint Governing Board

--- LAN, E-MAIL, INTERNET ACCESS, AND PERSONAL COMPUTING EQUIPMENT ---

Section 1 - Introduction

- a. This policy has been prepared to serve as a guide for the effective and efficient use and operation of Southwest Health and Human Service Local Area Network (LAN). Hereinafter, Southwest Health and Human Services will be referred to as Agency. It is also to provide guidance on use of e-mail and Internet access associated with the Agency LAN.
- b. The LAN is to be used for conducting Agency business. Any information created or stored on the Agency LAN is the property of the Agency. The Agency reserves the right to monitor LAN usage to determine compliance with this policy.
- c. Any deviation from the established policy of operation and use will be recognized only on the authority of the Southwest Health and Human Services Governing Board or its designee.

Section 2 - Definitions

- a. Local Area Network (LAN): That system comprised of all equipment associated with a computer network including, but not necessarily limited to, Agency provided computer, monitor, keyboard, mouse, printer/s, servers, and software.
- b. Electronic Mail (e-mail): Text based, electronic communications distributed via a communications network. This can include documents, memos, data, or other electronically transmitted communications. It is Agency property and intended for Agency business. All data and other electronic messages within this system are the property of the Agency.
- c. Internet Access: Access via Agency network connection to the Internet.

Section 3 - System Security

- a. Password Protection - Access to the LAN system will be password protected. Do not share your password with other employees and especially non-Agency personnel. If non-Agency personnel need access to the LAN, the department head should contact the IT department.

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- b. Software - As viruses and security are of major concern, the only software to be used on the LAN system is that which is provided by the Agency. Employees will not be allowed to add software to their PC or introduce information or data from outside the Agency without permission from their supervisor and the IT department.

Only Agency standard software is allowed. Any other software must be approved by IT prior to purchasing and installation on any PC or the LAN.

It is understood that there may be occasions when it is necessary to introduce data from outside the Agency LAN. All data must be screened for viruses prior to introduction into the LAN system.

Section 4 - Hardware/Personal Computing Equipment

- a. Only Agency supplied computer hardware and associated peripherals are allowed to be used. Personally supplied devices such as jump drives may not be connected to Agency equipment, unless required and authorized by IT for specific business reasons. Staff are not to utilize cloud storage such as dropbox or google docs for the storage of data or documents.
- b. You may use your own cell phone for agency business if approved by your supervisor and director and are eligible to receive a reimbursement from the Agency. You may not bring your own device (i.e. cell phone, tablet) and connect to any of the agency systems including email/calendars if you do not receive a reimbursement. Using your personal device without approval for agency business is strictly prohibited and may result in corrective or disciplinary action. You may not use email, texting, photos, or video options on a personal device to capture any information that could be considered agency data.

Section 5 - Electronic Mail

- a. Purpose - The Agency supports utilizing e-mail to increase timely and effective business communications throughout the Agency. The purpose of this policy is to encourage appropriate use of e-mail as an effective and efficient business communications tool.
- b. Access - All employees of the Agency will have access to e-mail.
- c. Security and Administration - Individual e-mail access will be password protected. While this security measure is beyond the usual measure taken to protect access to paper records and telephones, it should be recognized that no system of communication is completely secure, including e-mail.

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An employee's e-mail address is owned by the Agency. When an individual's employment with the Agency is terminated, the e-mail administrator may either remove that individual's e-mail address or redirect their e-mail to another employee.

Problems or issues regarding e-mail should be directed to the IT unit. Guest e-mail accounts for individuals not employed by the Agency may be allowed in appropriate circumstances and will always be password protected.

- d. Appropriate E-mail Usage and Guidelines - The e-mail system is provided by the Agency for your use as an employee of the Agency. Access to e-mail is a privilege not a prerogative and certain responsibilities accompany that privilege. Users of e-mail are expected to be ethical and responsible in their use. E-mail is subject to all of the same laws, policies, and practices that apply to the use of other forms of communications such as telephones and paper records.

Incidental or occasional personal use may be permitted subject to the limitations of this policy and provided such personal use: (1) does not interfere with the employee's or any other employee's job duties or routine business activities; (2) does not result in additional expense to the agency; (3) does not require modification to software or other system components; (4) is not for political, religious, unlawful or illegal practices, personal financial profit, or other promotional activities; (5) does not result in the consumption of Agency resources; (6) does not contain or imply threatening, obscene, or abusive language; and (7) does not contain or imply harassing, demeaning, or sexually explicit statements or materials.

Employees are not permitted to use or access pop up or chat mail unless authorized or pre-installed by IT. The only e-mail that may be used on agency computers is Microsoft Outlook, which is on the Agency LAN.

- e. Inappropriate Uses of Agency Computer Systems - It is a violation of policy for any employee, including supervisors, to use the computer systems for the purposes of satisfying idle curiosity about the affairs of others, with no work related purpose for obtaining access to the files, data, or communications of others.

It is also a violation for employees to intentionally intercept, eavesdrop, record, alter, read, or receive other employee's e-mail without proper authorization.

Other violations of this e-mail policy that WILL NOT be tolerated include, but are not limited to:

- illegal activities
- wagering or betting activities
- harassment of any kind
- solicitation, except for Agency-sanctioned activities

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- commercial activities
- promotion of political or religious positions or activities
- other unethical activities

- f. E-mail Review - The Agency, at its discretion, may also use computer programs that monitor e-mail messages electronically, checking for particular words or patterns of activity, for purposes of assuring system security and compliance with policies.

Supervisors have the right to review the contents of employees' e-mail communications.

- g. Retention of E-mail - Generally, e-mail messages are temporary communications which are non-vital and may be discarded on a routine basis. However, depending on the content of the e-mail message, it may be considered a more formal record and should be printed and retained pursuant to a department's record retention schedules. Examples of messages of this nature are: policy, decision making connected to specific case files, contract related or otherwise an essential part of a larger record, or other memorandum of significant public business. As such, e-mail messages are similar to printed communication and should be written with the same care.

Employees should be aware that when they have deleted a message from their mailbox it may not have been deleted from the e-mail system. The message may be residing in the recipient's mailbox or forwarded to other recipients. Furthermore, the message may be stored on the LAN server's backup system. Email will only remain part of the archive system for 1 year. After 1 year, archived emails will be purged.

Section 6 - Internet Access

- a. Purpose - Internet access provides the Agency with significant access and dissemination of information to individuals outside the Agency. The use of the Internet access is intended to serve Agency business. Like all e-mail messages, messages sent through the Internet are capable of being forwarded without the express permission of the original author. Therefore, users must use caution in the transmission and dissemination of messages outside of the Agency LAN, and must comply with all state and federal laws.

The use of Internet access is intended to serve Agency business. Incidental or occasional personal use may be permitted subject to the limitations of this policy and specifically, subject to the same limitations stated in this policy's section on the personal use of e-mail. The Agency, at its discretion, under the direction of the LAN Administrator, may use computer programs to monitor Internet use electronically for

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the purpose of assuring system security and compliance with policies..

- b. Web Radio - Internet Web sites that use streaming video or audio, such as radio stations, are not allowed, except for training or specific business purposes!
- c. **Caution!!** Computer viruses can enter our computer system through the Internet. To prevent this **do not** download any software, files, or screen savers from the Internet without authorization from your supervisor and assistance from IT.

Section 7 - Applicability

- a. This policy applies to all individuals who are provided access to the LAN, Internet, and e-mail systems.



Sales Order Form

Malwarebytes
 3979 Freedom Circle 12th Floor
 Santa Clara, CA 95054
 United States
 www.malwarebytes.com

Quote #: Q-54075-2
Date: 2/7/2018 5:39 PM
Expires On: 9/17/2018
Deal Reg #:
PO Number:

BILL TO:
 Karri Harvey
 Southwest Health and Human Services
 607 West Main Street
 Marshall
 MN 56258
 US
 +1 (507) 532-1223
 karri.harvey@swmhhs.com

LICENSE TO: (If Applicable)
 Karri Harvey
 Southwest Health and Human Services
 607 West Main Street
 Marshall
 MN 56258
 US
 +1 (507) 532-1223
 karri.harvey@swmhhs.com

VAT/Cert ID:

CONTACT DETAILS

Andy Parola

+1.408.912.2177

aparola@malwarebytes.com

SUBSCRIPTION DETAILS

Subscription Start Date:	9/18/2018	Auto Renew:	No
Payment Method:	Check	Subscription Term:	36
Payment Terms:	Net 30	Renewal Term:	36

PURCHASE SUMMARY

PRODUCT NAME	QTY	Non-Commercial MSRP	ITEM DISCOUNT (%)	EXTENDED AMOUNT
Malwarebytes Endpoint Security - 3Yr	225	USD 51.09	0.00	USD 11,495.25

Subtotal USD 11,495.25

Tax USD 905.26

Total USD 12,400.51

Terms and Conditions

This Subscription is a Business license and requires one license per Device (as defined in the EULA). The quantity stated above corresponds to the number of Devices that will be licensed.

This Subscription shall be governed by the terms of the End User License Agreement which can be found at <https://www.malwarebytes.com/eula> ("EULA"), unless you have entered into another written end user license agreement with Malwarebytes ("Written Agreement"), in such case the Written Agreement shall govern. Subscription & Support fees begin on the Subscription Start Date. Renewal Subscriptions begin at the end of the Initial Term or subsequent Renewal Term. Subscriptions and Support fees are due

for payment in accordance with the Payment Method and Payment Terms detailed herein. All Sales Order Forms and Quotations are subject to sales tax at prevailing local rates.

Southwest Health and Human Services Acceptance

Malwarebytes

Signature: _____
Printed Name: _____
Date: _____
Title: _____

Signature: _____
Printed Name: _____
Date: _____
Title: _____



COPIER/PRINTER RECOMMENDATION

Prepared For:

Client Name: Karri Harvey
Company Name: SOUTHWEST HEALTH & HUMAN SVC
Address: 607 W MAIN
MARSHALL, MN 56258
Phone: 507-537-6747

Email:
Date: 3/26/2018

Expiration Date: 4/30/2018

Prepared By:



Technology Advisor: John Rickgarn
Phone: 800.847.3001 ext 4225
Email: John.rickgarn@marconet.com
Web: www.marconet.com
Document Number: DQM1162244

taking technology further

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marconet.com



CURRENT SITUATION

Currently Redwood Falls is using an 8 year old Toshiba 555 at a monthly cost of \$96.63. There is also currently no integration into Papercut.

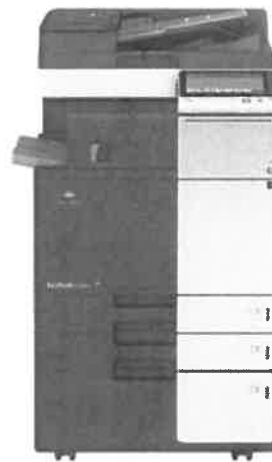
Marco recommends the following for your consideration:

DOCUMENT SYSTEM RECOMMENDATION

ITEM	DESCRIPTION	QUANTITY
	KONICA BIZHUB 458E B&W 45 PPM PRINTER/COPIER/SCANNER	1

Specifications

- 45 Black and White Pages Per Minute
- 100 Sheet Bypass Tray
- (2) 500 Sheet Paper Trays
- 2,500 Sheet Paper Deck
- Reduction Enlargement Capabilities
- 100 Sheet Single Pass Document Feeder
- Automatic Duplexing
- Network Printing
- Network Scanning
- Inner Stapling Finisher
- Scan to E-Mail/Network Folder
- Embedded Papercut reader/ prox card



MANAGED ACCOUNT PROGRAM (MAP)

With Marco’s Managed Account Program, all you pay for is the number of prints you produce. The following program includes the equipment, service, and supplies (except staples, paper and network troubleshooting services). The result is a system with the capabilities and features you need—without the administrative headaches. You may also upgrade or downgrade your equipment at any time as your needs change.

- **Net New add to total Marco Bill\$44/Month**
- **NET SAVINGS OF \$52.63 a month**
- 5,000 B/W Prints will be added to your agreement also

DELIVERY, INSTALLATION, INITIAL SUPPLIES AND INITIAL TRAINING

Delivery, Installation, Initial Supplies & Initial Training.....Included

*The above pricing does not include applicable sales tax.
Prices quoted are subject to change and should be verified before placing your order.*

Accepted by: _____ Date: _____

By signing this proposal, you are authorizing Marco Technologies LLC to order, install and invoice the above listed equipment.



July 23, 2018

Dear Karri,

Thank you for considering **A&B Business Solutions** as your document technology solutions partner.

Based on our discussion and the results of our comprehensive assessment of your business environment, I am submitting the following proposal for your approval.

The recommendations outlined in this proposal are based on more than 20 years of experience providing local businesses with the solutions they need to achieve greater success.

We've paid careful attention to Southwest Health and Human Services's needs and specifications, and have developed a comprehensive plan that will enhance productivity, maximize workflow, and improve efficiency throughout your organization.

A&B Business Solutions remains dedicated and committed to the success of our clients, and we promise to work hard to bring positive change to your organization. Throughout the duration of our partnership, we will continually work with you to leverage new ideas and technologies to promote efficiency and innovation at your business.

I appreciate the opportunity to work with Southwest Health and Human Services and I look forward to implementing the proposed solutions.

Regards,

Trevor Burton

Technology Consultant



Proposed Solution

Our proposed strategy is based on an average of 1,200 in mono total prints per month, with coverage of the output device(s) listed below.

Product Descriptions



MP 402SPF (New)



Key Features:

- Prints up to 42 ppm
- Network Printer, Scanner and Fax
- 2-500 Sheet Paper Trays
- 1-100 Sheet By Pass
- Print/Scan to USB from Wireless Devices
- 10" Smart Tablet Display Screen
- Stand



Investment Pricing & Savings

Quantity	Make	Model	Description
1	Ricoh	MP 402SPF	Ricoh MP 402SPF
1	Ricoh	MP 402SPF	15 AMP Surge Protector
1	Ricoh	MP 402SPF	Medium Cabinet Type M
1	Ricoh	MP 402SPF	Paper Feed Unit PB1060
Total Monthly Payments over :			
60 month Lease with Service			\$82.24
Retail Price			\$3,689
Discount/Trade			\$1,618.89
Purchase Price			\$2,070.11

Investment & Agreement Details

- 60-month term lease or cash investment
- Pricing includes machine, delivery, initial supplies, installation and on-site training
- Service Agreement of \$25.73 includes all parts, drums, labor, toner, maintenance, and service (excludes paper)
- Includes 1,200 mono pages monthly (additional pages at \$0.0214 for mono)
- Includes print monitoring system to capture print volumes and machine status automatically
- Flexible upgrades as business changes occur
- Free haul away of old equipment



Position Request Form

SECTION 1: Process

1. Supervisors will complete the internal position justification form and submit to their Division Director.
2. Division Director completes position request form outlining their justification for requesting a new or open position and submits to Director.
3. Executive Team will review requests. Director will make final recommendations to the SWHHS Governing Board.

SECTION 2: New Position Information

New Position Title: Eligibility Worker

Division/Unit: Income Maintenance

New Position Replacement Permanent Temporary Promotion

Is Funding Budgeted for This Position? Yes, Budgeted No, Not Budgeted

Desired hire date: Immediately **FTE Requested:** yes

*Attached additional sheets if necessary.

1. What will the essential functions performed by this position include?

This position's purpose is to provide for the needs of various individuals by providing information, determine initial and ongoing eligibility of customers for all Income Maintenance Programs (IM) administered by Human Services as outlined in Federal Regulations and rules, State Statutes, and local rules and policies pertaining to those IM programs. This position would process health care, SNAP (Supplemental Nutrition Assistance Program), cash and emergency applications

2. Why are you recommending this position be authorized?

The Income Maintenance unit is currently down three positions. Of these three positions, two have been absorbed by the other employees in both Redwood County and Lyon County. We have identified a need to fill at least one of the positions to ensure that casework is being done effectively and efficiently. Currently we are running extremely high caseloads. The Lyon County singles unit and all of the Redwood County workers are averaging 276 cases per person, when ideally a reasonable caseload would be around 150 to 175, for single workers and 100 for family workers. Please note that when the date was requested from eight other counties, all eight supervisors stated that they do have a case load of 25 to 50 cases. Currently the supervisor for this unit caseload is at 123 cases. Even the supervisor's caseload is on the high side. Whereas having supervisors maintain a small caseload is a best practice, having too high of caseload does not leave time for supervision, case reviews, and training of staff.

3. What alternatives to hiring a new position have been considered?

When positions have been vacated in this department, cases have been transferred to other workers. Our last separation occurred in May 2018 and until that time the caseload was being handled relatively well. However, this last separation has made this option no longer viable. As stated previously, the supervisor is also caring a higher than normal caseload taking on additional duties that were once handled by staff as well as managing cases. Income Maintenance rules have strict rules as far as timeliness. Failing to meet those guidelines could result in not receiving additional SNAP Enhancement dollars or even worse sanction. In addition, failing to meet timelines for clients who are in need is also not acceptable and raises safety and lack of basic needs concerns.

The position that the Board approved at July Board, was filled with an internal candidate from the same department (lateral transfer). The same conditions remain in place at the time that initial request was made.

4. Please indicate how this position will be funded? Check all that apply.

- 100% Levy
- Part Levy/Part Grant or Reimbursement
- 100% Grant or Reimbursement
- Other: [Click or tap here to enter text.](#)

This position is eligible for an average of 50% Federal Fiscal Participation on the first day of employment. Reimbursement is received quartly with the filing of the Income Maintenance Financial Report.

Salary range \$47,339 – \$74,294 (salary, fica, pera and insurance contribution)

5. What new or additional funding would support this position? Please identify any NEW dollars available to support this request. Grant resources already committed to existing expenditures should not be listed. Please be detailed.

What is the ROI?



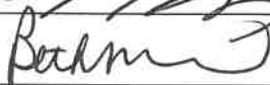
6. What would the impact be to your customers and the community if this position is not authorized?

Due to the immediate needs of clients for items such as food or shelter, without this position some clients may not be served timely or receive the best service from our agency. Failing to meet a client's basic needs may cause for other actions/services that have additional costs to agency such as child welfare or child protection. We also need to ensure we are meeting the standards as set by the Minnesota Department of Human Services and the program rules of the assistance programs.

7. How does this position support the core mission of your department?

Adding a position in income maintenance supports the mission of the agency by assisting individuals through public assistance services that help them work towards self-sufficiency.

SECTION 3: Signatures

Completed by:		Date:	8/7/18
Division Director Signature:		Date:	8/7/18
Director Signature:		Date:	8.7.18

County Advance	2013				%
Big Stone	\$ 7,089.43				3.98%
swift	\$ 11,952.48				6.70%
LQP	\$ 5,903.95				3.31%
Nobles	\$ 35,256.25				19.77%
Jackson	\$ 10,692.86				6.00%
Yellow Med	\$ 10,133.92				5.68%
SWHHS	\$ 80,749.47				45.29%
Cottonwood	\$ 31,565.99	\$ 15,057.00	Cottonwood took back	\$ 16,508.99	9.26%
	\$ 193,344.35	\$ 178,287.35			100.00%
2017 additional allocation request					
Highest qtr bills	\$ 450,000.00				
co advance	\$ 178,287.00				
state advance	\$ 140,798.00				
PIC advance	\$ 60,000.00				
total left to cover	\$ 70,915.00				
14 counties	\$ 5,065				
Big Stone	\$ 5,065.00				
swift	\$ 5,065.00				
LQP	\$ 5,065.00				
Nobles	\$ 5,065.00				
Jackson/cottonwood	\$ 10,130.00				
Yellow Med	\$ 5,065.00				
SWHHS	\$ 30,390.00				
chippewa	\$ 5,065.00				

MFIP bills paid date	revenue	qrt	fed amount	qrt	quarter	Bills paid	Total Revenue	net rev
Jan-13	\$ -		\$ -		1st 2013	\$ 192,052.00	\$ 201,691.00	\$ 9,639.00
Feb-13	\$ -		\$ -					\$ -
Mar-13	\$ 192,052.00		\$ -					\$ -
Apr-13	\$ -		\$ -		2nd 2013	\$ 252,972.00	\$ 174,405.00	\$ (78,567.00)
May-13	\$ 172,741.00	1st 2013	\$ 156,363.00	1st 2013				\$ -
Jun-13	\$ 80,231.00		\$ -					\$ -
Jul-13	\$ -		\$ -		3rd 2013	\$ 286,202.00	\$ 422,760.00	\$ 136,558.00
Aug-13	\$ 97,431.00	2nd 2013	\$ 272,178.00	2nd 2013				\$ -
Sep-13	\$ 188,771.00		\$ -					\$ -
Oct-13	\$ -		\$ -		4th 2013	\$ 437,037.00	\$ 288,973.00	\$ (148,064.00)
Nov-13	\$ 192,794.00	3rd 2013	\$ 179,487.00	3rd 2013				\$ -
Dec-13	\$ 244,243.00		\$ 37,623.00					\$ -
Jan-14	\$ -		\$ -		1st 2014	\$ 231,303.00	\$ 314,635.00	\$ 83,332.00
Feb-14	\$ -		\$ 56,214.00	4th 2013				\$ -
Mar-14	\$ 231,303.00	4th 2013	\$ 158,238.00	4th 2013				\$ -
Apr-14	\$ -	1st 2014	\$ 178,160.00	1st 2014	2nd 2014	\$ 299,684.00	\$ 231,304.00	\$ (68,380.00)
May-14	\$ 91,487.00		\$ -					\$ -
Jun-14	\$ 208,197.00		\$ -					\$ -
Jul-14	\$ -		\$ -		3rd 2014	\$ 173,071.00	\$ 295,303.00	\$ 122,232.00
Aug-14	\$ 91,031.00	2nd 2014	\$ 212,849.00	2nd 2014				\$ -
Sep-14	\$ 82,040.00		\$ -					\$ -
Oct-14	\$ 76,141.00	3rd 2014	\$ 119,716.00	3rd 2014	4th 2014	\$ 427,715.00	\$ 173,071.00	\$ (254,644.00)
Nov-14	\$ 82,871.00		\$ -					\$ -
Dec-14	\$ 268,703.00		\$ -					\$ -
Jan-15	\$ -		\$ -		1st 2015	\$ 117,822.00	\$ 440,502.00	\$ 322,680.00
Feb-15	\$ -	4th 2014	\$ 320,521.00	4th 2014				\$ -
Mar-15	\$ 117,822.00		\$ -					\$ -
Apr-15	\$ 78,715.00	1st 2015	\$ 83,396.00	1st 2015	2nd 2015	\$ 322,409.00	\$ 196,676.00	\$ (125,733.00)
May-15	\$ 82,835.00		\$ -					\$ -
Jun-15	\$ 160,859.00	2nd 2015	\$ 835.00	1st 2015				\$ -
Jul-15	\$ -		\$ 108,553.00	2nd 2015	3rd 2015	\$ 321,480.00	\$ 243,140.00	\$ (78,340.00)
Aug-15	\$ 88,870.00		\$ 134,587.00	2n 2015				\$ -
Sep-15	\$ 232,610.00		\$ -					\$ -
Oct-15	\$ -	3rd 2015	\$ 221,141.00	3rd 2015	4th 2015	\$ 254,343.00	\$ 325,609.00	\$ 71,266.00
Nov-15	\$ -		\$ 4,125.00	3rd 2015				\$ -
Dec-15	\$ 254,343.00		\$ -					\$ -
Jan-16	\$ -		\$ -		1st 2016	\$ 180,229.00	\$ 271,724.00	\$ 91,495.00
Feb-16	\$ 103,479.00	4th 2015	\$ 63,383.00	4th 2015				\$ -
Mar-16	\$ 76,750.00		\$ 143,282.00	1st 2016				\$ -
Apr-16	\$ 78,643.00	1st 2016	\$ 130,838.00	1st 2016	2nd 2016	\$ 227,113.00	\$ 180,229.00	\$ (46,884.00)
May-16	\$ -		\$ -					\$ -
Jun-16	\$ 148,470.00		\$ -					\$ -
Jul-16	\$ 76,581.00		\$ -		3rd 2016	\$ 217,074.00	\$ 227,520.00	\$ 10,446.00
Aug-16	\$ -	2nd 2016	\$ 175,187.00	2nd 2016				\$ -
Sep-16	\$ 140,493.00		\$ -					\$ -
Oct-16	\$ -		\$ -		4th 2016	\$ 359,082.00	\$ 217,782.00	\$ (141,300.00)
Nov-16	\$ 164,736.00	3rd 2016	\$ 164,474.00	3rd 2016				\$ -
Dec-16	\$ 194,346.00		\$ -					\$ -
Jan-17	\$ -		\$ -		1st 2017	\$ 177,116.00	\$ 220,397.00	\$ 43,281.00
Feb-17	\$ 101,918.00		\$ -					\$ -
Mar-17	\$ 75,198.00	4th 2016	\$ 168,845.00	4th 2016				\$ -
Apr-17	\$ -		\$ -		2nd 2017	\$ 233,704.00	\$ 315,974.00	\$ 82,270.00
May-17	\$ 77,779.00		\$ 155,692.00	1st 2017				\$ -
Jun-17	\$ 155,925.00		\$ 138,857.00	1st 2017				\$ -
Jul-17	\$ -		\$ -		3rd 2017	\$ 156,364.00	\$ 134,340.39	\$ (22,023.61)
Aug-17	\$ 80,067.00		\$ 126,394.00	2nd 2017				\$ -
Sep-17	\$ 76,297.00		\$ -					\$ -
Oct-17	\$ 81,932.00		\$ -		4th 2017	\$ 428,508.76	\$ 121,872.00	\$ (306,636.76)
Nov-17	\$ 174,394.00		\$ -					\$ -
Dec-17	\$ 172,182.76		\$ 109,990.00	3rd 2017				\$ -

AUGUST 2018
GRANTS ~ AGREEMENTS ~ CONTRACTS
Board review/approval

- University of MN Extension (Minneapolis, MN) - 09/01/18 & 11/19/18; an agreement to facilitate an IDI Assessment and Intercultural Competence Development workshop for social workers through the DHS Disparities grant, \$1849 (NEW).**
Fiscal Note: new, grant funded