



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: June 20th, 2018

Place: Lyon County Government Center
Commissioner Room
Marshall, Minnesota

Opened: 9:00am

Adjourned: 9:38am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, June 20th, 2018 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Nath. The Pledge of the Allegiance was said.

Members present:

Jeane Anderson
Rick Anderson
Greg Burger
Dave Forkrud
James Jens
Gerald Magnus
Les Nath
Jim Salfer
Charles Sanow
Lois Schmidt
Sherri Thompson
Mic VanDeVere
Dan Wildermuth

Members absent:

Carol Ann Flahaven
Steve Schulze
Corey Sik
Pam VanOverbeke

Guest present:

Dr. Norris Anderson

Staff present:

Dawn Anderson	Jennifer Beek
Carol Biren	Monica Christianson
Karri Harvey	Stacy Jorgensen
Sarah Kirchner	Krista Kopperud

Nicole Longtin	Cindy Nelson
Jennifer Nelson	Tanlee Noomen
Ann Orren	Corey Remiger
Shelly Schrunk	Nancy Walker
Beth Wilms	Katie Wrede

- C. Consent Agenda-
Chairperson Nath asked if there were any additions to the agenda. There were none indicated. Nath asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the May 16th, 2018 meeting. There were none. Motion made by Salfer, second by Sanow: to approve the complete consent agenda as presented. The motion carried unanimously.
- D. Introduce New Staff:
None
- E. Employee Recognition:
Chairperson Nath asked Commissioner Burger to help with Employee Recognition. Nicole Longtin, 5 years, Social Worker, Marshall; Shannon Leysen, 10 years, Eligibility Worker, Slayton; Michelle Schrunk, 20 years, Eligibility Worker, Marshall.
- F. Financial-
Chairperson Nath asked for Sarah Kirchner, Fiscal Manager, to come forward with the financials. The month of May started out with a beginning balance in checking of \$1,069,086 and ended at \$1,672,162. It was not necessary to utilize any funds from savings in May. Human Services levy funding was received from Murray County in the last week of May. We ended May with an overall cash balance of \$2,570,091 including the funds in savings. When excluding the designated funds, the ending available balance for the month was \$1,368,407. Fund 01 (PH) \$1,870,382.57 - Fund 05 (HS) (\$501,975.29). The self-insurance fund was at \$998,994.04 as of May 31st, 2018, but we are expecting \$258,044.65 to be drawn back on 6/4/18 bringing that balance back down to \$740,949.39. As of today that fund balance is \$ 623,937.31. Ending May Public Health was 4% over budget for revenues, and on budget for expenditures. Year to date revenues are \$1,764,604.30 and expenses are \$1,603,766.80 with a net of \$160,837.50. Ending May Human Services was 14% under budget for revenues and 1% under budget for expenditures. Year to date revenues are \$7,315,498.35 and expenses are \$10,775,679.48 with a negative net of (\$3,460.181.13). Overall the expenditures are exceeding revenues by (\$3,299.343.63) ending May. May 2017 numbers for comparison - PH had a positive net of \$66,182.67 - HS had a negative net of (\$4,244,957.31). Overall the expenditures exceeded revenues by (\$4,311.139.98) in May of 2017. This is a difference of \$1,011,796.35 to the good comparing May 2017 to May 2018. This is a difference of \$469,486.31 to the good comparing April 2017 to April 2018. Motion made by Magnus second by Sanow: To move the financials to the Governing Board. Motion carried unanimously.

- G. Caseload-
Chairperson Nath asked if there were any comments or concerns about the caseload. There were none.

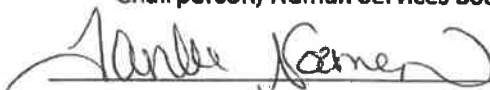
- H. Discussion/Information
1. Jennifer Beek, and Corey Remiger both Financial Assistance Supervisors, came forward to inform the Board of several different programs ran by the Financial Assistance Unit. Beek handed Board members several packets they could go through showing all the forms that need to be completed for each program. Beek and Remiger took turns discussing benefits and qualifications for Minnesota Family Investment Program (MFIP), Temporary Assistance for Needy Families (TANF), Diversionary Work Program (DWIP), Child Care Programs, Emergency Assistance, General Assistance (GA), Minnesota Supplemental Aid (MSA), Housing Support, and Combined Application Form (CAF).

- I. Decision Items
None

Chairperson Nath asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:38am.

Approved Date 7-18-18

Authorized 
Chairperson, Human Services Board


Recording Secretary, Human Services Board

Attest: 
Director