



**SOUTHWEST HEALTH AND HUMAN SERVICES  
GOVERNING BOARD**

**MINUTES**

**Date: June 20th, 2018**

**Place: Lyon County Government Center  
Commissioner Room  
Marshall, Minnesota**

**Opened: 10:03am**

**Adjourned: 11:51am**

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday, June 20th, 2018 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Magnus.

**Members present:**

**Jeane Anderson  
Rick Anderson  
Greg Burger  
Dave Forkrud  
James Jens  
Gerald Magnus  
Les Nath  
Jim Salfer  
Charles Sanow  
Lois Schmidt  
Sherri Thompson  
Mic VanDeVere  
Dan Wildermuth**

**Members absent:**

**Carol Ann Flahaven  
Steve Schulze  
Corey Sik  
Pam VanOverbeke**

**Guest present:**

**Dr. Norris Anderson**

**Staff present:**

<b>Dawn Anderson</b>	<b>Jennifer Beek</b>
<b>Carol Biren</b>	<b>Monica Christianson</b>
<b>Karri Harvey</b>	<b>Stacy Jorgensen</b>
<b>Sarah Kirchner</b>	<b>Krista Kopperud</b>

Nicole Longtin	Cindy Nelson
Jennifer Nelson	Tanlee Noomen
Ann Orren	Corey Remiger
Shelly Schrunck	Nancy Walker
Beth Wilms	Katie Wrede

**R. Consent Agenda-**

Chairperson Magnus asked if there were any changes to the agenda. He asked if there was a conflict of interest. None were stated. Approval of the May 16<sup>th</sup>, 2018 Board minutes. Motion made by Jens second by Thompson: To approve the agenda additions and board minutes. The motion carried unanimously.

**S. Financials-**

Chairperson Magnus stated the financials were discussed in the Health Board and asked if there were any further questions. None were stated. Motion made by Burger second by Anderson: To approve financials as forwarded in the Human Services board. Motion carried unanimously.

**T. Discussion/Information Items-**

1. Dr. Norris Anderson, interim CEO of Southern Prairie Community Care (SPCC), and Carol Biren, Community Health Manager, addressed the questions the Board had about County Based Purchasing. Dr. Anderson went over the hand out given to the Board members that highlighted Key Messages, SPCC Board Recommendation, and the benefits of choosing Primewest. Dr. Anderson then asked the Board members for an open discussion on the topic. Commissioner Nath, and Commissioner Wildermuth, gave the benefits that Pipestone County has had from joining Primewest. Cindy Nelson, Social Services Supervisor, described to the Board the good partnership we currently already have with Primewest and their staff. Stacey Jorgensen, Social Services Supervisor, also commented that the pay back rates are the best of who we work with and she only has one person she needs to call to get a problem fixed. There was some discussion between the Board members and Director Wilms of buy in amounts.
2. Dawn Anderson, Case Aide, Katie Wrede, Social Worker (CPS), and Nancy Walker Deputy Director spoke about Leaders Partnering to End Poverty (LPEP). This is a project funded by the Blandin Foundation to end poverty. They come to your community and teach a group how to be leaders by focusing on one topic or problem area. They teach the members how to best access resources, have World Cafes, and teach what poverty really means. Entities throughout the entire County are invited to come. They discussed the focus groups of "luv1luvall" which include: Access to resources, Dental care, Safe and affordable housing, Brain/mental health, Senior dining, and Health care access for those that have limited resources. Luv1luvall is working on becoming a 501c entity and possibly working with the Luverne area community foundation. Next meeting is July 17<sup>th</sup>, 2018 at 9:00 at the Wild Flower Coffee Shop.
3. Commissioner Sanow, Director Wilms, and Sarah Kirchner, Fiscal Manager, came together to give an update to the Board on the Finance Committee and their recommendations. Sanow first addressed the Board with a compliment to the staff on their efforts of turning around the budget crisis. As the reports come out we are doing better than last year and it is not because

of the 3% levy increase which isn't included on these reports. They are looking at investing about \$1,000,000 into the MAGIC fund at different maturity times starting next week. Commissioner Sanow stated that they will be meeting again in July before the auditors meeting to come up with any recommendations for a levy increase. Another part that the committee has discussed is employee replacements. We have saved a lot of money by open positions but some of those positions are critical and need to be replaced. In the future we will be coming to Board with position request. When they come they will bring a justification of why they need it such as how much it's actually going to cost to employ that person; how it fits into our budget; what we should expect in payment and reimbursement from that person. Commissioner Sanow also address the child placement per county issue. They learned that there is three other organizations that give money for child placement. Even though it may look like Redwood County has the most on paper and they might but that doesn't mean they are using half the money.

**U. Decision Items-**

1. Karry Harvey, Management Information Supervisor, came forward to talk about the High Point Networks quote. She stated that High Point was Earth Bend and they cover our phone systems. This would be for our software insurance and technical support for any of the high ended problems we have. This is an annual cost we have been making and they have been very good support to us. Harvey explained she did get a quote from Marco and that resulted in approximately \$2400.00 more. It is Harvey's recommendation to continue service with High Point. Motion made by Salfer second by Nath: To approve the continued service from High Point. Motion carried unanimously.
2. Sarah Kirchner returned to talk about the changes made to Administrative Policy 7 – Investment Policy due to the last finance meeting. Motion made by Salfer second by VanDeVere: To approve the changes made on Administrative Policy 7 – Investment Policy. Motion carried unanimously.
3. Nancy Walker, Deputy Director, came forward to speak about the changes on Personnel Policy 26 – Phased Retirement Option (Pro). Most of the verbiage comes right off the PERA website. This would give employees another option to work reduced hours after retirement. There is perimeters around these request for them to work reduced hours without taking the 30 day break. The employee also would not still receive benefits. Motion made by Sanow second by Wildermuth: To approve Personnel Policy 26 – Phased Retirement Option (Pro).
4. Director Wilms let the Board know about the donations received. Luverne Area MOMS group donated 12 bags of various items for kids coming into foster care; First Presbyterian Church, Redwood Falls, donated 9 family pool passes to the Redwood Area Aquatic Center for families in the Redwood area that are in need; Nobles-Rock Project Linus donated 6 quilts/blankets for children in need; 6 Baby Bundles from the Mennonite Community – they include a blanket, 4 onesies, 2 burp cloths and a receiving blanket per bundle. Motion made by Nath second by VanDeVere: To graciously accept the donation listed.
13. Director Wilms went over the contract listed in the Board packet. Motion made by Anderson second by VanDeVere: To approve contracts as listed.

Chairperson Magnus asked if there was any questions. Hearing none he adjourned the meeting at 11:51 am.

Approved Date 7/18/18

Authorized   
Chairperson, Governing Board

  
Recording Secretary, Governing Board

Attest:   
Director