



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: May 16th, 2018

Place: Lyon County Government Center
Commissioner Room
Marshall, Minnesota

Opened: 9:00am

Adjourned: 9:57am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, May 16th, 2018 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Nath. The Pledge of the Allegiance was said.

Members present:

Jeane Anderson
Rick Anderson
Greg Burger
Dave Forkrud
James Jens
Gerald Magnus
Les Nath
Jim Salfer
Charles Sanow
Lois Schmidt
Corey Sik
Mic VanDeVere

Members absent:

Carol Ann Flahaven
Steve Schulze
Sherri Thompson
Pam VanOverbeke
Dan Wildermuth

Staff present:

Jennifer Beek	Steve Beekman
Kristal Berentson	Carol Biren
Monica Christianson	Stacy DeBates
Loni Eilers	Marlene Erickson
Karri Harvey	Kathy Herding

Stacy Jorgensen	Krista Kopperud
Stacey Longtin	Cindy Nelson
Tanlee Noomen	John O'Neal
Ann Orren	Danielle Ossefoort
Patti Peterson	Nancy Walker
Beth Wilms	

- C. Consent Agenda-
Chairperson Nath asked if there were any additions to the agenda. There were none indicated. Nath asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the April 25th, 2018 meeting. There were none. Motion made by Sanow, second by Burger: to approve the complete consent agenda as presented. The motion carried unanimously.
- D. Introduce New Staff:
None
- E. Employee Recognition:
Chairperson Nath asked Commissioner Anderson to help with Employee Recognition. Loni Eilers, 1 year, Social Worker, Marshall; Casandra Hoekstra, 1 year, Office Support Specialist, Marshall; Brittney Meyer, 1 year, Office Support Specialist, Marshall; Danielle Ossefoort, 5 years, Social Worker, Pipestone; Ann Orren, Health Educator Supervisor, Marshall; John O'Neal, 10 years, Eligibility Worker, Marshall; Krystal Berentson, 15 years, Eligibility Worker, Pipestone; Stacy DeBates, 15 years, Eligibility Worker, Luverne; Marlene Erickson, 20 Years, Administrative Aide, Marshall; Patrice Peterson, 30 years, Eligibility Worker, Pipestone.
- F. Financial-
Chairperson Nath asked for Sarah Kirchner, Fiscal Manager, to come forward with the financials. The month of April started out with a beginning balance in checking of \$1,041,171 and ended at \$1,069,086 which included a transfer of \$1,000,000 from savings on 4/12/18. We ended April with an overall cash balance of \$1,069,086 including the funds in savings. When excluding the designated funds, the ending available balance for the month was \$1,057,584. Fund 01 (PH) \$2,023,316 - Fund 05 (HS) (\$965,732). The quarterly Public Health Levy funding totaling \$232,199 was received from all 6 counties in April. The self-insurance fund was at \$705,226.64 as of April 30th, 2018. As of today that fund balance is \$ 702,398.68. Public Health was 10% over budget for revenues, and 2% over budget for expenditures. Year to date revenues are \$1,641,547.14 and expenses are \$1,327,776.65 with a net of \$313,770.49. Human Services was 15% under budget for revenues and on budget for expenditures. Year to date revenues are \$4,810,820.90 and expenses are \$8,827,435.18 with a negative net of (\$4,016,614.28). Overall the expenditures are exceeding revenues by (\$3,702,843.79) ending April. April 2017 numbers for comparison PH had a positive net of \$177,190.01; HS had a negative net of (\$3,995,140.09).

Overall the expenditures exceeded revenues by (\$4,172,330.10) in April of 2017. This is a difference of \$469,486.31 to the good comparing April 2017 to April 2018. Motion made by Magnus second by Sanow: To move the financials to the Governing Board. Motion carried unanimously.

- G. Chairperson Nath invited E.J. Moberg, Southwest Health and Human Services Fiscal Agent, to come forward and present investment options. E.J. informed to Board on the MAGIC Fund (Minnesota Association of Governments Investing for Counties). Moberg suggested that we put some of our levy monies into this account and collect on the interest which is better than our savings account which is 1%. The MAGIC fund requires you to keep the monies in the account for a certain period of time. Those interest rates are as follows for this weeks rates: 90 days 2.14%; 120 days 2.26%; and 150 days is 2.3%. Director Wilms indicated that Moberg would be visiting with the Board a couple times throughout the year. Commissioner Burger requested that Moberg work with SWHHS fiscal department on formatting a budget that breaks down month to month.


- H. Caseload-
Chairperson Nath asked if there were any comments or concerns about the caseload. There were none.

- I. Discussion/Information
1. Director Wilms asked Stacy Jorgenson, Social Services Supervisor, to address the Board with a discussion about SWHHS Adult Mental Health unit. Jorgenson explained that some clients come in voluntarily when they are first struggling while others wait until they have exhausted all other resources and are now in a crisis situation. There are other clients that come in involuntarily through the ER, court systems, or suggestion from Child Protection Services. Initially they work to de-escalate the crisis by finding them housing, getting them the medical needs they have, and community resources. After they have taken care of basic needs the clients need a diagnostic assessment to qualify them for services. They also do a functional assessment which is strength based and focuses on their strengths and weaknesses. So far this year we have had 204 intakes with only 75 of those cases accepting services. Right now we have 307 total cases open with a range of 29-40 cases per social worker. The state recommends that there should be a 30:1 case per social worker ratio. Every person has the right to live with a mental illness unless they are harmful to themselves or someone else. In those cases we have commitments where they don't have the choice to deny services. Commitments are a big cost to our budget. Since February we have an employee that works part of her time on commitments for our six counties. This worker reviews these commitments weekly. She has worked very hard establishing relationships with County Attorneys, Judges, and clients. We are working hard on this position but it is still in its infancy stage. We are also a part of an 18 county consortium that works with finding solutions, and establishing a crisis center in our community.


- J. Decision Items
None

Chairperson Nath asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:57am.

Approved Date 6-20-18

Authorized 
Chairperson, Human Services Board


Recording Secretary, Human Services Board

Attest: 
Director