



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: March 21, 2017

Place: Lyon County Government Center
Commissioner Room
Marshall, Minnesota

Opened: 9:02am

Adjourned: 10:19am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, March 21, 2017 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Nath. The Pledge of the Allegiance was said.

Members present:

Jeane Anderson
Rick Anderson
Greg Burger
Carol Ann Flahaven
Dave Forkrud
James Jens
Gerald Magnus
Les Nath
Jim Salfer
Charles Sanow
Corey Sik
Sherri Thompson
Mic VanDeVere
Pam VanOverbeke

Members absent:

Lois Schmidt
Steve Schulze
Dan Wildermuth

Guest Presents:

Cassandra Hoefs
Cheryl Thack

Scott Radloff
Bill Toulouse

Staff present:

Carol Biren
Kristin Deacon
Christine Forry-Tauer

Monica Christianson
Debra Drost
Scott Gilsrud

Karri Harvey	Sarah Kirchner
Krista Kopperud	Stacey Longtin
Kara Miller	Cindy Nelson
Tanlee Noomen	Nancy Walker
Beth Wilms	

C. Consent Agenda-

Chairperson Nath asked if there were any additions to the agenda. Director Wilms indicated there were none. Nath asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the February 21st, 2018 meeting. There were none. Motion made by Salfar, second by Sanow: to approve the complete consent agenda as presented. The motion carried unanimously.

D. Introduce New Staff :

None

E. Employee Recognition:

Chairperson Nath asked Commissioner Forkrud to help present with Director Wilms. Nicole Slegers, 1 year, Office Support Specialist, Pipestone; Monica Christianson, 5 years, Office Services Supervisor, Marshall; Christine Forry-Tauer, 5 years, Public Health Nurse, Redwood; Kami Parker, 5 years, Child Support Officer, Marshall; Kara Miller, 10 years, Public Health Nurse, Marshall; Jennifer Stratton, 10 years, Social Workers, Luverne; Scott Gilsrud, 20 years, Social Worker, Redwood.

F. Financial-

The month of February started out with a beginning balance in checking of \$1,831,123 and ended at \$1,441,358 with no transfers from savings this month. We ended February with an overall cash balance of \$4,333,939 including the funds in savings. When excluding the designated funds the ending available balance for the month was \$3,427,897. The self-insurance fund was at \$661,779.26 as of February 28th, 2018. As of today that fund balance is \$727,722.00. Ending February 2018, Public Health was 5% over budget for revenues, and 1% under budget for expenditures. Year to date revenues are \$830,611.68 and expenses are \$596,519.00 with a net of \$234,092.68. Human Services was 7% under budget for revenues and 1% under budget for expenditures. Year to date revenues are \$2,598,528.93 and expenses are \$4,165,364.97 with a net of (\$1,566,836.04). Kirchner informed the Board that in April we will be under our restricted fund balance according to our projections. Kirchner then handed out some material for a potential loan to be made to SWHHS from the Counties. Director Wilms then told the Board that at this time we are not making a formal request but would ask the commissioners to take this information back to their respective County Boards. The Commissioners agreed to take the information back to their counties. Motion made by Sanow

second by Anderson: To move the financial report to the Governing Board for approval. The motion carried unanimously.

G. Caseload-

Chairperson Nath asked if there were any comments or concerns about the caseload. Director Wilms had nothing to highlight.

H. Discussion/Information-

1. Cheryl Thack and Scott Radloff from New Life Treatment Center came forward to update the Board on some changes and developments with their facility. Cheryl started off by saying that they have a really good working relationship with Southwest Health and Human Services. She then went on to the updates that are coming to their facilities. New Life has wanted to have separate facilities for the residential and non-residential clients for some time now but has not been able to. One reason is for staffing but mostly it has been hard to find space. Recently they got the opportunity to purchase the church and rectory from the parish of St. Martin in Woodstock only three blocks away from their current facility. It is their goal to expand their non-residential services into the church such as DWI clinics, family education services, etc. They have a waiting list that goes out until May. DHS restricts how many people they can have in a group and they don't currently have the space to help everyone. Also they hope to open the Tabitha House, a sober living home for women in the rectory. They plan to have that up and running in the next few months and Cheryl presented the Board with some pictures of the facilities. Cheryl also mentioned that Southwest Health and Human Services has given them some rate increases and that is greatly appreciated and desperately needed. She went on to say that they try to give the very best care they can at the lowest cost they can.

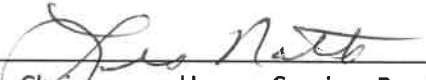
2. Stacey Longtin, Social Services Supervisor, and Deb Drost, Social Worker Case Manager, came forward to talk to the Board about care coordination for the Elderly Waiver program and Alternative Care. Stacey started by describing their unit which is made up of 15 case managers with 12 of them being Case Managers, 2 in each county. The other 3 are the senior unit working with adult protection. Stacey gave qualifications for Home and Community Based services, Elderly Waiver, Alternative Care, and Care Coordination services. Deb Drost gave information of a long time case she has. She has been working with this case for 12 years and gave many examples of how these different services help keep people out of nursing homes. This allows them to be happy in their own home as long as possible.


I. Decision Items-


1. Cindy Nelson, Social Services Supervisor, informed the Board of a few changes to the Social Services Policy 26 – Fees for 24-Hour Out-Of-Home Care. There was some verbiage changes and also additional fee changes. Motion made by Magnus second by Burger: To approve the changes to Social Services Policy 26. Motion carried unanimously.

Chairperson Nath asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 10:19am.

Approved Date 4-25-18

Authorized 
Chairperson, Human Services Board


Recording Secretary, Human Services Board

Attest: 
Director