



SOUTHWEST HEALTH AND HUMAN SERVICES  
GOVERNING BOARD

MINUTES

Date: March 21, 2018

Place: Lyon County Government Center  
Commissioner Room  
Marshall, Minnesota

Opened: 10:39am

Adjourned: 11:52am

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday, March 21, 2018 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Magnus.

Members present:

Jeane Anderson  
Rick Anderson  
Greg Burger  
Carol Ann Flahaven  
Dave Forkrud  
James Jens  
Gerald Magnus  
Les Nath  
Jim Salfer  
Charles Sanow  
Corey Sik  
Sherri Thompson  
Mic VanDeVere  
Pam VanOverbeke

Members absent:

Lois Schmidt  
Steve Schulze  
Dan Wildermuth

Guest Presents:

Cassandra Hoefs  
Cheryl Thack

Scott Radloff  
Bill Toulouse

Staff present:

Carol Biren  
Kristin Deacon  
Christine Forry-Tauer

Monica Christianson  
Debra Drost  
Scott Gilsrud

Karri Harvey	Sarah Kirchner
Krista Kopperud	Stacey Longtin
Kara Miller	Cindy Nelson
Tanlee Noomen	Nancy Walker
Beth Wilms	

**Q. Consent Agenda-**

Chairperson Magnus asked if there were any changes to the agenda. None mention. Chairperson Magnus asked if there was any conflict of interest hearing none, he asked for the approval of agenda and meetings minutes for the February 21<sup>st</sup>, 2018 meeting. Motion made by Thompson second by Nath: To approve the agenda additions and board minutes. The motion carried unanimously.

Meeting went into recess at 10:41a.m

Meeting reconvened at 10:56a.m

**R. Financials-**

Chairperson Magnus asked if there were any questions or comments regarding the financial report as given during the Human Services Board meeting. Commissioner Burger asked if we could take two options back to their Boards. First one being a loan in May; second being an advance in the levy dollars in May and then doing a loan in the fall. Kirchner let the Board members know that all County Boards would have to agree on the same choice. Motion made by Sanow and second by Nath: To approve the financial report as forwarded by the Human Services Board. The motion carried unanimously.

**S. Discussion/Information-**

1. Carrie Bendex from the Private Industry Council (PIC) came forward to talk with the Board about employment training and program updates. Southwest PIC serves 14 counties. They provide MFIP and work with individuals that receive SNAP benefits. Their counselors work hard to get what is best for the client. One third of the percentage of the population do have jobs, they just aren't making enough to live. There is also another large percentage that have medical issues causing them to not be able to work. They offer classes such as welding, carpentry, and electrical control. They work closely with the industries that are often hiring to try and work hard to bridge that skill gap.
2. Bill Toulouse, attorney at Quarnstrom & Doering PA, came forward to address the Board of the annual updates. Bill helps Southwest Health and Human services with various legal matter needs for employees and supervisors. He also mentioned that his retainer stayed the same this year at \$2400.00/month. If any additional work is done Bill works closely with Director Wilms on those costs. As the agency expands the more things that effect the agency that will need legal advice. There was some verbiage changes in the MOU to clarify conflict of interest.
3. Sarah Kirchner, Fiscal Manager, came back up to talk to the Board about any questions they might have for the 2017 Financial Reporting. Sarah said this report was given in their Board packet and is given to them annually. No questions were presented on this report.

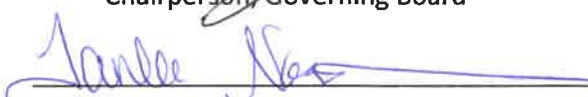
**T. Decision Items-**


1. Director Wilms asked the Board for a letter of support for the RTCC Grant. This is in partnership with United Community Action. First part of the Regional Transportation Coordinating Council Grant will be the planning phase. Currently it serves 9 counties. Director Wilms stated we are experiencing some transportation issues and would like your letter of support for this Grant. Motion made by VanDeVere, second by Sanow: To approve giving a letter of approval for the RTCC Grant.
2. Director Wilms informed the Board of the donation from Cedar Mountain School's "Blue Crue" of 10 bags for children entering foster care. Bags contain basic toiletries, stuffed animals, books and a \$10 Walmart Gift Card. Also, Our Saviour's Lutheran Church donated approximately 20 Easter Baskets. Motion made by Forkrud, second by Nath: To graciously accept the donations given.
3. Director Wilms reviewed the contracts as listed. All five contracts are renewals. Motion made by Sanow, second by Thompson: To approve the contracts as listed. Director Wilms did ask the Board members if the contract listing had enough detail or if they wanted more. Nothing mentioned by the Board to add to the contract list.

Chairperson Magnus asked if there was any questions. Hearing none he adjourned the meeting at 11:38am.

Approved Date 4.25.18

Authorized   
Chairperson, Governing Board

  
Recording Secretary, Governing Board

Attest:   
Director