



**SOUTHWEST
HEALTH & HUMAN
SERVICES**

**SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD**

MINUTES

Date: April ^{25th} ~~24th~~, 2018
Place: Lyon County Government Center
Commissioner Room
Marshall, Minnesota

Opened: 9:55am
Adjourned: 10:12am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday, April ^{25th} ~~24th~~, 2018 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Thompson.

Members present:

- Jeane Anderson
- Greg Burger
- Carol Ann Flahaven
- Dave Forkrud
- James Jens
- Gerald Magnus
- Les Nath
- Lois Schmidt
- Steve Schulze
- Corey Sik
- Mic VanDeVere
- Pam VanOverbeke
- Dan Wildermuth

Members absent:

- Rick Anderson
- Jim Salfer
- Charles Sanow

Guest Presents:

- Vicki Knobloch

Staff present:

- | | |
|-----------------|---------------------|
| Jennifer Beek | Carol Biren |
| Heather Bruse | Monica Christianson |
| Karri Harvey | Amanda Holzapfel |
| Sarah Kirchner | Erin Klumper |
| Krista Kopperud | Stacey Longtin |

Holly Louwagie	Kristin Malin
Jane Mellenthin	Cindy Nelson
Tanlee Noomen	Ann Orren
Deb Seidel	Jennifer Stratton
Cindi Tisue	Nancy Walker
Beth Wilms	

- I. Consent Agenda-
Chairperson Thompson asked if there were any additions to the agenda. Thompson asked if anyone had a conflict of interest to identify. None were identified. She asked if there were any correction or additions to the minutes of the March 21st, 2018 meeting. There were none. Motion made by VanDeVere second by Jens: to approve the complete consent agenda as presented. The motion carried unanimously.
- J. Financial –
Chairperson Thompson stated the financial report had been presented during the Human Services Board meeting. Motion made by Burger second by Nath: To forward financials to the Governing Board.
- K. Caseload-
Chairperson Thompson asked if there were any comments or concerns regarding the caseload. There were none.
- L. Discussion/Information-
1. Carol Biren, Community Health Manager Supervisor, came forward to inform the Board of some Community Health updates. Public Health week was April 2nd- 8th, 2018. Environmental Health updates included Jason Kloss, Environmental Health Manager, is taking Food Safe courses. This will allow him to teach his staff instead of us hiring someone to teach them. The State is going with a new software system so we are looking into what that will cost us when they begin using it. It would be approximately \$8,000.00 the first year and then an additional \$4,000.00 every year after that. Biren also updated the Board that we did not receive the Family Home Visiting grant but we will apply again the fall.
- M. Decision-
1. Ann Orren, Health Educator Supervisor, to talk to the Board about the Toward Zero Death Grant. The Office of Traffic Safety Department of Public Safety has a grant available to increase local involvement in traffic safety. In Public Health we could do work in what Towards Zero Death calls the four E's which are Engineering, Enforcement, Emergency and Education. We would be part of the Education. Marshall and Redwood Falls have Safe Road Coalition that have agreed to team up and apply with us for funding. The application is due by June 1st, Orren stated she hasn't gotten the final budget amount that will be requested. Some of the requirements are having a Fatal and Serious Injury Committee, meeting six times a year, doing some media campaigns, and working with law enforcement to enhance the enforcement. Their

top priority this year is really working on education for distracted driving. Orren asked the Board for permission to apply for this grant. We would use our Emergency Preparedness Coordinator, Lauren Mellenthin, to help with this coordinating this project. It would be a small amount a time approximately 5 hours a week. Thompson asked if Orren knew what cost would be associated with this or should we wait until next month. Orren stated we would only need what we requested from the grant so it would be cost neutral. Motion made by Magnus second by VanDeVere: To approve the request to apply for the Toward Zero Death Grant. Motion passed unanimously. Sik abstained from voting.

Chairperson Thompson asked if there was anything further to bring to the Board. Hearing nothing, she adjourned the meeting at 10:12am.

Approved Date 5-16-2018

Authorized Jon Day - Vice Chair
Chairperson, Community Health Board

Janet New
Recording Secretary, Community Health Board

Attest: Beckman
Director