



SOUTHWEST HEALTH AND HUMAN SERVICES  
COMMUNITY HEALTH BOARD

MINUTES

Date: February 21, 2018  
Place: Lyon County Government Center  
Commissioner Room  
Marshall, Minnesota

Opened: 9:52am  
Adjourned: 10:07am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday, February 21, 2018 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Commissioner Sanow acting as Chairperson in the absent of Chairperson Thompson and Vice Chairperson Jens.

Members present:

- Jeane Anderson
- Rick Anderson
- Greg Burger
- Carol Ann Flahaven
- Dave Forkrud
- James Jens
- Charles Sanow
- Corey Sik
- Lois Schmidt
- Steve Schulze
- Dan Wildermuth

Members absent:

- Ron Boyenga
- Gerald Magnus
- Les Nath
- Jim Salfer
- Sherri Thompson
- Mic VanDeVere
- Pam VanOverbeke

Staff present:

Karla Arends	Carol Biren
Michelle Buysse	Zach Gritmacker
Karri Harvey	Sarah Kirchner
Krista Kopperud	Tanlee Noomen

Ann Orren  
Christine Versaevel  
Beth Wilms

Jodi Robinson  
Nancy Walker

- K. Consent Agenda-  
Acting Chairperson Sanow asked if there were any additions to the meeting agenda.  
Chairperson Sanow asked if anyone had a conflict of interest to identify. None were identified.  
Chairperson Sanow asked if there were any changes to the January 17th, 2017. Motion by Nath second by Forkrud: To approve the consent agenda as presented and approval of Board minutes. The motion carried unanimously.
- L. Financial –  
Chairperson Sanow stated the financial report had been presented during the Human Services Board meeting and forwarded on to the Governing Board for final approval.
- M. Caseload-  
Chairperson Sanow asked if there were any comments or concerns regarding the caseload.  
Director Wilms indicated that four more caseloads were added to the monthly report. Car Seats, Water Lab, Immunizations, and Food, Pool, and Lodging Inspections.
- N. Discussion/Information -  
1. Ann Orren, Health Educator Supervisor, talked to the Board about the Community Health Assessment and the Focus Groups conducted. Every five years we are required to complete this assessment. Combined with ten other counties we conducted a survey funded through SHIP. When going through the data collected it was obvious a few pockets of culture groups were clearly unrepresented. It was decided that having these focus groups would be the best way to obtain information because historically these cultures don't respond to surveys very much. There was five different focus groups held for the following groups: Latinos, Somali, American Indian, and two Hmong. Ann then went over some of the data given to the Board in their monthly packets. Orren was pleased with the amount of participants that showed up and that they really opened up and shared some personal stories.
- O. Decision Items-  
None

Chairperson Sanow asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 10:07am.

Approved Date 3-21-18

Authorized Sherril Thompson  
Chairperson, Community Health Board

Jane Neamen  
Recording Secretary, Human Services Board

Attest: [Signature]  
Director