



SOUTHWEST HEALTH AND HUMAN SERVICES  
GOVERNING BOARD

MINUTES

Date: January 17, 2018  
Place: Lyon County Government Center  
Commissioners Room  
Marshall, Minnesota

Opened: 9:49am  
Adjourned: 10:37am

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday, January 17th, 2018 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Vice Chairperson Sanow.

Members present:

- Jeane Anderson
- Rick Anderson
- Greg Burger
- Carol Ann Flahaven
- Dave Forkrud
- Lori Gunnink
- James Jens
- Les Nath
- Jim Salfer
- Charles Sanow
- Lois Schmidt
- Sherri Thompson
- Mic VanDeVere
- Dan Wildermuth

Members absent:

- Ron Boyenga
- Gerald Magnus
- Steve Schulze
- Pam VanOverbeke

Staff present:

- Carol Biren
- Karri Harvey
- Jenifer Klein
- Lori McGee
- Tanlee Noomen
- Nancy Walker
- Monica Christianson
- Sarah Kirchner
- Krista Kopperud
- Cindy Nelson
- Renae VanGelderren
- Beth Wilms

S. **Election of Officers-**

Elections were held during the Human Services Board meetings. Gerald Magnus was elected Chairperson and Charlie Sanow was elected Vice-Chair.

T. **Consent Agenda –**

Vice Chairperson Sanow asked if there were any additions to the meeting agenda. Decision item 15. Addition to Contract Listing: Redwood County (Redwood Falls, MN) – 01/01/18 to 12/31/18; Office lease contract, \$123,000 payable \$10,250/month (renewal). Vice Chairperson Sanow asked if anyone had a conflict of interest to identify. None were identified. Motion by Thompson and second by Salfer: To approve the consent agenda. The motion carried unanimously.

U. **Financial –**

Vice Chairperson Sanow asked if there were any questions or comments regarding the financial report as given during the Human Services Board meeting. There were none. Motion made by Nath and second by Anderson: To approve the financial report as forwarded by the Human Services Board. The motion carried unanimously.

V. **Discussion/Information Items –**

None

W. **Decision Items –**

1. Leave without pay request for Jessica Hieronimus. Deputy Director Walker told the Board that Jessica had given sufficient paper work in her request. This would be an extension of her previous leave without pay. Jessica will return to work March 1<sup>st</sup>, 2018 at 30 hours per week, April 1<sup>st</sup> she will start back 37.5 hours per week. Motion made by Wildermuth second by VanDevere: To approve the request leave without pay. Motion carried unanimously.

2. Deputy Director Walker came forward to address the changes on Administrative Policy #6. There was one change, taking previous Director Christopher Sorenson's name off, and replacing with current Director Beth Wilms as Civil Rights Coordinator. Motion made by Anderson second by VanDeVere: To approve changes on Administrative Policy #6. Motion carried unanimously.

3. Director Wilms listed donations given in the month of December 2017. 5 packages of diapers (sizes 1 & 2) to families in need from Single Mom's Ministry – Pipestone & anonymous donation of socks for any adult in need, and blanket & pillow for child in foster care. Motion made by VanDeVere second by Forkrud: To graciously accept the donations with a letter of thanks. Motion carried unanimously.

4. Director Wilms reviewed the contract/agreement list, including the contract that was added to the agenda. Motion made by Nath second by Gunnink: To approve contract/agreements as listed. Motion carried unanimously.

Vice Chairperson Sanow stated the meeting would go into a short recess for ten minutes then come back into a closed session for union negotiations.

Recess began at 10:01am

Reconvened at 10:10 am

Motion by Jens second by Wildermuth. The meeting went into closed session at 10:10am.

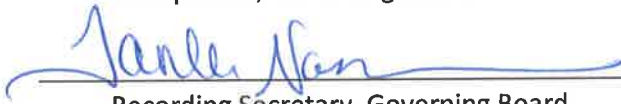
Motion made by Wildermuth second by Anderson. The meeting came out of closed session at 10:36am.

Motion by Vice Chairperson Sanow to adjourn the meeting. The meeting was adjourned at 10:37am.

Approved Date 2/21/2018

Authorized 

Chairperson, Governing Board



Recording Secretary, Governing Board

Attest:   
Director