



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: October 18th, 2017
Place: Lyon County Government Center
Commissioner Room
Marshall, Minnesota

Opened: 9:01am
Adjourned: 9:47am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, October 18th, 2017 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Nath. The Pledge of the Allegiance was said.

Members present:

- Jeane Anderson
- Rick Anderson
- Greg Burger
- Carol Flahaven
- Dave Forkrud
- James Jens
- Gerald Magnus
- Les Nath
- Jim Salfer
- Lois Schmidt
- Sherri Thompson
- Mic VanDeVere
- Dan Wildermuth

Members absent:

- Ron Boyenga
- Charles Sanow
- Steve Schulze
- Corey Sik
- Pam VanOverbeke

Staff present:

Becca Bauman	Carol Biren
Michelle Buysse	Monica Christianson
Sarah Clark	Karri Harvey
Jenifer Klein	Krista Kopperud
Kayla Kruger	Stacey Longtin
Ashley Ludemann	Kristin Malin

Cindy Nelson
Ann Orren
Nancy Walker

Tanlee Noomen
Christine Versavel
Beth Wilms

C. Consent Agenda-

Chairperson Nath asked if there were any additions to the agenda. There were none. Nath asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the September 20th, 2017 meeting. Motion made by VanDeVere, second by Wildermuth: to approve the complete consent agenda as presented. The motion carried unanimously.

D. Financial-

Director Wilms started off the financial report by informing the Board that the executive team met, and due to our financial health, have made some decisions regarding the budget. After careful consideration and much discussion, it has been decided to not fill the positions that are currently vacant (two Eligibility Worker and Three Social Worker positions); the Org Culture events scheduled for October 25 and November 2 will be cancelled; the organization will limit itself to three social services interns during the winter semester (January –May 2018); the current SEED cohort will complete its work, however, we will not begin another cohort during the first half of 2018; finally, we will stop utilizing temporary employees.

Sarah Kirchner came forward to give the monthly report. The month of September started out with a beginning balance in checking of \$1,987,953 and ended at \$1,011,569 and I transferred \$1,500,000 from savings to checking 9/15/17. The month of August ended with a balance of \$2,806,682 in the Bremer savings account and \$75,112 in the Great Western Bank savings account. The overall ending cash balance was \$3,893,363. Our average balance for the last 2 years at this time is \$4,092,137. The self-insurance fund was at \$673,434.33 as of September 30th, 2017. As of today the fund balance is \$632,769.00. Ending September 2017, Public Health was 4% under budget for revenues and on budget for expenditures. Year to date Revenues are \$2,759,612.53 and expenses are at \$2,908,686.46 with a net of (\$149,073.93). Human Services was 5% under budget for revenues and 3% over budget for expenditures. Year to date Revenues are \$18,340,103.31 and expenses are at \$20,317,051.06 with a net of (\$2,126,021.68). Motion made by Burger second by Anderson: To forward the financials to the Governing Board. Motion carried unanimously.

E. Caseload-

Chairperson Nath asked if there were any comments or concerns about the caseload. None were stated.

F. Discussion/Information

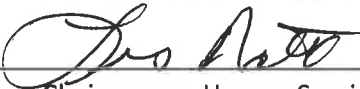
Director Wilms asked Michelle Buysse, Social Services Supervisor, and Kayla Kruger, Social Worker, to come forward and present the worker highlight. Michelle started off by informing the Board of Kayla's position with SWHHS. Kayla works closely with the schools in all six

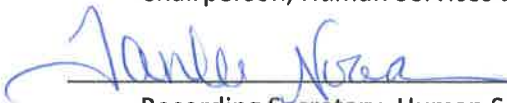
counties and has worked very hard in the last year to enhance relations with these schools. They have hosted regional meetings that include teachers, superintendents, nurses, and school social workers. Kayla also meets with students and parents on truancy issues. Chairperson Nath asked if there were any other questions. There were none.

G. **Decision Items**
None

Chairperson Nath asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:47am.

Approved Date 11-15-17

Authorized 
Chairperson, Human Services Board


Recording Secretary, Human Services Board

Attest: 
Director