



Southwest Health and Human Services
 Board Agenda
 Wednesday, October 18, 2017
 Commissioners Room
 Government Center, 2nd Floor
 Marshall
 9:00 a.m.

HUMAN SERVICES

- A. Call to order
- B. Pledge of Allegiance
- C. Consent Agenda
 - 1. Amend/Approval of Agenda
 - 2. Identification of Conflict of Interest
 - 3. Approval of 09/20/17 board minutes

D. Financial

E. Caseload

	<u>09/17</u>	<u>08/17</u>	<u>07/17</u>
Social Service	3,821	3,766	3,714
Licensing	466	466	472
Out-of-Home Placements	190	194	189
Income Maintenance	12,049	11,571	11,847
Child Support Cases	3,284	3,335	3,377
Child Support Collections	\$755,366	\$767,034	\$747,683
Non IV-D Collections	\$87,619	\$441,538	\$55,530

HUMAN SERVICES BOARD (cont.)

- F. Discussion/Information
 - 1. Worker Highlight- Kayla Kruger

- G. Decision Items
 - 1.

COMMUNITY HEALTH

- H. Call to order

- I. Consent Agenda
 - 1. Amend/Approval of Agenda
 - 2. Identification of Conflict of Interest
 - 3. Approval of 09/20/17 board minutes

- J. Financial

- K. Caseload

	<u>09/17</u>	<u>08/17</u>	<u>07/17</u>
WIC	N/A	2212	2194
Family Home Visiting	46	53	40
PCA Assessments	10	23	25
Managed Care	317	300	279
Dental Varnishing	35	40	34
Refugee Health	10	14	1
Latent TB Medication Distribution	26	24	26

- L. Discussion/Information
 - 1. Corrine Bonnema- SHIP, Luverne Farmers Market

- M. Decision Items
 - 1.

GOVERNING BOARD

- N. Call to order
- O. Consent Agenda
1. Amend/Approval of Agenda
 2. Identification of Conflict of Interest
 3. Approval of 09/20/17 board minutes
- P. Financial
- Q. Introduce New Staff: Becca Baumann, Social Worker, Marshall; Jennifer Nelson, Public Health Educator, Marshall
- R. Employee Recognition
- Sarah Clarke, 1 year, Social Worker, Marshall
 - Chris Hansen, 1 year, Sanitarian, Marshall
 - Ashley Ludemann, 1 year, Social Worker, Marshall
 - Karri Harvey, 5 years, Management Information Supervisor, Marshall
 - Christine Versaevel, 10 years, Social Services Supervisor, Marshall
 - Sue Sik, 25 years, Social Worker, Marshall
- S. Discussion/Information
1. Unclaimed Funds- Sarah Kirchner
 2. By-Laws
- T. Decision Items
1. Donations: Milroy Lions Club donated three camouflage duffel bags for children who go into foster care placement and need a bag for their belongings; Berdena Buys donated 1 quilt to Slayton; Minneota Second hand store- a variety of childrens clothing to children in need.
 2. Personnel Policy 23- Voluntary Donation of Vacation-Medical Leave
 3. Contracts
 4. Closed Session- Union Negotiations & Director Beth Wilms 3 month probationary review

GOVERNING BOARD (cont.)

U. Adjournment

Next Meeting Dates:

- **Wednesday, November 15, 2017 - Marshall**
- **Wednesday, December 20, 2017 - Marshall**
- **Wednesday, January 17, 2018 - Marshall**

SOUTHWEST HEALTH & HUMAN SERVICES

Ivanhoe, Marshall, Slayton, Pipestone, Redwood and Luverne Offices

SUMMARY OF FINANCIAL ACCOUNTS REPORT

For the Month Ending:

September, 30 2017

* Income Maintenance * Social Services * Information Technology * Health *

Description	Month	Running Balance
BEGINNING BALANCE		\$1,987,953
RECEIPTS		
Monthly Receipts	2,656,228	
County Contribution	18,529	
Interest on Savings	3,183	
TOTAL MONTHLY RECEIPTS		2,677,940
DISBURSEMENTS		
Monthly Disbursements	3,654,324	
TOTAL MONTHLY DISBURSEMENTS		3,654,324
ENDING BALANCE		\$1,011,569

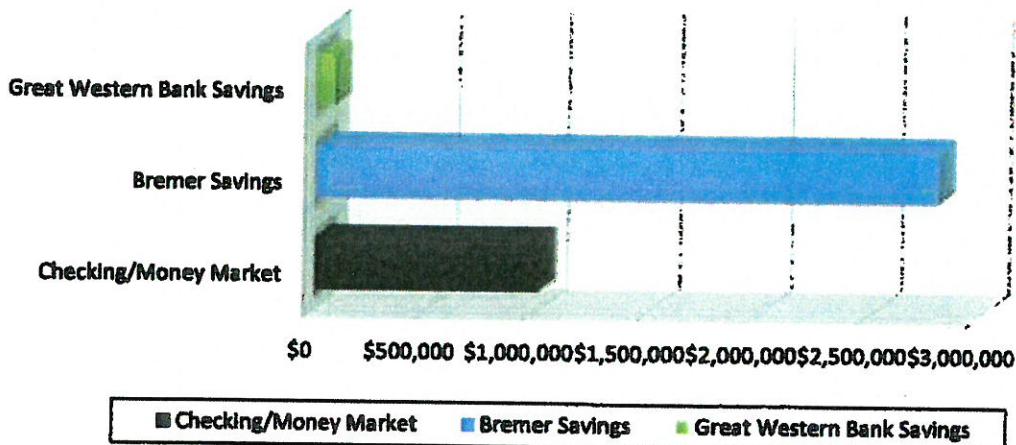
REVENUE

Checking/Money Market	\$1,011,569
Bremer Savings	\$2,806,682
Great Western Bank Savings	\$75,112

**Average Balance
last two years
\$4,092,137**

ENDING BALANCE **\$3,893,363**

REVENUE DESIGNATION



Southwest Health and Human Services



SRK

10/6/17

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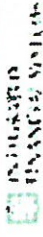
Treasurer's Cash Trial Balance

As of 09/2017

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<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
1	Health Services Fund			
	1,525,359.43			
	Receipts	147,502.15	2,762,221.88	
	Disbursements	63,320.05-	732,335.73-	
	Payroll	319,086.87-	2,179,300.49-	
	Journal Entries	0.00	319,860.41	
	Fund Total	234,904.77-	170,446.07	1,695,805.50
5	Human Services Fund			
	410	General Administration		
	410,431.89			
	Receipts	52,529.81	471,913.50	
	Disbursements	51,162.67-	477,833.66-	
	Payroll	21,004.74-	169,986.39-	
	Dept Total	19,637.60-	175,906.55-	234,525.34
5	Human Services Fund			
	420	Income Maintenance		
	3,531,814.60-			
	Receipts	244,144.98	5,896,770.75	
	Disbursements	626,543.36-	2,762,609.67-	
	Payroll	539,814.05-	3,624,048.24-	
	Journal Entries	0.00	591,743.51	
	Dept Total	922,212.43-	101,856.35	3,429,958.25-
5	Human Services Fund			
	431	Social Services		
	7,300,522.45			
	Receipts	504,943.29	12,745,305.81	
	Disbursements	130,435.71-	1,320,956.49-	
	SSIS	663,382.80-	5,888,715.19-	
	Payroll	978,512.69-	6,550,926.72-	
	Journal Entries	0.00	887,523.65	
	Dept Total	1,287,387.91-	127,768.94-	7,172,753.51
5	Human Services Fund			
	461	Information Systems		
	2,357,461.29-			
	Receipts	3,477.00	28,664.44	
	Disbursements	177.60-	19,262.61-	

Southwest Health and Human Services



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10/6/17

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Treasurer's Cash Trial Balance As of 09/2017

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
5				
Human Services Fund	471	LCTS Collaborative Agency		
Payroll		45,117.71-	306,675.43-	
Dept Total		41,818.31-	297,273.60-	2,654,734.89-
Receipts	0.00			
Disbursements		197,291.00		
Dept Total		0.00	197,291.00-	0.00
Fund Total	1,821,678.45	2,271,056.25-	499,092.74-	1,322,585.71
61				
Agency Health Insurance	269,062.28			
Receipts		228,325.23	2,214,065.37	
Disbursements		195,766.07-	1,809,693.32-	
Fund Total		32,559.16	404,372.05	673,434.33
71				
LCTS Lyon Murray Collaborative Fund	471	LCTS Collaborative Agency		
Receipts	44,811.89			
Disbursements		200.00	90,085.00	
Dept Total		0.00	31,225.50-	
Fund Total	44,811.89	200.00	58,859.50	103,671.39
73				
LCTS Rock Pipestone Collaborative Fund	471	LCTS Collaborative Agency		
Receipts	34,110.06			
Disbursements		0.00	36,395.00	
Dept Total		0.00	3,418.00-	
Fund Total	34,110.06	0.00	32,977.00	67,087.06
75				
Redwood LCTS Collaborative	471	LCTS Collaborative Agency		
Fund Total	40,280.86		32,977.00	67,087.06

Southwest Health and Human Services



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Treasurer's Cash Trial Balance

As of 09/2017

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<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Receipts		0.00	75,849.00	
Disbursements		0.00	86,750.00-	
Dept Total		0.00	10,901.00-	29,379.86
Fund Total	40,280.86	0.00	10,901.00-	29,379.86
77 Local Advisory Council		477 Local Advisory Council		
	1,398.86	0.00	0.00	1,398.86
Dept Total		0.00	0.00	1,398.86
Fund Total	1,398.86	0.00	0.00	1,398.86
All Funds	3,736,701.83			
Receipts		1,181,122.46	24,518,561.75	
Disbursements		1,067,405.46-	7,441,375.98-	
SSIS		683,382.80-	5,888,715.19-	
Payroll		1,903,536.06-	12,830,937.27-	
Journal Entries		0.00	1,799,127.57	
Total		2,473,201.86-	156,660.88	3,893,362.71

RM-Stmt of Revenues & Expenditures

As Of 09/2017 Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2017 BUDGET	% OF BUDG	% OF YEAR
FUND 1 HEALTH SERVICES FUND					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	0.00	659,942.25-	879,923.00-	75	75
INTERGOVERNMENTAL REVENUES	1,831.00-	214,400.74-	252,000.00-	85	75
STATE REVENUES	60,995.75-	615,971.48-	857,375.00-	72	75
FEDERAL REVENUES	46,838.78-	907,341.39-	1,365,422.00-	66	75
FEES	36,845.74-	353,791.13-	500,700.00-	71	75
EARNINGS ON INVESTMENTS	509.23-	2,912.71-	6,000.00-	49	75
MISCELLANEOUS REVENUES	435.71-	5,252.83-	2,800.00-	188	75
TOTAL REVENUES	147,456.21-	2,759,612.53-	3,864,220.00-	71	75
EXPENDITURES					
PROGRAM EXPENDITURES	0.00	0.00	0.00	0	75
PAYROLL AND BENEFITS	319,086.87	2,179,254.08	2,970,827.00	73	75
OTHER EXPENDITURES	63,274.11	729,432.38	893,393.00	82	75
TOTAL EXPENDITURES	382,360.98	2,908,686.46	3,864,220.00	75	75

Southwest Health and Human Services

INTEGRATED FINANCIAL SYSTEMS

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RM-Strmt of Revenues & Expenditures

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As Of 09/2017 Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2017 BUDGET	% OF BUDG	% OF YEAR
FUND 5 HUMAN SERVICES FUND					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	18,529.07 -	6,191,317.38 -	9,832,836.00 -	63	75
INTERGOVERNMENTAL REVENUES	476.59 -	6,963.69 -	10,000.00 -	70	75
STATE REVENUES	48,876.13 -	4,132,418.95 -	4,975,279.00 -	83	75
FEDERAL REVENUES	277,057.77 -	5,551,556.31 -	7,670,294.00 -	72	75
FELS	263,272.89 -	1,651,284.31 -	2,356,650.00 -	70	75
EARNINGS ON INVESTMENTS	2,673.52 -	15,291.63 -	32,000.00 -	48	75
MISCELLANEOUS REVENUES	232,199.05	791,271.04 -	1,169,251.00 -	68	75
TOTAL REVENUES	378,686.92 -	18,340,103.31 -	26,046,310.00 -	70	75
EXPENDITURES					
PROGRAM EXPENDITURES	832,553.54	7,461,314.72	8,857,266.00	84	75
PAYROLL AND BENEFITS	1,583,082.07	10,654,754.04	14,304,852.00	74	75
OTHER EXPENDITURES	234,107.58	2,200,982.30	2,884,192.00	76	75
TOTAL EXPENDITURES	2,649,743.19	20,317,051.06	26,046,310.00	78	75

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
1 FUND	Health Services Fund						
410 DEPT	General Administration						
0 PROGRAM	...						
		Revenue	7,606.67	30,593.52	1,280.00	2,390	75
		Expend.	7,606.67	30,593.52	1,280.00	2,390	75
		Net					
930 PROGRAM	Administration						
		Revenue	30,016.00-	754,473.15-	890,423.00-	85	75
		Expend.	62,359.76	471,223.12	703,228.00	67	75
		Net	32,343.76	283,250.03-	187,195.00-	151	75
410 DEPT	General Administration	Totals:					
		Revenue	30,016.00-	754,473.15-	390,423.00-	85	75
		Expend.	69,966.43	501,816.64	704,508.00	71	75
		Net	39,950.43	252,656.51-	185,915.00-	136	75
481 DEPT	Nursing						
100 PROGRAM	Family Health						
		Revenue	210.00-	11,841.39-	19,200.00-	62	75
		Expend.	1,495.28	15,291.27	15,375.00	99	75
		Net	1,285.28	3,449.88	3,825.00-	90-	75
103 PROGRAM	Follow Along Program						
		Revenue	0.00	20,297.85-	27,000.00-	75	75
		Expend.	3,369.92	27,305.99	43,948.00	62	75
		Net	3,369.92	7,008.14	16,948.00	41	75
110 PROGRAM	TANF						
		Revenue	0.00	40,331.79-	127,876.00-	32	75
		Expend.	0.00	121,002.44	127,876.00	95	75
		Net	0.00	80,670.65	0.00	0	75
130 PROGRAM	WIC						
		Revenue	37,760.00-	362,399.00-	494,000.00-	73	75
		Expend.	55,209.66	398,961.26	452,186.00	88	75
		Net	17,449.66	36,562.26	41,814.00-	87-	75
140 PROGRAM	Peer Breastfeeding Support Program						
		Revenue	0.00	53,726.00-	76,620.00-	70	75
		Expend.	5,408.95	53,228.77	62,626.00	85	75
		Net	5,408.95	497.23-	13,994.00-	4	75
210 PROGRAM	CTC Outreach						
		Revenue	17,331.19-	139,484.25-	253,816.00-	55	75
		Expend.	26,523.30	174,866.96	203,048.00	86	75
		Net	9,192.11	35,382.71	50,768.00-	70-	75
270 PROGRAM	Maternal Child Health						
		Revenue	2,376.06-	114,833.75-	282,650.00-	41	75
		Expend.	20,661.21	156,427.76	316,836.00	49	75
		Net	18,285.15	41,594.01	34,186.00	122	75

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdg	% of Year
280 PROGRAM	MCH Dental Health		529,71 -	14,712,15 -	53,300.00 -	28	75
			2,412.98	38,056.60	87,839.00	43	75
			1,883.27	23,344.45	34,539.00	68	75
285 PROGRAM	MCH Blood Lead		0.00	2,120.82 -	0.00	0	75
			356.34	2,631.35	0.00	0	75
			356.34	510.53	0.00	0	75
295 PROGRAM	MCH Car Seat Program		1,444.80 -	14,152.51 -	29,200.00 -	48	75
			2,658.40	20,896.92	33,914.00	62	75
			1,213.60	6,744.41	4,714.00	143	75
300 PROGRAM	Case Management		27,791.48 -	282,605.90 -	388,000.00 -	73	75
			38,170.36	283,596.74	338,450.00	84	75
			10,378.88	990.84	49,550.00 -	2 -	75
330 PROGRAM	MNChoices		0.00	178,945.97 -	182,000.00 -	98	75
			29,595.21	218,089.38	283,051.00	77	75
			29,595.21	39,143.41	101,051.00	39	75
603 PROGRAM	Disease Prevention And Control		1,815.06 -	105,677.88 -	156,942.00 -	67	75
			29,673.52	165,584.39	225,640.00	73	75
			27,858.46	59,906.51	68,698.00	87	75
660 PROGRAM	MIC		0.00	1,476.85 -	1,500.00 -	98	75
			3.29	887.77	0.00	0	75
			3.29	589.08 -	1,500.00 -	39	75
481 DEPT	Nursing		89,258.30 -	1,342,606.11 -	2,092,104.00 -	64	75
			215,538.42	1,676,827.60	2,190,789.00	77	75
			126,280.12	334,221.49	98,685.00	339	75
483 DEPT	Health Education						
500 PROGRAM	Direct Client Services		2,338.56 -	18,130.40 -	18,950.00 -	96	75
			2,008.17	21,089.90	72,726.00	29	75
			330.39 -	2,959.50	53,776.00	6	75
510 PROGRAM	SHIP		21,161.35 -	146,069.45 -	223,325.00 -	65	75
			39,001.84	194,460.63	223,325.00	87	75
			17,840.49	48,391.18	0.00	0	75
530 PROGRAM	Cleanway Grant		0.00	37,435.03 -	75,000.00 -	50	75
			0.00	29,553.82	75,000.00	39	75
			0.00	7,881.21 -	0.00	0	75
		Totals:					

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Revenue	Current Month	Year-To-Date	Budget	% of Bdg	% of Year
550 PROGRAM	P&I Grant		Revenue	0.00	146,073.00-	188,318.00-	78	75
			Expend.	11,774.98	160,541.95	188,318.00	85	75
			Net	11,774.98	14,468.95	0.00	0	75
900 PROGRAM	Emergency Preparedness		Revenue	0.00	88,428.84-	115,250.00-	77	75
			Expend.	10,048.93	91,488.98	132,377.00	69	75
			Net	10,048.93	3,060.14	17,127.00	18	75
901 PROGRAM	Med Reserve Corps		Revenue	0.00	0.00	3,500.00-	0	75
			Expend.	8.65	23.28	3,212.00	1	75
			Net	8.65	23.28	288.00-	8-	75
483 DEPT	Health Education	Totals:	Revenue	23,499.91-	436,136.72-	624,343.00-	70	75
			Expend.	62,842.57	497,158.56	694,958.00	72	75
			Net	39,342.66	61,021.84	70,615.00	86	75
485 DEPT	Environmental Health		Revenue	4,682.00-	186,125.84-	237,350.00-	78	75
800 PROGRAM	Environmental		Expend.	21,319.38	186,720.27	252,630.00	74	75
			Net	16,637.38	594.43	15,280.00	4	75
820 PROGRAM	Healthy Homes Grant		Revenue	0.00	40,270.71-	20,000.00-	201	75
			Expend.	9,019.28	42,488.49	21,335.00	199	75
			Net	9,019.28	2,217.78	1,335.00	166	75
830 PROGRAM	FDA Standardization Grant		Revenue	3,674.90	3,674.90	0.00	0	75
			Expend.	3,674.90	3,674.90	0.00	0	75
			Net	0.00	0.00	0.00	0	75
485 DEPT	Environmental Health	Totals:	Revenue	4,682.00-	226,396.55-	257,350.00-	88	75
			Expend.	34,013.56	232,883.66	273,965.00	85	75
			Net	29,331.56	6,487.11	16,615.00	39	75
1 FUND	Health Services Fund	Totals:	Revenue	147,456.21-	2,759,612.53-	3,864,220.00-	71	75
			Expend.	382,360.98	2,908,686.46	3,864,220.00	75	75
			Net	234,904.77	149,073.93	0.00	0	75

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element 5 FUND	Description Human Services Fund	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
410 DEPT	General Administration						
0 PROGRAM	...						
410 DEPT	General Administration		19,637.62	176,281.56	122,993.00	143	75
			19,637.62	176,281.56	122,993.00	143	75
	Totals:						
410 DEPT	General Administration		19,637.62	176,281.56	122,993.00	143	75
			19,637.62	176,281.56	122,993.00	143	75
420 DEPT	Income Maintenance						
600 PROGRAM	Income Maint Administrative/Overhee		9,264.84-	1,819,499.04-	2,647,810.00-	69	75
			165,514.77	1,228,646.69	1,315,584.00	68	75
			156,249.93	590,852.35-	332,226.00-	71	75
601 PROGRAM	Income Maint/Random Moment Payro		291,021.73	1,970,152.20	2,739,874.00	72	75
			291,021.73	1,970,152.20	2,739,874.00	72	75
602 PROGRAM	Income Maint FPI Investigator		0.00	27,473.00-	50,000.00-	55	75
			6,730.90	46,759.48	64,679.00	72	75
			6,730.90	19,286.48	14,679.00	131	75
605 PROGRAM	MN Supplemental Aid (MSA)/GRH		9,011.81-	17,497.21-	1,300.00-	1,346	75
			4,098.29	13,102.02	12,000.00	109	75
			4,913.52-	4,395.19-	10,700.00	41-	75
610 PROGRAM	TANF(AFDC)/MFIP/DWP)		1,021.27-	17,019.71-	35,000.00-	49	75
			657.75	8,165.98	17,000.00	48	75
			363.52-	8,853.73-	18,000.00-	49	75
620 PROGRAM	General Asst (GA)/General Relief/Buri		6,700.41-	24,167.18-	30,000.00-	81	75
			28,164.30	190,869.96	162,500.00	117	75
			21,463.89	166,702.78	132,500.00	126	75
630 PROGRAM	Food Support (FS)		12,124.00-	431,426.64-	567,500.00-	65	75
			623.28	7,407.22	7,000.00	106	75
			11,500.72-	424,019.42-	560,500.00-	64	75
640 PROGRAM	Child Support (IVD)		51,682.27-	1,135,251.74-	2,275,784.00-	50	75
			135,288.93	1,022,805.95	1,214,355.00	84	75
			83,606.66	112,445.79-	1,061,429.00-	11	75

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
650 PROGRAM	Medical Assistance (MA)		Revenue 174,175.34	2,054,792.82	3,825,000.00	54	75
			Expend. 205,741.74	1,529,744.49	1,916,000.00	80	75
			Net 379,917.08	525,048.33	1,909,000.00	28	75
680 PROGRAM	Refugee Cash Assistance (RCA)		Revenue 0.00	1,265.00	1,200.00	105	75
			Expend. 0.00				
			Net 0.00	1,265.00	1,200.00	105	75
420 DEPT	Income Maintenance	Totals:	Revenue 84,370.74	5,528,392.34	9,533,594.00	58	75
			Expend. 837,841.69	6,017,653.99	7,948,992.00	76	75
			Net 922,212.43	489,261.65	1,584,602.00	31	75
431 DEPT	Social Services						
700 PROGRAM	Social Service Administrative/Overhea		Revenue 60,327.61	7,146,523.70	9,462,006.00	76	75
			Expend. 252,956.19	2,109,291.41	3,095,135.00	68	75
			Net 192,628.58	5,037,232.29	6,366,871.00	79	75
701 PROGRAM	Social Services/SSTS						
710 PROGRAM	Children's Social Services Programs		Revenue 831,394.65	5,563,983.06	7,325,604.00	76	75
			Expend. 831,394.65	5,563,983.06	7,325,604.00	76	75
			Net 0.00	0.00	0.00	0	75
712 PROGRAM	CIRCLE Program		Revenue 62,150.67	1,509,757.78	1,599,500.00	94	75
			Expend. 254,466.16	2,687,701.25	2,898,550.00	93	75
			Net 192,315.49	1,177,943.47	1,299,050.00	91	75
713 PROGRAM	"SELF Program" Grant		Revenue 0.00	5,000.00	5,000.00	100	75
			Expend. 683.94	7,062.71	15,000.00	47	75
			Net 683.94	2,062.71	10,000.00	21	75
715 PROGRAM	Childrens Waivers		Revenue 0.00	27,644.00	54,012.00	51	75
			Expend. 3,023.52	20,260.41	54,012.00	38	75
			Net 3,023.52	7,383.59	0.00	0	75
716 PROGRAM	FGDM/Family Group Decision Making		Revenue 5,896.59	80,331.16	64,000.00	126	75
			Expend. 0.00	0.00	10,000.00	0	75
			Net 5,896.59	80,331.16	54,000.00	149	75
717 PROGRAM	AR/Alternative Response Discretion F		Revenue 476.59	26,070.69	59,414.00	44	75
			Expend. 6,865.24	35,338.06	65,350.00	54	75
			Net 6,388.65	9,267.37	5,936.00	156	75
			Revenue 0.00	30,800.25	53,540.00	58	75
			Expend. 13,890.86	56,512.15	53,540.00	106	75
			Net 13,890.86	25,711.90	0.00	0	75

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Revenue	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
718 PROGRAM	PSOP/Parent Support Outreach Progra		Revenue	0.00	23,291.00 -	47,311.00 -	49	75
			Expend.	4,446.12	42,101.08	47,311.00	89	75
			Net	4,446.12	18,810.08	0.00	0	75
720 PROGRAM	Ch Care/Ch Prot		Revenue	2,200.00 -	23,400.00 -	28,000.00 -	84	75
			Expend.	587.95	1,907.19	6,000.00	32	75
			Net	1,612.05 -	21,492.81 -	22,000.00 -	98	75
721 PROGRAM	CC-Basic Slide Fee/Cty Match to DHS		Revenue	4,020.92 -	18,841.92 -	42,555.00 -	44	75
			Expend.	7,227.50	33,546.75	43,365.00	77	75
			Net	3,206.58	14,704.83	810.00	1,815	75
722 PROGRAM	Child Care/MFIP		Revenue	0.00	1,254.00 -	2,000.00 -	63	75
			Expend.					
			Net	0.00	1,254.00 -	2,000.00 -	63	75
726 PROGRAM	MFIP/SW MN PIC		Revenue	1,334.00 -	8,499.00 -	16,500.00 -	52	75
			Expend.					
			Net	1,334.00 -	8,499.00 -	16,500.00 -	52	75
730 PROGRAM	Chemical Dependency		Revenue	12,011.34 -	217,345.57 -	302,000.00 -	72	75
			Expend.	16,378.36	331,546.00	436,500.00	76	75
			Net	4,367.02	114,200.43	134,500.00	85	75
740 PROGRAM	Mental Health (Both Adults/Children)		Revenue	0.00	76.70 -	0.00	0	75
			Expend.					
			Net	0.00	76.70 -	0.00	0	75
741 PROGRAM	Mental Health/Adults Only		Revenue	110,055.15 -	1,027,050.72 -	1,445,081.00 -	71	75
			Expend.	174,110.26	1,240,895.45	1,588,130.00	78	75
			Net	64,055.11	213,844.73	143,049.00	149	75
742 PROGRAM	Mental Health/Children Only		Revenue	59,642.85 -	511,052.58 -	852,902.00 -	60	75
			Expend.	130,910.02	1,092,180.10	1,416,397.00	77	75
			Net	71,267.17	581,127.52	563,495.00	103	75
750 PROGRAM	Developmental Disabilities		Revenue	16,271.95 -	515,658.58 -	687,895.00 -	75	75
			Expend.	38,552.56	266,608.19	362,111.00	74	75
			Net	22,280.61	249,050.39 -	325,784.00 -	76	75
760 PROGRAM	Adult Services		Revenue	112,433.49 -	969,799.79 -	1,276,000.00 -	76	75
			Expend.	6,568.76	65,599.59	99,000.00	66	75
			Net	105,864.73 -	904,200.20 -	1,177,000.00 -	77	75

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
765 PROGRAM	Adults Waivers		12,759.50-	443,474.54-	490,000.00-	91	75
			4,906.48	45,469.52	52,000.00	87	75
			7,853.02-	398,005.02-	438,000.00-	91	75
431 DEPT	Social Services	Totals:	459,580.66-	12,585,871.98-	16,487,716.00-	76	75
			1,746,968.57	13,600,002.92	17,568,005.00	77	75
			1,287,387.91	1,014,130.94	1,080,289.00	94	75
461 DEPT	Information Systems						
0 PROGRAM	...						
			3,477.00-	28,547.99-	25,000.00-	114	75
			45,295.31	325,821.59	406,320.00	80	75
			41,818.31	297,273.60	381,320.00	78	75
461 DEPT	Information Systems	Totals:	3,477.00-	28,547.99-	25,000.00-	114	75
			45,295.31	325,821.59	406,320.00	80	75
			41,818.31	297,273.60	381,320.00	78	75
471 DEPT	LCTS Collaborative Agency						
702 PROGRAM	LCTS						
			0.00	197,291.00-	0.00	0	75
			0.00	197,291.00	0.00	0	75
			0.00	0.00	0.00	0	75
471 DEPT	LCTS Collaborative Agency	Totals:	0.00	197,291.00-	0.00	0	75
			0.00	197,291.00	0.00	0	75
			0.00	0.00	0.00	0	75
5 FUND	Human Services Fund	Totals:	378,686.92-	18,340,103.31-	26,046,310.00-	70	75
			2,649,743.19	20,317,051.06	26,046,310.00	78	75
			2,271,056.27	1,976,947.75	0.00	0	75
FINAL TOTALS	1,060 Accounts		526,143.13-	21,099,715.84-	29,910,530.00-	71	75
			3,032,104.17	23,225,737.52	29,910,530.00	78	75
			2,505,961.04	2,126,021.68	0.00	0	75

**SOUTHWEST HEALTH AND HUMAN SERVICES CHECK REGISTER
SEPTEMBER 2017**

DATE	RECEIPT or CHECK #	DESCRIPTION	+ DEPOSITS	-DISBURSEMENTS	BALANCE
	BALANCE FORWARD				1,987,953.10
9/1/17	82252 - 82279	Disb		31,575.03	1,956,378.07
9/1/17	3087 - 3095 ACH	Disb		14,841.60	1,941,536.47
9/1/17	7988-8010	PAYROLL		144,836.33	1,796,700.14
9/1/17	46044-46315 ACH	PAYROLL		518,082.00	1,278,618.14
9/1/17	25421-25513	Dep	176,392.66		1,455,010.80
9/5/17	25514-25535	Dep	14,241.71		1,469,252.51
9/5/17	9599	Disb		37,789.73	1,431,462.78
9/7/17	9600	Disb		2,650.25	1,428,812.53
9/7/17	9601	Disb		9,716.84	1,419,095.69
9/8/17	3096 ACH	Disb		750.00	1,418,345.69
9/8/17	82280-82303	Disb		14,944.18	1,403,401.51
9/8/17	3097-3146 ACH	Disb		41,519.75	1,361,881.76
9/8/17	82304-82391	Disb		162,036.67	1,199,845.09
9/8/17	25536-25600	Dep	256,092.81		1,455,937.90
9/11/17	9602	Disb		30,964.73	1,424,973.17
9/12/17	25601-25644	Dep	68,201.03		1,493,174.20
9/14/17	9603	Disb		57,802.67	1,435,371.53
9/15/17	82392-82467	Disb		7,698.36	1,427,673.17
9/15/17	3147 ACH	Disb		128.52	1,427,544.65
9/15/17	82468-82562	Disb		582,067.55	845,477.10
9/15/17	3148-3174 ACH	Disb		17,235.44	828,241.66
9/15/17	8011-8026	PAYROLL		143,001.75	685,239.91
9/15/17	46316-46577 ACH	PAYROLL		527,901.65	157,338.26
9/15/17	savings transfer Bremer	Dep	1,500,000.00		1,657,338.26
9/15/17	25645-25723	Dep	167,558.33		1,824,896.59
9/18/17	9604	Disb		51,617.08	1,773,279.51
9/19/17	25724-25777	Dep	41,537.78		1,814,817.29
9/20/17	9605	Disb		8,796.70	1,806,020.59
9/20/17	9606	Disb		9,666.61	1,796,353.98
9/22/17	82563-82656	Disb		12,043.70	1,784,310.28
9/22/17	82657-82788	Disb		54,575.44	1,729,734.84
9/22/17	3175-3176 ACH	Disb		3,719.38	1,726,015.46
9/22/17	82789-82834	Disb		6,144.36	1,719,871.10
9/22/17	3177-3179 ACH	Disb		456.74	1,719,414.36
9/22/17	82835-82923	Disb		349,862.51	1,369,551.85
9/22/17	3180-3193 ACH	Disb		5,016.57	1,364,535.28
9/22/17	25778-25859	Dep	263,596.03		1,628,131.31
9/22/17	9607	Dep		892.35	1,627,238.96
9/22/17	9608	cancel cks	100.00		1,627,338.96
9/22/17	9609	cancel cks	87.12		1,627,426.08
9/25/17	9610	Disb		17,465.47	1,609,960.61
9/26/17	25860-25890	Dep	112,320.04		1,722,280.65
9/29/17	8027-8033	Payroll		5,464.97	1,716,815.68
9/29/17	46578-46845 ACH	Payroll		564,249.36	1,152,566.32
9/29/17	82924-82978	Disb		15,123.14	1,137,443.18
9/29/17	82979-83077	Disb		198,800.86	938,642.32
9/29/17	3194-3218 ACH	Disb		4,090.49	934,551.83
9/29/17	83078	Disb		795.54	933,756.29
9/29/17	25891-25951	Dep	77,812.20		1,011,568.49
	Checking - Bremer				1,011,568.49
	balanced jvp 10/2/17	TOTALS	2,677,939.71	3,654,324.32	

Savings - Bremer
Savings - Great Western

2,806,682.07
75,112.15

TOTAL CASH BALANCE

3,893,362.71

Social Services Caseload:

Yearly Averages	Adult Services	Children's Services	Total Programs
2014	2789	449	3238
2015	2648	481	3129
2016	2669	518	3187
2017			

2017	Adult Services	Children's Services	Total Programs
January	2684	605	3289
February	2710	632	3342
March	2691	668	3359
April	2720	665	3385
May	2749	632	3381
June	2757	577	3334
July	2682	560	3242
August	2726	574	3300
September	2773	582	3355
October			0
November			0
December			0
	2721	611	2499

Adult - Social Services Caseload

Average	Adult Brain Injury (BI)	Adult Community Access for Alternative Care (CAC)	Adult Community Access for Disability Inclusion (CADI)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
2014	14	242	14	331	37	842	28	484	464	334	2789	
2015	12	227	13	306	34	817	23	403	460	352	2652	
2016	13	240	12	298	50	829	18	396	452	362	2669	
2017												

*Note: CADI name change and there is a new category (Adult Essential Community Supports)

2017	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Access for Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
January	12	255	11	0	330	33	810	16	423	442	352	2684
February	12	257	11	0	326	36	803	16	454	443	352	2710
March	12	262	11	0	325	38	794	16	445	443	345	2691
April	11	272	12	0	330	40	811	17	438	444	345	2720
May	11	275	12	0	324	47	819	17	456	442	346	2749
June	11	275	13	0	321	44	825	17	466	441	344	2757
July	11	272	12	0	230	46	844	16	469	443	339	2682
August	12	268	12	0	324	55	827	16	435	442	335	2726
September	12	266	11	0	320	57	846	16	461	445	339	2773
October												
November												
December												
	12	267	12	0	314	44	820	16	450	443	344	2721

Children's - Social Services Caseload

Average	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
2014	42	18	0	4	31	127	104	106	0	1	16	449
2015	38	15	1	3	30	153	127	96	0	1	18	482
2016	41	17	2	5	35	175	145	86	0	0	13	518
2017												

2017	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
January	47	23	0	9	37	186	177	103	0	0	23	605
February	48	22	0	9	40	204	182	105	0	0	22	632
March	55	21	0	10	38	221	189	112	0	0	22	668
April	55	18	0	10	38	220	191	114	0	0	19	665
May	53	19	0	10	34	205	185	112	0	0	14	632
June	52	20	0	10	34	189	157	102	0	0	13	577
July	48	20	0	10	34	175	158	98	0	0	17	560
August	48	21	0	10	34	186	157	102	0	0	16	574
September	47	22	0	10	34	195	161	99	0	0	14	582
October												
November												
December												
	50	21	0	10	36	198	173	105	0	0	18	611

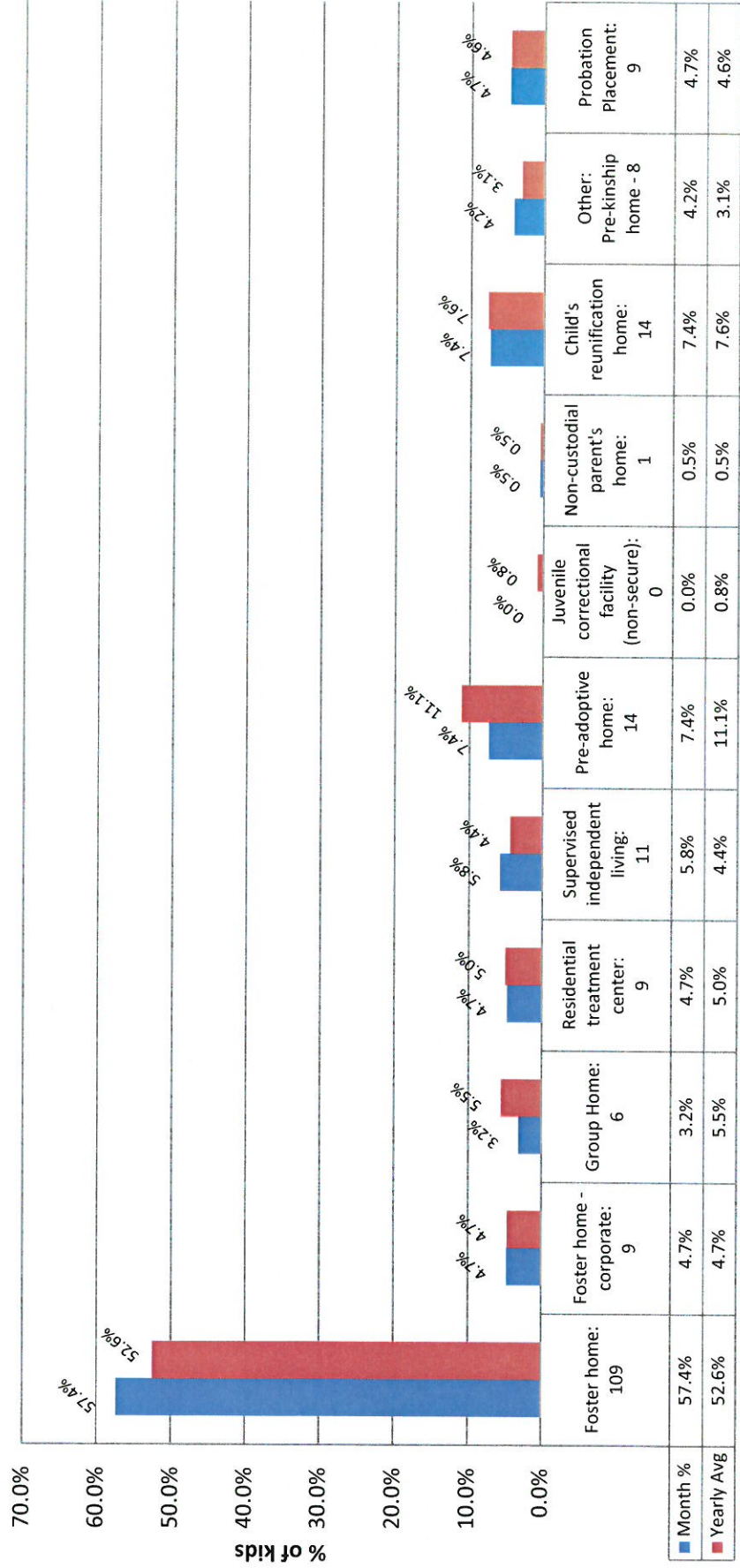
NON IVD COLLECTIONS
SEPTEMBER 2017

PROGRAM	ACCOUNT	TOTAL
MSA/GRH	05-420-605.5802	9,012
TANF (MFIP/DWP/AFDC)	05-420-610.5803	622
GA	05-420-620.5803	6,700
FS	05-420-630.5803	324
CS (PI Fee, App Fee, etc)	05-420-640.5501	436
MA Recoveries & Estate Collections (25% retained by agency)	05-420-650.5803	41,389
REFUGEE	05-420-680.5803	0
CHILDRENS		
Parental Fees, Holds	05-431-710.5501	3,630
OOH/FC Recovery	05-431-710.5803	14,998
CHILDCARE		
Licensing	05-431-720.5502	1,800
Corp FC Licensing	05-431-710.5505	400
Over Payments	05-431-721&722.5803	883
CHEMICAL DEPENDENCY		
CD Assessments	05-431-730.5519	4,402
Detox Fees	05-431-730.5520	3,019
Over Payments	05-431-730.5803	0
MENTAL HEALTH		
Insurance Copay	05-431-740.5803	0
Over Payments	05-431-741 or 742.5803	0
DEVELOPMENTAL DISABILITIES		
Insurance Copay/Overpayments	05-431-750.5803	3
ADULT		
Court Visitor Fee	05-431-760.5803	0
Insurance Copay/Overpayments	05-431-760.5803	0
TOTAL NON-IVD COLLECTIONS		87,619

2017 KIDS IN OUT OF HOME PLACEMENT - BY COUNTY

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	YTD Average	2016 Average
Lincoln	11	11	10	7	7	5	6	5	4				7	12
Lyon	32	32	37	36	40	36	36	39	43				37	44
Murray	9	9	9	9	10	9	8	9	10				9	6
Pipestone	22	22	17	15	18	25	20	20	20				20	21
Redwood	92	87	96	99	96	97	95	102	95				95	77
Rock	11	12	13	13	16	18	24	19	18				16	12
Monthly Totals	177	173	182	179	187	190	189	194	190	0	0	0	0	

**September 2017 - Placement by Category
190 Kids in Placement**



September 2017: Total kids in placement = 190

Total of 13 Children entered placement

1	Lyon	Probation
5	Lyon	Foster Home
1	Murray	Foster Home
3	Pipestone	Foster Home
1	Pipestone	Residential Treatment Center
2	Redwood	Foster Home

Total of 17 Children were discharged from placement (discharges from previous month)

1	Lincoln	Foster Home
1	Lyon	Child's Reunification Home
1	Lyon	Supervised Independent Living
3	Pipestone	Foster Home
1	Pipestone	Residential Treatment Center
4	Redwood	Probation
2	Redwood	Group Home
2	Redwood	Child's Reunification Home
1	Redwood	Foster Home
1	Rock	Juvenile Correctional Facility

NON IVD COLLECTIONS
SEPTEMBER 2017

PROGRAM	ACCOUNT	TOTAL
MSA/GRH	05-420-605.5802	9,012
TANF (MFIP/DWP/AFDC)	05-420-610.5803	622
GA	05-420-620.5803	6,700
FS	05-420-630.5803	324
CS (PI Fee, App Fee, etc)	05-420-640.5501	436
MA Recoveries & Estate Collections (25% retained by agency)	05-420-650.5803	41,389
REFUGEE	05-420-680.5803	0
CHILDRENS		
Parental Fees, Holds	05-431-710.5501	3,630
OOH/FC Recovery	05-431-710.5803	14,998
CHILDCARE		
Licensing	05-431-720.5502	1,800
Corp FC Licensing	05-431-710.5505	400
Over Payments	05-431-721&722.5803	883
CHEMICAL DEPENDENCY		
CD Assessments	05-431-730.5519	4,402
Detox Fees	05-431-730.5520	3,019
Over Payments	05-431-730.5803	0
MENTAL HEALTH		
Insurance Copay	05-431-740.5803	0
Over Payments	05-431-741 or 742.5803	0
DEVELOPMENTAL DISABILITIES		
Insurance Copay/Overpayments	05-431-750.5803	3
ADULT		
Court Visitor Fee	05-431-760.5803	0
Insurance Copay/Overpayments	05-431-760.5803	0
TOTAL NON-IVD COLLECTIONS		87,619



2017 Public Health Statistics

	WIC	FAMILY HOME VISITING	PCA ASSESSMENTS	MANAGED CARE	DENTAL VARNISH	REFUGEE HEALTH	LATENT TB/DOT MEDICATION DISTRIBUTION
'11 Avg	1678	42	11	156			
'12 Avg	1857	48	15	187	81		
'13 Avg	2302	37	21	211	90		
'14 Avg	2228	60	25	225	112	6	30
'15 Avg	2259	86	23	238	112	12	36
'16 Avg	2313	52	22	265	97	12	27

	WIC	Family Home Visiting	MnChoices/PCA Assessments	Managed Care	Dental Varnish	Refugee Health	Latent TB/DOT Medication Distribution
12/16	2243	48	22	254	70	12	38
1/17	2290	39	27	282	86	9	24
2/17	2265	46	32	276	62	17	22
3/17	2241	54	23	288	79	11	25
4/17	2215	55	19	279	71	7	29
5/17	2213	38	24	335	54	14	31
6/17	2213	48	22	262	88	4	31
7/17	2194	40	25	279	34	1	26
8/17	2212	53	23	300	40	14	24
9/17		46	10	317	35	10	26
10/17							
11/17							
12/17							

Managed Care includes MSHO, MSC+, SNBC and LTCC.

**SOUTHWEST HEALTH AND HUMAN SERVICES
PERSONNEL POLICY NUMBER 23**

EFFECTIVE DATE: 01/01/16

REVISION DATE: 02/17/16; 08/17/16; 11/18/17

AUTHORITY: Southwest Health and Human Services Joint Governing Board

--- Voluntary Donation of Vacation/Medical ---

Section 1 - Policy Statement

- a. Southwest Health and Human Services (SWHHS) recognizes that employees may have an individual or family medical emergency that causes a severe impact to them resulting in a need for additional time off in excess of their paid time off. To address this need, all eligible employees will be allowed to donate vacation/medical time from their accrued balance to their co-workers in accordance with the policy outlined below. This policy is strictly voluntary.

Section 2 – Guidelines

- a. Eligibility
- In order to be eligible to donate vacation/medical:
 - Must be employed with SWHHS for a minimum of 90 days.
 - Employees who would like to make a request to receive donated vacation/medical:
 - Must be regular full-time or regular part-time (who are normally scheduled to work at least 20 hours) and employed with SWHHS for a minimum of 90 days. Must have also made a minimal initial donation of 4 hours (~~2 hours vacation/2 hours medical~~ donation may be any combination of medical or vacation) to participate. SWHHS employees can join the donation bank during open enrollment, which is normally the first part of November for the next calendar year. Once the bank reaches 1200 hours, a minimum donation of two hours per year (~~1 hour vacation/1 hour medical~~ donation may be any combination of medical or vacation) will be required for continued participation. If the bank falls under 1200 hours then the next calendar year donation will go up to 4 hours (~~2 hours vacation/2 hours medical~~ donation may be any combination of medical or vacation) to fund the bank. Newly hired staff will be given the option to participate after 90 days of employment.
 - Must have a situation that meets the following criteria:
 - Family Health Related Emergency – Critical or catastrophic illness or injury of the employee or an immediate family member that poses a threat to life and/or requires inpatient or hospice health care. Immediate family member is defined as spouse, children, parents, grandparents and legal wards of the employee or as allowed by state statute. Examples not limited to:

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- Serious, debilitating illness, impairment, or physical/mental condition that involves treatment in connection with an overnight stay in a hospital, hospice, or residential medical/treatment facility;
- High intensity/high frequency of treatment encounters necessary for a chronic or long-term condition that is so serious that, if not treated, would likely result in an extended period of incapacity or death;
- Conditions which severely impact the health of the employee and would typically require absence from work for a prolonged period. Some examples could include:
 - ✓ Cancer
 - ✓ Major surgery
 - ✓ Stroke
 - ✓ A serious accident
 - ✓ Heart attack
- Must first deplete their balances of any vacation, medical, or compensatory time. This also means they are not able to hold back one week of medical leave as per the union contract and agency policy.
- Must be an active member of the pool during the same calendar of request.
- Donation Amounts
 - Employees can participate after 90 days.
- Employees who donate vacation/medical time from their accrued and unused balance must adhere to the following requirements:
 - Initial donation or when bank is under 1200 on October 1st;
_____hours = 4 hours per year (~~2 hours vacation/2 hours medical donation~~ ← Formatted: Indent: Left: 1.5"
may be any combination of medical or vacation)
 - Donation minimum when bank is over 1200 on October 1st;
hours = 2 hours per year (~~1 hour vacation/1 hour medical donation~~
maybe any combination of medical or vacation)
 - Donation maximum = 40 hours per year (~~20 hours vacation/20 hours medical donation~~
maybe any combination of medical or vacation)
- Employees cannot borrow against future vacation/medical time in order to donate.
- Donation Procedures
 - Employees seeking leave from the bank must submit a written request with proper documentation to Human Resources. The following documentation must be submitted:
 - A written statement signed by the employee attesting to the specifics of the illness or injury;
 - If illness or injury related, an attending physician's statement is required that includes:
 - Identification of the nature and extent of the illness or injury;

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- Date of initial onset of this particular condition;
 - Anticipated date eligible to return to work on a full or part time basis;
 - Anticipated days, if any, for follow-up examinations.
- Employees will be notified in writing from Human Resources if their request is approved within 5 working days.
- If a request is denied, the employee can appeal to the Director. However, decisions regarding a denied request for this program are is-not subject to grievances or arbitration.
- Additional Guidelines
 - Employees receiving the donated vacation/medical time will be paid at their normal hourly rate of pay (not at the donating employee's rate of pay). The maximum number hours that an employee can receive is 450 per event.
 - Vacation/medical time will be donated to the recipient based on the order received. If the bank is depleted then the request may be denied. However, if the bank is depleted a notice will be posted for additional donations but no individual can donate above the maximum donation in a calendar year. If no hours are donated then the request will be denied.
 - Donated time may only be used for time off related to the approved request.
 - Recipients will not pay back any donated time.
 - SWHHS will not inform the recipient of the names of those donating hours.
 - Donation cannot extend the Family Medical Leave Act (FMLA).
 - When an employee fails to continuously participate in the pool year to year, they must make an initial donation of 4 hours (~~2 hours vacation/2 hours medical donation~~ maybe any combination of medical or vacation) to rejoin.
 - This program is not available to staff when the injury or illness is work related and worker compensation applies.
 - Elective surgery does not qualify as a catastrophic illness or injury. If complications arise resulting in a serious health condition, the situation may then qualify as a catastrophic illness or injury.
 - Most leave associated with pregnancy does not qualify as a catastrophic illness or injury. If complications arise resulting in a serious health condition for the mother or child, the situation may then qualify as a catastrophic illness or injury.
 - An employee who has given their notice to resign or retire is not eligible to draw hours from the bank.

Section 3 – Reporting and Accountability

- a. The employer agrees to provide the labor unions a quarterly update at the end of each quarter. Information shared will include the balance of hours in the bank and the amount of hours used. No identifying information regarding staff who have accessed or donated to the pool will be shared. This update will be due to the labor unions by the 20th of the month following the end of the quarter.**

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OCTOBER 2017
GRANTS ~ AGREEMENTS ~ CONTRACTS
for Board review and approval

- New Horizons Crisis Center (Marshall, Slayton, Redwood locations) – 01/01/17 to 12/31/17;** Amendment to the original contract to extend purchase of parenting services, \$5,000 additional for a total of \$100,000 (NEW).
Fiscal Note: level of expenditure based on need and client useage

- Southwest Regional Development Commission (SRDC) (Slayton, MN) – 11/01/17 to 10/31/18;** Agreement for assistance with Active Living Plans in connection with SHIP; \$90/hour for planner not to exceed \$5,300 (RENEWAL).
Fiscal Note: level of expenditure based on need and client useage