



SOUTHWEST HEALTH AND HUMAN SERVICES  
HUMAN SERVICES BOARD

MINUTES

Date: August 16th, 2017  
Place: Lyon County Government Center  
Commissioner Room  
Marshall, Minnesota

Opened: 9:00am  
Adjourned: 9:58am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, August 16th, 2017 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Nath. The Pledge of the Allegiance was said.

Members present:

- Jeane Anderson
- Rick Anderson
- Ron Boyenga
- Dave Forkrud
- James Jens
- Gerald Magnus
- Les Nath
- Jim Salfer
- Charles Sanow
- Lois Schmidt
- Steve Schulze
- Corey Sik
- Sherri Thompson
- Pam VanOverbeke
- Mic VanDeVere
- Dan Wildermuth

Members absent:

- Greg Burger
- Carol Flahaven

Staff present:

Jennifer Beek	Steve Beekman
Carol Biren	Bethany Blegen
Michelle Buysse	Monica Christianson
Kristin Deacon	Mikaela DuFrane
Karri Harvey	Kelly Kaare
Dawn Jenniges	Sarah Kirchner

Jenifer Klein	Krista Kopperud
Stacey Longtin	Marie Meyers
Kara Miller	Cindy Nelson
Tanlee Noomen	Corey Remiger
Ann Schiller	Jenny VanderPlaats
Nancy Walker	Beth Wilms
Craig Wilson	

**C. Consent Agenda-**

Chairperson Nath asked if there were any additions to the agenda. There were none. Nath asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the July 19th, 2017 meeting. Motion made by VanDeVere, second by Sanow: to approve the complete consent agenda as presented. The motion carried unanimously.

**D. Financial-**

The month of July started out with a beginning balance in checking of \$2,762,554 and ended at \$2,188,893. The month of July ended with a balance of \$3,500,974 in the Bremer savings account and \$75,000 in the Great Western Bank savings account. The overall ending cash balance was \$5,764,867. Our average balance for the last 2 years at this time is \$5,757,917. The self-insurance fund was at \$629,735.43 as of July 31<sup>st</sup>, 2017. As of today the fund balance is \$ 561,743.72. Ending July 2017, Public Health was 2% over budget for revenues and on budget for expenditures. Year to date Revenues are \$2,300,197.68 and expenses are at \$2,241,722.40 with a net of \$58,475.28. Human Services was 1% over budget for revenues and 1% over budget for expenditures. Year to date Revenues are \$15,280,461.41 and expenses are at \$15,483,574.06 with a net of (\$203,112.65).

**E. Caseload-**

Chairperson Nath asked if there were any comments or concerns about the caseload. Director Wilms stated nothing to report.

**F. Discussion/Information**

Michelle Buysse, Social Services Supervisor, and Craig Wilson, Youth Foster Care Social Worker, came forward to present the Board with a success story. Craig attended the 22<sup>nd</sup> annual Tomorrows Leaders Today conference in Duluth. 200 youth attended and all are in foster care. This year there was two kids that accompanied Craig to the conference. Some years there are more and some years there are less. During this year's conference Craig was nominated by a youth for the Youth Leader of the Year award. Due to that nomination Craig was named 2017's Youth Leader. This conference helps foster children let their voice be heard and promotes the enhancement of the Foster Care system. The conference also teaches the children to get involved in their local community programs. The key-note speakers are made available to these attendees and are willing to talk to them about the issues they see and the children can also help with the conference set up as well. Chairperson Nath asked if there were any further

question. The Board congratulated Craig on his award and thanked him for his dedication to his work.

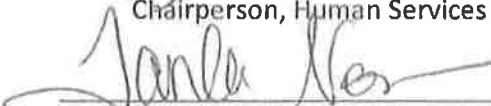
G. **Decision Items**

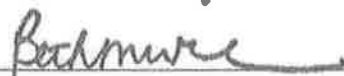
Director Wilms presented the 2018 budget to the Board. First going over an increase in the Children services due to the allocations from the Federal and State remaining static. There are two administrative positions that were approved by the Board that we would like to put on hold until the budget is more stable. There are three line positions that have been added these positions would generate revenue for the agency. The positions include one Child Protection Social Worker, one MnChoices Social Worker, and one Adult Mental Health Lead Social Worker. The On call expenses were budgeted last year at \$20,800 and as of today we are at \$18,275 and we are on track to spend about \$36,500 for the year which is not reflected in this budget. There was also discussion regarding space in Redwood County and a potential rent increase that is also not factored into this budget. With the new positions and loss of some grant funding a 2% levy increase was discussed. That does not allow room for troubles with vehicles or unsuspected happenings which resulted in the request is for a 3% levy increase. Motion made by Magnus second by VanDeVere: To move the proposed budget forward to the Governing Board for consideration with the 3% tax levy increase for a total tax levy of \$10,127,821.00. The motion carried by majority.

Chairperson Nath asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:58am.

Approved Date 9-20-17

Authorized   
Chairperson, Human Services Board

  
Recording Secretary, Human Services Board

Attest:   
Director