



SOUTHWEST HEALTH AND HUMAN SERVICES  
COMMUNITY HEALTH BOARD

MINUTES

Date: August 16th, 2017  
Place: Lyon County Government Center  
Commissioner Room  
Marshall, Minnesota

Opened: 9:58am  
Adjourned: 10:16am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday, August 16th, 2017 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson VanDeVere.

Members present:

- Jeane Anderson
- Rick Anderson
- Ron Boyenga
- Dave Forkrud
- James Jens
- Gerald Magnus
- Les Nath
- Jim Salfer
- Charles Sanow
- Lois Schmidt
- Steve Schulze
- Corey Sik
- Sherri Thompson
- Pam VanOverbeke
- Mic VanDeVere
- Dan Wildermuth

Members absent:

- Greg Burger
- Carol Flahaven

Staff present:

Jennifer Beek	Steve Beekman
Carol Biren	Bethany Blegen
Michelle Buysse	Monica Christianson
Kristin Deacon	Mikaela DuFrane
Karri Harvey	Kelly Kaare
Dawn Jenniges	Sarah Kirchner

Jenifer Klein	Krista Kopperud
Stacey Longtin	Marie Meyers
Kara Miller	Cindy Nelson
Tanlee Noomen	Corey Remiger
Ann Schiller	Jenny VanderPlaats
Nancy Walker	Beth Wilms
Craig Wilson	

**I. Consent Agenda-**

Chairperson VanDeVere asked if there were any additions to the agenda. Beth Wilms, Director, indicated there were none. VanDeVere asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the July 19st, 2017 meeting. Motion made by Sanow second by Anderson: To approve the complete consent agenda as presented. The motion carried unanimously.

**J. Financial –**

Chairperson VanDeVere stated the financial report had been presented during the Human Services Board meeting and forwarded on to the Governing Board for final approval.

**K. Caseload-**

Chairperson VanDeVere asked if there were any comments or concerns regarding the caseload. There were none.

**L. Discussion/Information-**

1. Chairperson VanDeVere asked Kristin Deacon, Nursing Supervisor, to come forward and share the Peer Breastfeeding success story. Kristin introduced Laura Swedzinski and Amy Powers both Peer Breastfeeding counselors that work with Southwest Health and Human Services clients. Kristin explained to board that total we have three peer breastfeeding counselors the other one that is not present is Katie Chapman. We have been doing this service since 2012 when we got the grant. These counselors are on call 24/7 most of their work is done over the phone but they do spend some time in the office to get new enrollees that might be in for WIC appointments. This service is not limited to just WIC participants it also serves non participating WIC recipients as well. There are certain guidelines that we do adhere to: 1. If mom has stopped breastfeeding 2. If the child has turned one. This program does see a lot of return clients. Laura introduced her client that has been in the Peer Breastfeeding program. The client explained she went into the program not knowing much about breastfeeding but kept an open mind. She has helped other moms in the program and has donated over 2000 ounces of milk. She meets with the group once a month and it has been a great place for resources. The client mentioned that having the support of the other moms going through the same struggles has been very comforting. Chairperson VanDeVere asked if there were any questions. Hearing none he then thanked the client and counselors for their time and sharing their story.

2. Dr. Steven Meister was unable to attend the Board meeting therefore, no discussion held.

question. The Board congratulated Craig on his award and thanked him for his dedication to his work.

**G. Decision Items**

Director Wilms presented the 2018 budget to the Board. First going over an increase in the Children services due to the allocations from the Federal and State remaining static. There are two administrative positions that were approved by the Board that we would like to put on hold until the budget is more stable. There are three line positions that have been added these positions would generate revenue for the agency. The positions include one Child Protection Social Worker, one MnChoices Social Worker, and one Adult Mental Health Lead Social Worker. The On call expenses were budgeted last year at \$20,800 and as of today we are at \$18,275 and we are on track to spend about \$36,500 for the year which is not reflected in this budget. There was also discussion regarding space in Redwood County and a potential rent increase that is also not factored into this budget. With the new positions and loss of some grant funding a 2% levy increase was discussed. That does not allow room for troubles with vehicles or unsuspected happenings which resulted in the request is for a 3% levy increase. Motion made by Magnus second by VanDeVere: To move the proposed budget forward to the Governing Board for consideration with the 3% tax levy increase for a total tax levy of \$10,127,821.00. The motion carried by majority.

Chairperson Nath asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:58am.

Approved Date 9-20-2017

Authorized Michael J. VanDeVere  
Chairperson, Human Services Board

Janelle Nass  
Recording Secretary, Human Services Board

Attest: Beckmire  
Director