



Southwest Health and Human Services
 Board Agenda
 Wednesday, August 16, 2017
 Commissioners Room
 Government Center, 2nd Floor
 Marshall
 9:00 a.m.

HUMAN SERVICES

- A. Call to order
- B. Pledge of Allegiance
- C. Consent Agenda
 - 1. Amend/Approval of Agenda
 - 2. Identification of Conflict of Interest
 - 3. Approval of 07/19/17 board minutes

D. Financial

E. Caseload

	<u>07/17</u>	<u>06/17</u>	<u>05/17</u>
Social Service	3,714	3,807	3,856
Licensing	472	473	478
Out-of-Home Placements	189	190	187
Income Maintenance	11,847	12,134	12,008
Child Support Cases	3,377	3,395	3,410
Child Support Collections	\$747,683	\$826,682	\$900,003
Non IV-D Collections	\$55,530	\$56,410	\$43,352

HUMAN SERVICES BOARD (cont.)

- F. Discussion/Information
 - 1. Success Story/TLT Conference- Craig Wilson & Michelle Buysse

- G. Decision Items
 - 1. 2017 Budget

COMMUNITY HEALTH

- H. Call to order

- I. Consent Agenda
 - 1. Amend/Approval of Agenda
 - 2. Identification of Conflict of Interest
 - 3. Approval of 07/19/17 board minutes

- J. Financial

- K. Caseload

	<u>07/17</u>	<u>06/17</u>	<u>05/17</u>
WIC	N/A	2213	2213
Family Home Visiting	40	48	38
PCA Assessments	25	22	24
Managed Care	279	262	335
Dental Varnishing	34	88	54
Refugee Health	1	4	14
Latent TB Medication Distribution	26	31	31

- L. Discussion/Information
 - 1. Success Story/Peer Breastfeeding- Laura Swedzinski, Aimee Powers, Kristin Deacon & Client
 - 2. Dr. Steven Meister

- M. Decision Items
 - 1. WIC Remodel
 - 2. 2017 Budget

GOVERNING BOARD

- N. Call to order
- O. Consent Agenda
1. Amend/Approval of Agenda
 2. Identification of Conflict of Interest
 3. Approval of 07/19/17 board minutes
- P. Financial
- Q. Introduce New Staff: Kelly Kaare, Social Worker (LTC), Redwood Falls
- R. Employee Recognition
- Steve Beekman, 1 year, Public Health Educator, Pipestone
 - Bethany Blegen, 1 year, Social Worker, Marshall
 - Angela Hulzebos, 1 year, Collections Officer, Marshall
 - Candace Swenson, 1 year, Social Worker, Luverne
 - Dawn Jenniges, 20 years, Registered Nurse, Redwood Falls
 - Jennifer VanderPlaats, 25 years, Fiscal Officer, Pipestone
- S. Discussion/Information
1. 2017 MCIT Dividend Notice
- T. Decision Items
1. Jennifer Nelson, Public Health Educator, probationary appointment (12 months), \$23.00 hourly, effective 08/21/2017
 2. Brittney Lembcke- leave without pay request
 3. Administrative Policy 5- Credit Card Policy
 4. Resolution for Record Retention
 5. Donations: Traci McChesney donating 30 new wooden chairs for children in need as well as 3 sets of 20 scrapbooking kits from Creative Memories for Lifebooks. Anonymous donation of children's clothing to families in need.
 6. Contracts
 7. 2017 Budget

GOVERNING BOARD (cont.)

U. Adjournment

Next Meeting Dates:

- **Wednesday, September 20, 2017 - Marshall**
- **Wednesday, October 18, 2017 - Marshall**
- **Wednesday, November 15, 2017- Marshall**

SOUTHWEST HEALTH & HUMAN SERVICES

Ivanhoe, Marshall, Slayton, Pipestone, Redwood and Luverne Offices

SUMMARY OF FINANCIAL ACCOUNTS REPORT

For the Month Ending: **July, 31 2017**

* Income Maintenance * Social Services * Information Technology * Health *

Description	Month	Running Balance
BEGINNING BALANCE		\$2,762,554
RECEIPTS		
Monthly Receipts	3,336,652	
County Contribution	230,229	
Interest on Savings	974	
TOTAL MONTHLY RECEIPTS		3,567,855
DISBURSEMENTS		
Monthly Disbursements	4,141,516	
TOTAL MONTHLY DISBURSEMENTS		4,141,516
ENDING BALANCE		\$2,188,893

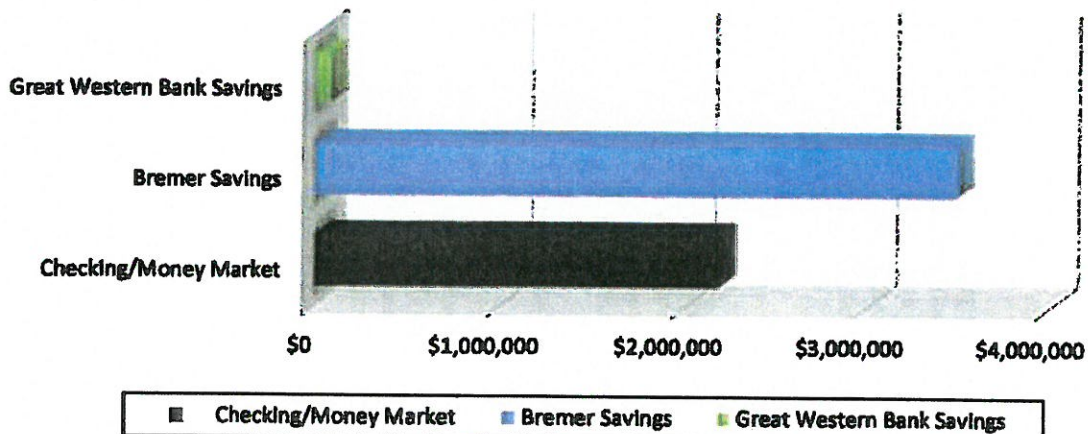
REVENUE

<i>Checking/Money Market</i>	\$2,188,893
<i>Bremer Savings</i>	\$3,500,974
<i>Great Western Bank Savings</i>	\$75,000

**Average Balance
last two years
\$5,757,917**

ENDING BALANCE **\$5,764,867**

REVENUE DESIGNATION



Southwest Health and Human Services



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Treasurer's Cash Trial Balance As of 07/2017

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<u>Fund</u>		<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
1	Health Services Fund	1,525,359.43			
	Receipts		493,827.25	2,302,735.27	
	Disbursements		91,425.23-	602,073.96-	
	Payroll		219,092.19-	1,642,526.44-	
	Journal Entries		0.00	319,860.41	
	Fund Total		183,309.83	377,995.28	1,903,354.71
5	Human Services Fund	410	General Administration		
	Receipts	410,431.89	52,895.50	366,779.37	
	Disbursements		52,623.03-	371,498.28-	
	Payroll		18,284.51-	130,838.48-	
	Dept Total		18,012.04-	135,557.39-	274,874.50
5	Human Services Fund	420	Income Maintenance		
	Receipts	3,531,834.60-	266,536.38	4,570,706.99	
	Disbursements		277,590.05-	1,935,691.51-	
	Payroll		364,724.16-	2,712,383.59-	
	Journal Entries		0.00	591,743.51	
	Dept Total		375,777.83-	514,375.40	3,017,459.20-
5	Human Services Fund	431	Social Services		
	Receipts	7,300,542.45	1,930,515.28	10,656,665.07	
	Disbursements		122,645.23-	1,057,023.44-	
	SSIS		588,514.27-	4,477,089.96-	
	Payroll		674,739.98-	4,886,182.54-	
	Journal Entries		0.00	887,523.65	
	Dept Total		544,615.80	1,123,892.78	8,424,435.23
5	Human Services Fund	461	Information Systems		
	Receipts	2,357,461.29-	4,014.49	21,255.44	
	Disbursements		315.58-	18,740.09-	

<u>Fund</u>	Beginning Balance	This Month	YTD	Current Balance
5	Human Services Fund	471		
	Payroll	30,139.75-	230,483.82-	
	Dept Total	26,440.84-	227,968.47-	2,585,429.76-
	LCTS Collaborative Agency			
	Receipts	0.00	131,610.00	
	Disbursements	0.00	131,610.00-	
	Dept Total	0.00	0.00	0.00
	Fund Total	124,385.09	1,274,742.32	3,096,420.77
61	Agency Health Insurance			
	Receipts	317,152.77	1,731,255.87	
	Disbursements	201,422.34-	1,370,582.72-	
	Fund Total	115,730.43	360,673.15	629,735.43
71	LCTS Lyon Murray Collaborative Fund	471		
	Receipts	44,811.89		
	Disbursements	0.00	58,569.00	
	Dept Total	0.00	31,225.50-	
	Fund Total	44,811.89	27,343.50	72,155.39
73	LCTS Rock Pipestone Collaborative Fund	471		
	Receipts			
	Disbursements			
	Dept Total			
	Fund Total	34,110.06	27,343.50	72,155.39
75	Redwood LCTS Collaborative	471		
	Receipts			
	Disbursements			
	Dept Total			
	Fund Total	34,110.06	19,814.00	53,924.06
	LCTS Collaborative Agency			
	Receipts	0.00	23,232.00	
	Disbursements	0.00	3,418.00-	
	Dept Total	0.00	19,814.00	53,924.06
	Fund Total	40,280.86	19,814.00	53,924.06

Southwest Health and Human Services



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Treasurer's Cash Trial Balance As of 07/2017

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<u>Fund</u>		<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
	Receipts		3,888.00	54,347.00	
	Disbursements		0.00	86,750.00-	
	Dept Total		3,888.00	32,403.00-	7,877.86
	Fund Total	40,280.86	3,888.00	32,403.00-	7,877.86
77	Local Advisory Council				
		1,398.86	0.00	0.00	1,398.86
	Dept Total		0.00	0.00	
	Fund Total	1,398.86	0.00	0.00	1,398.86
All Funds	Receipts	3,736,701.83	3,068,829.67	19,917,156.01	
	Disbursements		746,021.46-	5,608,613.50-	
	SSIS		588,514.27-	4,477,089.96-	
	Payroll		1,306,980.59-	9,602,414.87-	
	Journal Entries		0.00	1,799,127.57	
	Total		427,313.35	2,028,165.25	5,764,867.08

As Of 07/2017 Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2017 BUDGET	% OF BUDG	% OF YEAR
FUND 1 HEALTH SERVICES FUND					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	219,980.75-	659,942.25-	879,923.00-	75	58
INTERGOVERNMENTAL REVENUES	20,301.84-	211,862.74-	252,000.00-	84	58
STATE REVENUES	144,224.19-	485,500.88-	857,375.00-	57	58
FEDERAL REVENUES	70,116.03-	656,227.51-	1,365,422.00-	48	58
FEES	37,207.49-	280,150.90-	500,700.00-	56	58
EARNINGS ON INVESTMENTS	155.88-	1,981.52-	6,000.00-	33	58
MISCELLANEOUS REVENUES	1,821.17-	4,531.88-	2,800.00-	162	58
TOTAL REVENUES	493,807.35-	2,300,197.68-	3,864,220.00-	60	58
EXPENDITURES					
PROGRAM EXPENDITURES	0.00	0.00	0.00	0	58
PAYROLL AND BENEFITS	219,092.19	1,642,480.03	2,970,827.00	55	58
OTHER EXPENDITURES	91,405.33	599,242.37	893,393.00	67	58
TOTAL EXPENDITURES	310,497.52	2,241,722.40	3,864,220.00	58	58

Southwest Health and Human Services



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RM-Stmt of Revenues & Expenditures

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As Of 07/2017 Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2017 BUDGET	% OF BUDG	% OF YEAR
FUND 5 HUMAN SERVICES FUND					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	10,248.50-	6,159,337.31-	9,832,836.00-	63	58
INTERGOVERNMENTAL REVENUES	422.47-	6,487.10-	10,000.00-	65	58
STATE REVENUES	1,639,033.59-	3,270,034.83-	4,975,279.00-	66	58
FEDERAL REVENUES	320,259.66-	4,036,757.97-	7,670,294.00-	53	58
FEES	161,095.50-	1,213,186.23-	2,356,650.00-	51	58
EARNINGS ON INVESTMENTS	818.37-	10,402.85-	32,000.00-	33	58
MISCELLANEOUS REVENUES	58,530.33-	584,255.12-	1,169,251.00-	50	58
TOTAL REVENUES	2,190,408.42-	15,280,461.41-	26,046,310.00-	59	58
EXPENDITURES					
PROGRAM EXPENDITURES	767,906.51	5,741,050.84	8,857,266.00	65	58
PAYROLL AND BENEFITS	1,087,615.95	7,964,466.90	14,304,852.00	56	58
OTHER EXPENDITURES	210,500.89	1,778,056.32	2,864,192.00	62	58
TOTAL EXPENDITURES	2,066,023.35	15,483,574.06	26,046,310.00	59	58

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element 1 FUND	Description Health Services Fund	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
410 DEPT	General Administration						
0 PROGRAM	...						
930 PROGRAM	Administration						
			Revenue	20,089.62	1,280.00	1,570	58
			Expend.	20,089.62	1,280.00	1,570	58
			Net				
410 DEPT	General Administration						
			Revenue	723,574.84	890,423.00	81	58
			Expend.	357,220.62	703,228.00	51	58
			Net	366,354.22	187,195.00	196	58
		Totals:					
			Revenue	723,574.84	890,423.00	81	58
			Expend.	377,310.24	704,508.00	54	58
			Net	346,264.60	185,915.00	186	58
481 DEPT	Nursing						
100 PROGRAM	Family Health						
			Revenue	8,909.94	19,200.00	46	58
			Expend.	12,034.25	15,375.00	78	58
			Net	3,124.31	3,825.00	82	58
103 PROGRAM	Follow Along Program						
			Revenue	16,810.82	27,000.00	62	58
			Expend.	20,088.56	43,948.00	46	58
			Net	3,277.74	16,948.00	19	58
110 PROGRAM	TANF						
			Revenue	54,299.51	127,876.00	42	58
			Expend.	121,002.44	127,876.00	95	58
			Net	66,702.93	0.00	0	58
130 PROGRAM	WIC						
			Revenue	288,529.00	494,000.00	58	58
			Expend.	305,991.28	452,186.00	68	58
			Net	17,462.28	41,814.00	42	58
140 PROGRAM	Peer Breastfeeding Support Program						
			Revenue	36,927.00	76,620.00	48	58
			Expend.	42,092.94	62,626.00	67	58
			Net	5,165.94	13,994.00	37	58
210 PROGRAM	CTC Outreach						
			Revenue	103,253.35	253,816.00	41	58
			Expend.	126,758.70	203,048.00	62	58
			Net	23,505.35	50,768.00	46	58
270 PROGRAM	Maternal Child Health						
			Revenue	99,496.70	282,650.00	35	58
			Expend.	14,071.12	316,836.00	38	58
			Net	1,130.29	34,186.00	61	58

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Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Revenue	Expend.	Net	Current Month	Year-To-Date	Budget	% of Bdg	% of Year
280 PROGRAM	MCH Dental Health		5,790.64-	13,557.92-	53,300.00-	58	58	25	58	58
285 PROGRAM	MCH Blood Lead		4,520.98	33,576.51	87,839.00	38	58	38	58	58
			1,269.66-	20,018.59	34,539.00	58	58	58	58	58
			0.00	2,120.82-	0.00	0	58	0	58	58
			82.93	2,232.53	0.00	0	58	0	58	58
			82.93	111.71	0.00	0	58	0	58	58
295 PROGRAM	MCH Car Seat Program		2,693.20-	11,266.11-	29,200.00-	39	58	39	58	58
			2,552.47	16,233.09	33,914.00	48	58	48	58	58
			140.73-	4,966.98	4,714.00	105	58	105	58	58
300 PROGRAM	Case Management		27,351.66-	226,728.32-	388,000.00-	58	58	58	58	58
			28,242.09	216,760.37	338,450.00	64	58	64	58	58
			890.43	9,967.95-	49,550.00-	20	58	20	58	58
330 PROGRAM	MNChoices		26,069.10-	157,591.97-	182,000.00-	87	58	87	58	58
			24,290.92	167,196.97	283,051.00	59	58	59	58	58
			1,778.18-	9,505.00	101,051.00	10	58	10	58	58
603 PROGRAM	Disease Prevention And Control		30,468.59-	84,278.87-	156,942.00-	54	58	54	58	58
			15,025.84	121,121.99	225,640.00	54	58	54	58	58
			15,442.75-	36,843.12	68,698.00	54	58	54	58	58
660 PROGRAM	MIIC		0.00	1,476.85-	1,500.00-	98	58	98	58	58
			9.61	638.38	0.00	0	58	0	58	58
			9.61	838.47-	1,500.00-	56	58	56	58	58
481 DEPT	Nursing		179,895.93-	1,105,247.18-	2,092,104.00-	53	58	53	58	58
			192,597.55	1,306,138.67	2,190,789.00	60	58	60	58	58
			12,701.62	200,891.49	98,685.00	204	58	204	58	58
483 DEPT	Health Education		4,691.20-	12,791.83-	18,950.00-	68	58	68	58	58
500 PROGRAM	Direct Client Services		1,978.56	17,557.69	72,726.00	24	58	24	58	58
			2,712.64-	4,765.86	53,776.00	9	58	9	58	58
510 PROGRAM	SHIP		17,414.82-	110,940.38-	223,325.00-	50	58	50	58	58
			21,018.90	125,211.99	223,325.00	56	58	56	58	58
			3,604.08	14,271.61	0.00	0	58	0	58	58
530 PROGRAM	Cleanway Grant		12,478.34-	37,435.03-	75,000.00-	50	58	50	58	58
			3,435.60	29,553.82	75,000.00	39	58	39	58	58
			9,042.74-	7,881.21-	0.00	0	58	0	58	58

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of	% of
					Bdgt	Bdgt	Year
550 PROGRAM	P&I Grant		Revenue 0.00	50,619.00-	188,318.00-	27	58
			Expend. 15,759.96	137,028.58	188,318.00	73	58
			Net 15,759.96	86,409.58	0.00	0	58
900 PROGRAM	Emergency Preparedness		Revenue 0.00	52,025.08-	115,250.00-	45	58
			Expend. 7,422.70	73,216.33	132,377.00	55	58
			Net 7,422.70	21,191.25	17,127.00	124	58
901 PROGRAM	Med Reserve Corps		Revenue 0.00	0.00	3,500.00-	0	58
			Expend. 0.00	4.90	3,212.00	0	58
			Net 0.00	4.90	288.00-	2-	58
483 DEPT	Health Education	Totals:	Revenue 34,584.36-	263,811.32-	624,343.00-	42	58
			Expend. 49,615.72	382,573.31	694,958.00	55	58
			Net 15,031.36	118,761.99	70,615.00	168	58
485 DEPT	Environmental Health		Revenue 4,684.78-	178,889.84-	237,350.00-	75	58
800 PROGRAM	Environmental		Expend. 22,749.60	146,605.73	252,630.00	58	58
			Net 18,064.82	32,284.11-	15,280.00	211-	58
820 PROGRAM	Healthy Homes Grant		Revenue 0.00	28,674.50-	20,000.00-	143	58
			Expend. 2,677.20	29,094.45	21,335.00	136	58
			Net 2,677.20	419.95	1,335.00	31	58
485 DEPT	Environmental Health	Totals:	Revenue 4,684.78-	207,564.34-	257,350.00-	81	58
			Expend. 25,426.80	175,700.18	273,965.00	64	58
			Net 20,742.02	31,864.16-	16,615.00	192-	58
1 FUND	Health Services Fund	Totals:	Revenue 493,807.35-	2,300,197.68-	3,864,220.00-	60	58
			Expend. 310,497.52	2,241,722.40	3,864,220.00	58	58
			Net 183,309.83-	58,475.28-	0.00	0	58

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
5 FUND	Human Services Fund						
410 DEPT	General Administration						
0 PROGRAM	...						
410 DEPT	General Administration	Totals:					
		Revenue	18,012.06	135,932.36	122,993.00	111	58
		Expend.	18,012.06	135,932.36	122,993.00	111	58
		Net					58
420 DEPT	Income Maintenance						
600 PROGRAM	Income Maint Administrative/Overhee						
		Revenue	34,913.20	1,769,122.90	2,647,810.00	67	58
		Expend.	120,584.58	940,171.35	1,815,584.00	52	58
		Net	85,671.38	828,951.55	832,226.00	100	58
601 PROGRAM	Income Maint/Random Moment Payro						
		Revenue	196,568.08	1,479,764.82	2,739,874.00	54	58
		Expend.	196,568.08	1,479,764.82	2,739,874.00	54	58
		Net					58
602 PROGRAM	Income Maint FPI Investigator						
		Revenue	0.00	25,286.00	50,000.00	51	58
		Expend.	4,743.12	35,376.60	64,679.00	55	58
		Net	4,743.12	10,090.60	14,679.00	69	58
605 PROGRAM	MN Supplemental Aid (MSA)/GRH						
		Revenue	3,164.15	6,020.65	1,300.00	463	58
		Expend.	0.00	8,011.49	12,000.00	67	58
		Net	3,164.15	1,990.84	10,700.00	19	58
610 PROGRAM	TANF(AFDC/MFIP/DWP)						
		Revenue	512.00	14,510.44	35,000.00	41	58
		Expend.	0.00	7,000.00	17,000.00	41	58
		Net	512.00	7,510.44	18,000.00	42	58
620 PROGRAM	General Asst (GA)/General Relief/Buri						
		Revenue	1,120.72	14,717.73	30,000.00	49	58
		Expend.	8,982.76	150,648.66	162,500.00	93	58
		Net	7,862.04	135,930.93	132,500.00	103	58
630 PROGRAM	Food Support (FS)						
		Revenue	52,417.00	322,569.14	667,500.00	48	58
		Expend.	0.00	5,619.47	7,000.00	80	58
		Net	52,417.00	316,949.67	660,500.00	48	58
640 PROGRAM	Child Support (IVD)						
		Revenue	51,754.12	822,084.38	2,275,784.00	36	58
		Expend.	101,292.65	786,784.69	1,214,355.00	65	58
		Net	49,538.53	35,299.69	1,061,429.00	3	58

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
650 PROGRAM	Medical Assistance (MA)		122,476.75-	1,556,491.61-	3,825,000.00-	41	58
	Revenue		209,964.58	1,194,883.37	1,916,000.00	62	58
	Expend.		87,487.83	361,608.24-	1,909,000.00-	19	58
	Net		0.00	715.00-	1,200.00-	60	58
680 PROGRAM	Refugee Cash Assistance (RCA)		0.00	715.00-	1,200.00-	60	58
	Revenue		0.00	715.00-	1,200.00-	60	58
	Expend.		0.00	715.00-	1,200.00-	60	58
	Net		0.00	715.00-	1,200.00-	60	58
420 DEPT	Income Maintenance	Totals:	266,357.94-	4,531,517.85-	9,533,594.00-	48	58
	Revenue		642,135.77	4,608,260.45	7,948,992.00	58	58
	Expend.		375,777.83	76,742.60	1,584,602.00-	5-	58
	Net						
431 DEPT	Social Services						
700 PROGRAM	Social Service Administrative/Overhea		1,089,248.60-	6,637,576.14-	9,462,006.00-	70	58
	Revenue		197,203.89	1,651,342.91	3,095,135.00	53	58
	Expend.		892,044.71-	4,986,233.23-	6,366,871.00-	78	58
	Net						
701 PROGRAM	Social Services/SSSTS						
	Revenue		576,941.00	4,147,392.81	7,325,604.00	57	58
	Expend.		576,941.00	4,147,392.81	7,325,604.00	57	58
	Net						
710 PROGRAM	Children's Social Services Programs		460,264.87-	1,057,479.89-	1,599,500.00-	66	58
	Revenue		318,037.65	2,172,328.19	2,898,550.00	75	58
	Expend.		142,227.22-	1,114,848.30	1,299,050.00	86	58
	Net						
712 PROGRAM	CIRCLE Program		0.00	5,000.00-	5,000.00-	100	58
	Revenue		474.87	6,018.29	15,000.00	40	58
	Expend.		474.87	1,018.29	10,000.00	10	58
	Net						
713 PROGRAM	"SELF Program" Grant		0.00	19,966.00-	54,012.00-	37	58
	Revenue		2,442.53	16,540.08	54,012.00	31	58
	Expend.		2,442.53	3,425.92-	0.00	0	58
	Net						
715 PROGRAM	Childrens Walvers		5,799.39-	65,894.54-	64,000.00-	103	58
	Revenue		0.00	0.00	10,000.00	0	58
	Expend.		5,799.39-	65,894.54-	54,000.00-	122	58
	Net						
716 PROGRAM	FGDM/Family Group Decision Making		422.47-	11,678.10-	59,414.00-	20	58
	Revenue		3,066.55	24,486.95	65,350.00	37	58
	Expend.		2,644.08	12,808.85	5,936.00	216	58
	Net						
717 PROGRAM	AR/Alternative Response Discretion F		0.00	17,415.25-	53,540.00-	33	58
	Revenue		6,906.19	32,864.14	53,540.00	61	58
	Expend.		6,906.19	15,448.89	0.00	0	58
	Net						

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
718 PROGRAM	PSOP/Parent Support Options Program		6,827.00 -	16,348.00 -	47,311.00 -	35	58
			4,024.19	31,032.14	47,311.00	66	58
			2,802.81 -	14,684.14	0.00	0	58
720 PROGRAM	Ch Care/Ch Prot		1,950.00 -	18,650.00 -	28,000.00 -	67	58
			0.00	905.24	6,000.00	15	58
			1,950.00 -	17,744.76 -	22,000.00 -	81	58
721 PROGRAM	CC-Basic Slide Fee/Cty Match to DHS		4,084.00 -	12,519.00 -	42,555.00 -	29	58
			0.00	19,046.75	43,365.00	44	58
			4,084.00 -	6,527.75	810.00	806	58
722 PROGRAM	Child Care/MFIP		0.00	1,254.00 -	2,000.00 -	63	58
			0.00	1,254.00 -	2,000.00 -	63	58
726 PROGRAM	MFIP/SW MN PIC		1,868.00 -	6,003.00 -	16,500.00 -	36	58
			1,868.00 -	6,003.00 -	16,500.00 -	36	58
730 PROGRAM	Chemical Dependency		13,912.64 -	169,504.78 -	302,000.00 -	56	58
			57,536.90	285,867.58	436,500.00	65	58
			43,624.26	116,362.80	134,500.00	87	58
740 PROGRAM	Mental Health (Both Adults/Children)		0.00	76.70 -	0.00	0	58
			0.00	76.70 -	0.00	0	58
741 PROGRAM	Mental Health/Adults Only		88,525.63 -	671,972.07 -	1,445,081.00 -	47	58
			75,033.98	856,766.70	1,588,130.00	54	58
			13,491.65 -	184,794.63	143,049.00	129	58
742 PROGRAM	Mental Health/Children Only		28,487.92 -	321,624.63 -	852,902.00 -	38	58
			95,067.79	820,516.89	1,416,397.00	58	58
			66,579.87	498,892.26	563,495.00	89	58
750 PROGRAM	Developmental Disabilities		61,312.22 -	420,553.94 -	687,895.00 -	61	58
			28,312.26	205,358.52	362,111.00	57	58
			32,999.96 -	215,195.42 -	325,784.00 -	66	58
760 PROGRAM	Adult Services		112,200.58 -	753,928.16 -	1,276,000.00 -	59	58
			8,528.96	51,111.94	99,000.00	52	58
			103,671.62 -	702,816.22 -	1,177,000.00 -	60	58

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Revenue	Expend.	Net	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
765 PROGRAM	Adults Waivers		45,132.67-	1,843.43	43,289.24-	388,750.37-	490,000.00-	79	58	
431 DEPT	Social Services	Totals:	1,920,035.99-	1,375,420.19	544,615.80-	10,596,194.57-	16,487,716.00-	64	58	
461 DEPT	Information Systems		4,014.49-	30,455.33	26,440.84	21,138.99-	25,000.00-	85	58	
0 PROGRAM	...		30,455.33	26,440.84	4,014.49-	249,107.46	406,320.00	61	58	
461 DEPT	Information Systems	Totals:	4,014.49-	30,455.33	26,440.84	21,138.99-	25,000.00-	85	58	
471 DEPT	LCTS Collaborative Agency		0.00	0.00	0.00	131,610.00-	0.00	0	58	
702 PROGRAM	LCTS		0.00	0.00	0.00	131,610.00	0.00	0	58	
471 DEPT	LCTS Collaborative Agency	Totals:	0.00	0.00	0.00	0.00	0.00	0	58	
5 FUND	Human Services Fund		2,190,408.42-	2,066,023.35	124,385.07-	15,280,461.41-	26,046,310.00-	59	58	
		Totals:	2,066,023.35	124,385.07-	203,112.65	15,483,574.06	26,046,310.00	59	58	
FINAL TOTALS	1,042 Accounts		2,684,215.77-	2,376,520.87	307,694.90-	17,580,659.09-	29,910,530.00-	59	58	
			144,637.37			17,725,296.46	29,910,530.00	59	58	
						0.00	0.00	0	58	

SOUTHWEST HEALTH AND HUMAN SERVICES CHECK REGISTER
JULY 2017

DATE	RECEIPT or CHECK #	DESCRIPTION	+ DEPOSITS	-DISBURSEMENTS	BALANCE
	BALANCE FORWARD				2,762,553.73
7/3/17	9577	Disb		25,986.89	2,736,566.84
7/5/17	24491-24514	Dep	31,091.41		2,767,658.25
7/7/17	80688-80726	Disb		2,953.61	2,764,704.64
7/7/17	80727-80801	Disb		97,008.65	2,667,695.99
7/7/17	2810-2846 ACH	Disb		35,118.05	2,632,577.94
7/7/17	7913-7935	PAYROLL		144,107.28	2,488,470.66
7/7/17	44975-45245 ACH	PAYROLL		510,067.38	1,978,403.28
7/7/17	24515-24575	Dep	309,133.62		2,287,536.90
7/10/17	9578	Disb		3,082.20	2,284,454.70
7/10/17	9579	Disb		32,460.81	2,251,993.89
7/11/17	24576-24593, 24599, 24603-24636	Dep	109,820.86		2,361,814.75
7/12/17	9580	Disb		9,713.59	2,352,101.16
7/13/17	9581	Disb		58,183.52	2,293,917.64
7/13/17	savings transfer bremer	Transfer		1,500,000.00	793,917.64
7/14/17	80802 - 80861	Disb		15,493.04	778,424.60
7/14/17	2847 - 2849 ACH	Disb		641.74	777,782.86
7/14/17	80862 - 80973	Disb		516,135.19	261,647.67
7/14/17	2850 - 2906 ACH	Disb		20,296.56	241,351.11
7/14/17	24594-24598,24600- 24602,24637-24726	Dep	1,617,907.74		1,859,258.85
7/14/17	9582	Disb		577.00	1,858,681.85
7/14/17	9583	Disb		26.00	1,858,655.85
7/17/17	9584	Disb		23,117.01	1,835,538.84
7/18/17	24727-24766	Dep	145,765.07		1,981,303.91
7/20/17	9585	Disb		9,240.01	1,972,063.90
7/21/17	7936-7951	PAYROLL		143,527.01	1,828,536.89
7/21/17	45246-45506 ACH	PAYROLL		509,278.92	1,319,257.97
7/21/17	80974-81067	Disb		11,873.20	1,307,384.77
7/21/17	2907 ACH	Disb		107.00	1,307,277.77
7/21/17	81068-81195	Disb		46,544.96	1,260,732.81
7/21/17	2908-2910 ACH	Disb		1,918.75	1,258,814.06
7/21/17	81196-81225	Disb		3,739.43	1,255,074.63
7/21/17	2911 ACH	Disb		58.52	1,255,016.11
7/21/17	81226-81320	Disb		192,979.96	1,062,036.15
7/21/17	2912-2923 ACH	Disb		2,339.57	1,059,696.58
7/21/17	24767-24850	Dep	356,647.35		1,416,343.93
7/24/17	9586	Disb		896.35	1,415,447.58
7/24/17	9587	Disb		29,716.75	1,385,730.83
7/25/17	24851-24884	Dep	112,729.93		1,498,460.76
7/26/17	9588	Disb		9,713.36	1,488,747.40
7/27/17	savings transfer bremer	Dep	500,000.00		1,988,747.40
7/28/17	81321-81384	Disb		8,918.44	1,979,828.96
7/28/17	2924 ACH	Disb		33.00	1,979,795.96
7/28/17	81385-81440	Disb		141,759.11	1,838,036.85
7/28/17	2925-2947 ACH	Disb		1,954.64	1,836,082.21
7/28/17	24885-24958	Dep	351,226.00		2,187,308.21
7/31/17	24959-24976	Dep	33,533.44		2,220,841.65
7/31/17	9589	Disb		31,948.82	2,188,892.83
					2,188,892.83
	Checking - Bremer				2,188,892.83
					2,188,892.83
	Balanced 08/01/17 LMD	TOTALS	3,567,855.42	4,141,516.32	

Savings - Bremer
Savings - Great Western

3,500,974.25
75,000.00

TOTAL CASH BALANCE

5,764,867.08

Southwest Health and Human Services 2015 Budget	SWHHS	SWHHS (combined)	SWHHS (combined)	SWHHS	SWHHS	SWHHS	SWHHS	SWHHS	SWHHS	SWHHS	SWHHS	SWHHS	SWHHS
HUMAN SERVICES	2011	2012	2013	2014	2015	2016	2017	2018					
Category	Final	Final	Final	Final	Final	Final	Final	Final	Final	Final	Final	Final	Preliminary
420 Income Maintenance / Child Support													
6100 - Personnel	\$2,052,112	\$2,345,803	\$4,111,265	\$4,351,283	\$4,564,427	\$4,762,548	\$4,917,132	\$4,934,797					
6200 - Services & Charges	\$234,400	\$301,105	\$404,775	\$382,200	\$397,680	\$382,628	\$327,965	\$403,870					
6300/6800 - Administrative Overhead Costs	\$175,050	\$281,425	\$474,727	\$461,470	\$726,861	\$1,037,253	\$943,395	\$884,490					
6000 - Payment for/benefit clients	\$1,088,000	\$1,374,670	\$2,130,605	\$1,837,000	\$1,815,000	\$2,213,800	\$1,760,500	\$1,779,250					
Subtotal	\$3,549,562	\$4,303,003	\$7,121,372	\$7,031,953	\$7,503,968	\$8,396,229	\$7,948,992	\$8,002,407					
431 Social Services													
710-718 - Children's Services	\$1,509,038	\$1,773,689	\$2,497,988	\$2,555,041	\$2,875,490	\$3,039,801	\$3,123,763	\$3,365,321					
720-727 - Child Care/MFIP Admin./PIC.	\$240,678	\$277,933	\$489,988	\$68,665	\$64,965	\$81,400	\$49,365	\$43,035					
730 - Chemical Dependency	\$230,000	\$260,270	\$426,600	\$496,500	\$540,000	\$434,600	\$435,500	\$449,500					
740-742 - Mental Health	\$1,170,652	\$2,016,599	\$3,153,603	\$3,681,539	\$2,834,860	\$2,966,187	\$2,999,527	\$3,162,798					
750 - Developmental Dis.	\$341,082	\$352,189	\$577,924	\$455,633	\$408,451	\$417,435	\$362,111	\$358,435					
760-765 - Adult Services	\$265,500	\$222,688	\$239,200	\$243,300	\$176,000	\$127,500	\$126,500	\$146,300					
Subtotal	\$3,756,950	\$4,903,338	\$7,385,303	\$7,500,678	\$6,899,766	\$7,066,923	\$7,096,766	\$7,525,389					
6100 - Personnel	\$3,186,746	\$3,955,317	\$5,810,344	\$6,461,067	\$7,021,719	\$7,908,882	\$8,870,997	\$9,227,160					
6200 - Services and Charges	\$538,600	\$681,655	\$1,053,083	\$733,555	\$420,270	\$417,049	\$559,500	\$503,230					
6300/6800 - Administrative Overhead	\$3,725,346	\$4,636,972	\$6,863,427	\$7,458,711	\$8,174,005	\$9,039,689	\$10,471,239	\$10,763,867					
Subtotal													
410 General Administration													
6100-Personnel													
6890-Employee Recognition Exp.													
Subtotal													
461 Information Systems													
6100- Personnel	\$248,787	\$322,555	\$280,577	\$274,547	\$343,715	\$341,547	\$400,450	\$403,688					
6200- Services and Charges	\$6,200	\$7,280	\$9,600	\$250	\$700	\$2,810	\$3,770	\$2,200					
6300/6400- Administrative Overhead Costs	\$254,987	\$329,805	\$290,177	\$281,797	\$350,215	\$348,907	\$406,320	\$410,788					
Subtotal													
Combined													
6100- Personnel	\$5,487,645	\$6,623,675	\$10,202,186	\$11,086,897	\$11,929,861	\$13,012,977	\$14,304,852	\$14,686,686					
6200- Services & Charges	\$234,400	\$301,105	\$404,775	\$646,539	\$818,650	\$802,487	\$871,235	\$909,300					
6300/6800- Administrative Overhead	\$719,850	\$970,330	\$1,537,410	\$1,202,025	\$1,464,677	\$1,755,561	\$2,012,957	\$1,923,707					
6000- Payments for/benefit of clients	\$4,844,950	\$6,278,008	\$9,515,908	\$9,337,678	\$8,714,766	\$9,280,723	\$8,857,266	\$9,304,639					
Total Expenditures	\$11,286,845	\$14,173,118	\$21,660,279	\$22,273,139	\$22,927,954	\$24,851,748	\$26,046,310	\$26,824,332					
REVENUE													
420 Income Maintenance / Child Support													
5400 - Federal	\$1,570,000	\$2,016,400	\$3,017,900	\$3,470,000	\$3,747,000	\$4,010,500	\$4,258,000	\$3,909,000					
5300 - State	\$400,421	\$393,800	\$865,575	\$777,500	\$884,550	\$1,052,100	\$1,065,400	\$954,857					
5500/5800 - Other	\$421,300	\$680,520	\$1,161,550	\$785,700	\$696,295	\$914,000	\$768,701	\$668,730					
Reserve Spending	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
5000 - County Taxes	\$829,129	\$1,052,971	\$1,738,824	\$1,635,908	\$3,671,709	\$3,341,255	\$3,441,493	\$3,343,164					
Subtotal	\$3,220,850	\$4,143,691	\$6,783,849	\$6,669,108	\$8,999,554	\$9,317,855	\$9,533,594	\$8,875,751					

Southwest Health and Human Services 2014									
Budget	SW/HHS	SW/HHS	SW/HHS	SW/HHS	SW/HHS	SW/HHS	SW/HHS	SW/HHS	SW/HHS
HEALTH SERVICES	2012	2013	2014	2015	2016	2017	2018		
Category	Final	Final	Final	Final	Final	Final	Final	Preliminary	
EXPENDITURES									
481 Nursing									
6100- Personnel	\$934,620	\$1,323,428	\$1,467,032	\$1,410,733	\$1,714,858	\$1,763,564	\$1,848,184		
6200- Services & Charges	\$192,454	\$247,112	\$308,419	\$314,474	\$249,347	\$249,363	\$250,430		
6300/6400- Administrative Overhead Costs	\$94,697	\$120,982	\$131,685	\$144,554	\$190,372	\$177,862	\$208,765		
Subtotal Nursing	\$1,221,771	\$1,691,522	\$1,907,136	\$1,869,761	\$2,154,577	\$2,190,789	\$2,307,379		
483 Health Education									
6100- Personnel	\$237,289	\$352,306	\$370,461	\$468,944	\$445,606	\$479,760	\$398,902		
6200- Services & Charges	\$111,473	\$194,761	\$83,748	\$155,864	\$67,000	\$73,578	\$46,164		
6300/6400- Administrative Overhead Costs	\$120,179	\$65,983	\$63,721	\$64,051	\$54,214	\$141,620	\$131,942		
Subtotal Health Education	\$468,941	\$613,050	\$517,930	\$688,859	\$566,820	\$694,958	\$577,008		
485 Environmental Health									
6100- Personnel	\$125,267	\$111,848	\$131,497	\$148,509	\$202,073	\$220,704	\$238,629		
6200- Services & Charges	\$19,121	\$5,600	\$6,400	\$5,900	\$22,650	\$19,955	\$12,600		
6300/6400- Administrative Overhead Costs	\$46,043	\$30,296	\$24,525	\$25,541	\$32,714	\$33,306	\$50,562		
Subtotal Environmental Health	\$190,431	\$147,744	\$162,422	\$179,950	\$257,437	\$273,965	\$301,791		
410 Administration									
6100- Personnel	\$261,544	\$458,112	\$472,533	\$539,369	\$499,865	\$506,799	\$463,568		
6200- Services & Charges	\$58,156	\$39,463	\$37,300	\$35,958	\$43,405	\$71,400	\$63,700		
6300/6800- Administrative Overhead Costs	\$58,961	\$99,705	\$50,493	\$53,617	\$85,669	\$126,309	\$62,240		
Subtotal Administration	\$378,661	\$597,280	\$560,326	\$628,944	\$628,939	\$704,508	\$589,508		
Combined Expenditures									
Personnel	\$1,558,720	\$2,245,694	\$2,441,523	\$2,567,555	\$2,862,402	\$2,970,827	\$2,949,283		
Services & Charges	\$381,204	\$486,936	\$435,867	\$512,196	\$382,402	\$414,296	\$372,894		
Administrative Overhead	\$319,880	\$316,966	\$270,424	\$287,763	\$362,969	\$479,097	\$453,509		
Total Expenditures	\$2,259,804	\$3,049,596	\$3,147,814	\$3,367,514	\$3,607,773	\$3,864,220	\$3,775,686		
REVENUE									
481 Nursing									
5400 - Federal	\$538,306	\$771,380	\$858,898	\$955,942	\$1,002,912	\$1,058,204	\$1,063,176		
5300 - State	\$4,800	\$96,261	\$257,794	\$243,932	\$610,468	\$578,350	\$576,650		
5200 & 5500/5800 - Other	\$399,544	\$769,480	\$383,660	\$414,799	\$410,895	\$455,550	\$466,890		
Reserve spending	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
5000 - County Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Subtotal Nursing	\$942,650	\$1,637,121	\$1,500,352	\$1,614,673	\$2,024,275	\$2,092,104	\$2,106,716		

483 Health Education												
5400 - Federal	\$3,000	\$120,000	\$120,900	\$264,200	\$270,800	\$118,900	\$286,974					
5300/5200 - State	\$0	\$0	\$223,200	\$291,000	\$236,200	\$486,843	\$224,631					
5500/5800 - Other	\$426,820	\$365,961	\$188,050	\$51,100	\$15,900	\$18,600	\$2,770					
Reserve spending	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
5000 - County Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Subtotal Health Education	\$429,820	\$485,961	\$532,150	\$606,300	\$522,900	\$624,343	\$514,375					
485 Environmental Health												
5400 - Federal	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0					
5300 - State	\$0	\$0	\$35,500	\$53,579	\$75,500	\$55,500	\$55,500					
5100 & 5500/5800 - Other	\$98,000	\$143,292	\$103,000	\$102,500	\$198,900	\$201,850	\$194,700					
Reserve spending	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
5000 - County Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Subtotal Environmental Health	\$148,000	\$143,292	\$138,500	\$156,079	\$274,400	\$257,350	\$250,200					
410 Administration												
5400 - Federal	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
5300 - State	\$0	\$0	\$225,708	\$225,542	\$0	\$0	\$0					
5500/5800 - Other	\$310,768	\$6,500	\$6,500	\$1,500	\$3,800	\$10,500	\$11,200					
Reserve spending	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
5000 - County Taxes	\$428,566	\$776,722	\$744,604	\$763,420	\$782,398	\$879,923	\$815,065					
Subtotal Administration	\$739,334	\$783,222	\$976,812	\$990,462	\$786,198	\$890,423	\$826,265					
Combined Revenues												
5400 - Federal	\$591,306	\$891,380	\$979,798	\$1,220,142	\$1,273,712	\$1,177,104	\$1,350,150					
5300 - State	\$4,800	\$96,261	\$742,202	\$814,053	\$922,168	\$1,120,693	\$856,781					
5500/5800 - Other	\$1,235,132	\$1,285,233	\$681,210	\$569,899	\$629,495	\$686,500	\$675,560					
Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
5000 - County Taxes	\$428,566	\$776,722	\$744,604	\$763,420	\$782,398	\$879,923	\$815,065					
Total Revenues	\$2,259,804	\$3,049,596	\$3,147,814	\$3,367,514	\$3,607,773	\$3,864,220	\$3,697,556					
Summary												
Revenue	\$2,259,804	\$3,049,596	\$3,147,814	\$3,367,514	\$3,607,773	\$3,864,220	\$3,697,556					
Expenditures	\$2,259,804	\$3,049,596	\$3,147,814	\$3,367,514	\$3,607,773	\$3,864,220	\$3,775,686					
Difference	\$0	\$0	\$0	\$0	\$0	\$0	(\$78,130)					

2018 Public Health Levy Funding

County	Population	2017 Per Capita	2017 Tax Levy	2018 Per Capita	Amount Change	Difference	2018 Tax Levy
Lyon	25,857	\$10.75	\$342,821	\$10.75	\$0	-\$64,858	\$277,963
Murray	8,725	\$10.75	\$93,794	\$10.75	\$0	\$0	\$93,794
Redwood	16,059	\$10.75	\$172,634	\$10.75	\$0	\$0	\$172,634
Lincoln	5,896	\$10.75	\$63,382	\$10.75	\$0	\$0	\$63,382
Rock	9,687	\$10.75	\$104,135	\$10.75	\$0	\$0	\$104,135
Pipestone	9,596	\$10.75	\$103,157	\$10.75	\$0	\$0	\$103,157
Total	75,820		\$879,923			-\$64,858	\$815,065

Lyon County negative difference is due to elimination of rent exchange

2018 Human Services Levy Funding

County	Net Tax Capacity	%	Population	%	SEAGRS	%	% Used for Funding
Lyon	\$ 40,143,918	24.05%	25,857	34.10%	\$ 7,985,578	36.73%	31.63%
Murray	\$ 26,432,557	15.83%	8,725	11.51%	\$ 1,253,385	5.77%	11.04%
Redwood	\$ 36,139,157	21.65%	16,059	21.18%	\$ 5,626,832	25.88%	22.90%
Lincoln	\$ 17,897,408	10.72%	5,896	7.78%	\$ 1,248,968	5.74%	8.08%
Rock	\$ 27,780,728	16.64%	9,687	12.78%	\$ 2,723,448	12.53%	13.98%
Pipestone	\$ 18,550,693	11.11%	9,596	12.66%	\$ 2,902,768	13.35%	12.37%
Total	\$ 166,944,461	100.00%	75,820	100.00%	\$ 21,740,979	100.00%	100.00%

LAST THREE YEARS OF SEAGR DATA

County	2014	2015	2016	Totals
Lyon	\$ 2,804,316	\$ 2,587,733	\$ 2,593,529	\$ 7,985,578
Murray	\$ 447,679	\$ 413,002	\$ 392,704	\$ 1,253,385
Lincoln	\$ 436,840	\$ 413,205	\$ 398,923	\$ 1,248,968
Rock	\$ 987,125	\$ 724,524	\$ 1,011,799	\$ 2,723,448
Redwood	\$ 1,582,509	\$ 1,705,865	\$ 2,338,458	\$ 5,626,832
Pipestone	\$ 811,965	\$ 969,347	\$ 1,121,456	\$ 2,902,768

County	2017 Levy	%	2018 Proposed levy	Difference	over 10 years	2018 Levy Payable	Levy Increase	2018 Levy with Increase
Lyon	\$ 2,916,329	29.66%	\$ 3,109,796	\$ 193,467	\$ 19,347	\$ 2,935,676	\$ -	\$ 2,935,676
Murray	\$ 1,176,523	11.97%	\$ 1,085,078	\$ (91,445)	\$ (9,145)	\$ 1,167,378	\$ -	\$ 1,167,378
Redwood	\$ 2,361,009	24.01%	\$ 2,252,017	\$ (108,992)	\$ (10,899)	\$ 2,350,110	\$ -	\$ 2,350,110
Lincoln	\$ 916,951	9.33%	\$ 794,547	\$ (122,404)	\$ (12,240)	\$ 904,711	\$ -	\$ 904,711
Rock	\$ 1,237,200	12.58%	\$ 1,374,755	\$ 137,555	\$ 13,756	\$ 1,250,956	\$ -	\$ 1,250,956
Pipestone	\$ 1,224,824	12.46%	\$ 1,216,642	\$ (8,182)	\$ (818)	\$ 1,224,006	\$ -	\$ 1,224,006
Total	\$ 9,832,836	100.00%	\$ 9,832,836	\$ (0.00)	\$ (0.00)	\$ 9,832,836	\$ -	\$ 9,832,836

	IM - 600 - 30%	IV-D - 640 - 4%	SS - 700 - 66%	Total
Lyon	\$880,703	\$117,427	\$1,937,546	\$2,935,676
Murray	\$350,214	\$46,695	\$770,470	\$1,167,378
Redwood	\$705,033	\$94,004	\$1,551,072	\$2,350,110
Lincoln	\$271,413	\$36,188	\$597,109	\$904,711
Rock	\$375,287	\$50,038	\$825,631	\$1,250,956
Pipestone	\$367,202	\$48,960	\$807,844	\$1,224,006
				\$9,832,836

Social Services Caseload:

Yearly Averages	Adult Services	Children's Services	Total Programs
2014	2789	449	3238
2015	2648	481	3129
2016	2669	518	3187
2017			

2017	Adult Services	Children's Services	Total Programs
January	2684	605	3289
February	2710	632	3342
March	2691	668	3359
April	2720	665	3385
May	2749	632	3381
June	2757	577	3334
July	2682	560	3242
August			0
September			0
October			0
November			0
December			0
	2713	620	1944

Adult - Social Services Caseload

Average	Adult Brain Injury (BI)	Adult Community Alternative Care (CAC)	Adult Community Access for Disability Inclusion (CADI)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
2014	14	242	14		331	37	842	28	484	464	334	2789
2015	12	227	13		306	34	817	23	403	460	352	2652
2016	13	240	12	0	298	50	829	18	396	452	362	2669
2017												

*Note: CADI name change and there is a new category (Adult Essential Community Supports)

2017	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Access for Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
January	12	255	11	0	330	33	810	16	423	442	352	2684
February	12	257	11	0	326	36	803	16	454	443	352	2710
March	12	262	11	0	325	38	794	16	445	443	345	2691
April	11	272	12	0	330	40	811	17	438	444	345	2720
May	11	275	12	0	324	47	819	17	456	442	346	2749
June	11	275	13	0	321	44	825	17	466	441	344	2757
July	11	272	12	0	230	46	844	16	469	443	339	2682
August												
September												
October												
November												
December												
	11	267	12	0	312	41	815	16	450	443	346	2713

Children's - Social Services Caseload

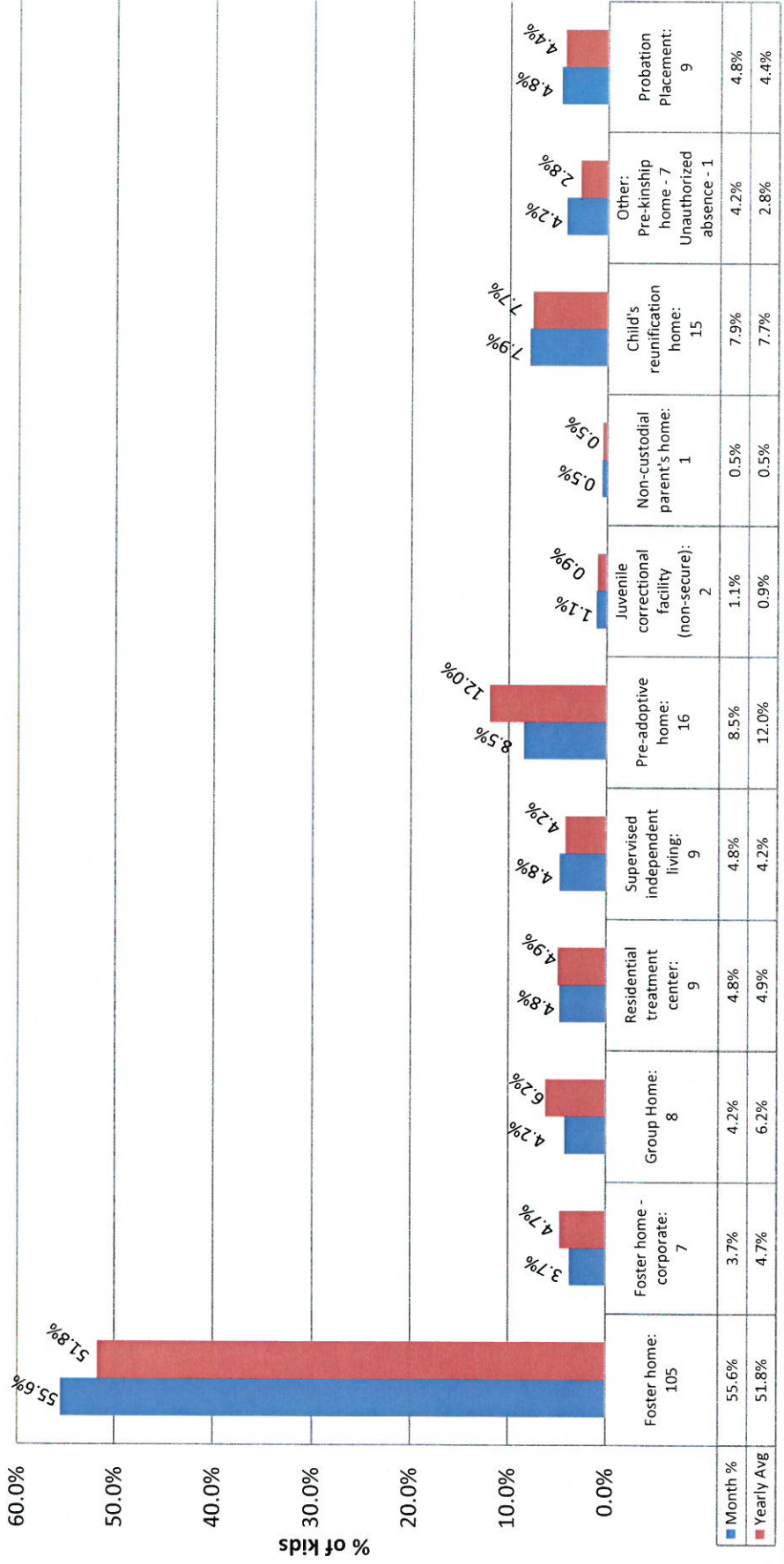
Average	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
2014	42	18	0	4	31	127	104	106	0	1	16	449
2015	38	15	1	3	30	153	127	96	0	1	18	482
2016	41	17	2	5	35	175	145	86	0	0	13	518
2017												

2017	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
January	47	23	0	9	37	186	177	103	0	0	23	605
February	48	22	0	9	40	204	182	105	0	0	22	632
March	55	21	0	10	38	221	189	112	0	0	22	668
April	55	18	0	10	38	220	191	114	0	0	19	665
May	53	19	0	10	34	205	185	112	0	0	14	632
June	52	20	0	10	34	189	157	102	0	0	13	577
July	48	20	0	10	34	175	158	98	0	0	17	560
August												
September												
October												
November												
December												
	51	20	0	10	36	200	177	107	0	0	19	620

NON IVD COLLECTIONS
JULY 2017

PROGRAM	ACCOUNT	TOTAL
MSA/GRH	05-420-605.5802	3,164
TANF (MFIP/DWP/AFDC)	05-420-610.5803	512
GA	05-420-620.5803	594
FS	05-420-630.5803	267
CS (PI Fee, App Fee, etc)	05-420-640.5501	1,006
MA Recoveries & Estate Collections (25% retained by agency)	05-420-650.5803	13,584
REFUGEE	05-420-680.5803	0
CHILDRENS		
Parental Fees, Holds	05-431-710.5501	4,623
OOH/FC Recovery	05-431-710.5803	22,397
CHILDCARE		
Licensing	05-431-720.5502	950
Corp FC Licensing	05-431-710.5505	1,000
Over Payments	05-431-721&722.5803	478
CHEMICAL DEPENDENCY		
CD Assessments	05-431-730.5519	3,607
Detox Fees	05-431-730.5520	3,081
Over Payments	05-431-730.5803	0
MENTAL HEALTH		
Insurance Copay	05-431-740.5803	0
Over Payments	05-431-741 or 742.5803	0
DEVELOPMENTAL DISABILITIES		
Insurance Copay/Overpayments	05-431-750.5803	267
ADULT		
Court Visitor Fee	05-431-760.5803	0
Insurance Copay/Overpayments	05-431-760.5803	0
TOTAL NON-IVD COLLECTIONS		55,530

July 2017 - Placement by Category
189 Kids in Placement



July 2017: Total kids in placement = 189

Total of 18 Children entered placement

1	Lincoln	Foster Home
1	Lyon	Foster Home
1	Lyon	Probation
2	Pipestone	Foster Home
1	Pipestone	Residential Treatment Center
2	Redwood	Probation
3	Redwood	Foster Home
1	Redwood	Group Home
6	Rock	Foster Home

Total of 19 Children were discharged from placement (discharges from previous month)

2	Lyon	Group Home
1	Murray	Group Home
7	Pipestone	Foster Home
1	Pipestone	Foster Home – Corporate
4	Redwood	Adopted
2	Redwood	Foster Home
1	Redwood	Probation
1	Redwood	Child's Reunification Home



2017 Public Health Statistics

	WIC	FAMILY HOME VISITING	PCA ASSESSMENTS	MANAGED CARE	DENTAL VARNISH	REFUGEE HEALTH	LATENT TB/DOT MEDICATION DISTRIBUTION
'11 Avg	1678	42	11	156			
'12 Avg	1857	48	15	187	81		
'13 Avg	2302	37	21	211	90		
'14 Avg	2228	60	25	225	112	6	30
'15 Avg	2259	86	23	238	112	12	36
'16 Avg	2313	52	22	265	97	12	27

	WIC	Family Home Visiting	MnChoices/PCA Assessments	Managed Care	Dental Varnish	Refugee Health	Latent TB/DOT Medication Distribution
12/16	2243	48	22	254	70	12	38
1/17	2290	39	27	282	86	9	24
2/17	2265	46	32	276	62	17	22
3/17	2241	54	23	288	79	11	25
4/17	2215	55	19	279	71	7	29
5/17	2213	38	24	335	54	14	31
6/17	2213	48	22	262	88	4	31
7/17		40	25	279	34	1	26
8/17							
9/17							
10/17							
11/17							
12/17							

Managed Care includes MSHO, MSC+, SNBC and LTCC.



Protecting, Maintaining and Improving the Health of All Minnesotans

July 28, 2017

Carol Biren, CHS Administrator
Southwest Health and Human Services Community Health Board
607 West Main Street, Suite 200
Marshall, MN 56258

Dear Ms. Biren:

RE: WIC Infrastructure Grants

The WIC infrastructure grant funding in the amount of **\$70,417** has been granted to your agency to **remodel the WIC clinic**. These funds are available from **July 1, 2017 through September 30, 2018**.

Please claim the funds expended on this project on the attached WIC Infrastructure Grant Reimbursement Invoice.

This letter is considered to be part of the current "Grant Project Agreement for the Administration of the Special Supplemental Nutrition Program for Women, Infant and Children, CFDA 10.578".

If you have questions regarding funding, please call Wendy Murphy at (651) 201-3752.

Sincerely,

A handwritten signature in black ink that reads 'Janet Olstad'. The signature is fluid and cursive, with the first name 'Janet' being more prominent than the last name 'Olstad'.

Janet Olstad
Assistant Division Director
Community & Family Health
85 East Seventh Place, Suite 500
PO Box 64882
Saint Paul, MN 55164-0882

Cc: Kristin Deacon



Minnesota Counties Intergovernmental Trust

100 Empire Drive, Suite 100
St. Paul, MN 55103-1885
www.mcit.org

Phone: 651-209-6400
Toll Free: 866-547-6516
Fax: 651-209-6496

August 4, 2017



BOARD OF DIRECTORS

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Commissioner

Chris Sorensen
Director
Southwest Health & Human Services
607 W Main St Ste 100
Marshall, MN 56258

RE: 2017 DIVIDEND NOTICE

Dear Chris Sorensen ,

After the review of MCIT's past and future return on investments, consideration of reserve changes to the Trust's bottom line and the final report of the independent auditors for fiscal year 2016, MCIT is again able to declare a dividend. This is the organization's 27th consecutive annual dividend to members. The financial audit conducted by Eide Bailly LLP and the analysis performed by Actuarial Advisors affirmed the soundness of the MCIT program and the fact that funds were available for dividend distribution. **This year's dividend totals \$10.332 million.** Performance in the workers' compensation division produced \$4.046 million of the dividend and \$6.286 million results from performance in the property/casualty division.

Your 2017 Dividend is \$31,325 allocated as follows:

- Workers' Compensation \$12,872
- Property/Casualty \$18,453

MCIT's ability to provide dividends reflects positive investment income, members' dedication to risk management and loss control, net income from conservative fiscal program management and better than expected claims development on a pool wide basis.

Dividends are a reflection of MCIT's past performance. Nothing guarantees ongoing positive performance. Each year the MCIT Board of Directors cautions members not to plan on dividends. We remain committed to the fiscal health of the organization and will continue to annually evaluate the merits of returning fund balance.

We are providing this letter to you for purposes of 2018 planning. The actual dividend payment will be issued in mid-November of this year.

**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 5**

EFFECTIVE DATE: 01/01/11

REVISION DATE: 05/15/13; 02/15/17; 08/16/17

AUTHORITY: Southwest Health and Human Services Joint Governing Board
Minnesota Statute 375.171

--CREDIT CARD POLICY--

Section 1 – Purpose

- a. The purpose of this policy is to provide user information to those employees who have been approved by the Southwest Health and Human Services Governing Board to do business for Southwest Health and Human Services using a credit card issued in the county's name.

Section 2 - Authority to Establish

- a. A county board may authorize the use of a credit card by any county officer otherwise authorized to make a purchase on behalf of the county. If an employee makes a purchase by credit card that is not approved by the county board, the employee is personally liable for the amount of the purchase. A purchase by credit card must otherwise comply with all statutes, rules or county policy applicable to county purchases.

Section 3 – Authorization

- a. Southwest Health and Human Services Governing Board approval is necessary for an employee to obtain a credit card.
- b. Schedule A indicates all approved cardholders by the Southwest Health and Human Services Governing Board.
- c. The Southwest Health and Human Services Governing Board may, at any time and without notice, cancel credit card use authorization.
- d. The Southwest Health and Human Services Governing Board shall review credit card use randomly. If it is determined that credit card use is not in the best interest of Southwest Health and Human Services, they may discontinue credit card privileges.

**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 5**

Section 4 – Controls

- a. The Southwest Health and Human Services Governing Board will approve or deny any request for a credit card.
- b. All existing purchasing policies apply to purchases made on a credit card.
- c. All itemized receipts must be obtained by the person using the card and presented to accounting for reconciliation of the billing.
- d. It will be the responsibility of the Fiscal Manager or designated Accounting Technician to cancel a lost card immediately and to notify the Director and the Southwest Health and Human Services Governing Board of the same.
- e. The Board authorizes a credit card limit of ~~\$50,000~~75,000, with varying individual cardholder limits based on department or program needs.
- f. All cardholders are required to sign a Credit Card Use Acknowledgement form and route to the Fiscal Manager.

Section 5 - Eligible Uses of the Credit Card

- a. The credit card may be used to:
 - Guarantee and pay for hotel rooms for conferences, meeting attendance, or client related travel.
 - Purchase supplies and/or materials when purchase of the items by credit card is more time and cost efficient than if purchased by a county warrant (i.e. on line purchases/to reduce sales tax paid).
 - Out of state travel related to a client and/or approved by the Southwest Health and Human Services Governing Board.
 - Food items when purchased as part of employee recognition, trainings, etc. where a meal is provided by the agency or as part of the service delivery (i.e. Circle Program) or for clients we serve when necessary.

Section 6 - Ineligible Uses of the Credit Card

- a. The credit card may not be used for:
 - Personal purchases. Absolutely no personal use of the card is allowed.
 - Gratuities and individual staff meals eligible for reimbursement. Use Form AG#100 or AG#101.
 - Gasoline for any personal vehicle.

**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 5**

- Cash advances.
 - Alcoholic beverages.
- b. Any unallowable expenses charged on a card will be the responsibility of the employee making the purchase. It is the Fiscal Manager's responsibility to ensure that only reimbursable expenses are charged on the card.

Section 7 - Monthly Reconciliation

- a. Each month the accounting technician will be sent the monthly billing statement. It is the personal responsibility of the cardholder to submit the proper itemized receipts immediately upon receipt to accounting.
- b. The Fiscal Supervisor and/or accounting technician will reconcile the monthly statement with all original receipts.
- c. ~~All cardholders will have online access to their credit card purchases.~~ The Fiscal Manager and Accounting Technician will have access to the credit card activity for monthly reconciliation.
- d. No fees or interest charged by the credit card company because of late payments due to untimely submission of records to accounting will be paid from county funds. The cardholders will be personally responsible for those fees if they appear on the billing for their department.

**SOUTHWEST HEALTH AND HUMAN SERVICES
ADMINISTRATIVE POLICY NUMBER 5**

Schedule A

Authorized Cardholders

Name	Title	Location
<u>Beth Wilms</u>	Director	Marshall – 1 st Floor
Carol Biren	PH Division Director	Marshall – 2 nd Floor
Ann Orren	Health Educator Supervisor	Marshall – 2 nd Floor
Chris Hansen	Sanitarian	Marshall – 2 nd Floor/Redwood
Cindy Nelson	SS Division Director	Marshall – 1 st Floor
Christine Versaevel	SS Supervisor – Children	Marshall – 1 st Floor
Kristin Malin	SS Supervisor – Children	Marshall – 1 st Floor
Craig Wilson	Social Worker – SELF Program	Marshall – 1 st Floor
Megan Boerboom	Social Worker – Circle Coordinator	Marshall – Circle Office
Dale Hiland	SS Supervisor – Adult	Marshall – 1 st Floor
Monica Christianson	Office Services Supervisor	Marshall – 1 st Floor
Karri Harvey	IT Supervisor	Marshall – 1 st Floor
Cindy Buchert	IT Specialist	Marshall – 1 st Floor
Mandy Holzapfel	SS Supervisor – Children	Redwood Falls
Stacy Jorgensen	SS Supervisor – Adults	Pipestone
<u>Steve Beekman</u>	Health Educator	Pipestone
Nancy Walker	Deputy Director	Luverne
Dawn Anderson	Case Aide – Children	Luverne
Erin Klumper	SS Supervisor – Children	Slayton
Tanlee Noomen	HHS Aide	Slayton
<u>Lisa Przymus</u>	Eligibility Worker	Ivanhoe

Formatted: Superscript

Member _____ introduced the following Resolution and moved its adoption:

**RESOLUTION TO ADOPT THE MINNESOTA COUNTY GENERAL RECORDS RETENTION SCHEDULE FOR
SOUTHWEST HEALTH AND HUMAN SERVICES**

WHEREAS, Minnesota Statutes 138.17 provides for the administration of government records, including the records of all counties and governmental entities, and

WHEREAS, The Minnesota County General Records Retention Schedule provides a plan for managing governmental records by giving continuing authority to dispose of record under Minnesota Statute 138.17, and

WHEREAS, The Minnesota County General Records Retention Schedule establishes minimum record periods for agency records based on their administrative, fiscal, legal and historic value.

Now therefore be it resolved that Southwest Health and Human Service Governing Board hereby adopts the Minnesota County General Records Retention Schedule in the following areas: Administration, Human Resources, Human Services, Local Public Health, and Fiscal.

The motion for the adoption of the foregoing Resolution was duly seconded by _____ and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said Resolution was declared duly passed and adopted on _____.

AUGUST 2017
GRANTS ~ AGREEMENTS ~ CONTRACTS
Board review/approval

- University of MN Extension (Minneapolis, MN) - 08/03/17 & 08/09/17;** an agreement to facilitate two staff development workshops, \$550 (NEW).
Fiscal Note: fee for service

- EarthBend LLC (Sioux Falls, SD) – 01/01/17 to 12/31/17;** an amendment to our current phone support and maintenance agreement that will assign it over to a new company called High Point Network, LLC with no changes in service delivery (AMENDMENT).
Fiscal Note: no fiscal impact