



Southwest Health and Human Services
Board Agenda

Wednesday, April 19, 2017

Commissioners Room

Government Center, 2nd Floor

Marshall

9:00 a.m.

HUMAN SERVICES

- A. Call to order
- B. Pledge of Allegiance
- C. Consent Agenda
 - 1. Amend/Approval of Agenda
 - 2. Identification of Conflict of Interest
 - 3. Approval of 03/15/17 board minutes

D. Financial

E. Caseload

	<u>03/17</u>	<u>02/17</u>	<u>01/17</u>
Social Service	3,844	3,974	3,777
Licensing	485	490	488
Out-of-Home Placements	182	173	177
Income Maintenance	12,545	12,375	12,465
Child Support Cases	3,385	3,374	3,382
Child Support Collections	\$930,763	\$768,205	\$840,907
Non IV-D Collections	\$157,621	\$86,082	\$57,415

HUMAN SERVICES BOARD (cont.)

- F. Discussion/Information
 - 1. Success Story- Jennifer Lundberg
 - 2. Adult Mental Health Services Program information- Stacy Jorgensen
 - 3. Request for 3 Temporary workers: 2 in CP, 1 in Adult Services

- G. Decision Items
 - 1.

COMMUNITY HEALTH

- H. Call to order

- I. Consent Agenda
 - 1. Amend/Approval of Agenda
 - 2. Identification of Conflict of Interest
 - 3. Approval of 03/15/17 board minutes

- J. Financial

- K. Caseload

	<u>03/17</u>	<u>02/17</u>	<u>01/17</u>
WIC	N/A	2265	2290
Family Home Visiting	54	46	38
PCA Assessments	23	32	27
Managed Care	288	276	282
Dental Varnishing	79	62	86
Refugee Health	11	17	9
Latent TB Medication Distribution	25	22	24

- L. Discussion/Information
 - 1. Nurse Family Partnership/Family Home Visiting- Joel Flaten and Kristin Deacon
 - 2. SCHSAC (State Community Health Services Advisory Committee) update- Commissioner Salfer

- M. Decision Items
 - 1. Family Home Visiting Resolution

GOVERNING BOARD

- N. Call to order
- O. Consent Agenda
1. Amend/Approval of Agenda
 2. Identification of Conflict of Interest
 3. Approval of 03/15/17 board minutes
- P. Financial
- Q. Introduce new staff: Blake Nath, Social Worker (CPS), Redwood;
- R. Employee Recognition
- Laura Bruns, 1 year, Social Worker (CPS) , Redwood
 - Shannon Gossen, 1 year, Public Health Nurse, Marshall
 - Amy Lubben, 1 year, Social Worker (CPS), Pipestone
 - Justine Sandbulte, 1 year, Social Worker (MN Choices), Luverne
 - Katie Schulte, 1 year, Social Worker (CPS), Luverne
 - Michael Thompson, 1 year, Social Worker, Marshall
 - Kim Patzlaff, 5 years, Case Aide, Marshall
 - Jennifer Syverson, 15 years, Social Worker (In-Home Worker), Slayton
 - Darin Donner, 25 years, Social Worker (LTC), Redwood
- S. Discussion/Information
1. 2016 Financial Reporting
- T. Decision Items
1. Michael Thompson, County Agency Social Worker, completion of 12-month probationary period, 1% salary increase effective 04/19/2017
 2. Justine Sandbulte, County Agency Social Worker, completion of 12-month probationary period, 1% salary increase effective 04/25/2017
 3. Laura Bruns, County Agency Social Worker (CPS), completion of 12-month probationary period, 1% salary increase effective 04/25/2017
 4. Katie Schulte, County Agency Social Worker (CPS), completion of 12-month probationary period, 1% salary increase effective 04/25/2017

GOVERNING BOARD (cont.)

5. Katie Hatch, County Agency Social Worker (CPS), completion of 12-month probationary period, 1% salary increase effective 05/09/2017
6. Kasey VanderPlaats, County Agency Social Worker, completion of 6-month probationary period, 1% salary increase effective 04/24/2017
7. Erin Klumper, Social Services Supervisor, completion of 12-month probationary period, no salary increase effective 04/25/2017
8. Tasha Kuehn, promotional appointment, Office Support Specialist to Eligibility Worker, 6-month probationary period, \$17.48 hourly, effective 04/10/2017
9. Jackie Wilson, promotional appointment, Office Support Specialist to Case Aide, 6-month probationary period, \$17.00 hourly, effective 04/03/2017
10. Kristin Binsfeld, resignation, effective 04/21/2017
11. Request for Temporary workers – 1 Human Resources, 2 CP, 1 adult services
12. PayGOV.US
13. Contracts
14. Marco Papercut System- remaining location rollout
15. Donations- Anonymous Member of the First Presbyterian Church in Redwood Falls donating ten (10) family passes to the Redwood Falls Aquatic Center (estimated value=\$1,600) to families in need. Casey's in Luverne is donating health and beauty aids for individuals and families in need. Rolling Plains Mennonite Church donating 7-baby layette bundles to families in need.

U. Adjournment

Next Meeting Dates:

- **Wednesday, May 17, 2017 - Marshall**
- **Wednesday, June 21, 2017 - Marshall**
- **Wednesday, July 19, 2017 - Marshall**

SOUTHWEST HEALTH & HUMAN SERVICES

Ivanhoe, Marshall, Slayton, Pipestone, Redwood and Luverne Offices

SUMMARY OF FINANCIAL ACCOUNTS REPORT

For the Month Ending: **March 31, 2017**

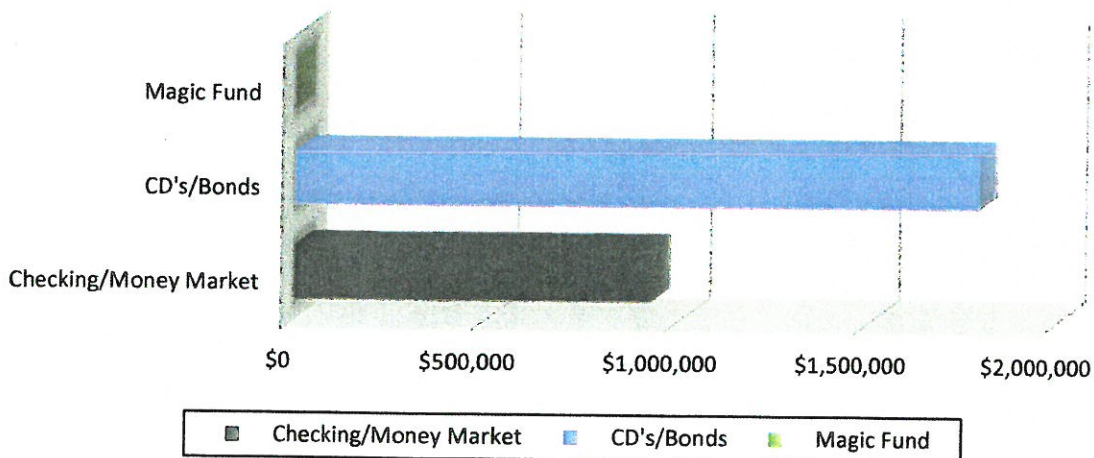
* Income Maintenance * Social Services * Information Technology * Health *

Description	Month	Running Balance
BEGINNING BALANCE		\$2,727,066
RECEIPTS		
Monthly Receipts	1,480,064	
County Contribution	0	
Interest on Investments	0	
TOTAL MONTHLY RECEIPTS		1,480,064
DISBURSEMENTS		
Monthly Disbursements	3,276,286	
TOTAL MONTHLY DISBURSEMENTS		3,276,286
ENDING BALANCE		\$930,843

REVENUE

<i>Checking/Money Market</i>	\$930,843	Average Balance last two years \$1,688,724
<i>CD's/Bonds</i>	\$1,797,000	
<i>Magic Fund</i>	\$0	
ENDING BALANCE	\$2,727,843	

REVENUE DESIGNATION



<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
5	471	LCTS Collaborative Agency		
	0.00			
		Receipts	66,258.00	
		Disbursements	66,258.00-	
		Dept Total	0.00	0.00
	1,821,663.97	1,608,309.37-	2,588,155.26-	766,491.29-
		Fund Total		
61	269,062.28			
		Receipts	222,482.04	735,355.13
		Disbursements	213,508.54-	635,353.50-
		Fund Total	8,973.50	100,001.63
		Agency Health Insurance		369,063.91
71	471	LCTS Collaborative Agency		
	44,811.89			
		Receipts	28,820.00	28,820.00
		Disbursements	31,225.50-	31,225.50-
		Dept Total	2,405.50-	42,406.39
	44,811.89	2,405.50-	2,405.50-	42,406.39
		Fund Total		
73	471	LCTS Collaborative Agency		
	34,110.06			
		Receipts	11,384.00	11,934.00
		Disbursements	0.00	3,418.00-
		Dept Total	11,384.00	8,516.00
	34,110.06	11,384.00	8,516.00	42,626.06
		Fund Total		
75	471	LCTS Collaborative Agency		
	40,280.86			
		Receipts	26,154.00	26,154.00
		Disbursements	26,154.00	26,154.00
		Dept Total		66,434.86

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Trial Balance
As of 03/2017 Report Basis: Cash

1 Health Services Fund

<u>Account</u>	<u>Beginning Balance</u>	<u>Actual This-Month</u>	<u>Actual Year-To-Date</u>	<u>Current Balance</u>
1001 Cash in Bank - Checking	1,525,373.91	232,019.45-	349,969.50-	1,175,404.41
1090 Investments	319,520.00	0.00	0.00	319,520.00
Total Assets	1,844,893.91	232,019.45-	349,969.50-	1,494,924.41
--- Liabilities and Balance-----				
Liabilities	0.00	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance				
2881 Unassigned Fund Balance	1,844,893.91-	0.00	0.00	1,844,893.91-
2885 Revenue Control	0.00	149,549.21-	618,889.32-	618,889.32-
2887 Expenditure Control	0.00	381,568.66	968,858.82	968,858.82
Total Fund Balance	1,844,893.91-	232,019.45	349,969.50	1,494,924.41-
Total Liabilities and Balance	1,844,893.91-	232,019.45	349,969.50	1,494,924.41-
410 General Administration				
--- Assets-----				
Total Assets	0.00	0.00	0.00	0.00
--- Liabilities and Balance-----				
Liabilities	0.00	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00	0.00
Total Liabilities and Balance	0.00	0.00	0.00	0.00
1 Health Services Fund				

Trial Balance

AS of 03/2017 Report Basis: Cash

5 Human Services Fund

<u>Account</u>	<u>Beginning Balance</u>	<u>Actual This-Month</u>	<u>Actual Year-To-Date</u>	<u>Current Balance</u>
1090 Investments	886,362.00	0.00	0.00	886,362.00
1205 County Advances - MFIP (Chippewa Cty)	80,749.47	0.00	0.00	80,749.47
Total Assets	8,267,612.83	936,853.22	1,779,395.67	6,488,217.16
--- Liabilities and Balance-----				
Liabilities	0.00	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance				
2881 Unassigned Fund Balance	8,267,612.83	0.00	0.00	8,267,612.83
2885 Revenue Control	0.00	726,057.11	2,782,126.55	2,782,126.55
2887 Expenditure Control	0.00	1,662,910.33	4,561,522.22	4,561,522.22
Total Fund Balance	8,267,612.83	936,853.22	1,779,395.67	6,488,217.16
Total Liabilities and Balance	8,267,612.83	936,853.22	1,779,395.67	6,488,217.16
461 Information Systems				
----- Assets-----				
1001 Cash in Bank - Checking	2,357,461.29	42,468.18	114,011.55	2,471,472.84
Total Assets	2,357,461.29	42,468.18	114,011.55	2,471,472.84
--- Liabilities and Balance-----				
Liabilities	0.00	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance				
2881 Unassigned Fund Balance	2,357,461.29	0.00	0.00	2,357,461.29
2885 Revenue Control	0.00	3,119.50	8,806.00	8,806.00
2887 Expenditure Control	0.00	45,587.68	122,817.55	122,817.55
Total Fund Balance	2,357,461.29	42,468.18	114,011.55	2,471,472.84
Total Liabilities and Balance	2,357,461.29	42,468.18	114,011.55	2,471,472.84
471 LCTS Collaborative Agency				
----- Assets-----				
1001 Cash In Bank - Checking	0.00	66,258.00	0.00	0.00
Total Assets	0.00	66,258.00	0.00	0.00
--- Liabilities and Balance-----				
Liabilities	0.00	0.00	0.00	0.00

RM-Strmt of Revenues & Expenditures

As Of 03/2017

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2017 BUDGET	% OF BUDG	% OF YEAR
FUND 1 HEALTH SERVICES FUND REVENUES					
CONTRIBUTIONS FROM COUNTIES	0.00	0.00	879,923.00-	0	25
INTERGOVERNMENTAL REVENUES	7,553.00-	157,206.36-	252,000.00-	62	25
STATE REVENUES	74,854.10-	134,124.74-	857,375.00-	16	25
FEDERAL REVENUES	47,080.01-	216,720.09-	1,365,422.00-	16	25
FEES	20,010.10-	107,974.67-	500,700.00-	22	25
EARNINGS ON INVESTMENTS	0.00	1,425.09-	6,000.00-	24	25
MISCELLANEOUS REVENUES	52.00-	1,438.37-	2,800.00-	51	25
TOTAL REVENUES	149,549.21-	618,889.32-	3,864,220.00-	16	25
EXPENDITURES					
PROGRAM EXPENDITURES	0.00	0.00	0.00	0	25
PAYROLL AND BENEFITS	324,162.80	753,849.36	2,970,827.00	25	25
OTHER EXPENDITURES	57,405.86	215,009.46	893,393.00	24	25
TOTAL EXPENDITURES	381,568.66	968,858.82	3,864,220.00	25	25

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Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element 1 FUND	Description Health Services Fund	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
410 DEPT	General Administration						
0 PROGRAM	...						
930 PROGRAM	Administration						
410 DEPT	General Administration						
481 DEPT	Nursing						
100 PROGRAM	Family Health						
103 PROGRAM	Follow Along Program						
110 PROGRAM	TANF						
130 PROGRAM	WIC						
140 PROGRAM	Peer Breastfeeding Support Program						
210 PROGRAM	CTC Outreach						
270 PROGRAM	Maternal Child Health						
		Totals:					
		Revenue					25
		Expend.					25
		Net					25
		Revenue	2,391.92	7,212.65	1,280.00	563	25
		Expend.	2,391.92	7,212.65	1,280.00	563	25
		Net	181.69-	3,040.61-	890,423.00-	0	25
		Revenue	60,036.71	159,022.78	703,228.00	23	25
		Expend.	59,855.02	155,982.17	187,195.00-	83-	25
		Net	181.69-	3,040.61-	890,423.00-	0	25
		Revenue	62,428.63	166,235.43	704,508.00	24	25
		Expend.	62,246.94	163,194.82	185,915.00-	88-	25
		Net					
		Revenue	1,163.61-	1,688.61-	19,200.00-	9	25
		Expend.	2,353.48	5,287.31	15,375.00	34	25
		Net	1,189.87	3,598.70	3,825.00-	94-	25
		Revenue	5,141.08-	5,141.08-	27,000.00-	19	25
		Expend.	4,072.70	8,586.95	43,948.00	20	25
		Net	1,068.38-	3,445.87	16,948.00	20	25
		Revenue	0.00	0.00	127,876.00-	0	25
		Expend.	7.07	40,338.86	127,876.00	32	25
		Net	7.07	40,338.86	0.00	0	25
		Revenue	43,541.00-	116,852.00-	494,000.00-	24	25
		Expend.	55,072.64	136,721.20	452,186.00	30	25
		Net	11,531.64	19,869.20	41,814.00-	48-	25
		Revenue	0.00	18,027.00-	76,620.00-	24	25
		Expend.	8,355.80	18,900.26	62,626.00	30	25
		Net	8,355.80	873.26	13,994.00-	6-	25
		Revenue	0.00	26,347.33-	253,816.00-	10	25
		Expend.	29,503.42	58,773.07	203,048.00	29	25
		Net	29,503.42	32,425.74	50,768.00-	64-	25
		Revenue	2,734.44-	15,095.88-	282,650.00-	5	25
		Expend.	21,753.66	60,844.63	316,836.00	19	25
		Net	19,019.22	45,748.75	34,186.00	134	25

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year	
								Revenue
550 PROGRAM	P&I Grant		0.00	24,784.00 -	188,318.00 -	13	25	
			12,157.70	25,834.86	188,318.00	14	25	
			12,157.70	1,050.86	0.00	0	25	
900 PROGRAM	Emergency Preparedness		0.00	22,859.76 -	115,250.00 -	20	25	
			15,788.13	28,921.97	132,377.00	22	25	
			15,788.13	6,062.21	17,127.00	35	25	
901 PROGRAM	Med Reserve Corps		0.00	0.00	3,500.00 -	0	25	
			0.00	4.90	3,212.00	0	25	
			0.00	4.90	288.00 -	2 -	25	
483 DEPT	Health Education		37,404.57 -	105,871.88 -	624,343.00 -	17	25	
			62,175.66	127,503.31	694,958.00	18	25	
			24,771.09	21,631.43	70,615.00	31	25	
		Totals:						
485 DEPT	Environmental Health		4,657.00 -	159,913.04 -	237,350.00 -	67	25	
800 PROGRAM	Environmental		26,102.03	65,366.31	252,630.00	26	25	
			21,445.03	94,546.73 -	15,280.00	619 -	25	
820 PROGRAM	Healthy Homes Grant		0.00	15,153.15 -	20,000.00 -	76	25	
			5,827.44	14,143.04	21,335.00	66	25	
			5,827.44	1,010.11 -	1,335.00	76 -	25	
485 DEPT	Environmental Health		4,657.00 -	175,066.19 -	257,350.00 -	68	25	
			31,929.47	79,509.35	273,965.00	29	25	
			27,272.47	95,556.84 -	16,615.00	575 -	25	
1 FUND	Health Services Fund		149,549.21 -	618,889.32 -	3,864,220.00 -	16	25	
			381,568.66	968,858.82	3,864,220.00	25	25	
			232,019.45	349,969.50	0.00	0	25	

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
650 PROGRAM	Medical Assistance (MA)		231,750.15-	737,940.91-	3,825,000.00-	19	25
			151,120.32	538,621.24	1,916,000.00	28	25
			80,629.83-	199,319.67-	1,909,000.00-	10	25
680 PROGRAM	Refugee Cash Assistance (RCA)		0.00	0.00	1,200.00-	0	25
			0.00	0.00	1,200.00-	0	25
420 DEPT	Income Maintenance	Totals:	258,913.04-	1,510,410.89-	9,533,594.00-	16	25
			800,199.02	2,145,797.69	7,948,992.00	27	25
			541,285.98	635,386.80	1,584,602.00-	40-	25
431 DEPT	Social Services						
700 PROGRAM	Social Service Administrative/Overhea		45,673.33-	1,159,145.08-	9,462,006.00-	12	25
			251,791.35	787,185.71	3,095,135.00	25	25
			206,118.02	371,959.37-	6,366,871.00-	6	25
701 PROGRAM	Social Services/SSTS						
			788,936.03	1,876,178.79	7,325,604.00	26	25
			788,936.03	1,876,178.79	7,325,604.00	26	25
710 PROGRAM	Children's Social Services Programs		104,947.00-	379,000.79-	1,599,500.00-	24	25
			335,318.07	867,068.98	2,898,550.00	30	25
			230,371.07	488,068.19	1,299,050.00	38	25
712 PROGRAM	CIRCLE Program		0.00	5,000.00-	5,000.00-	100	25
			1,428.17	4,101.39	15,000.00	27	25
			1,428.17	898.61-	10,000.00	9-	25
713 PROGRAM	"SELF Program" Grant		13,546.00-	13,546.00-	54,012.00-	25	25
			3,375.22	6,419.90	54,012.00	12	25
			10,170.78-	7,126.10-	0.00	0	25
715 PROGRAM	Childrens Waivers		15,244.81-	29,779.99-	64,000.00-	47	25
			0.00	0.00	10,000.00	0	25
			15,244.81-	29,779.99-	54,000.00-	55	25
716 PROGRAM	FGDM/Family Group Decision Making		124.00-	522.59-	59,414.00-	1	25
			4,299.13	9,209.26	65,350.00	14	25
			4,175.13	8,686.67	5,936.00	146	25
717 PROGRAM	AR/Alternative Response Discretion F		4,030.25-	4,030.25-	53,540.00-	8	25
			3,668.91	9,544.73	53,540.00	18	25
			361.34-	5,514.48	0.00	0	25

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
765 PROGRAM	Adults Waivers		74,839.00-	160,680.93-	490,000.00-	33	25
			2,732.83	17,148.07	52,000.00	33	25
			72,106.17-	143,532.86-	438,000.00-	33	25
431 DEPT	Social Services	Totals:	726,057.11-	2,782,126.55-	16,487,716.00-	17	25
			1,662,910.33	4,561,522.22	17,568,005.00	26	25
			936,853.22	1,779,395.67	1,080,289.00	165	25
461 DEPT	Information Systems						
0 PROGRAM	...		3,119.50-	8,806.00-	25,000.00-	35	25
			45,587.68	122,817.55	406,320.00	30	25
			42,468.18	114,011.55	381,320.00	30	25
461 DEPT	Information Systems	Totals:	3,119.50-	8,806.00-	25,000.00-	35	25
			45,587.68	122,817.55	406,320.00	30	25
			42,468.18	114,011.55	381,320.00	30	25
471 DEPT	LCTS Collaborative Agency						
702 PROGRAM	LCTS		0.00	66,258.00-	0.00	0	25
			66,258.00	66,258.00	0.00	0	25
			66,258.00	0.00	0.00	0	25
471 DEPT	LCTS Collaborative Agency	Totals:	0.00	66,258.00-	0.00	0	25
			66,258.00	66,258.00	0.00	0	25
			66,258.00	0.00	0.00	0	25
5 FUND	Human Services Fund	Totals:	988,089.65-	4,367,601.44-	26,046,310.00-	17	25
			2,596,399.02	6,955,806.70	26,046,310.00	27	25
			1,608,309.37	2,588,205.26	0.00	0	25
FINAL TOTALS	991 Accounts		1,137,638.86-	4,986,490.76-	29,910,530.00-	17	25
			2,977,967.68	7,924,665.52	29,910,530.00	26	25
			1,840,328.82	2,938,174.76	0.00	0	25

Social Services Caseload:

Yearly Averages	Adult Services	Children's Services	Total Programs
2014	2789	449	3238
2015	2648	481	3129
2016	2669	518	3187
2017			

2017	Adult Services	Children's Services	Total Programs
January	2684	605	3289
February	2710	632	3342
March	2691	668	3359
April			0
May			0
June			0
July			0
August			0
September			0
October			0
November			0
December			0
	2695	635	833

Children's - Social Services Caseload

Average	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
2014	42	18	0	4	31	127	104	106	0	1	16	449
2015	38	15	1	3	30	153	127	96	0	1	18	482
2016	41	17	2	5	35	175	145	86	0	0	13	518
2017												

2017	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
January	47	23	0	9	37	186	177	103	0	0	23	605
February	48	22	0	9	40	204	182	105	0	0	22	632
March	55	21	0	10	38	221	189	112	0	0	22	668
April												
May												
June												
July												
August												
September												
October												
November												
December												
	50	22	0	9	38	204	183	107	0	0	22	635

SOUTHWEST HEALTH & HUMAN SERVICES

Ivanhoe, Marshall, Slayton, Pipestone, Redwood and Luverne Offices

SUMMARY OF FINANCIAL ACCOUNTS REPORT

For the Month Ending: **March 31, 2017**

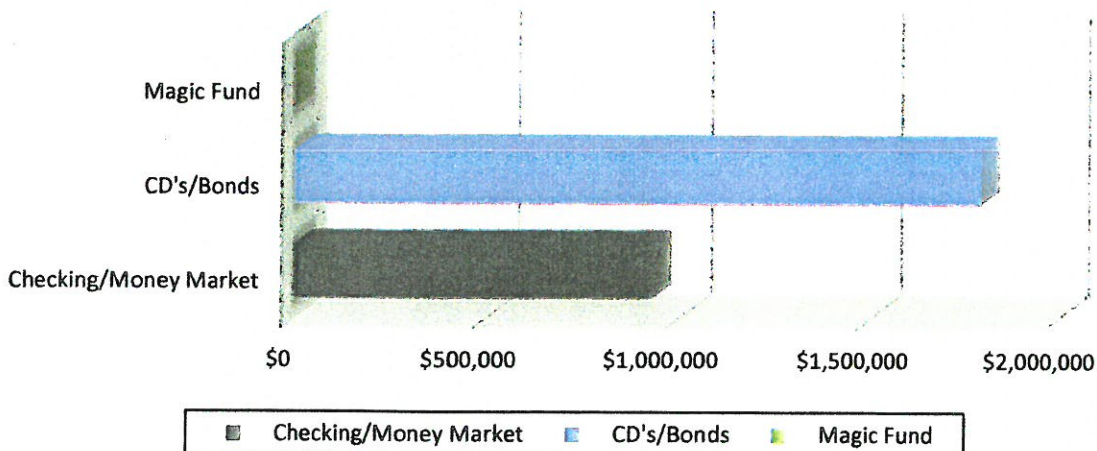
* Income Maintenance * Social Services * Information Technology * Health *

Description	Month	Running Balance
BEGINNING BALANCE		\$2,727,066
RECEIPTS		
Monthly Receipts	1,480,064	
County Contribution	0	
Interest on Investments	0	
TOTAL MONTHLY RECEIPTS		1,480,064
DISBURSEMENTS		
Monthly Disbursements	3,276,286	
TOTAL MONTHLY DISBURSEMENTS		3,276,286
ENDING BALANCE		\$930,843

REVENUE

<i>Checking/Money Market</i>	\$930,843	Average Balance last two years \$1,688,724
<i>CD's/Bonds</i>	\$1,797,000	
<i>Magic Fund</i>	\$0	
ENDING BALANCE	\$2,727,843	

REVENUE DESIGNATION



Southwest Health and Human Services

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
1 Health Services Fund	1,525,373.91			
Receipts		149,555.52	620,185.86	
Disbursements		57,412.17-	216,259.59-	
Payroll		324,162.80-	753,895.77-	
Fund Total		232,019.45-	349,969.50-	1,175,404.41
5 Human Services Fund	410,431.89			
Receipts		52,084.59	156,779.23	
Disbursements		51,066.08-	160,643.88-	
Payroll		22,462.50-	55,496.59-	
Dept Total		21,443.99-	59,361.24-	351,070.65
5 Human Services Fund	420			
Receipts		261,158.36	1,515,039.13	
Disbursements		279,549.04-	898,106.92-	
Payroll		522,895.30-	1,252,319.01-	
Dept Total		541,285.98-	635,386.80-	4,167,194.79-
5 Human Services Fund	431			
Receipts		725,189.17	2,794,753.28	
Disbursements		129,371.83-	504,616.15-	
SSIS		598,645.60-	1,849,159.91-	
Payroll		934,024.96-	2,220,372.89-	
Dept Total		936,853.22-	1,779,395.67-	5,521,105.69
5 Human Services Fund	461			
Receipts		3,235.95	8,922.45	
Disbursements		486.82-	15,371.07-	
Payroll		45,217.31-	107,562.93-	
Dept Total		42,468.18-	114,011.55-	2,471,472.84-

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Treasurer's Cash Trial Balance As of 03/2017

Fund	Beginning Balance	This Month	YTD	Current Balance
5	471	LCTS Collaborative Agency		
	0.00			
		Receipts	66,258.00	
		Disbursements	66,258.00-	
		Dept Total	0.00	0.00
	1,821,663.97	1,608,309.37-	2,588,155.26-	766,491.29-
61	269,062.28			
		Receipts	735,355.13	
		Disbursements	635,353.50-	
		Fund Total	100,001.63	369,063.91
71	44,811.89	LCTS Collaborative Agency		
		Receipts	28,820.00	
		Disbursements	31,225.50-	
		Dept Total	2,405.50-	42,406.39
	44,811.89	2,405.50-	2,405.50-	42,406.39
73	34,110.06	LCTS Collaborative Agency		
		Receipts	11,934.00	
		Disbursements	3,418.00-	
		Dept Total	8,516.00	42,626.06
	34,110.06	11,384.00	8,516.00	42,626.06
75	40,280.86	LCTS Collaborative Agency		
		Receipts	26,154.00	
		Dept Total	26,154.00	66,434.86

Southwest Health and Human Services



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Treasurer's Cash Trial Balance As of 03/2017

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<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Fund Total.....	40,280.86	26,154.00	26,154.00	66,434.86
77 Local Advisory Council		Local Advisory Council		
	1,398.86	0.00	0.00	1,398.86
Dept Total.....	1,398.86	0.00	0.00	1,398.86
Fund Total.....	3,736,701.83			
All Funds				
Receipts	1,480,063.63		5,964,201.08	
Disbursements	828,877.98-		2,531,252.61-	
SSIS	598,645.60-		1,849,159.91-	
Payroll	1,848,762.87-		4,389,647.19-	
Total	1,796,222.82-		2,805,858.63-	930,843.20

Southwest Health and Human Services



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Trial Balance

Page 2

1 Health Services Fund

Report Basis: Cash

As of 03/2017

<u>Account</u>	<u>Beginning Balance</u>	<u>Actual This-Month</u>	<u>Actual Year-To-Date</u>	<u>Current Balance</u>
1001 Cash in Bank - Checking	1,525,373.91	232,019.45-	349,969.50-	1,175,404.41
1090 Investments	319,520.00	0.00	0.00	319,520.00
Total Assets	1,844,893.91	232,019.45-	349,969.50-	1,494,924.41
--- Liabilities and Balance-----				
Liabilities	0.00	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance				
2881 Unassigned Fund Balance	1,844,893.91-	0.00	0.00	1,844,893.91-
2885 Revenue Control	0.00	149,549.21-	618,889.32-	618,889.32-
2887 Expenditure Control	0.00	381,568.66	968,858.82	968,858.82
Total Fund Balance	1,844,893.91-	232,019.45	349,969.50	1,494,924.41-
Total Liabilities and Balance	1,844,893.91-	232,019.45	349,969.50	1,494,924.41-
410 General Administration				
--- Assets-----				
Total Assets	0.00	0.00	0.00	0.00
--- Liabilities and Balance-----				
Liabilities	0.00	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00	0.00
Total Liabilities and Balance	0.00	0.00	0.00	0.00
1 Health Services Fund				

Southwest Health and Human Services

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5 Human Services Fund

Trial Balance

As of 03/2017

Report Basis: Cash

<u>Account</u>	<u>Beginning Balance</u>	<u>Actual This-Month</u>	<u>Actual Year-To-Date</u>	<u>Current Balance</u>
410 General Administration				
1001 Cash In Bank - Checking	410,431.89	21,443.99-	59,361.24-	351,070.65
Total Assets	410,431.89	21,443.99-	59,361.24-	351,070.65
---- Liabilities and Balance-----				
2090 Due To Flexible Plan Employees	594.28	0.00	50.00-	544.28
Total Liabilities	594.28	0.00	50.00-	544.28
Fund Balance				
2881 Unassigned Fund Balance	411,026.17-	0.00	0.00	411,026.17-
2887 Expenditure Control	0.00	21,443.99	59,411.24	59,411.24
Total Fund Balance	411,026.17-	21,443.99	59,411.24	351,614.93-
Total Liabilities and Balance	410,431.89-	21,443.99	59,361.24	351,070.65-
420 Income Maintenance				
1001 Cash In Bank - Checking	3,531,807.99-	541,285.98-	635,386.80-	4,167,194.79-
1090 Investments	591,118.00	0.00	0.00	591,118.00
Total Assets	2,940,689.99-	541,285.98-	635,386.80-	3,576,076.79-
---- Liabilities and Balance-----				
2881 Unassigned Fund Balance	2,940,689.99	0.00	0.00	0.00
2885 Revenue Control	0.00	258,913.04-	1,510,410.89-	2,940,689.99
2887 Expenditure Control	0.00	800,199.02	2,145,797.69	1,510,410.89-
Total Fund Balance	2,940,689.99	541,285.98	635,386.80	3,576,076.79
Total Liabilities and Balance	2,940,689.99	541,285.98	635,386.80	3,576,076.79
431 Social Services				
1001 Cash In Bank - Checking	7,300,501.36	936,853.22-	1,779,395.67-	5,521,105.69

Southwest Health and Human Services

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Trial Balance
As of 03/2017

Report Basis: Cash

5 Human Services Fund

<u>Account</u>	<u>Beginning Balance</u>	<u>Actual This- Month</u>	<u>Actual Year- To- Date</u>	<u>Current Balance</u>
1090 Investments	886,362.00	0.00	0.00	886,362.00
1205 County Advances - MFIP (Chippewa Cty)	80,749.47	0.00	0.00	80,749.47
Total Assets	8,267,612.83	936,853.22	1,779,395.67	6,488,217.16

--- Liabilities and Balance-----

Liabilities

Total Liabilities

Fund Balance

2881 Unassigned Fund Balance

2885 Revenue Control

2887 Expenditure Control

Total Fund Balance

Total Liabilities and Balance

461

Information Systems

1001

Cash In Bank - Checking

Total Assets

--- Liabilities and Balance-----

Liabilities

Total Liabilities

Fund Balance

2881 Unassigned Fund Balance

2885 Revenue Control

2887 Expenditure Control

Total Fund Balance

Total Liabilities and Balance

471

LCTS Collaborative Agency

1001

Cash In Bank - Checking

Total Assets

--- Liabilities and Balance-----

Liabilities

Total Liabilities

Southwest Health and Human Services



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5 Human Services Fund

Trial Balance

As of 03/2017

Report Basis: Cash

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<u>Account</u>	<u>Beginning Balance</u>	<u>Actual This-Month</u>	<u>Actual Year-To-Date</u>	<u>Current Balance</u>
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance				
2885 Revenue Control	0.00	0.00	66,258.00-	66,258.00-
2887 Expenditure Control	0.00	66,258.00	66,258.00	66,258.00
Total Fund Balance	0.00	66,258.00	0.00	0.00
Total Liabilities and Balance	0.00	66,258.00	0.00	0.00
5 Human Services Fund	0.00	0.00	0.00	0.00

RM-Strmt of Revenues & Expenditures

As Of 03/2017

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2017 BUDGET	% OF BUDG	% OF YEAR
FUND 1 HEALTH SERVICES FUND REVENUES					
CONTRIBUTIONS FROM COUNTIES	0.00	0.00	879,923.00-	0	25
INTERGOVERNMENTAL REVENUES	7,553.00-	157,206.36-	252,000.00-	62	25
STATE REVENUES	74,854.10-	134,124.74-	857,375.00-	16	25
FEDERAL REVENUES	47,080.01-	216,720.09-	1,365,422.00-	16	25
FEES	20,010.10-	107,974.67-	500,700.00-	22	25
EARNINGS ON INVESTMENTS	0.00	1,425.09-	6,000.00-	24	25
MISCELLANEOUS REVENUES	52.00-	1,438.37-	2,800.00-	51	25
TOTAL REVENUES	149,549.21-	618,889.32-	3,864,220.00-	16	25
EXPENDITURES					
PROGRAM EXPENDITURES	0.00	0.00	0.00	0	25
PAYROLL AND BENEFITS	324,162.80	753,849.36	2,970,827.00	25	25
OTHER EXPENDITURES	57,405.86	215,009.46	893,393.00	24	25
TOTAL EXPENDITURES	381,568.66	968,858.82	3,864,220.00	25	25

RM-Stmt of Revenues & Expenditures

As Of 03/2017 Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2017 BUDGET	% OF BUDG	% OF YEAR
FUND 5 HUMAN SERVICES FUND REVENUES					
CONTRIBUTIONS FROM COUNTIES	0.00	845,478.83-	9,832,836.00-	9	25
INTERGOVERNMENTAL REVENUES	0.00	5,398.59-	10,000.00-	54	25
STATE REVENUES	349,003.21-	865,187.66-	4,975,279.00-	17	25
FEDERAL REVENUES	320,339.20-	1,746,679.23-	7,670,294.00-	23	25
FEES	165,800.89-	533,454.98-	2,356,650.00-	23	25
EARNINGS ON INVESTMENTS	0.00	7,481.57-	32,000.00-	23	25
MISCELLANEOUS REVENUES	152,946.35-	363,920.58-	1,169,251.00-	31	25
TOTAL REVENUES	988,089.65-	4,367,601.44-	26,046,310.00-	17	25
EXPENDITURES					
PROGRAM EXPENDITURES	843,665.72	2,462,066.98	8,857,266.00	28	25
PAYROLL AND BENEFITS	1,529,323.71	3,656,749.80	14,304,852.00	26	25
OTHER EXPENDITURES	223,409.59	836,989.92	2,884,192.00	29	25
TOTAL EXPENDITURES	2,596,399.02	6,955,806.70	26,046,310.00	27	25

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
1 FUND	Health Services Fund						
410 DEPT	General Administration						
0 PROGRAM	...						
930 PROGRAM	Administration						
410 DEPT	General Administration	Totals:					
481 DEPT	Nursing						
100 PROGRAM	Family Health						
103 PROGRAM	Follow Along Program						
110 PROGRAM	TANF						
130 PROGRAM	WIC						
140 PROGRAM	Peer Breastfeeding Support Program						
210 PROGRAM	CTC Outreach						
270 PROGRAM	Maternal Child Health						
			Revenue				25
			Expend.		1,280.00	563	25
			Net	7,212.65	1,280.00	563	25
			Revenue	3,040.61		0	25
			Expend.	159,022.78		23	25
			Net	155,982.17		83	25
			Revenue	3,040.61		0	25
			Expend.	166,235.43		24	25
			Net	163,194.82		88	25
			Revenue	1,688.61		9	25
			Expend.	5,287.31		34	25
			Net	3,598.70		94	25
			Revenue	5,141.08		19	25
			Expend.	4,072.70		20	25
			Net	1,068.38		20	25
			Revenue	0.00		0	25
			Expend.	40,338.86		32	25
			Net	40,338.86		0	25
			Revenue	43,541.00		24	25
			Expend.	55,072.64		30	25
			Net	11,531.64		48	25
			Revenue	0.00		24	25
			Expend.	8,355.80		30	25
			Net	8,355.80		6	25
			Revenue	0.00		10	25
			Expend.	29,503.42		29	25
			Net	29,503.42		64	25
			Revenue	2,734.44		5	25
			Expend.	21,753.66		19	25
			Net	19,019.22		134	25

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
280 PROGRAM	MCH Dental Health		Revenue 1,174.85-	2,535.38-	53,300.00-	5	25
			Expend. 6,328.99	17,238.77	87,839.00	20	25
			Net 5,154.14	14,703.39	34,539.00	43	25
285 PROGRAM	MCH Blood Lead		Revenue 74.88-	2,060.96-	0.00	0	25
			Expend. 291.37	1,910.50	0.00	0	25
			Net 216.49	150.46-	0.00	0	25
295 PROGRAM	MCH Car Seat Program		Revenue 481.60-	2,993.11-	29,200.00-	10	25
			Expend. 2,705.97	6,450.27	33,914.00	19	25
			Net 2,224.37	3,457.16	4,714.00	73	25
300 PROGRAM	Case Management		Revenue 19,459.83-	78,166.30-	388,000.00-	20	25
			Expend. 38,573.93	107,046.20	338,450.00	32	25
			Net 19,114.10	28,879.90	49,550.00-	58-	25
330 PROGRAM	MNChoices		Revenue 22,247.47-	40,807.47-	182,000.00-	22	25
			Expend. 32,703.26	74,226.87	283,051.00	26	25
			Net 10,455.79	33,419.40	101,051.00	33	25
603 PROGRAM	Disease Prevention And Control		Revenue 11,287.19-	25,195.52-	156,942.00-	16	25
			Expend. 23,228.72	58,930.73	225,640.00	26	25
			Net 11,941.53	33,735.21	68,698.00	49	25
660 PROGRAM	MIIC		Revenue 0.00	0.00	1,500.00-	0	25
			Expend. 83.89	355.11	0.00	0	25
			Net 83.89	355.11	1,500.00-	24-	25
481 DEPT	Nursing	Totals:	Revenue 107,305.95-	334,910.64-	2,092,104.00-	16	25
			Expend. 225,034.90	595,610.73	2,190,789.00	27	25
			Net 117,728.95	260,700.09	98,685.00	264	25
483 DEPT	Health Education		Revenue 1,246.99-	2,162.59-	18,950.00-	11	25
500 PROGRAM	Direct Client Services		Expend. 4,195.74	7,563.65	72,726.00	10	25
			Net 2,948.75	5,401.06	53,776.00	10	25
510 PROGRAM	SHIP		Revenue 36,157.58-	56,065.53-	223,325.00-	25	25
			Expend. 22,453.81	50,960.61	223,325.00	23	25
			Net 13,703.77-	5,104.92-	0.00	0	25
530 PROGRAM	Cleanway Grant		Revenue 0.00	0.00	75,000.00-	0	25
			Expend. 7,580.28	14,217.32	75,000.00	19	25
			Net 7,580.28	14,217.32	0.00	0	25

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
550 PROGRAM	P&I Grant		0.00	24,784.00 -	188,318.00 -	13	25
			12,157.70	25,834.86	188,318.00	14	25
			12,157.70	1,050.86	0.00	0	25
900 PROGRAM	Emergency Preparedness		0.00	22,859.76 -	115,250.00 -	20	25
			15,788.13	28,921.97	132,377.00	22	25
			15,788.13	6,062.21	17,127.00	35	25
901 PROGRAM	Med Reserve Corps		0.00	0.00	3,500.00 -	0	25
			0.00	4.90	3,212.00	0	25
			0.00	4.90	288.00 -	2 -	25
483 DEPT	Health Education	Totals:	37,404.57 -	105,871.88 -	624,343.00 -	17	25
			62,175.66	127,503.31	694,958.00	18	25
			24,771.09	21,631.43	70,615.00	31	25
485 DEPT	Environmental Health						
800 PROGRAM	Environmental		4,657.00 -	159,913.04 -	237,350.00 -	67	25
			26,102.03	65,366.31	252,630.00	26	25
			21,445.03	94,546.73 -	15,280.00	619 -	25
820 PROGRAM	Healthy Homes Grant		0.00	15,153.15 -	20,000.00 -	76	25
			5,827.44	14,143.04	21,335.00	66	25
			5,827.44	1,010.11 -	1,335.00	76 -	25
485 DEPT	Environmental Health	Totals:	4,657.00 -	175,066.19 -	257,350.00 -	68	25
			31,929.47	79,509.35	273,965.00	29	25
			27,272.47	95,556.84 -	16,615.00	575 -	25
1 FUND	Health Services Fund	Totals:	149,549.21 -	618,889.32 -	3,864,220.00 -	16	25
			381,568.66	968,858.82	3,864,220.00	25	25
			232,019.45	349,969.50	0.00	0	25

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Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u> 5 FUND	<u>Description</u>	<u>Account Number</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of</u> <u>Bdgt</u>	<u>% of</u> <u>Year</u>
410 DEPT	Human Services Fund						
0 PROGRAM	General Administration						
	...						
410 DEPT	General Administration						
	Totals:						
420 DEPT	Income Maintenance						
600 PROGRAM	Income Maint Administrative/Overhea						
	Revenue		2,211.17-	281,143.23-	2,647,810.00-	11	25
	Expend.		162,842.35	441,302.52	1,815,584.00	24	25
	Net		160,631.18	160,159.29	832,226.00-	19-	25
601 PROGRAM	Income Maint/Random Moment Payro						
	Revenue		289,260.31	692,138.96	2,739,874.00	25	25
	Expend.		289,260.31	692,138.96	2,739,874.00	25	25
	Net						
602 PROGRAM	Income Maint FPI Investigator						
	Revenue		12,315.00-	12,315.00-	50,000.00-	25	25
	Expend.		6,587.28	15,946.82	64,679.00	25	25
	Net		5,727.72-	3,631.82	14,679.00	25	25
605 PROGRAM	MN Supplemental Aid (MSA)/GRH						
	Revenue		2,215.50-	2,589.50-	1,300.00-	199	25
	Expend.		2,079.48	3,952.52	12,000.00	33	25
	Net		136.02-	1,363.02	10,700.00	13	25
610 PROGRAM	TANF(AFDC/MFIP/DWP)						
	Revenue		5,638.31-	8,924.31-	35,000.00-	25	25
	Expend.		2,026.51	2,652.26	17,000.00	16	25
	Net		3,611.80-	6,272.05-	18,000.00-	35	25
620 PROGRAM	General Asst (GA)/General Relief/Buri						
	Revenue		4,164.55-	7,505.18-	30,000.00-	25	25
	Expend.		48,211.81	87,773.99	162,500.00	54	25
	Net		44,047.26	80,268.81	132,500.00	61	25
630 PROGRAM	Food Support (FS)						
	Revenue		482.00-	117,787.37-	667,500.00-	18	25
	Expend.		780.01	2,523.75	7,000.00	36	25
	Net		298.01	115,263.62-	660,500.00-	17	25
640 PROGRAM	Child Support (IVD)						
	Revenue		136.36-	342,205.39-	2,275,784.00-	15	25
	Expend.		137,290.95	360,885.63	1,214,355.00	30	25
	Net		137,154.59	18,680.24	1,061,429.00-	2-	25

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdg	% of Year
650 PROGRAM	Medical Assistance (MA)		231,750.15-	737,940.91-	3,825,000.00-	19	25
			151,120.32	538,621.24	1,916,000.00	28	25
			80,629.83-	199,319.67-	1,909,000.00-	10	25
680 PROGRAM	Refugee Cash Assistance (RCA)		0.00	0.00	1,200.00-	0	25
			0.00	0.00	1,200.00-	0	25
420 DEPT	Income Maintenance	Totals:	258,913.04-	1,510,410.89-	9,533,594.00-	16	25
			800,199.02	2,145,797.69	7,948,992.00	27	25
			541,285.98	635,386.80	1,584,602.00-	40-	25
431 DEPT	Social Services						
700 PROGRAM	Social Service Administrative/Overhea		45,673.33-	1,159,145.08-	9,462,006.00-	12	25
			251,791.35	787,185.71	3,095,135.00	25	25
			206,118.02	371,959.37-	6,366,871.00-	6	25
701 PROGRAM	Social Services/SSTS						
			788,936.03	1,876,178.79	7,325,604.00	26	25
			788,936.03	1,876,178.79	7,325,604.00	26	25
710 PROGRAM	Children's Social Services Programs		104,947.00-	379,000.79-	1,599,500.00-	24	25
			335,318.07	867,068.98	2,898,550.00	30	25
			230,371.07	488,068.19	1,299,050.00	38	25
712 PROGRAM	CIRCLE Program		0.00	5,000.00-	5,000.00-	100	25
			1,428.17	4,101.39	15,000.00	27	25
			1,428.17	898.61-	10,000.00	9-	25
713 PROGRAM	"SELF Program" Grant		13,546.00-	13,546.00-	54,012.00-	25	25
			3,375.22	6,419.90	54,012.00	12	25
			10,170.78-	7,126.10-	0.00	0	25
715 PROGRAM	Childrens Waivers		15,244.81-	29,779.99-	64,000.00-	47	25
			0.00	0.00	10,000.00	0	25
			15,244.81-	29,779.99-	54,000.00-	55	25
716 PROGRAM	FGDM/Family Group Decision Making		124.00-	522.59-	59,414.00-	1	25
			4,299.13	9,209.26	65,350.00	14	25
			4,175.13	8,686.67	5,936.00	146	25
717 PROGRAM	AR/Alternative Response Discretion F		4,030.25-	4,030.25-	53,540.00-	8	25
			3,668.91	9,544.73	53,540.00	18	25
			361.34-	5,514.48	0.00	0	25

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
718 PROGRAM	PSOP/Parent Support Options Program		9,521.00-	9,521.00-	47,311.00-	20	25
			8,235.29	14,376.24	47,311.00	30	25
			1,285.71-	4,855.24	0.00	0	25
720 PROGRAM	Ch Care/Ch Prot		2,650.00-	7,150.00-	28,000.00-	26	25
			68.25	138.25	6,000.00	2	25
			2,581.75-	7,011.75-	22,000.00-	32	25
721 PROGRAM	CC--Basic Slide Fee/Cty Match to DHS		6,004.00-	6,004.00-	42,555.00-	14	25
			3,613.75	7,227.50	43,365.00	17	25
			2,390.25-	1,223.50	810.00	151	25
722 PROGRAM	Child Care/MFIP		0.00	0.00	2,000.00-	0	25
			0.00	0.00	2,000.00-	0	25
			3,098.00-	3,098.00-	16,500.00-	19	25
726 PROGRAM	MFIP/SW MN PIC		3,098.00-	3,098.00-	16,500.00-	19	25
			19,810.74-	76,920.33-	302,000.00-	25	25
			34,878.05	119,516.83	436,500.00	27	25
			15,067.31	42,596.50	134,500.00	32	25
740 PROGRAM	Mental Health (Both Adults/Children)		0.00	67.85-	0.00	0	25
			0.00	67.85-	0.00	0	25
			201,270.95-	339,410.14-	1,445,081.00-	23	25
			84,857.28	377,839.35	1,588,130.00	24	25
			116,413.67-	38,429.21	143,049.00	27	25
742 PROGRAM	Mental Health/Children Only		41,597.37-	101,036.77-	852,902.00-	12	25
			98,867.12	355,339.67	1,416,397.00	25	25
			57,269.75	254,302.90	563,495.00	45	25
750 PROGRAM	Developmental Disabilities		68,103.73-	163,126.36-	687,895.00-	24	25
			31,909.52	86,849.93	362,111.00	24	25
			36,194.21-	76,276.43-	325,784.00-	23	25
760 PROGRAM	Adult Services		115,596.93-	324,086.47-	1,276,000.00-	25	25
			8,931.36	23,377.62	99,000.00	24	25
			106,665.57-	300,708.85-	1,177,000.00-	26	25

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of
765 PROGRAM	Adults Waivers		74,839.00-	160,680.93-	490,000.00-	Year
			2,732.83	17,148.07	52,000.00	25
			72,106.17-	143,532.86-	438,000.00-	25
431 DEPT	Social Services	Totals:	726,057.11-	2,782,126.55-	16,487,716.00-	25
			1,662,910.33	4,561,522.22	17,568,005.00	25
			936,853.22	1,779,395.67	1,080,289.00	25
461 DEPT	Information Systems					
0 PROGRAM	...		3,119.50-	8,806.00-	25,000.00-	25
			45,587.68	122,817.55	406,320.00	25
			42,468.18	114,011.55	381,320.00	25
461 DEPT	Information Systems	Totals:	3,119.50-	8,806.00-	25,000.00-	25
			45,587.68	122,817.55	406,320.00	25
			42,468.18	114,011.55	381,320.00	25
471 DEPT	LCTS Collaborative Agency					
702 PROGRAM	LCTS		0.00	66,258.00-	0.00	25
			66,258.00	66,258.00	0.00	25
			66,258.00	0.00	0.00	25
471 DEPT	LCTS Collaborative Agency	Totals:	0.00	66,258.00-	0.00	25
			66,258.00	66,258.00	0.00	25
			66,258.00	0.00	0.00	25
5 FUND	Human Services Fund	Totals:	988,089.65-	4,367,601.44-	26,046,310.00-	25
			2,596,399.02	6,955,806.70	26,046,310.00	25
			1,608,309.37	2,588,205.26	0.00	25
FINAL TOTALS	991 Accounts		1,137,638.86-	4,986,490.76-	29,910,530.00-	25
			2,977,967.68	7,924,665.52	29,910,530.00	25
			1,840,328.82	2,938,174.76	0.00	25

SOUTHWEST HEALTH AND HUMAN SERVICES CHECK REGISTER
MARCH 2017

DATE	RECEIPT or CHECK #	DESCRIPTION	+ DEPOSITS	-DISBURSEMENTS	BALANCE
	BALANCE FORWARD				2,727,066.02
3/3/17	7748-7772	PAYROLL		140,137.85	2,586,928.17
3/3/17	42643-42902 ACH	PAYROLL		509,425.13	2,077,503.04
3/3/17	77070-77113	Disb		4,686.82	2,072,816.22
3/3/17	77114-77185	Disb		91,459.19	1,981,357.03
3/3/17	2237-2351 ACH	Disb		1,408.50	1,979,948.53
3/3/17	22463-22538	Dep	179,054.52		2,159,003.05
3/6/17	9532	Disb		35,071.01	2,123,932.04
3/7/17	22539-22567,22575-22587	Dep	91,750.09		2,215,682.13
3/7/17	9533	Disb		2,458.05	2,213,224.08
3/8/17	9534	Disb		9,790.34	2,203,433.74
3/9/17	9535	Disb		56,458.08	2,146,975.66
3/10/17	77186-77246	Disb		17,079.60	2,129,896.06
3/10/17	2352 ACH	Disb		18.04	2,129,878.02
3/10/17	77247-77370	Disb		368,799.45	1,761,078.57
3/10/17	2353-2394	Disb		3,880.96	1,757,197.61
3/10/17	22568-22574,22588-22684	Dep	298,965.10		2,056,162.71
3/13/17	9536	Disb		13,451.44	2,042,711.27
3/17/17	7773-7789	PAYROLL		139,310.55	1,903,400.72
3/17/17	42903-43154 ACH	PAYROLL		503,494.49	1,399,906.23
3/14/17	22685-22726	Dep	169,979.65		1,569,885.88
3/14/17	22707 returned	Dep	-23.53		1,569,862.35
3/17/17	2395 ACH	Disb		114.48	1,569,747.87
3/17/17	77371-77460	Disb		11,406.60	1,558,341.27
3/17/17	77461-77588	Disb		52,416.89	1,505,924.38
3/17/17	77589-77675	Disb		22,259.68	1,483,664.70
3/17/17	2396-2398 ACH	Disb		847.90	1,482,816.80
3/17/17	77676-77783	Disb		277,584.18	1,205,232.62
3/17/17	2399-2424 ACH	Disb		2,113.75	1,203,118.87
3/17/17	22727-22795	Dep	194,741.00		1,397,859.87
3/20/17	9537	Disb		73,392.47	1,324,467.40
3/20/17	9538	Disb		8,609.83	1,315,857.57
3/21/17	22796-22829	Dep	70,095.46		1,385,953.03
3/22/17	9539	Disb		10,751.72	1,375,201.31
3/24/17	77784-77802	Disb		6,462.93	1,368,738.38
3/24/17	77803-77881	Disb		198,956.61	1,169,781.77
3/24/17	2425-2443 ACH	Disb		1,516.91	1,168,264.86
3/24/17	22830-22897	Dep	309,042.50		1,477,307.36
3/27/17	9540	Disb		35,135.54	1,442,171.82
3/28/17	9541	Disb		83.32	1,442,088.50
3/28/17	22898-22931	Dep	39,027.41		1,481,115.91
3/29/17	9542	Disb		3,269.84	1,477,846.07
3/31/17	77882-77958	Disb		9,175.93	1,468,670.14
3/31/17	77959-78035	Disb		107,908.64	1,360,761.50
3/31/17	2444-2456	Disb		954.88	1,359,806.62
3/31/17	7790-7798	PAYROLL		5,524.18	1,354,282.44
3/31/17	43155-43413 ACH	PAYROLL		550,870.67	803,411.77
3/31/17	22932-23021	Dep	127,431.43		930,843.20
	balanced 4/3/17 jvp				930,843.20
	TOTALS		1,480,063.63	3,276,286.45	

Social Services Caseload:

Yearly Averages	Adult Services	Children's Services	Total Programs
2014	2789	449	3238
2015	2648	481	3129
2016	2669	518	3187
2017			

2017	Adult Services	Children's Services	Total Programs
January	2684	605	3289
February	2710	632	3342
March	2691	668	3359
April			0
May			0
June			0
July			0
August			0
September			0
October			0
November			0
December			0
	2695	635	833

Adult - Social Services Caseload

Average	Adult Brain Injury (BI)	Adult Community Alternative Care (CAC)	Adult Community Access for Disability Inclusion (CADI)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
2014	14	242	14		331	37	842	28	484	464	334	2789
2015	12	227	13		306	34	817	23	403	460	352	2652
2016	13	240	12	0	298	50	829	18	396	452	362	2669
2017												

*Note: CADI name change and there is a new category (Adult Essential Community Supports)

2017	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
January	12	255	11	0	330	33	810	16	423	442	352	2684
February	12	257	11	0	326	36	803	16	454	443	352	2710
March	12	262	11	0	325	38	794	16	445	443	345	2691
April												
May												
June												
July												
August												
September												
October												
November												
December												
	12	258	11	0	327	36	802	16	441	443	350	2695

Children's - Social Services Caseload

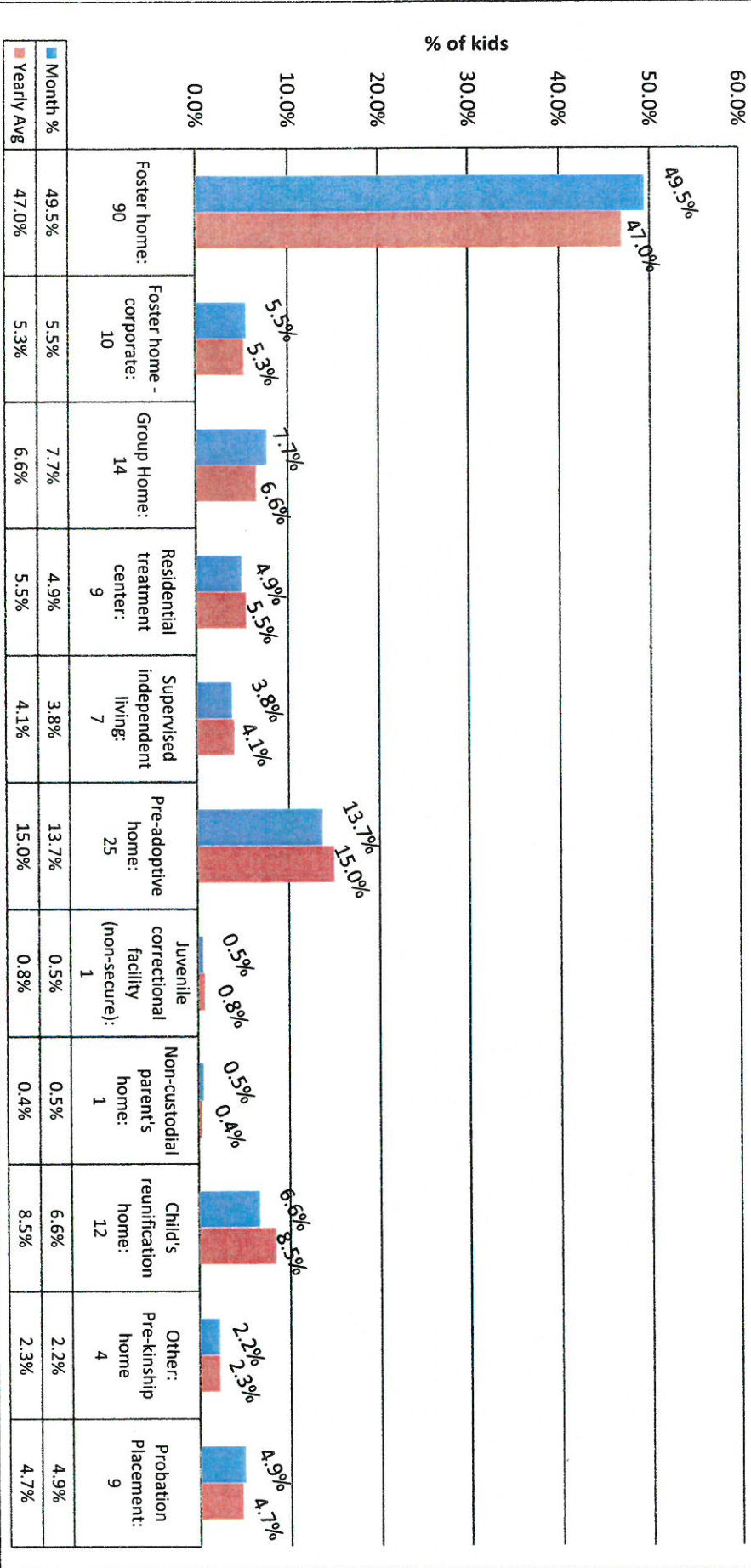
Average	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
2014	42	18	0	4	31	127	104	106	0	1	16	449
2015	38	15	1	3	30	153	127	96	0	1	18	482
2016	41	17	2	5	35	175	145	86	0	0	13	518
2017												

2017	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
January	47	23	0	9	37	186	177	103	0	0	23	605
February	48	22	0	9	40	204	182	105	0	0	22	632
March	55	21	0	10	38	221	189	112	0	0	22	668
April												
May												
June												
July												
August												
September												
October												
November												
December												
	50	22	0	9	38	204	183	107	0	0	22	635

NON IVD COLLECTIONS
MARCH 2017

PROGRAM	ACCOUNT	TOTAL
MSA/GRH	05-420-605.5802	2,166
TANF (MFIP/DWP/AFDC)	05-420-610.5803	5,638
GA	05-420-620.5803	240
FS	05-420-630.5803	431
CS (PI Fee, App Fee, etc)	05-420-640.5501	106
MA Recoveries & Estate Collections (25% retained by agency)	05-420-650.5803	76,775
REFUGEE	05-420-680.5803	0
CHILDRENS		
Parental Fees, Holds	05-431-710.5501	4,874
OOH/FC Recovery	05-431-710.5803	49,397
CHILDCARE		
Licensing	05-431-720.5502	2,050
Corp FC Licensing	05-431-710.5505	60
Over Payments	05-431-721&722.5803	0
CHEMICAL DEPENDENCY		
CD Assessments	05-431-730.5519	9,696
Detox Fees	05-431-730.5520	5,621
Over Payments	05-431-730.5803	0
MENTAL HEALTH		
Insurance Copay	05-431-740.5803	0
Over Payments	05-431-741 or 742.5803	0
DEVELOPMENTAL DISABILITIES		
Insurance Copay/Overpayments	05-431-750.5803	30
ADULT		
Court Visitor Fee	05-431-760.5803	513
Insurance Copay/Overpayments	05-431-760.5803	24
TOTAL NON-IVD COLLECTIONS		157,621

March 2017 - Placements by Category
182 Kids in Placement



March 2017: Total kids in placement = 182

Total of 19 Children entered placement

4	Lyon	Foster Home
2	Lyon	Group Home
1	Pipestone	Foster Home
9	Redwood	Foster Home
2	Redwood	Probation
1	Rock	Foster Home

Total of 10 Children were discharged from placement (discharges from previous month)

1	Lincoln	Adopted
1	Lyon	Foster Home
3	Pipestone	Foster Home
2	Pipestone	Adopted
1	Pipestone	Residential Treatment Facility
2	Redwood	Child's Reunification Home

Southwest Health and Human Services Community Health Board

April 19, 2017 Resolution of the Southwest Health and Human Services (SWHHS) Community Health Board

The Community Health Board of SWHHS supports increasing the minimum MA reimbursement for all public health nurse family home visits, as proposed in HF1385/SF1143, which would help maintain and strengthen home visiting programs throughout Minnesota.

WHEREAS, The Community Health Board of SWHHS recognizes that Minnesota's local public health departments are a primary provider of family home visiting for at-risk women and families throughout Minnesota; and

WHEREAS, Family Home Visiting is a voluntary, strength based service provided in the family's home environment beginning prenatally and continuing through the early years of a child's life; and

WHEREAS, Family Home Visits provide parenting support and social, emotional, and health-related education to families and connects families to appropriate community resources; and

WHEREAS, 85% of brain growth occurs before age 3, and brain growth is impacted greatly by a child's early experiences. And nearly 200,000 Minnesotan children under the age of 6 are at risk of poor physical and mental health outcomes; and

WHEREAS, the Association of Minnesota Counties (AMC) Legislative Policy Positions supports stable, flexible state funding and public policy to support healthy families and supports additional state funding for county-delivered maternal and child health services, such as evidence-based home visiting programs; and

WHEREAS, The Local Public Health Association of Minnesota (LPHA)'s *2017 LPHA Legislative Priorities* recognizes that "family home visits are an effective way to prevent child maltreatment, promote healthy childhood development and foster self-sufficiency among Minnesota's most at-risk families- all of which help reduce health care and public program costs" and that "the current minimum MA reimbursement rate falls far short of covering the cost of services," leaving counties to rely heavily on local tax levies to fill the gaps; and

WHEREAS, LPHA's *2017 Legislative Priorities* support "increasing the minimum MA reimbursement for family home visits in order to provide needed resources to maintain and strengthen family home visiting programs that lessen the negative impacts of poverty and improve outcomes for children of our most at-risk families";

NOW, THEREFORE IT BE RESOLVED, that the SWHHS Community Health Board is submitting a Letter of Support for increasing the minimum MA reimbursement rate for all public health nurse family home visits, as proposed in HF1385/SF1143; and

BE IT FURTHER RESOLVED, that the SWHHS Community Health Board authorizes its chair to sign on its behalf a Letter of Support for increasing the minimum MA reimbursement rate for all public health nurse family home visits, as proposed in HF1385/SF1143.

April 19, 2017

Senator/Representative
Street Address
City, State Zip

Dear Senator/Representative,

The Southwest Health and Human Services (SWHHS) Community Health Board (CHB) supports legislative efforts to increase the minimum Medical Assistance (MA) reimbursement for all public health nurse family home visits. Current MA reimbursements fall far short of covering the cost of targeted home visits, leaving counties to rely heavily on local property tax levies to fill the gaps.

A resolution of the SWHHS CHB supporting the proposed legislation in HF1385/SF1143 is attached. This proposal to increase the MA rate for all public health nurse home visits also is supported by the Local Public Health Association of Minnesota, the Association of Minnesota Counties, the Minnesota Inter-County Association, and the State Community Health Services Advisory Committee.

Minnesota's family home visiting programs are known to improve birth outcomes, prevent child maltreatment, promote healthy childhood development and foster self-sufficiency among our most at-risk families – all of which help to reduce health care and public program costs.

We appreciate the increased investments for evidence-based home visits in the HHS omnibus bill (SF800) as a first step toward bringing needed resources to these critical programs; however, failure to also include evidence-informed programs means many programs and counties will not benefit. As you continue to negotiate the budget, we urge you to expand this proposal to increase the minimum MA rates for all public health nurse family home visits, as proposed in HF1385/SF1143.

Increasing the minimum MA rate for all public health nurse family home visits would provide needed resources to maintain and strengthen programs statewide and ensure resources reach all counties and more families. We respectfully ask for your support. If you have questions, or need additional information please contact Carol Biren, SWHHS Public Health Director, at carol.biren@swmhhs.com or 507-829-3662.

Sincerely,

Commissioner Mic VanDeVere
SWHHS Public Health Board Chair

m DEPARTMENT OF
HUMAN SERVICES

Minnesota Department of Human Services
Office of the Commissioner
540 Cedar Street
St. Paul, Minnesota 55101

March 15, 2017

Mr. Rick Anderson, Chair
South West Health & Human Services County Board of Commissioners
2332 - 140th Street
Balaton, MN 56115

Dear Commissioner Anderson:

It is my pleasure to commend you and your staff for perfect performance in meeting DHS Human Service financial reporting requirements for calendar year 2016. All key quarterly fiscal reports for programs your county participates in were submitted to our Financial Operations Division on or before the report deadlines and in perfect order. This effort required submission of 32 major reports covering the four calendar quarters of 2016. These reports are:

Local Collaborative Time Study (LCTS)*	Income Maintenance Expense
MFIP Consolidated Fund	Social Service Fund
Client Statistics	Title IV-E
SEAGR	BRASS-Based Grant Fiscal Report

* If your county participates in a "local collaborative", submission of this report may require the collection of multiple local partner reports for consolidated submission to DHS.

I know this accomplishment requires planning, an efficient operation, and teamwork within your county Human Services Department. The result is timely revenue for your county and compliance with federal reporting for us at the State. Please congratulate your management and staff on this superb effort.

Sincerely,



Emily Johnson Piper
Commissioner

Cc: Christopher Sorensen, South West Health & Human Services County Director

Fiscal Supervisor Copy



COPIER/PRINTER RECOMMENDATION

Prepared For:

Client Name: Karri Harvey
 Company Name: SOUTHWEST HEALTH & HUMAN SVC
 Address: 607 W MAIN
 MARSHALL, MN 56258
 Phone: 507-537-6747

Date: 3/10/2017

Expiration Date: 4/30/2017

Prepared By:



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 Document Number: DQMB9155

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Current Agreement Changes

- MPS Color allotment bumped to 300 to account for Ivanhoe's usage
- All 4 Marshall Machines combined to one pool with base bump to 86,000 b/w and 31,000 color
- Redwood base bumped to 32,000 b/w and 7,000 color
- Pipestone 454E pool and above C458 will be merged into one
- Slayton, Ivanhoe and Pipestone will continue to monitor usage as Papercut is deployed

PaperCut Solution Pricing

PaperCut Server Software Additional 150 User Licenses \$237/mo
 Software Implementation, Configuration and Training Included
 5-years Support, Upgrades & Maintenance*included
 8) HID Prox Plus Card Readers for MFPsincluded
 - Redwood Falls Canon C5250 and 500if
 - Slayton Canon C5235A
 - Ivanhoe Canon 4035
 - Pipestone 454 (previous proposal) and C458
 - 2 Luverne Ricohs

Pipestone Savings (both proposals) \$105.85/mo
 Net Increase with Papercut deployment.....\$131.15/ mo

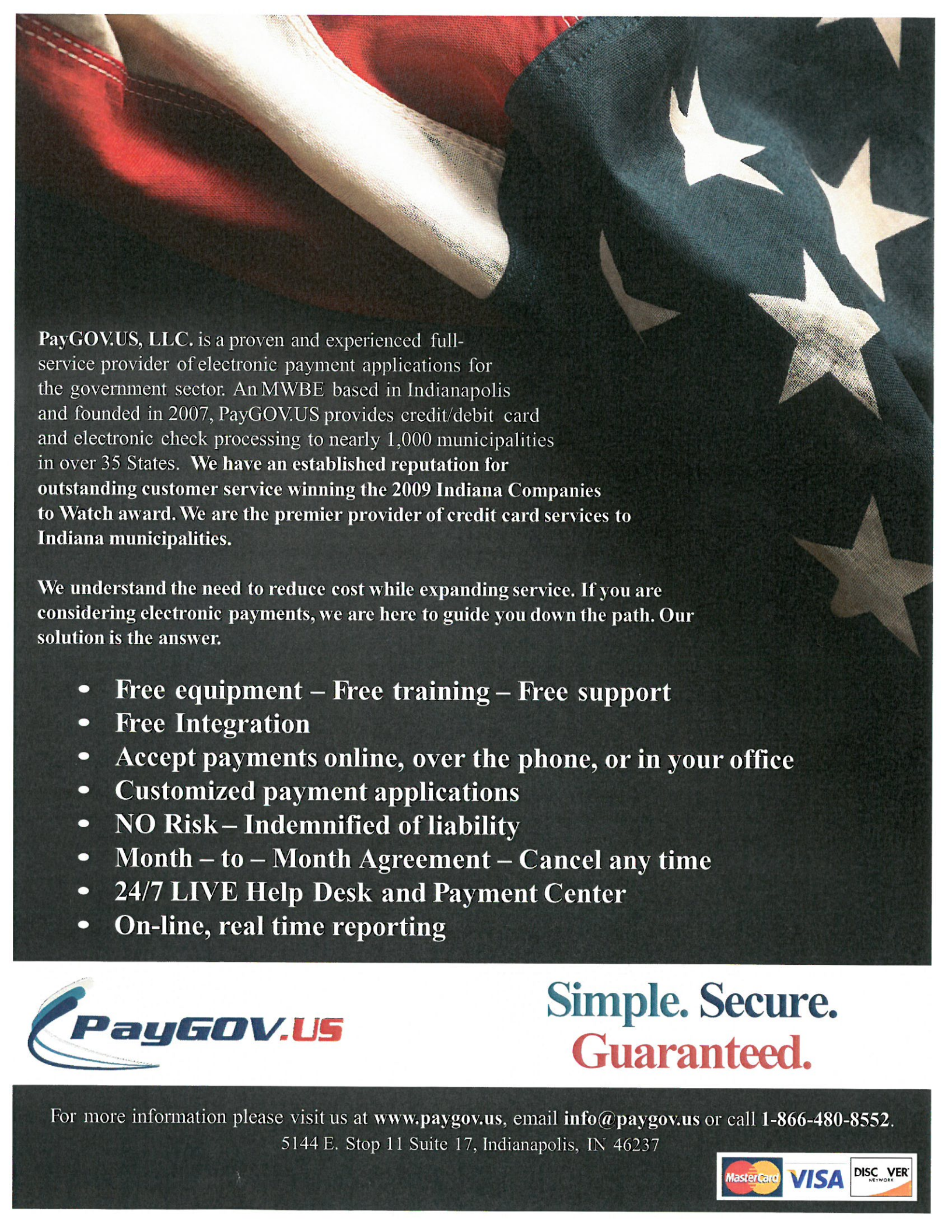
DELIVERY, INSTALLATION, INITIAL SUPPLIES AND INITIAL TRAINING

Delivery, Installation, Initial Supplies & Initial Training Included

*The above pricing does not include applicable sales tax.
 Prices quoted are subject to change and should be verified before placing your order.*

Accepted by: _____ Date: _____

By signing this proposal, you are authorizing Marco Technologies LLC to order, install and invoice the above listed equipment.



PayGOV.US, LLC. is a proven and experienced full-service provider of electronic payment applications for the government sector. An MWBE based in Indianapolis and founded in 2007, PayGOV.US provides credit/debit card and electronic check processing to nearly 1,000 municipalities in over 35 States. **We have an established reputation for outstanding customer service winning the 2009 Indiana Companies to Watch award. We are the premier provider of credit card services to Indiana municipalities.**

We understand the need to reduce cost while expanding service. If you are considering electronic payments, we are here to guide you down the path. Our solution is the answer.

- **Free equipment – Free training – Free support**
- **Free Integration**
- **Accept payments online, over the phone, or in your office**
- **Customized payment applications**
- **NO Risk – Indemnified of liability**
- **Month – to – Month Agreement – Cancel any time**
- **24/7 LIVE Help Desk and Payment Center**
- **On-line, real time reporting**



**Simple. Secure.
Guaranteed.**

For more information please visit us at www.paygov.us, email info@paygov.us or call 1-866-480-8552.
5144 E. Stop 11 Suite 17, Indianapolis, IN 46237



APRIL 2017

GRANTS ~ AGREEMENTS ~ CONTRACTS

Board review/approval

- MDH Health Homes** – 10/01/14 to ~~06/30/17~~-EXTENSION 09/30/17; Extension agreement on the Grant to promote healthy homes and address housing-based health threats, \$40,000 annually for SFY 2015, 2016, & 2017 (renewal).
- MDH TANF Family Home Visiting** – 07/01/17 to 06/30/19; Grant for the family home visiting program to families at or below 200 percent of the federal poverty guidelines and who are at risk, including but not limited to child abuse, child neglect, or juvenile delinquency; \$127,876 per year (renewal).
- Murray County (Slayton, MN)** – 06/01/17 to 12/31/17; office lease agreement, \$2,830/mo, utilities included (no change) (renewal).
- EarthBend, LLC (Sioux Falls, SD)** – 01/01/17 to 12/31/17; annual telephone support and maintenance agreement; \$13,102 per year (renewal).
- DHS – Local Collaborative Time Study (LCTS)** - 07/01/17 – 06/30/22; State contract for 3 local family service collaboratives to claim reimbursement for eligible activities through LCTS (renewal).
- Greater MN Family Services (Willmar, MN)** – 01/01/17 to 12/31/17; MH Family Based Services and Counseling, provide 4,536 service hours at \$63/hour and diagnostic assessments at \$88.93/unit, \$285,768 max for 3.5 FTE (no rate increase) (renewal).
- Canoga Park Childcare (for Discovery Center Preschool) (Marshall, MN)** – 04/01/17 to 12/31/17; Public Health contract for daycare center to provide services for the development and maintenance of a health and safety plan and meet State requirements of Rule 3, \$35/mo/visit (renewal).
- PayGOV.US LLC (Indianapolis, IN)** – 05/01/17 to open; a payment processing system that will give government agencies another service that will allow clients the option to pay via credit or debit card plus applicable fee (NEW).
- Service Enterprises Inc (Redwood Falls, MN)** - 01/01/17 – 12/31/17; Paper shredding services, \$.43/pound and pickup (no increase) (renewal).
- Service Enterprises Inc (Redwood & Marshall locations)** – 01/01/17 to 12/31/17; provide extended employment services for clients, Tier I clients \$122.27/mo and Tier II clients \$21.76/day for actual days worked (no increase) (renewal).
- Service Enterprises Inc (Redwood, MN)** – 01/01/17 to 12/31/17; provide DT&H services for non-waivered clients, daily rate \$54.65, partial day \$40.98, and transportation \$3.21 (7% increase) (renewal).