



**SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD**

MINUTES

Date: May 18, 2016
Place: Lyon County Government Center
Public Health Conference Rooms 1 & 2
Marshall, Minnesota

Opened: 9:00 am
Adjourned: 9:20 am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, May 18, 2016 in Public Health Conference Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Magnus. The Pledge of Allegiance was said.

Members present:

- Jeane Anderson
- Rick Anderson
- Ron Boyenga
- Carol Ann Flahaven
- Joan Jagt
- Priscilla Klabunde
- Gerald Magnus
- Bob Moline
- Les Nath
- Jim Salfer
- Charles Sanow
- Steve Schulze
- Sherri Thompson
- Mic VanDeVere
- Pam VanOverbeke
- Dan Wildermuth

Members absent: Lois Schmidt

Guest Present: Lori Ross
Steve Meister, MD

Staff present:

Jamie Baker	Jennifer Beek
Amber Berning	Carol Biren
Laura Bruns	Kristin Deacon
Karla Drown	Karen Gerhardson
Katie Hatch	Karri Harvey
Ardis Henriksen	Dale Hiland
Amanda Holzapfel	Jackie Johnson
Jenifer Klein	Krista Kopperud
Nathaniel Kuhnau	Lisa Luckhardt
Kristin Malin	Marie Meyers
Cathy Michaels	Patrica Mock

Rachel Schroeder
Alyssa Sorensen
Christine Versaevel

Louise Smith
Chris Sorensen
Nancy Walker

C. **Consent Agenda –**

Chairperson Magnus asked if there were any additions to the meeting agenda. Director Sorensen asked that G-2 Introduction of New Staff – Laura Bruns and Katie Hatch be added to the agenda. Chairperson Magnus asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the April 20, 2016 meeting. Motion by Jagt and second by VanDeVere: To approve the consent agenda with the addition to the meeting agenda. The motion carried unanimously.

D. **Financial –**

Chairperson Magnus asked Karla Drown, Fiscal Manager, to come forward to present the financial report. Karla reviewed the Summary of Financial Accounts Report. Karla stated that during the month of April they had closed out one (1) of the money market accounts. There is still \$2.6M remaining in investments. Director Sorensen stated that there has been a smaller cash flow than is usual, part of which was the result of the transfer of funds into the insurance fund. Karla stated that Lyon County has agreed to release \$1,000,000 of their commitment to the agency early. As of the morning of the meeting there was \$1.4M in available cash. The insurance fund was at \$142,507 as of the beginning of the business day. The Health Services Fund is 1% over budget for revenues and 1% below budget in expenditures and the Human Services Fund is 16% below budget in revenues and at budget in expenditures. Karla stated that even taking into consideration the cash flow issue the budget is still in good shape. Motion by Nath and second by Anderson: To move the financial report forward to the Governing Board for approval. The motion carried unanimously. Director Sorensen acknowledged Karla for the work she had done during her tenure with the agency and stated that she will be moving on to a new position with the City of Marshall.

E. **Caseload –**

Chairperson Magnus asked if there were any comments about the caseload. Director Sorensen stated that there was nothing statistically significant to report.

F. **Decision Items –**

Director Sorensen stated that Social Service Policy Number 23 – Respite Care for Children had been revised to clean up the language relating to respite care for foster families. He recommended that the Board approve the revisions to the policy. Motion by Boyenga and second by Thompson: To approve Social Service Policy Number 23 – Respite Care for Children as revised and reviewed. The motion carried unanimously.

G. **Discussion/Information –**

1. Chairperson Magnus invited Jamie Baker, Social Worker, to come forward to give her success story. Amanda Holzapfel, Children Services Supervisor, came forward with Jamie. Jamie stated that she is the adoption worker for the six (6) counties. She came to share an experience she had placing two (2) siblings, one who was thirteen (13) and the other sixteen (16). She placed the thirteen year old with a single parent in northern Minnesota. The other sibling was placed with a foster family. After some time the foster family requested some respite care so that they could have a break. Jamie placed the teen with a family near Pipestone for the respite care period. They had a very positive experience and after many visits the respite care family

indicated that they wished to adopt the sixteen year old. The new family, the foster family, the sibling and her adoptive mother were all at the hearing to finalize the adoption. The two (2) adoptive families have made arrangement to get the siblings together for visits. This was overall a positive result for both of the teens.

2. Chairperson Magnus invited Laura Bruns and Katie Hatch, both (CPS) Social Worker forward to be introduced to the Board. Both new employees told a little about their background and what programs and offices they would be working in.

Chairperson Magnus asked if there was anything further to bring to the Board. Boyenga stated that the sheriff in Rock County had come to the County Board asking for approval to hire two (2) additional deputies to help deal with drug related problems. He asked for input as to what the agency and other counties are seeing. Director Sorensen stated that drug use is a constant issue with clients. Moline commented that he is a regional representative at AMC and they had heard from state level law enforcement that there will be more problems coming down the road. The commissioners from Pipestone County stated that their sheriff is reporting the same concerns.

Hearing nothing further, Chairperson Magnus adjourned the meeting at 9:20 am.

Approved _____ Date

Authorized _____
Chairperson, Human Services Board

Recording Secretary, Human Services Board

Attest: _____
Director