



**SOUTHWEST HEALTH AND HUMAN SERVICES  
HUMAN SERVICES BOARD**

**MINUTES**

**Date:** April 20, 2016  
**Place:** Lyon County Government Center  
Public Health Conference Rooms 1 & 2  
Marshall, Minnesota

**Opened:** 9:00 am  
**Adjourned:** 9:25 am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, April 20, 2016 in Public Health Conference Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Magnus. The Pledge of Allegiance was said.

**Members present:**

- Jeane Anderson
- Rick Anderson
- Ron Boyenga
- Joan Jagt
- Priscilla Klabunde
- Gerald Magnus
- Bob Moline
- Les Nath
- Jim Salfer
- Charles Sanow
- Lois Schmidt
- Steve Schulze
- Sherri Thompson
- Mic VanDeVere
- Pam VanOverbeke
- Dan Wildermuth

**Members absent:** Carol Ann Flahaven

**Guest Present:**

- Mary Mulder
- Terry Sullivan
- Ashley Wirtz
- Brittany Cadena

**Staff present:**

Jeanne Backer	Jennifer Beek
Carol Biren	Chad Cunningham
Kristin Deacon	Karla Drown
Alicia Eliason	Shannon Gossen
Karyn Groenewold	Karri Harvey
Ardis Henriksen	Amy Jelen
Sherry Marks	Cindy Nelson
Ann Orren	Sandy Ourada

Corey Remiger  
Ann Schiller  
Karen Stewart  
Nancy Walker

Jodi Robinson  
Chris Sorensen  
Laura Stoks  
Jackie Wilson

C. **Consent Agenda –**

Chairperson Magnus asked if there were any additions to the meeting agenda. There were none. He asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the February 17, 2016 meeting. Motion by Jagt and second by VanDeVere: To approve the consent agenda has presented. The motion carried unanimously.

D. **Financial –**

Chairperson Magnus asked Karla Drown, Fiscal Supervisor, to come forward to present the financial report. Karla reviewed the Summary of Financial Accounts Report. The insurance fund was at \$172,771 as of the beginning of the business day. During the month of April the claims have been averaging \$26,000 a week. There will be a statement in the audit report about the funds that were transferred into the insurance fund at the end of the year. The Health Services Fund is 1% below budget for revenues and 2% below budget in expenditures and the Human Services Fund is 10% below budget in revenues and 1% below budget in expenditures. Motion by Moline and second by Thompson: To move the financial report forward to the Governing Board for approval. The motion carried unanimously.

E. **Caseload –**

Chairperson Magnus asked if there were any comments about the caseload. Director Sorensen stated that there was nothing statistically significant to report.

F. **Decision Items –**

No items on the agenda.

G. **Discussion/Information –**

1. Chairperson Magnus invited Mary Mulder, the Public Assistance Program Manager with the Private Industry Council (PIC) to come forward to give their annual report. Mary stated that she is also in the process of presenting at all of the county commission meetings for the counties in their service area. She commented that in the programs they work with they work to put out any minor “fires” that spring up but when the “fires” get too big the issue is turned over to SWHHS. Many of the work issues that were noticed by the job counselors had a root cause in a mental health issue. To meet some of those needs they had started a program called “What Works”. Terry Sullivan, Job Counselor with PIC, reported that in the office in Marshall they hold classes with clients who are experiencing mental health issues. These sessions are to help them keep up with the ups and downs of employment. A counselor from Western Mental Health Center attends the sessions and helps the participants learn to deal with handling the challenges they face at work. Ashley Wirtz talked about one of the other programs that they have been using at PIC, called “Learning thru Sharing”. For this program they work with local employers and service organizations to set up opportunities for individuals who are non-English speaking to shadow staff to learn new skills and made connections in the community. The main goal for the program is for their participants to become an employee who will be an asset to the business. Mary invited the Board members to stop into any of the offices to visit with the PIC Job Counselor in their county to see what the program is doing in their county.

2. Chairperson Magnus invited Karen Stewart, Children's Mental Health Social Worker in Rock County, to tell her success story. She had received a request from a parent to remove kids from the home because they were no longer able to control them. They had five (5) adopted children. After her first home visit, during which she learned that the family was indeed in need of assistance, she worked with a counselor from Southwest Mental Health to provide intensive homebased therapy. They worked with the family for a little over a year during which time the behavior issues improved dramatically. They advised the parents that there may be some regression to former behaviors, which there, close to what it had been in the beginning. They went on to do another intensive homebased therapy program. They worked with the family until December 2015. There has been some regression but not as bad as the first time. They are receiving some help form Greater Minnesota Family home services. Karen thanked whoever worked to make arrangements for the respite care grant because she was able to use it to help this family make arrangements for the children to go to summer camp this year, so that the parents can have their first time for themselves in four years.

Chairperson Magnus asked if there was anything further to bring to the Board. Hearing nothing he adjourned the meeting at 9:25 am.

Approved \_\_\_\_\_ Date

Authorized \_\_\_\_\_  
Chairperson, Human Services Board

\_\_\_\_\_  
Recording Secretary, Human Services Board

Attest: \_\_\_\_\_  
Director