



**SOUTHWEST HEALTH AND HUMAN SERVICES  
COMMUNITY HEALTH BOARD**

**MINUTES**

Date: April 20, 2016  
Place: Lyon County Government Center  
Public Health Conference Rooms 1 & 2  
Marshall, Minnesota

Opened: 9:25 am  
Adjourned: 10:20 am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday, April 20, 2016 in Public Health Conference Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson VanDeVere.

Members present:

- Jeane Anderson
- Rick Anderson
- Ron Boyenga
- Joan Jagt
- Priscilla Klabunde
- Gerald Magnus
- Bob Moline
- Les Nath
- Jim Salfer
- Charles Sanow
- Lois Schmidt
- Steve Schulze
- Sherri Thompson
- Mic VanDeVere
- Pam VanOverbeke
- Dan Wildermuth

Members absent: Carol Ann Flahaven

Guest Present:

- Mary Mulder
- Terry Sullivan
- Ashley Wirtz
- Brittany Cadena

Staff present:

|                  |                 |
|------------------|-----------------|
| Jeanne Backer    | Jennifer Beek   |
| Carol Biren      | Chad Cunningham |
| Kristin Deacon   | Karla Drown     |
| Alicia Eliason   | Shannon Gossen  |
| Karyn Groenewold | Karri Harvey    |
| Ardis Henriksen  | Amy Jelen       |
| Sherry Marks     | Cindy Nelson    |
| Ann Orren        | Sandy Ourada    |
| Corey Remiger    | Jodi Robinson   |
| Ann Schiller     | Chris Sorensen  |

Karen Stewart  
Nancy Walker

Laura Stoks  
Jackie Wilson

I. **Consent Agenda –**

Chairperson VanDeVere asked if there were any additions to the meeting agenda. There were two (2) additions listed before the Board: Under Decision Items - SCHSAC appointment; and under Discussion/Information – SCHSAC update, Commissioner Salfer. He asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the March 16, 2016 meeting. There was a request to delete the name Magnus from the statement under J. Financial. Motion by Wildermuth and second by Sanow: To approve the consent agenda with the additions to the meeting agenda and the correction to the March 16, 2016 minutes. The motion carried unanimously.

J. **Financial –**

Chairperson VanDeVere stated that the financial report had been forwarded the Governing Board for final review and approval.

K. **Caseload –**

Chairperson VanDeVere asked if there were any comments about the caseload. Director Sorensen stated that there was nothing statistically significant to report.

L. **Decision Items –**

1. Chairperson VanDeVere stated that the Board needs to appoint a person to represent SWHHS at the State Community Health Services Advisory Committee (SCHSAC). Salfer has been representing the agency. Chairperson VanDeVere asked Salfer if he would be willing to continue as the member from SWHHS. Salfer stated that he would be willing to do so. Motion by Anderson and second by Nath: To affirm the appointment of Salfer as the SWHHS representative to the State Community Health Services Advisory Committee (SCHSAC). The motion carried unanimously.

M. **Discussion/Information –**

1. Chairperson VanDeVere invited Chad Cunningham, Sanitarian, to come forward to give a report on the water lab. Chad handed out a report of the water lab activity for 2015. He stated that there had been an increase in the number of samples received for testing and then reviewed the tests done and their frequency. The majority of samples brought in are from Lyon County but there has been an increase in the number received from Redwood County. In order to maintain the certification for the lab it is necessary to have a lab assessment done every two (2) years. Because the State of Minnesota has decided to adopt the NELAC lab standard it is necessary to contract with a consultant from outstate, who is a certified provider. The agency partnered with Countryside Public Health for a contract for the assessment. This helped reduce the final cost for having the assessment done. Chad reviewed the timeframe for completing the two most frequently requested tests: Coliform Bacteria takes twenty-four (24) hours and Nitrate is run every Tuesday and Thursday. Anderson stated that it would be helpful to receive data on the tests to help determine the effects of the new buffer zone that is being required by the state. Chairperson VanDeVere asked about lead testing. Chad stated that lead testing is not done at the agency lab but that we have testing kits available for a lab that does the testing.

2. Chairperson VanDeVere asked Amy Jelen, Tobacco Control/Policy Coordinator, and Ann Orren, Public Health Educator Supervisor, to come forward to report on Tobacco and the Clean Indoor Air Ordinances. Ann stated that they have been meeting with the various county boards to work with them to review and update their ordinances. At the present time, Rock County has updated their ordinance and Murray County has scheduled a public hearing. They have

presented at Lincoln County but the county has it on hold. Pipestone and Lyon Counties have established a work group to study the ordinance. They have not yet met with Redwood County. Amy reported that city of Ivanhoe had just passed a strong tobacco ordinance, the city of Cottonwood had also passed an ordinance and the city of Marshall has started by scheduling a meeting with the Ordinance and Legislative group. She stated that when she has contacted the cities they have been positive and receptive to the idea of updating their ordinances or passing one. She has assisted them by providing a template to use and highlighting what public health would like to see included in the ordinance. Clearway, along with other organizations, was active in helping Minneapolis and St. Paul update their ordinances to ban flavored products, with the exception of menthol flavored items. Clearway is also looking at working toward increasing the legal age to purchase tobacco products to twenty-one (21). They answered the questions from the Board.

3. Ann Orren, Public Health Education Supervisor, announced that the agency had been awarded the DHS Alcohol and Drug Abuse Grant, in the amount of \$945,000 over a five (5) year period. The work for this grant will be done in the Pipestone School district. This will be a planning and implementation grant. However, it is not really a grant but a directed program. Ann reviewed the areas that the work will be done in: retail access & availability; social access; enforcement; promotion & marketing; community norms and individual factors.

4. Chairperson VanDeVere asked Carol Biren, Public Health Division Director, to come forward to address the SW MN Health Communities Survey. Carol handed out a review of the survey results and highlighted the areas that were addressed in the survey. Staff is currently discussing which partners we will make the information available to and how it will be done.

5. Chairperson VanDeVere asked Salfer to give an update from SCHSAC. He stated that this group meets on a quarterly basis, most often in St. Paul. They had heard a report on diabetes, learning that people with an income of less than \$35,000 are 2.5 times more likely to have diabetes. They had also been informed that there has been a new disease designation; infrasound, which is associated with wind turbines and the effects that the sound from them has on some individuals. He had spoken with Tom Hogan, Director of the Environmental Health Division, about the status of the agency getting the delegation agreement for Lyon and Redwood Counties, which should happen as of January 1, 2017

Chairperson VanDeVere asked if there was anything further to bring to the Board. Hearing nothing he adjourned the meeting at 10:20 am.

Approved \_\_\_\_\_ Date

Authorized \_\_\_\_\_  
Chairperson, Community Health Board

\_\_\_\_\_  
Recording Secretary, Community Health Board

Attest: \_\_\_\_\_  
Director