



Southwest Health and Human Services  
 Board Agenda  
 Wednesday, April 20, 2016  
 Public Health Conference Rooms  
 Government Center, 2<sup>nd</sup> Floor  
 Marshall  
 9:00 a.m.

**HUMAN SERVICES**

- A. Call to order
- B. Pledge of Allegiance
- C. Consent Agenda
  - 1. Amend/Approval of Agenda
  - 2. Identification of Conflict of Interest
  - 3. Approval of 03/16/16 board minutes
- D. Financial
- E. Caseload
 

	03/16	02/16	01/16
Social Service	3,647	3,681	3,598
Licensing	483	481	475
Out-of-Home Placements	169	178	178
Income Maintenance	12,527	12,923	12,916
Child Support Cases	3,329	3,335	3,325
Child Support Collections	\$927,144	\$835,990	\$752,048
Non IV-D Collections	\$92,083	\$154,741	\$45,339
- F. Decision Items
  - 1.
- G. Discussion/Information
  - 1. Southwest Minnesota Private Industry Council – Mary Mulder
  - 2. Success story – Karen Stewart, Social Worker

**COMMUNITY HEALTH**

- H. Call to order
- I. Consent Agenda
  - 1. Amend/Approval of Agenda
  - 2. Identification of Conflict of Interest
  - 3. Approval of 03/16/16 board minutes
- J. Financial
- K. Caseload

	03/16	02/16	01/16
WIC		2291	2308
Family Home Visiting	47	60	50
PCA Assessments	21	17	14
Managed Care	262	305	290
Dental Varnishing	126	91	98
Refugee Health	7	5	7
Latent TB Medication Distribution	24	22	18
- L. Decision Items
  - 1.
- M. Discussion/Information
  - 1. Water Lab – Chad Cunningham
  - 2. Tobacco/Clean Indoor Air Ordinances – Amy Jelen & Ann Orren
  - 3. DHS Alcohol and Drug Abuse Grant – Ann Orren
  - 4. SW MN Healthy Communities Survey – Carol Biren

**GOVERNING BOARD**

- N. Call to order
- O. Consent Agenda
  - 1. Amend/Approval of Agenda
  - 2. Identification of Conflict of Interest
  - 3. Approval of 03/16/16 board minutes
- P. Financial
- Q. Introduce new staff; Jackie Wilson, Office Support Specialist; Laura Stoks, Public Health Nurse; Shannon Gossen, Nutrition Coordinator

## **GOVERNING BOARD (cont.)**

### R. Employee Recognition

- Alicia Eliason, 1 year, Public Health Nurse, Marshall
- Jodi Robinson, 1 year, Human Resources Specialist, Marshall
- Chad Cunningham, 10 years, Sanitarian, Marshall
- Karyn Groenewold, 10 years, Case Aide, Marshall
- Sandy Ourada, 10 years, Eligibility Worker, Redwood Falls
- Jeanne Backer, 30 years, Child Support Officer, Pipestone
- Sherry Marks, 35 years, Office Services Supervisor, Marshall

### S. Decision Items

1. Alicia Eliason, Public Health Nurse, completion of 12 month probationary period, 1% salary increase, effective 04/22/16
2. Jodi Robinson, Human Resources Specialist, completion of 12 month probationary period, 1% salary increase, effective 04/27/16
3. Nathaniel Kuhnau, Social Worker, completion of 12 month probationary period, 1% salary increase, effective 04/27/16
4. Joshua Varpness, Child Support Officer, completion of 12 month probationary period, 1% salary increase, effective 05/04/16
5. Rachel Schroeder, Social Worker, completion of 12 month probationary period, 1% salary increase, effective 05/11/16
6. Patricia Mock, Social Worker, completion of 12 month probationary period, 1% salary increase, effective 05/13/16
7. Michael Thompson, Social Worker, probationary appointment (12 months), \$40,660.00 annual, effective 04/19/16
8. Justine Sandbulte, Social Worker, probationary appointment (12 months), \$42,000.00 annual, effective 04/25/16
9. Sheri Hauschild, Social Worker, probationary appointment (12 months), \$40,660.00 annual, effective 05/16/16
10. Amy Lubben, Social Worker (CPS), probationary appointment (12 months), \$40,660.00 annual, effective 04/08/16
11. Laura Bruns, Social Worker (CPS), probationary appointment (12 months), \$40,660.00 annual, effective 04/25/16
12. Katie Hatch, Social Worker (CPS), probationary appointment (12 months), \$40,660.00 annual, effective 05/09/16
13. Katie Schulte, Social Worker (CPS), probationary appointment (12 months), \$40,660.00 annual, effective 04/25/16
14. Katie Schulte, leave without pay request
15. Corey Remiger, promotional appointment – Eligibility Worker to Financial Assistance Supervisor I, 12 month probationary period, \$46,000.00 annual, effective 04/04/16
16. Amy Bohnen, Social Worker (CPS), resignation, effective 05/06/16
17. Request for Information Technology Specialist position

## **GOVERNING BOARD (cont.)**

### S. Decision Items (cont.)

18. Personnel Policy Number 10 – Volunteer for  
Emergency/Community Services
19. Personnel Policy Number 19 – Medical Leave for Fitness
20. Personnel Policy Number 24 – Vacation Pay Out
21. Personnel Policy Number 25 – Employee Referral Program
22. Contracts
23. Donations
  - Winds of the Prairie Ministry, Ivanhoe, donated various items for children ages 0-5
  - Pipestone County Transit, Pipestone, donated car seats

### T. Discussion/Information

1. Quarterly HR update
2. New Commissioner Orientation

### U. Adjournment

### **Next Meeting Dates:**

- **Wednesday, May 18, 2016 – Marshall**
- **Wednesday, June 15, 2016 - Marshall**
- **Wednesday, July 20, 2016 – Marshall**

# Flint: Could it Happen Here?

Annual Interactive Video Conference for All Local Elected Officials  
Tuesday, May 3, 2016 12:00 – 1:30 PM

## ABOUT THIS VIDEOCONFERENCE

All Elected Officials: RSVP to CHS Administrator/Public Health Director by April 25.

Local elected officials are invited to participate in a discussion about their role in protecting the water and health of their communities by joining this interactive video conference led by Commissioner of Health, Edward Ehlinger, and State Community Health Services Advisory Committee (SCHSAC) Chair Doug Huebsch, Otter Tail County Commissioner.

## FEATURED PRESENTATION

The tragic exposure to lead in drinking water in Flint, Michigan, has dominated recent news headlines. Could that happen here in Minnesota? How does the Safe Drinking Water Act protect against lead? What strategies does the Minnesota Department of Health (MDH) use to safeguard against lead? On the ground, from a local water utility's perspective, what steps are taken to prevent exposure now and reduce the potential for lead exposure in the future?

Anna Schliep, MDH, and Jim Bode, St. Paul Regional Water Services, will present and answer questions.



## HOW TO PARTICIPATE

SCHSAC Members, along with CHS Administrators and Public Health Directors, host this event at local interactive video conference sites around the state. You can also participate from the Freeman Building, St. Paul. RSVP by April 25 to your CHS Administrator or Public Health Director.

- **Local Elected Officials:** RSVP by April 25 to your CHS administrator or public health director
- **CHS Administrators and PHN Directors:** [Register your location](#) to participate in this videoconference and host participants

## QUESTIONS

**Becky Buhler, SCHSAC Coordinator**  
MDH Health Partnerships Division, Public Health Practice Section  
[becky.buhler@state.mn.us](mailto:becky.buhler@state.mn.us)  
651-201-5795

## MORE INFORMATION

Visit: [MDH: SCHSAC Videoconference](#) online.

Sponsored by the State Community Health Services Advisory Committee (SCHSAC) and the Minnesota Department of Health, Health Partnerships Division, Public Health Practice Section

# Southwest Health & Human Services, Lyon County Emergency Management and the City of Marshall invite you to our Shelter Functional Exercise

The day will consist of discussion, presentations and hands on learning.

**Date:** Thursday April 28<sup>th</sup>, 2016

**Time:** 9:00am-2:00pm

Registration begins: 9:00am

Exercise begins: 9:30am

Light refreshments and lunch will be provided.

**Location:** Living Word Church  
800 Southview Court East  
Marshall, MN 56258

**Cost:** FREE!

**Intended Audience:** Emergency Management, EMS, Public Health, Healthcare, Emergency Operations Personnel, Behavioral & Mental Health, Law Enforcement, Salvation Army, American Red Cross, Local Volunteers and Animal rescue professionals

**To register:** Please register by completing the attached form by April 4<sup>th</sup>



# Functional Shelter Exercise Registration Form

April 28<sup>th</sup>, 2016

Please fill out one form per individual attending.

Name: \_\_\_\_\_

Agency/Organization: \_\_\_\_\_

E-Mail Address (to send post exercise presentation, information and resource list):

\_\_\_\_\_

Would you like your contact/agency information included on the Shelter Resource List?  
Circle One.

Yes

No

If yes, please provide the following information if different from above.

Name: \_\_\_\_\_

Agency/Organization: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Did you attend the Shelter Tabletop Exercise on December 11<sup>th</sup>, 2015?

Yes

No

**Please return this form to:**

**Anna Snyder**

**2 Roundwind Road**

**Luverne, MN 56156**

**Or by e-mailing the form to [anna.snyder@swmhhs.com](mailto:anna.snyder@swmhhs.com)**

**For questions please contact Anna Snyder at 507-283-5066  
Ext. 3004**



## Functional Shelter Exercise Agenda

**Purpose:** To host discussion, presentations and hands on learning regarding emergency sheltering.

**Date:** April 28<sup>th</sup>, 2016

**Time:** 9:00 A.M. – 2:00 P.M.

**Location:** The Living Word Church, 800 Southview Court East Marshall, MN 56258

<u>Time:</u>	<u>Topic:</u>
9:00-9:30am	Registration
9:30-9:35am	Introductions & Exercise Overview
9:35-9:45am	Goals & Objectives
-Break into four groups-	
9:50-11:00am	Individual group sessions
11:00-11:15am	Break
11:15am-11:50pm	Individual group sessions
11:50am-12:35pm	Lunch Topic: Sheltering & Food
12:35-1:10pm	Individual group sessions
1:10-1:20pm	Break
1:20-1:40pm	Conclusion & Questions
1:40-2:00	Evaluation

### Individual Group Sessions Include:

Shelter Registration & Intake, Shelter Dormitory Set Up & Rules, Pet Sheltering, and Miscellaneous Shelter Topics



# SOUTHWEST HEALTH & HUMAN SERVICES

Ivanhoe, Marshall, Slayton, Pipestone, Redwood and Luverne Offices

## SUMMARY OF FINANCIAL ACCOUNTS REPORT

For the Month Ending: **March 31, 2016**

\* Income Maintenance \* Social Services \* Information Technology \* Health \*

Description	Month	Running Balance
<b>BEGINNING BALANCE</b>		<b>\$3,404,954</b>
<b>RECEIPTS</b>		
Monthly Receipts	1,491,678	
County Contribution	20,392	
Interest on Investments	6,018	
<b>TOTAL MONTHLY RECEIPTS</b>		<b>1,518,088</b>
<b>DISBURSEMENTS</b>		
Monthly Disbursements	2,476,437	
<b>TOTAL MONTHLY DISBURSEMENTS</b>		<b>2,476,437</b>
<b>ENDING BALANCE</b>		<b>\$2,446,605</b>

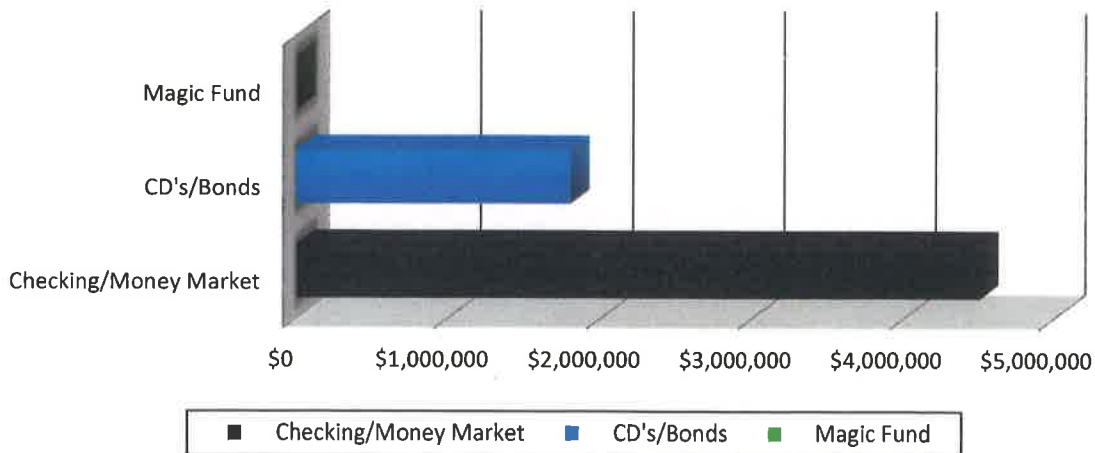
## REVENUE

<i>Checking/Money Market</i>	<b>\$2,446,605</b>
<i>CD's/Bonds</i>	<b>\$1,800,000</b>
<i>Magic Fund</i>	<b>\$0</b>

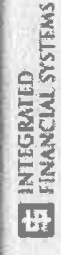
Average Balance  
last two years  
**\$4,712,152**

**ENDING BALANCE** **\$4,246,605**

## REVENUE DESIGNATION



# Southwest Health and Human Services



KJD

4/7/16 11:27AM

Treasurer's Cash Trial Balance

As of 03/2016

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
1 Health Services Fund	1,436,504.12			
Receipts		254,580.48	857,668.36	
Disbursements		40,349.64-	209,447.00-	
Payroll		193,567.94-	597,025.14-	
Fund Total . . . . .		20,662.90	51,196.22	1,487,700.34
5 Human Services Fund				
410 General Administration	352,118.99			
Receipts		48,239.18	144,864.60	
Disbursements		55,662.86-	153,991.10-	
Payroll		14,270.08-	46,074.44-	
Dept Total . . . . .		21,693.76-	55,200.94-	296,918.05
5 Human Services Fund				
420 Income Maintenance	3,696,135.62-			
Receipts		368,480.09	1,384,762.09	
Disbursements		244,015.75-	802,317.31-	
Payroll		349,998.28-	1,038,513.54-	
Dept Total . . . . .		225,533.94-	456,068.76-	4,152,204.38-
5 Human Services Fund				
431 Social Services	8,365,745.02			
Receipts		620,438.70	2,290,174.63	
Disbursements		110,006.04-	443,397.19-	
SSIS		622,967.92-	1,745,865.28-	
Payroll		578,876.37-	1,719,124.81-	
Dept Total . . . . .		691,411.63-	1,618,212.65-	6,747,532.37
5 Human Services Fund				
461 Information Systems	2,035,385.63-			
Receipts		1,232.50	4,631.50	
Disbursements		349.78-	3,790.00-	
Payroll		29,243.61-	81,903.82-	
Dept Total . . . . .		28,360.89-	81,062.32-	2,116,447.95-

# Southwest Health and Human Services



Treasurer's Cash Trial Balance As of 03/2016

KJD 4/7/16 11:27AM

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
5	471	LCTS Collaborative Agency		
Human Services Fund	0.00			
Receipts		0.00	39,824.00	
Journal Entries		0.00	39,824.00-	
Dept Total . . . . .		0.00	0.00	0.00
Fund Total . . . . .	2,986,342.76	967,000.22-	2,210,544.67-	775,798.09
61				
Agency Health Insurance	0.00			
Receipts		225,017.36	778,660.30	
Disbursements		205,806.65-	683,506.79-	
Fund Total . . . . .		19,210.71	95,153.51	95,153.51
71				
LCTS Lyon Murray Collaborative Fund	471	LCTS Collaborative Agency		
	28,987.61			
Disbursements		31,225.50-	31,225.50-	
Journal Entries		0.00	15,392.00	
Dept Total . . . . .		31,225.50-	15,833.50-	13,154.11
Fund Total . . . . .	28,987.61	31,225.50-	15,833.50-	13,154.11
73				
LCTS Rock Pipestone Collaborative Fund	471	LCTS Collaborative Agency		
	35,699.21			
Receipts		100.00	650.00	
Disbursements		0.00	4,473.00-	
Journal Entries		0.00	7,043.00	
Dept Total . . . . .		100.00	3,220.00	38,919.21
Fund Total . . . . .	35,699.21	100.00	3,220.00	38,919.21
75				
Redwood LCTS Collaborative	471	LCTS Collaborative Agency		
	22,416.99			
Disbursements		0.00	4,972.00-	
Journal Entries		0.00	17,389.00	

# Southwest Health and Human Services

As of 03/2016

Treasurer's Cash Trial Balance

11:27AM

4/7/16

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<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Dept Total .....		0.00	12,417.00	34,833.99
Fund Total .....	22,416.99	0.00	12,417.00	34,833.99
77 Local Advisory Council				
		477	Local Advisory Council	
	1,301.38			
Disbursements		96.81-	256.29-	
Dept Total .....		96.81-	256.29-	1,045.09
Fund Total .....	1,301.38	96.81-	256.29-	1,045.09
All Funds .....	4,511,252.07			
Receipts		1,518,088.31	5,501,235.48	
Disbursements		687,513.03-	2,337,376.18-	
SSIS		622,967.92-	1,745,865.28-	
Payroll		1,165,956.28-	3,482,641.75-	
Total .....		958,348.92-	2,064,647.73-	2,446,604.34

# Southwest Health and Human Services



KJD  
4/7/16 11:28AM  
1 Health Services Fund

Trial Balance  
As of 03/2016  
Report Basis: Cash

<u>Account</u>	<u>Beginning Balance</u>	<u>Actual This-Month</u>	<u>Actual Year-To-Date</u>	<u>Current Balance</u>
-----Assets-----				
1001 Cash in Bank - Checking	1,436,504.12	20,662.90	51,196.22	1,487,700.34
1090 Investments	320,000.00	0.00	0.00	320,000.00
<b>Total Assets</b>	<b>1,756,504.12</b>	<b>20,662.90</b>	<b>51,196.22</b>	<b>1,807,700.34</b>
----Liabilities and Balance-----				
Liabilities				
<b>Total Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Fund Balance				
2881 Unassigned Fund Balance	1,799,880.68-	0.00	0.00	1,799,880.68-
2885 Revenue Control	0.00	254,580.48-	857,110.93-	857,110.93-
2887 Expenditure Control	0.00	233,917.58	805,914.71	805,914.71
<b>Total Fund Balance</b>	<b>1,799,880.68-</b>	<b>20,662.90-</b>	<b>51,196.22-</b>	<b>1,851,076.90-</b>
<b>Total Liabilities and Balance</b>	<b>1,799,880.68-</b>	<b>20,662.90-</b>	<b>51,196.22-</b>	<b>1,851,076.90-</b>
410 General Administration				
-----Assets-----				
1265 Due From Other Funds (Proprietary)	43,376.56	0.00	0.00	43,376.56
<b>Total Assets</b>	<b>43,376.56</b>	<b>0.00</b>	<b>0.00</b>	<b>43,376.56</b>
----Liabilities and Balance-----				
Liabilities				
<b>Total Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Liabilities and Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1 Health Services Fund				

# Southwest Health and Human Services

KJD

4/7/16 11:28AM

5 Human Services Fund

Trial Balance  
As of 03/2016

Report Basis: Cash

Account	Beginning Balance	Actual This-Month	Actual Year-To-Date	Current Balance
410 General Administration				
1001 Cash In Bank - Checking	352,118.99	21,693.76	55,200.94	296,918.05
1265 Due From Other Funds (Proprietary)	245,800.53	0.00	0.00	245,800.53
<b>Total Assets</b>	597,919.52	21,693.76	55,200.94	542,718.58
--- Liabilities and Balance ---				
Liabilities				
2090 Due To Flexible Plan Employees	1,599.96	206.62	0.00	1,599.96
<b>Total Liabilities</b>	1,599.96	206.62	0.00	1,599.96
Fund Balance				
2881 Unassigned Fund Balance	599,519.48	0.00	0.00	599,519.48
2887 Expenditure Control	0.00	21,487.14	55,200.94	55,200.94
<b>Total Fund Balance</b>	599,519.48	21,487.14	55,200.94	544,318.54
<b>Total Liabilities and Balance</b>	597,919.52	21,693.76	55,200.94	542,718.58
420 Income Maintenance				
1001 Cash In Bank - Checking	3,696,135.62	225,533.94	456,068.76	4,152,204.38
1090 Investments	592,000.00	0.00	0.00	592,000.00
<b>Total Assets</b>	3,104,135.62	225,533.94	456,068.76	3,560,204.38
--- Liabilities and Balance ---				
Liabilities				
<b>Total Liabilities</b>	0.00	0.00	0.00	0.00
Fund Balance				
2881 Unassigned Fund Balance	3,104,135.62	0.00	0.00	3,104,135.62
2885 Revenue Control	0.00	368,085.58	1,381,802.39	1,381,802.39
2887 Expenditure Control	0.00	593,619.52	1,837,871.15	1,837,871.15
<b>Total Fund Balance</b>	3,104,135.62	225,533.94	456,068.76	3,560,204.38
<b>Total Liabilities and Balance</b>	3,104,135.62	225,533.94	456,068.76	3,560,204.38
431 Social Services				
----- Assets -----				

# Southwest Health and Human Services

KJD  
4/7/16 11:28AM

Trial Balance  
As of 03/2016

Report Basis: Cash

5 Human Services Fund

<u>Account</u>	<u>Beginning Balance</u>	<u>Actual This-Month</u>	<u>Year-To-Date</u>	<u>Actual To-Date</u>	<u>Current Balance</u>
1001 Cash In Bank - Checking	8,365,745.02	691,411.63-	1,618,212.65-	0.00	6,747,532.37
1090 Investments	888,000.00	0.00	0.00	0.00	888,000.00
1205 County Advances - MFIP (Chippewa Cty)	80,749.47	0.00	0.00	0.00	80,749.47
<b>Total Assets</b>	9,334,494.49	691,411.63-	1,618,212.65-		7,716,281.84

--- Liabilities and Balance-----  
Liabilities

**Total Liabilities**

Fund Balance

2881 Unassigned Fund Balance	9,334,494.49-	0.00	0.00	0.00	9,334,494.49-
2885 Revenue Control	0.00	617,644.10-	2,283,015.81-	0.00	2,283,015.81-
2887 Expenditure Control	0.00	1,309,055.73	3,901,228.46	0.00	3,901,228.46

**Total Fund Balance**

**Total Liabilities and Balance**

9,334,494.49- 691,411.63 1,618,212.65 0.00 7,716,281.84-

461 Information Systems

-----Assets-----

1001 Cash In Bank - Checking	2,035,385.63-	28,360.89-	81,062.32-	0.00	2,116,447.95-
<b>Total Assets</b>	2,035,385.63-	28,360.89-	81,062.32-		2,116,447.95-

--- Liabilities and Balance-----  
Liabilities

**Total Liabilities**

Fund Balance

2881 Unassigned Fund Balance	2,035,385.63	0.00	0.00	0.00	2,035,385.63
2885 Revenue Control	0.00	1,232.50-	4,631.50-	0.00	4,631.50-
2887 Expenditure Control	0.00	29,593.39	85,693.82	0.00	85,693.82

**Total Fund Balance**

**Total Liabilities and Balance**

2,035,385.63 28,360.89 81,062.32 0.00 2,116,447.95

471 LCTS Collaborative Agency

-----Assets-----

**Total Assets**

--- Liabilities and Balance-----  
Liabilities

0.00 0.00 0.00 0.00 0.00



## Southwest Health and Human Services

RM- Stmt of Revenues &amp; Expenditures

As Of 03/2016

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO- DATE	2016 BUDGET	% OF BUDG	% OF YEAR
<b>FUND 1 HEALTH SERVICES FUND</b>					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	20,391.50-	215,991.00-	782,398.00-	28	25
INTERGOVERNMENTAL REVENUES	39,730.00-	68,638.82-	327,100.00-	21	25
STATE REVENUES	87,415.79-	205,697.53-	921,568.00-	22	25
FEDERAL REVENUES	58,339.33-	224,432.49-	1,124,712.00-	20	25
FEES	47,260.84-	139,550.36-	448,995.00-	31	25
EARNINGS ON INVESTMENTS	962.96-	2,004.67-	3,000.00-	67	25
MISCELLANEOUS REVENUES	480.06-	796.06-	0.00	0	25
<b>TOTAL REVENUES</b>	<b>254,580.48-</b>	<b>857,110.93-</b>	<b>3,607,773.00-</b>	<b>24</b>	<b>25</b>
EXPENDITURES					
PROGRAM EXPENDITURES	0.00	0.00	0.00	0	25
PAYROLL AND BENEFITS	193,567.94	597,025.14	2,862,402.00	21	25
OTHER EXPENDITURES	40,349.64	208,889.57	745,371.00	28	25
<b>TOTAL EXPENDITURES</b>	<b>233,917.58</b>	<b>805,914.71</b>	<b>3,607,773.00</b>	<b>22</b>	<b>25</b>

# Southwest Health and Human Services

RM- Stmt of Revenues & Expenditures

As Of 03/2016

Report Basis: Cash



DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2016 BUDGET	% OF BUDG	% OF YEAR
<b>FUND 5 HUMAN SERVICES FUND</b>					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	0.00	217,995.19-	9,546,442.00-	2	25
INTERGOVERNMENTAL REVENUES	835.29-	7,280.01-	10,000.00-	73	25
STATE REVENUES	386,068.00-	867,850.54-	4,712,344.00-	18	25
FEDERAL REVENUES	334,440.19-	1,702,769.12-	7,305,662.00-	23	25
FEES	168,828.52-	473,983.96-	1,916,800.00-	25	25
EARNINGS ON INVESTMENTS	5,055.40-	10,524.41-	27,000.00-	39	25
MISCELLANEOUS REVENUES	91,734.78-	389,046.47-	1,333,500.00-	29	25
<b>TOTAL REVENUES</b>	<b>986,962.18-</b>	<b>3,669,449.70-</b>	<b>24,851,748.00-</b>	<b>15</b>	<b>25</b>
EXPENDITURES					
PROGRAM EXPENDITURES	771,415.14	2,349,007.60	9,238,507.00	25	25
PAYROLL AND BENEFITS	978,574.07	2,893,568.89	13,012,977.00	22	25
OTHER EXPENDITURES	203,766.57	637,417.88	2,600,264.00	25	25
<b>TOTAL EXPENDITURES</b>	<b>1,953,755.78</b>	<b>5,879,994.37</b>	<b>24,851,748.00</b>	<b>24</b>	<b>25</b>

# Southwest Health and Human Services

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4/7/16 11:28AM

Revenues & Expend by Prog,Dept,Fund

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Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
530 PROGRAM	Clearway Grant		37,476.00-	37,476.00-	149,000.00-	25	25
			6,374.11	23,041.10	133,677.00	17	25
			31,101.89-	14,434.90-	15,323.00-	94	25
900 PROGRAM	Emergency Preparedness		0.00	34,768.19-	117,300.00-	30	25
			6,683.14	19,729.08	130,861.00	15	25
			6,683.14	15,039.11-	13,561.00	111-	25
901 PROGRAM	Med Reserve Corps		0.00	0.00	3,500.00-	0	25
			14.02	86.52	1,733.00	5	25
			14.02	86.52	1,767.00-	5-	25
483 DEPT	Health Education	Totals:	71,910.38-	190,798.47-	522,900.00-	36	25
			32,478.50	102,330.83	566,820.00	18	25
			39,431.88-	88,467.64-	43,920.00	201-	25
485 DEPT	Environmental Health						
800 PROGRAM	Environmental		2,850.00-	35,305.82-	234,400.00-	15	25
			13,965.74	40,010.71	234,336.00	17	25
			11,115.74	4,704.89	64.00-	7,351-	25
820 PROGRAM	Healthy Homes Grant		0.00	5,427.20-	40,000.00-	14	25
			1,486.09	5,691.44	23,101.00	25	25
			1,486.09	264.24	16,899.00-	2-	25
485 DEPT	Environmental Health	Totals:	2,850.00-	40,733.02-	274,400.00-	15	25
			15,451.83	45,702.15	257,437.00	18	25
			12,601.83	4,969.13	16,963.00-	29-	25
1 FUND	Health Services Fund	Totals:	254,580.48-	857,110.93-	3,607,773.00-	24	25
			233,917.58	805,914.71	3,607,773.00	22	25
			20,662.90-	51,196.22-	0.00	0	25

# Southwest Health and Human Services

KJD  
4/7/16 11:28AM

Revenues & Expend by Prog,Dept,Fund

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Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bddgt	% of Year
742 PROGRAM	Mental Health/Children Only		156,647.13-	327,777.97-	957,137.00-	34	25
			121,291.81	416,333.25	1,467,408.00	28	25
			35,355.32-	88,555.28	510,271.00	17	25
750 PROGRAM	Developmental Disabilities		19,626.51-	127,310.15-	792,617.00-	16	25
			28,715.04	93,093.05	417,435.00	22	25
			9,088.53	34,217.10-	375,182.00-	9	25
760 PROGRAM	Adult Services		89,072.31-	273,510.89-	1,090,000.00-	25	25
			7,773.90	21,458.16	110,500.00	19	25
			81,298.41-	252,052.73-	979,500.00-	26	25
765 PROGRAM	Adults Waivers		7,524.20-	96,776.33-	484,000.00-	20	25
			1,194.60	19,043.96	17,000.00	112	25
			6,329.60-	77,732.37-	467,000.00-	17	25
431 DEPT	Social Services	Totals:	617,644.10-	2,283,015.81-	15,505,393.00-	15	25
			1,309,055.73	3,901,228.46	16,106,612.00	24	25
			691,411.63	1,618,212.65	601,219.00	269	25
461 DEPT	Information Systems						
0 PROGRAM	...		1,232.50-	4,631.50-	28,500.00-	16	25
			29,593.39	85,693.82	348,907.00	25	25
			28,360.89	81,062.32	320,407.00	25	25
461 DEPT	Information Systems	Totals:	1,232.50-	4,631.50-	28,500.00-	16	25
			29,593.39	85,693.82	348,907.00	25	25
			28,360.89	81,062.32	320,407.00	25	25
5 FUND	Human Services Fund	Totals:	986,962.18-	3,669,449.70-	24,851,748.00-	15	25
			1,953,755.78	5,879,994.37	24,851,748.00	24	25
			966,793.60	2,210,544.67	0.00	0	25
FINAL TOTALS	946 Accounts		1,241,542.66-	4,526,560.63-	28,459,521.00-	16	25
			2,187,673.36	6,685,909.08	28,459,521.00	23	25
			946,130.70	2,159,348.45	0.00	0	25

**SOUTHWEST HEALTH AND HUMAN SERVICES CHECK REGISTER  
MARCH 2016**

DATE	RECEIPT or CHECK #	DESCRIPTION	+ DEPOSITS	-DISBURSEMENTS	BALANCE
	<b>BALANCE FORWARD</b>				3,404,953.26
3/1/16	17301-17310	Dep	14,451.47		3,419,404.73
3/4/16	7197-7224	PAYROLL		132,143.94	3,287,260.79
3/4/16	36117-36361 ACH	PAYROLL		451,929.30	2,835,331.49
3/4/16	17311-17361	dep	476,118.14		3,311,449.63
3/7/16	65449-65528	Disb		10,834.12	3,300,615.51
3/7/16	65529-65666	Disb		214,149.31	3,086,466.20
3/7/16	1394-1416 ACH	Disb		1,914.48	3,084,551.72
3/7/16	9399	Disb		55,436.29	3,029,115.43
3/8/16	17362-17396	Dep	38,703.53		3,067,818.96
3/10/16	9400	Disb		8,389.36	3,059,429.60
3/10/16	9401	Disb		52,078.44	3,007,351.16
3/11/16	17397-17453	Dep	166,643.38		3,173,994.54
3/14/16	65667-65727	Disb		8,082.72	3,165,911.82
3/14/16	1417-1417 ACH	Disb		224.80	3,165,687.02
3/14/16	65728-65855	Disb		337,980.96	2,827,706.06
3/14/16	1418-1425 ACH	Disb		785.16	2,826,920.90
3/14/16	9402	Disb		27,085.78	2,799,835.12
3/14/16	9403	Disb		785.18	2,799,049.94
3/2/16	22783	Interest	5,357.31		2,804,407.25
3/15/16	17454-17501	Dep	39,198.43		2,843,605.68
3/18/16	65856-65949	Disb		10,178.90	2,833,426.78
3/18/16	65950-66156	Disb		89,095.06	2,744,331.72
3/18/16	1426-1428 ACH	Disb		740.09	2,743,591.63
3/18/16	7225-7244	PAYROLL		131,570.60	2,612,021.03
3/18/16	36362-36599 ACH	PAYROLL		450,312.44	2,161,708.59
3/18/16	17502-17554	Dep	176,725.20		2,338,433.79
3/21/16	66157-66184	Disb		4,951.62	2,333,482.17
3/21/16	66185-66308	Disb		209,918.04	2,123,564.13
3/21/16	1429-1439 ACH	Disb		1,221.71	2,122,342.42
3/21/16	9404	Disb		37,754.09	2,084,588.33
3/22/16	17555-17586	Dep	109,767.85		2,194,356.18
3/23/16	9405	Disb		9,293.97	2,185,062.21
3/25/16	17587-17659	Dep	220,722.57		2,405,784.78
3/28/16	66309-66346	Disb		4,437.95	2,401,346.83
3/28/16	66347-66433	Disb		127,125.57	2,274,221.26
3/28/16	1440-1449 ACH	Disb		1,031.23	2,273,190.03
3/28/16	9406	Disb		33,452.05	2,239,737.98
3/29/16	17660-17677,17689-17703	Dep	149,013.39		2,388,751.37
3/31/16	66434-66485	Disb		4,499.71	2,384,251.66
3/31/16	66486-66533	Disb		58,784.10	2,325,467.56
3/31/16	1450-1454 ACH	Disb		250.26	2,325,217.30
3/31/16	17678-17688,17704-17723,17729-17733,17735,17737-17739	Dep	120,725.99		2,445,943.29
3/30/16	23202	Interest	661.05		2,446,604.34
					<b>2,446,604.34</b>
	Balanced 4/1/16 jvp	<b>TOTALS</b>	<b>1,518,088.31</b>	<b>2,476,437.23</b>	

# Adult - Social Services Caseload

Average	Adult Brain Injury (BI)	Adult Community Access for Alternative Care (CAC)	Adult Community Access for Disability Inclusion (CADI)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
2014	14	242	14		331	37	842	28	484	464	334	2789
2015	12	227	13		306	34	817	23	403	460	352	2652
2016	13	239	12	0	296	42	826	18	383	452	362	2643
2017												

\*Note: CADI name change and there is a new category (Adult Essential Community Supports)

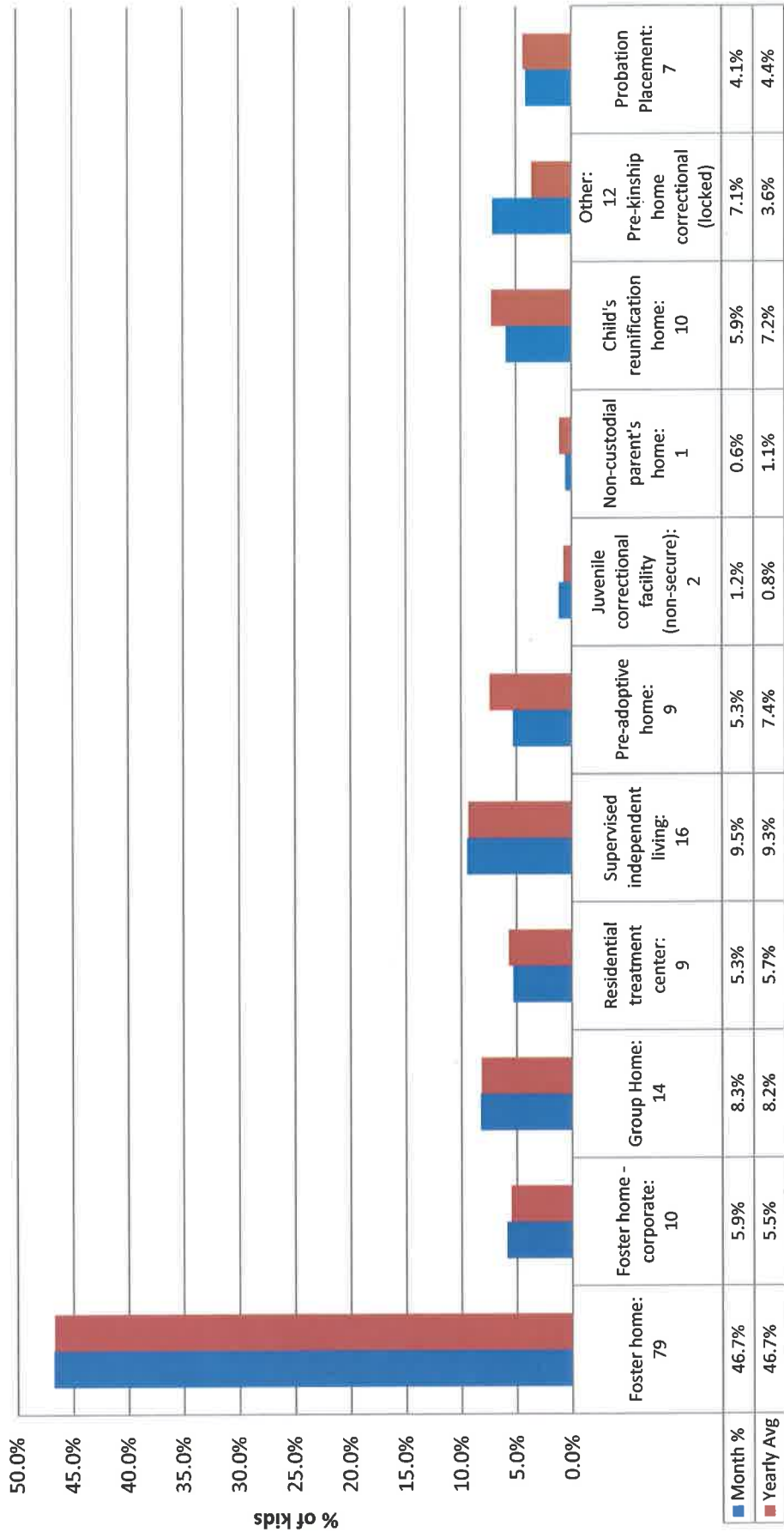
2016	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Access for Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
January	13	237	12	0	297	40	815	19	367	452	358	2610
February	13	238	12	0	297	42	827	19	412	453	361	2674
March	13	243	12	0	293	44	835	17	370	452	366	2645
April												
May												
June												
July												
August												
September												
October												
November												
December	13	239	12	0	296	42	826	18	383	452	362	2643

# Children's - Social Services Caseload

Average	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
2014	42	18	0	4	31	127	104	106	0	1	16	449
2015	38	15	1	3	30	153	127	96	0	1	18	482
2016	39	17	2	4	34	182	146	87	0	0	12	521
2017												

2016	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
January	40	15	2	4	35	179	138	87	0	0	13	513
February	39	15	2	4	34	180	154	85	0	0	13	526
March	39	17	2	4	33	186	145	88	0	0	11	525
April												
May												
June												
July												
August												
September												
October												
November												
December												
	<b>39</b>	<b>16</b>	<b>2</b>	<b>4</b>	<b>34</b>	<b>182</b>	<b>146</b>	<b>87</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>521</b>

**March 2016 - Placements by Category  
169 Kids in Placement**







**April 2015:** Total kids in placement = 169

**Total of 7 Children entered placement**

3	Lincoln	Foster Home
1	Lyon	Foster Home
1	Pipestone	Foster Home
1	Pipestone	Group Home
1	Rock	Juvenile Correctional Facility

**Total of 16 Children were discharged from placement** (discharges from previous month)

1	Lincoln	Child's Reunification Home
5	Lyon	Adopted
2	Lyon	Child's Reunification Home
1	Lyon	Pre-kinship Home
2	Lyon	Probation
2	Murray	Child's Reunification Home
1	Pipestone	Group Home
2	Redwood	Group Home

**NON IVD COLLECTIONS**  
*MARCH 2016*

<b>PROGRAM</b>	<b>ACCOUNT</b>	<b>TOTAL</b>
MSA/GRH	05-420-605.5802	352
TANF (MFIP/DWP/AFDC)	05-420-610.5803	11,701
GA	05-420-620.5803	3,276
FS (NOTE: refund prior month pymt)	05-420-630.5803	(2,800)
CS (PI Fee, App Fee, etc)	05-420-640.5501	231
MA Recoveries & Estate Collections (25% retained by agency)	05-420-650.5803	21,574
REFUGEE	05-420-680.5803	0
CHILDRENS		
Parental Fees, Holds	05-431-710.5501	16,486
OOH/FC Recovery	05-431-710.5803	11,339
CHILDCARE		
Licensing	05-431-720.5502	1,900
Corp FC Licensing	05-431-710.5505	850
Over Payments	05-431-721&722.5803	2,003
CHEMICAL DEPENDENCY		
CD Assessments	05-431-730.5519	9,461
Detox Fees	05-431-730.5520	10,242
MENTAL HEALTH		
Insurance Copay	05-431-740.5803	21
Over Payments	05-431-741 or 742.5803	5,184
DEVELOPMENTAL DISABILITIES		
Insurance Copay/Overpayments	05-431-750.5803	171
ADULT		
Insurance Copay/Overpayments	05-431-760.5803	91
<b>TOTAL NON-IVD COLLECTIONS</b>		<b>92,083</b>

**SOUTHWEST HEALTH AND HUMAN SERVICES  
PERSONNEL POLICY NUMBER 10**

EFFECTIVE DATE: 06/01/11

REVISION DATE: 04/20/16

AUTHORITY: Southwest Health and Human Services Joint Governing Board

**---VOLUNTEER FOR EMERGENCY/COMMUNITY SERVICES---**

**Section 1 - Purpose**

- a. Whenever an employee becomes a member of a volunteer emergency service, that person shall be allowed to use up to **6 hours per month** of agency time **(as per the employee's approved schedule)** when called to perform assigned duties. These hours are not cumulative. Any hours needed over 6 hours shall be either comp time or vacation time. Approval to use agency time in this manner must be obtained by submitting a written request to the employee's supervisor.
  
- b. Employees may volunteer for community service organizations which have been approved by the ~~Board~~ **Executive Committee**, and shall be allowed to use up to **7.56 hours per year** of agency time **(as per the employee's approved schedule)** when called to perform these duties. These hours are not cumulative. Any hours needed over ~~6~~ **7.5** hours shall be either comp time or vacation time. Approval to use agency time in this manner must be obtained by submitting a written request to the employee's supervisor. **In addition, staff shall indicate the organization volunteered at on their timesheet in the employee comment section.** The purpose of these hours are to allow staff to volunteer as a representative of the agency and support local community efforts or services that do not benefit the employee directly. Community service hours cannot be used for fulfilling volunteer requirements for the employee's family or child's activities.
  
- c. **For an organization to be considered, any staff person may make that request in writing to the Deputy Director who will take the request to the next scheduled Executive meeting. The requesting person will be notified within 30 days if the request is approved and the list of Community Service Organizations will be updated accordingly.**
  
- de. It will be each department supervisor's responsibility to monitor and track time used for volunteer emergency service and community service organizations.
  
- ed. Training time must be at employee's own time and expense.

**SOUTHWEST HEALTH AND HUMAN SERVICES  
PERSONNEL POLICY NUMBER 19**

EFFECTIVE DATE: 02/15/12

REVISION DATE: 03/18/15; 04/20/16

AUTHORITY: Southwest Health and Human Services Joint Governing Board

**--- MEDICAL LEAVE FOR FITNESS ---**

**Section 1 - General Policy Statement**

- a. It is the policy of SWHHS to promote the health and safety of employees and encourage regular participation in moderate to vigorous physical activity.
- b. SWHHS is dedicated to creating a healthy work environment that supports employee and workplace health. SWHHS feels it is important to provide employees with healthy physical activity opportunities to support our efforts to prevent disease and attain optimum health.

**Section 2 - Employee Benefit**

- a. Employees who have accumulated medical leave balances may trade their medical leave hours to cover the cost of fitness expenses for the employee, spouse and their eligible dependents as defined by eligibility to be on a parents' insurance.
- b. General Provisions
  - Maximum of \$ 1500 (gross pay) in claims per employee per calendar year.
  - Claims can be submitted for expenses incurred for the employee, spouse, or eligible dependents, as defined under the agency's health insurance plan.
  - A minimum of three weeks (112.50 hours) of medical leave must remain after reimbursement; only medical leave can be cashed in for this taxable reimbursement.
  - Employees who are in the process of terminating employment are not eligible for this program.
  - Expenses that have been reimbursed by flexible spending or VEBA are not eligible.
  - Staff may only be reimbursed for the net cost of any expense, less any other reimbursements such as the Preferred One fitness discount.
- c. Eligible Expenses
  - Health club memberships, swim passes, and swimming lessons (single, couple, family if eligible and including any tax and/or enrollment fees)
  - Fitness/exercise programs (i.e., Jazzercise, Curves, martial arts, etc.)
  - Personal trainers

**SOUTHWEST HEALTH AND HUMAN SERVICES  
PERSONNEL POLICY NUMBER 19**

- New or used stationary personal exercise equipment that can be used year-round in the home (i.e., treadmill, exercise bike, stair-stepper, weight lifting equipment, free weights, stability ball, etc.) or non-stationary exercise equipment (i.e., bike, jogger stroller, child carrier, and helmets)
- Maintenance/repairs/warranties on eligible equipment
- Recreational Equipment (i.e., rollerblades, skis, snow shoes, canoes/Kayaks, paddle boards and paddles, tennis/racquetball racquets, **paddleboats**, etc.)
- Monitoring devices (i.e., pedometer, heart rate monitor, Fitbit, and GPS watch)
- Fitness media; DVDS, videos, ~~and~~ games (i.e., fitness games or Wii fit), **live streaming (Fitness or Beach Body on demand)**. Title must be in request.
- Running, walking, cross-trainer or aerobic shoes
- **Open water dive equipment (wet suit, weight belts, tanks, etc.)**

d. Expenses not Eligible

- Club membership of a primarily social nature (i.e., Country club/golf course membership)
- Clothing items (i.e. shirts, shorts, jackets, **running attire**, etc.)
- Medical related expenses (i.e., lab tests, prescriptions, glucose monitor, blood pressure monitor, etc.)
- Camping equipment (i.e., tents, packs, etc.)
- Fees (i.e., registrations, park entrances, court/green fees, lift tickets, lockers, tanning, etc.)
- Sports equipment for an activity that is used in school, league, or organized sports (i.e., tennis, football, basketball, baseball, hockey, golf, etc.)Bike racks, car mountings, or carriers used to haul fitness equipment.
- Gaming systems, such as Wii or Xbox.
- **Sit/stand work stations**
- **Tack, saddle, bridle, breast collar, etc.**
- **Dock slide or other related accessories**
- **SAD (seasonal affective disorder) light**
- **Mattresses and sleep related items**

**Section 3 – Procedures**

- a. To claim a reimbursement under this program, submit a Medical Leave for Fitness Reimbursement Form with appropriate documentation attached, to the Wellness Coordinator. Providing the request meets the general provisions and is an eligible expense, it will be approved within 10 business days. You will be reimbursed on your regular payroll check, providing it is approved by Monday noon the week of payroll.

**SOUTHWEST HEALTH AND HUMAN SERVICES  
PERSONNEL POLICY NUMBER 19**

b. **Submission Deadlines**

- Reimbursement requests may not exceed the maximum amount of \$1,500 per calendar year. The date of expense dictates which calendar year the expense will be applied to. Expenses for the previous year must be submitted to the Wellness Coordinator no later than the Monday noon deadline of the second payroll date of the new year.

**SOUTHWEST HEALTH AND HUMAN SERVICES  
PERSONNEL POLICY NUMBER 24**

EFFECTIVE DATE: 01/01/16

REVISION DATE: 04/20/16

AUTHORITY: Southwest Health and Human Services Joint Governing Board

**--- VACATION PAY OUT ---**

**Section 1 - Policy Statement**

- a. Southwest Health and Human Services (SWHHS) recognizes that employees need to take time off to relax and recharge from their busy and sometimes stressful jobs. This voluntary policy encourages staff to use their earned vacation and supports self-care.

**Section 2 – Guidelines**

- a. Each year an employee may request to be paid for 37.5 hours of accumulated vacation in conjunction with taking 37.5 hours of vacation provided that after the reduction of 75 hours, the employee retains a **minimum** vacation balance of 37.5 hours.
- b. The time off must span a minimum of one week (five continuous days). Only one vacation payout can be taken in a calendar year.
- c. The vacation time must be scheduled at the time of the request by the employee.
- d. The supervisor must submit a list of the employee(s) requesting payout under this policy along with the dates requested to Human Resources at least 60 days prior to the start of the vacation. Human Resources will notify payroll. **If not received at least 60 days prior, the employee must provide extenuating circumstances, however, there is no guarantee of approval.**
- e. The cash out of the vacation will be paid with the last payroll **prior** to the vacation time off at the salary rate in effect at the time of the payout.
- f. The employee may cancel the vacation with a two week notice prior to the 37.5 hour block being paid out. However, if paid out then the vacation cannot be changed.



**SOUTHWEST HEALTH AND HUMAN SERVICES  
PERSONNEL POLICY NUMBER 25**

EFFECTIVE DATE: 04/20/16

REVISION DATE:

AUTHORITY: Southwest Health and Human Services Joint Governing Board

**--- EMPLOYEE REFERRAL PROGRAM ---**

**Section 1 - Policy Statement**

- a. Southwest Health and Human Services (SWHHS) is looking for quality job applicants through a variety of sources including personal referrals. Research has shown that new hires who come into a company through employee referrals are excellent contributors, stay with the company longer and are a more cost effective recruit.

**Section 2 – Guidelines**

- a. Once a referred candidate is hired and completes 90 calendar days of service, the employee designated as the nominee will receive \$250.00. After the referral completes 180 calendar days, the employee will receive an additional \$250.00. After the referral completes 365 calendar days, the employee will receive an additional \$500.00. These payments are considered supplemental wages and therefore are taxable as defined by the Internal Revenue Service (IRS). The amount will be paid at the next payroll following the meeting of the benchmarks listed above. The payment is a lump sum and not an addition to base.
- b. Directors, supervisors, and human resources are excluded from receiving referral bonuses. In addition, employees cannot be paid for the referral of a relative.
- c. In the event that the same candidate is referred by more than one employee, the date of the earliest referral will govern.
- d. The hiring of a referred employee must occur within 180 days (six months) of the initial referral date. The referral must be received prior to a register being received by Human Resources.
- e. Only candidates who meet the essential qualifications for the position will be considered. All candidates will be evaluated for employment consistent with SWHHS policies and procedures. All information regarding the hiring decision will remain strictly confidential.
- f. The employee designated as the nominee must still be employed by SWHHS during the referral's benchmarks in order to receive payment.
- g. Any disputes or interpretations of the program will be handled through Human Resources.

**SOUTHWEST HEALTH AND HUMAN SERVICES  
PERSONNEL POLICY NUMBER 25**

**Section 3 – Process**

- a. To make a referral please use AG #042 Candidate Referral to Human Resources.
- b. Human Resources will advise the employee designated as the nominee of their eligibility for a referral bonus if their referral has accepted an employment offer in writing.

**Section 4 – Disclaimer**

- a. The Employee Referral Program is not considered a general term or condition of employment. Nor is it subject to collective bargaining. This policy does not set past practice, cannot be grieved and can be withdrawn from policy at any time. However, any referrals approved prior will be honored.

**APRIL 2016**  
**BOARD APPROVAL ON THE FOLLOWING:**

- Child Welfare Disparities Grant (DHS) – 04/15/16 to 06/30/18;** An agreement in cooperation with the Lower Sioux Tribe to provide child welfare services to at risk children of the Lower Sioux; \$313,851 allocated as \$34,432 SFY16, \$137,728 SFY17, and \$141,691 SFY18 (NEW).
  
- Southwest Initiative Foundation Grant (Slayton, MN) – 02/01/16 to 06/30/16;** grants to fund oral health educational bags geared toward school nurses, head starts, and early childhood programs for teaching oral health to children, \$1000 (NEW).
  
- Prairie Support Services (Walnut Grove, MN) – 01/01/16 to 12/31/16;** client guardianship services, \$20/hour not to exceed 60 hours per year plus mileage (NEW).