



**SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD**

MINUTES

Date: September 16, 2015
Place: Lyon County Government Center
Commissioners' Rooms 1 & 2
Marshall, Minnesota

Opened: 9:00 am
Adjourned: 9:12 am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, September 16, 2015 in Commissioners' Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Magnus. The Pledge of Allegiance was said.

Members present:

- Jeane Anderson
- Rick Anderson
- Ron Boyenga
- Carol Ann Flahaven
- Joan Jagt
- Priscilla Klabunde
- Gerald Magnus
- Bob Moline
- Les Nath
- Stephen Ritter
- Jim Salfer
- Lois Schmidt
- Sherry Thompson
- Mic VanDaVere
- Pam VanOverbeke
- Dan Wildermuth

Member(s) absent: Marv Tinklenberg

Staff present:

- Jamie Baker
- Kayla Bigelbach
- Karla Drown
- Ardis Henriksen
- Jason Kloss
- Krista Kopperud
- Heather Moorse
- Chris Sorensen
- Carol Biren
- Wendy Bossuyt
- Karri Harvey
- Amanda Holzapfel
- Erin Klumper
- Cathy Michaels
- Cindy Nelson
- Nancy Walker

C. Consent Agenda –

1. Chairperson Magnus asked if there were any deletions or additions to the meeting agenda. There were none.
2. Chairperson Magnus asked if any member of the Board had a conflict of interest to report. None were identified.
3. Chairperson Magnus asked if there were any additions or corrections to the minutes from the August 19, 2015 meeting.

Motion by Moline and second by Ritter: To approve the Consent Agenda as presented. The motion carried unanimously.

D. Financial –

Chairperson Magnus asked Karla Drown, Fiscal Manager, to come forward to present the financial report. Karla reviewed the Summary of Financial Accounts Report. She commented that the Board would see a decrease in the running balance until November, which is when the next round of county contributions will be received. The Agency Health Insurance fund is still in the negative, a deficit of \$183,240, as of the beginning of the day, with \$250,000 in pending claims. Karla reported that she and Deputy Director Walker will be working on a policy for reserves. Karla stated that the Health Services Fund is 2% below budget in revenues and 2% over budget in expenses and the Human Services Fund is 1% below budget in revenues and 1% over budget in expenses. Motion by Jagt and second by Wildermuth: To move the financial report forward to the Governing Board for approval. The motion carried unanimously.

E. Caseload –

Chairperson Magnus asked if there were any comments or questions regarding the caseload reports. Director Sorensen stated that there continues to be fluctuation in the numbers of children in out-of-home placement.

F. Decision Items –

1. Director Sorensen reviewed the proposed revisions to Income Maintenance Policy Number 3 – Burial and Cremation Policy. There was new language added so that the policy will cover burial for fetuses of 20 weeks or more, stillborns or any live births. It also adds the cremation fee if a medical examiner is required. Motion by Boyenga and second by Wildermuth: To approve Income Maintenance Policy Number 3 – Burial and Cremation Policy as proposed. The motion carried unanimously.

G. Discussion/Information –

1. Chairperson Magnus invited Cathy Michaels, Social Worker, to come forward to share her success story. Cathy outlined the work she had done with an adult client. This man had lived with his parents his whole life but when his father died and his mother was admitted to a long term care facility they started to work with him on independent living. He was placed in an independent living facility, as it became known that he was struggling with his social interaction and personal hygiene he was assigned a personal care attendant. He is now learning to be independent with his hygiene issues and he has been received a cell phone so that he can call his mother. His next goal is to go to a movie at the theater. The Board thanked Cathy for her report.

Chairperson Magnus asked if there was anything further to bring to the Board. Hearing nothing he adjourned the meeting at 9:12 am.

Approved _____ Date

Authorized _____
Chairperson, Human Services Board

Recording Secretary, Human Services Board

Attest: _____
Director