



**SOUTHWEST HEALTH AND HUMAN SERVICES  
HUMAN SERVICES BOARD**

**MINUTES**

Date: October 21, 2015  
Place: Lyon County Government Center  
Commissioners' Rooms 1 & 2  
Marshall, Minnesota

Opened: 9:00 am  
Adjourned: 9:12 am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, October 21, 2015 in Commissioners' Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Magnus. The Pledge of Allegiance was said.

Members present:

- Jeane Anderson
- Rick Anderson
- Ron Boyenga
- Carol Ann Flahaven
- Priscilla Klabunde
- Gerald Magnus
- Bob Moline
- Les Nath
- Jim Salfer
- Lois Schmidt
- Rodney Stensrud
- Sherri Thompson
- Mic VanDaVere
- Dan Wildermuth

Member(s) absent:

- Joan Jagt
- Stephen Ritter
- Pam VanOverbeke

Guest:

- Alyssa Overman

Staff present:

Carol Biren	Wendy Crawford
Karla Drown	Kathy Herding
Ardis Henriksen	Dale Hiland
Rachel Isder	Stacy Jorgensen
Mike Kennedy	Jason Kloss
Krista Kopperud	Stacey Longtin
Cindy Nelson	Michelle Salfer
Chris Sorensen	Diana Voss
Nancy Walker	

**C. Consent Agenda –**

1. Chairperson Magnus asked if there were any deletions or additions to the meeting agenda. There were none.
2. Chairperson Magnus asked if any member of the Board had a conflict of interest to report. None were identified.
3. Chairperson Magnus asked if there were any additions or corrections to the minutes from the September 16, 2015 meeting.

Motion by Moline and second by Nath: To approve the Consent Agenda as presented. The motion carried unanimously.

**D. Financial –**

Chairperson Magnus asked Karla Drown, Fiscal Manager, to come forward to present the financial report. Karla reviewed the Summary of Financial Accounts Report. She reported that \$94,000 in investments were called in October, this amount was made up of funds remaining from a bond that was partially called in June and the rest from the remainder of a bond that was partially called last year. The funds were deposited into the checking account at Bremer Bank. The Agency Health Insurance fund is going to be going further to the negative. There will be a policy brought forward during the Governing Board meeting that will address how any funds used to balance the insurance account will be paid back. It was suggested that only enough be transferred into the Agency Health Insurance fund to bring it to a zero balance. Karla stated that the Health Services Fund is 3% below budget in revenues and 1% over budget in expenses and the Human Services Fund is 7% below budget in revenues and 1% over budget in expenses. Motion by Boyenga and second by VanDeVere: To move the financial report forward to the Governing Board for approval. The motion carried unanimously.

**E. Caseload –**

Chairperson Magnus asked if there were any comments or questions regarding the caseload reports. Director Sorensen stated that there continues to be a high number of children in out-of-home placement but staff is working on improving performance measures.

**F. Decision Items –**

No items on the agenda.

**G. Discussion/Information –**

No items on the agenda.

Chairperson Magnus asked if there was anything further to bring to the Board. Hearing nothing he adjourned the meeting at 9:10 am.

Approved \_\_\_\_\_ Date

Authorized \_\_\_\_\_  
Chairperson, Human Services Board

\_\_\_\_\_  
Recording Secretary, Human Services Board

Attest: \_\_\_\_\_  
Social Services Division Director