



**SOUTHWEST HEALTH AND HUMAN SERVICES  
COMMUNITY HEALTH BOARD**

**MINUTES**

Date: November 18, 2015  
Place: Lyon County Government Center  
Commissioners' Rooms 1 & 2  
Marshall, Minnesota

Opened: 9:20 am  
Adjourned: 9:29 am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday, November 18, 2015 in Commissioners' Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Anderson.

Members present:

- Jeane Anderson
- Rick Anderson
- Ron Boyenga
- Carol Ann Flahaven
- Joan Jagt
- Priscilla Klabunde
- Gerald Magnus
- Bob Moline
- Les Nath
- Stephen Ritter
- Jim Salfer
- Lois Schmidt
- Rodney Stensrud
- Sherri Thompson
- Mic VanDaVere
- Pam VanOverbeke
- Dan Wildermuth

Staff present:

- Gail Bielen
- Stephanie Bruflat
- Cindy DeRycke
- Megan Gullickson
- Ardis Henriksen
- Amanda Holzapfel
- Jenifer Klein
- Stacey Longtin
- Sherry Marks
- Cindy Nelson
- Jessica Schmit
- Ann Schiller
- Christine Versaevel
- Carol Biren
- Kristin Deacon
- Melanie Guetter
- Karri Harvey
- Dale Hiland
- Sarah Kirchner
- Krista Kopperud
- Jennifer Lundberg
- Sarah Maurice
- Dawn Popowski
- Lori Schoer
- Kasey VanderPlaats
- Nancy Walker

- I. **Consent Agenda –**
  1. Chairperson Anderson asked if there were any deletions or additions to the meeting agenda. There were none.

2. Chairperson Anderson asked if any member of the Board had a conflict of interest to report. None were identified.

3. Chairperson Anderson asked if there were any additions or corrections to the minutes from the October 21, 2015 meeting. He stated that on Page 1 of the minutes, under the Consent Agenda, Items 1 and 2, the name of the "Chairperson Magnus" will be changed to "Chairperson Anderson".

Motion by Thompson and second by Wildermuth: To approve the Consent Agenda with the correction to the minutes of the October 21, 2015 meeting. The motion carried unanimously.

**J. Financial –**

Chairperson Anderson stated that the financial report had been moved forward to the Governing Board by the Human Services Board.

**K. Caseload –**

Chairperson Anderson asked if there were any comments or questions regarding the caseload reports. There were none.

**L. Decision Items –**

No items on the agenda.

**M. Discussion/Information –**

1. Chairperson Anderson invited Kristin Deacon, Nursing Supervisor, forward to give an update on the Supporting Hands Nurse Family Partnership. Kristin stated that the SHNFP Board had met on November 2, 2015. She reviewed points from the supervisor's report. They announced that by the end of this year there will be 41 graduates from the program, which is the highest they have ever had. By the end of 2015 SHNFP will become its own business entity with its own tax identification number. Because the financial report has been done by McLeod County, they will complete the year-end financial report. All of the administration of the program will be done by Renville County. Because they are becoming their own entity, it was necessary to put together a benefit package to offer the staff. Klabunde stated that, in her opinion, the challenge for SHNFP this coming year will be to find the right replacement for the Executive Director, who will be retiring at the end of June.

Chairperson Anderson asked if there was anything further to bring to the Board. Hearing nothing he adjourned the meeting at 9:29 am.

Approved \_\_\_\_\_ Date

Authorized \_\_\_\_\_  
Chairperson, Community Health Board

\_\_\_\_\_  
Recording Secretary, Community Health Board

Attest: \_\_\_\_\_  
Director