



**SOUTHWEST HEALTH AND HUMAN SERVICES  
COMMUNITY HEALTH BOARD  
MINUTES**

Date: May 20, 2015  
Place: Lyon County Government Center  
Commissioners' Rooms 1 & 2  
Marshall, Minnesota

Opened: 9:37 am  
Adjourned: 10:10 am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday, May 20, 2015 in Commissioners' Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Anderson.

Members present:

- Jeane Anderson
- Rick Anderson
- Ron Boyenga
- Carol Ann Flahaven
- Joan Jagt
- Priscilla Klabunde
- Gerald Magnus
- Bob Moline
- Les Nath
- Stephen Ritter
- Jim Salfer
- Lois Schmidt
- Sherri Thompson
- Marvin Tinklenberg
- Mic VanDaVere
- Pam VanOverbeke
- Dan Wildermuth

Staff present:

Carol Biren	Nancy Boeck
Michelle Buysse	Kristin Deacon
Karla Drown	Alicia Eliason
Ardis Henriksen	Dale Hiland
Stacy Jorgensen	Jenifer Klein
Troy Knakmuhs	Stacey Longtin
Sherry Marks	Marie Meyers
Cindy Nelson	Jodi Robinson
Chris Sorensen	Nancy Walker

**I. Consent Agenda –**

1. Chairperson Anderson asked if there were any deletions or additions to the meeting agenda. There were none.
2. Chairperson Anderson asked if any member of the Board had a conflict of interest to report. None were identified.
3. Chairperson Anderson asked if there were any additions or corrections to the minutes from the April 15, 2015 meeting.

Motion by VanDeVere and second by Wildermuth: To approve the Consent Agenda as presented. The motion carried unanimously.

**J. Financial –**

The Financial Report was moved forward to the Governing Board by action of the Human Services Board.

**K. Caseload -**

Chairperson Anderson asked if there were any questions or comments regarding the caseload numbers. There were none.

**L. Decision Items –**

None on the agenda.

**M. Discussion/Information –**

1. Chairperson Anderson invited Kristin Deacon, Nursing Supervisor, to come forward. He had asked her to give an update on the Supporting Hands Nurse Family Partnership (SHNFP). Kristin stated that SHNFP is group of twenty (20) counties that work together to provide the program. The Board meets on a quarterly basis and along with Commissioners, who represent their counties, the Family Health Supervisor or Director also attend. For this program they enroll only first time mothers, who have not yet reached their 28<sup>th</sup> week of pregnancy. The Board is currently working on a strategic plan for SHNFP and both Chairperson Anderson and she will take part in those meetings. Six (6) of the counties who are part of the collaboration were eligible for MIECHV funding. There is a total of thirty-eight (38) families from the agency service area who are participants of the SHNFP. The agency nurses also do Family Home Visiting (FHV) to reach those families that do not qualify to be part of the SHNFP. Kristin reviewed the training that has been done by both the nursing staff and her, as the supervisor. They use a curriculum called "Growing Great Kids", an evidence-based home visiting program. With this program the clients are enrolled either during pregnancy or shortly after the birth of a child and continue in the program until the child turns three (3) years of age. The caseload numbers have increased and are still going up.

2. Chairperson Anderson invited Marie Meyers, Nursing Supervisor, to present an update on jail nursing to the Board. Marie reviewed what has been done since her report at the April Board meeting. She and Carol Biren, Public Health Division Director, had met with the sheriffs from both Redwood and Lyon Counties. The Redwood County sheriff had already done some research on the different options available and asked for a listing of duties and time required to complete them. The Lyon County sheriff had requested, in writing, the reasons for discontinuation of the program. Marie stated that she had received a phone call from Dr. Steven Meister, agency Medical Consultant, to see how the process was moving forward. He had told her to share with the Board that if they had any questions he would be happy to talk to any of them.

3. Chairperson Anderson asked Carol Biren, Public Health Division Director, to give an update on the FP&L program. Carol stated that the agency had gotten the delegation agreement contract back. She, Jason Kloss and Chad Cunningham, the Environmental Manager and Sanitarian respectively, had met with representatives from the Environmental Health Division at MDH about what was needed during the upcoming evaluation. The exit interview for the evaluation was on May 8<sup>th</sup> and she felt that it had gone very well. MDH now has sixty (60) days to send a written report and the agency will have thirty (30) days to respond.

Chairperson Anderson asked if there was anything further to be brought to the Board. Hearing nothing he adjourned the meeting at 10:10 am.

Approved \_\_\_\_\_ Date

Authorized \_\_\_\_\_  
Chairperson, Community Health Board

\_\_\_\_\_  
Recording Secretary, Community Health Board

Attest: \_\_\_\_\_  
Director