



**SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD**

MINUTES

Date: June 17, 2015
Place: Lyon County Government Center
Commissioners' Rooms 1 & 2
Marshall, Minnesota

Opened: 9:00 am
Adjourned: 10:10 am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, June 17, 2015 in Commissioners' Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Magnus. The Pledge of Allegiance was said.

Members present:

- Jeane Anderson
- Rick Anderson
- Ron Boyenga
- Carol Ann Flahaven
- Joan Jagt
- Priscilla Klabunde
- Gerald Magnus
- Bob Moline
- Les Nath
- Stephen Ritter
- Jim Salfer
- Lois Schmidt
- Sherri Thompson
- Marvin Tinklenberg
- Mic VanDaVere
- Pam VanOverbeke
- Dan Wildermuth

Staff present:

Jennifer Beek	Carol Biren
Stephanie Busjahn	Kristin Deacon
Becky Deterling	Karla Drown
Ardis Henriksen	Dale Hiland
Amanda Holzapfel	Amy Jelen
Stacy Jorgensen	Krista Kopperud
Nicole Longtin	Stacey Longtin
Chantelle Mercie	Marie Meyers
Patricia Mock	Cindy Nelson
Danielle Ossefoort	Judy Pitzl
Roxanne Rose	Rachel Schroeder
Michelle Schutz	Connie Seaman
Chris Sorensen	Nancy Walker

C. Consent Agenda –

1. Chairperson Magnus asked if there were any deletions or additions to the meeting agenda. There were none.

2. Chairperson Magnus asked if any member of the Board had a conflict of interest to report. None were identified.

3. Chairperson Magnus asked if there were any additions or corrections to the minutes from the May 20, 2015 meeting.

Motion by Tinklenberg and second by Nath: To approve the Consent Agenda as presented. The motion carried unanimously.

D. Financial –

Chairperson Magnus asked Karla Drown, Accounting Supervisor, to come forward to present the Financial Report. Karla reviewed information about the agency cash balance, stating that the ending balance showed an increase over the beginning balance. She stated that, at the time the report was printed, all of the Health Services contributions and one of the Human Services contributions, which are due mid-year, had been received. There was discussion about the status of the insurance fund, which is in the negative at this point but the number of claims appears to be leveling off. The fund is being watched closely and the Board is aware that, if it is necessary, an inter-fund loan could be made, with a determination made by the Board of the percentage for interest and a repayment plan. The Health Services fund was 1% below budget for revenues and 1% above for expenditures and the Human Services fund was 17% below budget for revenue and at budget for expenditures. Motion by VanDeVere and second by Thompson: To move the Financial Report forward to the Governing Board for approval. The motion carried unanimously.

E. Caseload -

Chairperson Magnus asked if there were any questions or comments regarding the caseload numbers. Director Sorensen stated that the upward trend in the number of children in out-of-home placement continues.

F. Decision Items –

1. Director Sorensen stated that the deletion of language and insertion of new language in Social Services Policy Number 26 – Fees: 24-Hour Out-of-Home Care – Collection and Waive or Reduce Fees was driven by a DHS Bulletin. Motion by Moline and second by Nath: To approve the Social Services Policy Number 26 – Fees: 24-Hour Out-of-Home Care – Collection and Waive or Reduce Fees as revised. The motion carried unanimously.

G. Discussion/Information –

1. Chairperson Magnus invited Stacey Longtin, Adult Social Services Supervisor, to come forward to report on the Adult Protection program. Stacey introduced two (2) members of the agency's Adult Protection staff, Nicole Longtin and Danielle Ossefoort, both Social Workers. Stacey gave an overview of the program and some of the changes that will be coming soon. The Adult Protection staff work with individuals who are vulnerable to maltreatment because of a physical or mental disability or a dependence on institutional services. She identified the different types of maltreatment, who is considered a mandated reporter, what our current common entry point is, how reports are handled by the agency and who does the investigations. Stacey then explained the reporting changes that will begin on July 1, 2015 with the rollout of the Minnesota Adult Abuse Report Center, which will become the common entry point for all of Minnesota, and how this change could potentially effect the agency.

2. Chairperson Magnus invited Stacy Jorgensen, Adult Social Services Supervisor, to come forward to report on the Adult Mental Health program. Stacy stated that her team work with individuals with the most persistent mental health disorders. She said that in Minnesota everyone has the right to be mentally ill. The agency staff are not direct care providers but do

the functional assessment and try to help their clients find the least restrictive program for them. Stacy stated that she plans to start visiting hospitals and law enforcement in the agency service area to talk to find out what they can offer us and what we can offer them. The state operated cost of care will be changing. Currently, if there is a time lag between when a patient at a state facility has been determined to have no medical need and when they are moved to a different facility, the agency is responsible for paying 75% of the daily cost of care. This charge is initiated on the date the letter is signed not on the date the agency receives the document. Later this summer the agency responsibility will go up to 100% per day. Because of budget shortfalls at the state level, there has been a reduction in the number of bed available at state owned facilities making it more challenging to find an appropriate placement for some clients.

3. Chairperson Magnus invited Becky Deterling, Social Worker, to come forward to present her success story. Becky stated that she wanted to share how staff from three (3) different department in the Redwood office (she, Scott Gilsrud , the CD Assessor and Lisa Krinke, an Eligibility Worker) had worked together with an individual in crisis. Working together over a span of years they had worked with this individual and their family to resolve a chemical dependency issue, become a good parent and ultimately a productive member of their community.

4. Director Sorensen reported on the legislative work done during the session in the area of Child Protection. The Governor's Taskforce has made ninety-six (96) recommendations. Neither the state nor local organization is equipped to handle all of the recommendations at this time. MACSSA is working with DHS on a prioritization process to determine the order the recommendations should be worked on. There was money allocated by the legislature, as well as, a designation of caseload maximums, which is eight (8) staff per supervisor and ten (10) cases per case manager. It has been determined that the agency will receive the base county amount of \$75,000 per county. However, 25% of this amount will be withheld until the results of the performance management assessments have been completed. The agency will need to use general funds to cover new hires until that time. The Human Resources staff are looking into new ways to expand the agency's search for qualified employees because we have currently exhausted the applicant pool in the area.

Chairperson Magnus asked if there was anything further to be brought to the Board. Hearing nothing he adjourned the meeting at 10:10 am.

Approved _____ Date

Authorized _____
Chairperson, Human Services Board

Recording Secretary, Human Services Board

Attest: _____
Director