



Southwest Health and Human Services
 Board Agenda
 Wednesday, July 15, 2015
 Government Center, 2nd Floor
 Marshall
 9:00 a.m.

HUMAN SERVICES

- A. Call to order
- B. Pledge of Allegiance
- C. Consent Agenda
 - 1. Amend/Approval of Agenda
 - 2. Identification of Conflict of Interest
 - 3. Approval of 06/17/15 board minutes

D. Financial

E. Caseload

	06/15	05/15	04/15
Social Service	3,645	3,655	3,668
Licensing	487	487	486
Out-of-Home Placements	160	165	157
Income Maintenance	12,152	12,419	12,898
Child Support Cases	3,486	3,504	3,517
Child Support Collections	\$893,022	\$845,206	\$919,623
Non IV-D Collections	\$54,890	\$47,366	\$139,114

- F. Decision Items
 - 1.

- G. Discussion/Information
 - 1.
 - 2.

COMMUNITY HEALTH

- H. Call to order
- I. Consent Agenda
 - 1. Amend/Approval of Agenda
 - 2. Identification of Conflict of Interest
 - 3. Approval of 06/17/15 board minutes
- J. Financial
- K. Caseload

	06/15	05/15	04/15
WIC		2182	2201
Family Home Visiting	82	98	105
PCA Assessments	21	30	23
Managed Care	240	213	273
Dental Varnishing	148	91	102
Refugee Health	10	2	3
Latent TB Medication Distribution	25	39	44
- L. Decision Items
 - 1.
- M. Discussion/Information
 - 1. Food, Pools, Lodging update – Jason Kloss
 - 2. State Community Health Services Advisory Committee (SCHSAC) update - Carol Biren
 - 3. E.coli update – Kristin Deacon

GOVERNING BOARD

- N. Call to order
- O. Consent Agenda
 - 1. Amend/Approval of Agenda
 - 2. Identification of Conflict of Interest
 - 3. Approval of 06/17/15 board minutes
- P. Financial
- Q. Introduce new staff member; Karen Gerhardson, Eligibility Worker

GOVERNING BOARD (cont.)

R. Employee Recognition

- Michelle Pick, 1 year, Social Worker, Luverne
- Abbie Stough, 1 year, Social Worker, Redwood Falls
- Andrew Peltz, 1 year, Case Aide (Circle School Liaison), Marshall
- Rachel Isder, 5 years, Public Health Nurse, Slayton
- Rebecca Deterling, 5 years, Social Worker, Redwood Falls
- Lori Sanderson, 10 years, Social Worker, Marshall
- Kristin Malin, 10 years, Social Worker Team Leader, Marshall
- Lori Everett, 15 years, Social Worker, Slayton
- Ann Guttormsson, 15 years, Lead Eligibility Worker, Marshall
- Karla Drown, 15 years, Fiscal Manager, Marshall
- Patty Reitsma, 20 years, Eligibility Worker, Slayton

S. Decision Items

1. Marlene Erickson, Health and Human Services Aide, completion of 6 month probationary period, no salary increase, effective 07/28/15
2. Corrie Weizel, Social Worker, completion of 12 month probationary period, 1% salary increase (per labor agreement), effective 07/25/15
3. Arnold Siyapche, Information Technology Specialist, probationary appointment (12 months), \$34,080.00 annual, effective 07/06/15
4. Thomas Carter, Information Technology Specialist, Senior, probationary appointment (12 months), \$50,000.00 annual, effective 07/13/15
5. Dawn Anderson, promotional appointment – Office Support Specialist to Case Aide, 6 month probationary period, \$18.52 per hour, effective 07/27/15
6. Request for Social Worker (MN Choices Assessor) position
7. Request for three Social Worker (CPS) positions
8. Contracts
9. Request for two agency vehicles

T. Discussion/Information

1. Department of Labor proposed rule

U. Closed session – Director’s evaluation

V. Adjournment

Next Meeting Dates:

- **Wednesday, August 19, 2015 – Marshall**
- **Wednesday, September 16, 2015 – Marshall**
- **Wednesday, October 21, 2015 – Marshall**

Please note: Following the board meeting there will be an Executive Meeting to meet with the Human Service and Public Health Union.

SOUTHWEST HEALTH & HUMAN SERVICES

Ivanhoe, Marshall, Slayton, Pipestone, Redwood and Luverne Offices

SUMMARY OF FINANCIAL ACCOUNTS REPORT

For the Month Ending:

May 31, 2015

*** Income Maintenance * Social Services * Information Technology * Health ***

Description	Month	Running Balance
BEGINNING BALANCE		\$2,125,147
RECEIPTS		
Monthly Receipts	1,246,770	
County Contribution	4,202,222	
Interest on Investments	8,737	
TOTAL MONTHLY RECEIPTS		5,457,729
DISBURSEMENTS		
Monthly Disbursements	2,916,453	
TOTAL MONTHLY DISBURSEMENTS		2,916,453
ENDING BALANCE		\$4,666,423

REVENUE

<i>Checking/Money Market</i>	\$4,666,423
<i>CD's/Bonds</i>	\$1,894,000
<i>Magic Fund</i>	\$0

**Average Balance
last two years
\$6,725,587**

ENDING BALANCE **\$6,560,423**

REVENUE DESIGNATION



Checking/Money Market
 CD's/Bonds
 Magic Fund

Southwest Health and Human Services



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Treasurer's Cash Trial Balance

As of 06/2015

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<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
1	Health Services Fund	1,613,823.07		
	Receipts	228,533.24	1,595,200.74	
	Disbursements	78,241.46-	504,374.10-	
	Payroll	193,614.02-	1,206,803.76-	
	Journal Entries	0.00	862.50	
	Fund Total	43,322.24-	115,114.62-	1,498,708.45
5	Human Services Fund	791,336.93		
	410 General Administration			
	Receipts	45,480.90	269,426.50	
	Disbursements	40,108.63-	264,796.69-	
	Payroll	11,606.72-	64,668.13-	
	Journal Entries	0.00	40,941.81-	
	Dept Total	6,234.45-	100,980.13-	690,356.80
5	Human Services Fund	2,562,473.99-		
	420 Income Maintenance			
	Receipts	1,119,126.57	3,443,600.72	
	Disbursements	354,094.97-	1,942,252.31-	
	Payroll	339,661.19-	2,138,772.51-	
	Journal Entries	0.00	1,955.00	
	Dept Total	425,370.41	635,469.10-	3,197,943.09-
5	Human Services Fund	7,755,565.16		
	431 Social Services			
	Receipts	3,827,771.48	7,438,948.43	
	Disbursements	129,208.25-	716,304.68-	
	SSIS	784,542.57-	3,560,881.54-	
	Payroll	522,790.92-	3,340,105.61-	
	Journal Entries	0.00	2,932.50	
	Dept Total	2,391,229.74	175,410.90-	7,580,154.26
5	Human Services Fund	1,794,967.25-		
	461 Information Systems			
	Receipts	7,203.99	47,205.99	

Southwest Health and Human Services



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Treasurer's Cash Trial Balance

As of 06/2015

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<u>Fund</u>		<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
5	Human Services Fund				
		471	LCTS Collaborative Agency		
		0.00			
	Receipts		0.00	12,074.00	
	Journal Entries		0.00	12,074.00-	
	Dept Total		0.00	0.00	0.00
	Fund Total	4,189,460.85	2,797,075.45	1,005,954.97-	3,183,505.88
61	Agency Health Insurance				
		52,721.51			
	Receipts		190,177.53	1,261,523.63	
	Disbursements		316,708.21-	1,465,136.54-	
	Journal Entries		0.00	40,941.81	
	Fund Total		126,530.68-	162,671.10-	109,949.59-
71	LCTS Lyon Murray Collaborative Fund				
		471	LCTS Collaborative Agency		
		137,922.21			
	Disbursements		9,000.00-	89,725.50-	
	Journal Entries		0.00	4,679.00	
	Dept Total		9,000.00-	85,046.50-	52,875.71
	Fund Total	137,922.21	9,000.00-	85,046.50-	52,875.71
73	LCTS Rock Pipestone Collaborative Fund				
		471	LCTS Collaborative Agency		
		70,596.26			
	Receipts		50.00	700.00	
	Disbursements		36,000.00-	40,923.00-	
	Journal Entries		0.00	2,299.00	
	Dept Total		35,950.00-	37,924.00-	32,672.26
	Fund Total	70,596.26	35,950.00-	37,924.00-	32,672.26

Southwest Health and Human Services

As of 06/2015

Treasurer's Cash Trial Balance

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<u>Fund</u>		<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
75	Redwood LCTS Collaborative				
		84,241.34			
	Receipts		39,385.00	39,385.00	
	Disbursements		80,234.00-	121,718.00-	
	Journal Entries		0.00	5,096.00	
	Dept Total		40,849.00-	77,237.00-	7,004.34
	Fund Total	84,241.34	40,849.00-	77,237.00-	7,004.34
77	Local Advisory Council				
		1,772.99			
	Disbursements		147.56-	167.09-	
	Dept Total		147.56-	167.09-	1,605.90
	Fund Total	1,772.99	147.56-	167.09-	1,605.90
All Funds		6,150,538.23			
	Receipts		5,457,728.71	14,108,065.01	
	Disbursements		1,047,591.35-	5,151,756.02-	
	SSIS		784,542.57-	3,560,881.54-	
	Payroll		1,084,318.82-	6,885,292.73-	
	Journal Entries		0.00	5,750.00	
	Total		2,541,275.97	1,484,115.28-	4,666,422.95

Southwest Health and Human Services



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1 Health Services Fund

Trial Balance
As of 06/2015

Report Basis: Cash

Account	Beginning Balance	Actual This-Month	Actual Year-To-Date	Current Balance
1001 Cash in Bank - Checking	1,613,823.07	43,322.24-	115,114.62-	1,498,708.45
1090 Investments	334,962.50	0.00	862.50-	334,100.00
Total Assets	1,948,785.57	43,322.24-	115,977.12-	1,832,808.45
--- Liabilities and Balance---				
Liabilities	0.00	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance				
2881 Unassigned Fund Balance	1,948,785.57-	0.00	0.00	1,948,785.57-
2885 Revenue Control	0.00	219,271.68-	1,584,871.80-	1,584,871.80-
2887 Expenditure Control	0.00	262,593.92	1,700,848.92	1,700,848.92
Total Fund Balance	1,948,785.57-	43,322.24	115,977.12	1,832,808.45-
Total Liabilities and Balance	1,948,785.57-	43,322.24	115,977.12	1,832,808.45-
410 General Administration				
Total Assets	0.00	0.00	0.00	0.00
--- Liabilities and Balance---				
Liabilities	0.00	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00	0.00
Total Liabilities and Balance	0.00	0.00	0.00	0.00
1 Health Services Fund				

Southwest Health and Human Services



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5 Human Services Fund

Trial Balance
As of 06/2015

Report Basis: Cash

Account	Beginning Balance	Actual This-Month	Actual Year-To-Date	Current Balance
410 General Administration				
1001 Cash In Bank - Checking	791,336.93	6,234.45	100,980.13	690,356.80
Total Assets	791,336.93	6,234.45	100,980.13	690,356.80
--- Liabilities and Balance ---				
Liabilities				
2080 Medical Insurance Payable	40,941.81	0.00	0.00	40,941.81
2090 Due To Flexible Plan Employees	2,028.02	427.99	449.70	1,578.32
Total Liabilities	38,913.79	427.99	449.70	39,363.49
Fund Balance	752,423.14	0.00	0.00	752,423.14
2881 Unassigned Fund Balance	0.00	6,662.44	101,429.83	101,429.83
2887 Expenditure Control	752,423.14	6,662.44	101,429.83	650,993.31
Total Fund Balance	752,423.14	6,662.44	101,429.83	650,993.31
Total Liabilities and Balance	791,336.93	6,234.45	100,980.13	690,356.80
420 Income Maintenance				
1001 Cash In Bank - Checking	2,562,473.99	425,370.41	635,469.10	3,197,943.09
1090 Investments	625,915.00	0.00	1,955.00	623,960.00
Total Assets	1,936,558.99	425,370.41	637,424.10	2,573,983.09
--- Liabilities and Balance ---				
Liabilities				
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance	1,936,558.99	0.00	0.00	1,936,558.99
2881 Unassigned Fund Balance	0.00	1,118,573.58	3,349,115.63	3,349,115.63
2885 Revenue Control	0.00	693,203.17	3,986,539.73	3,986,539.73
2887 Expenditure Control	1,936,558.99	425,370.41	637,424.10	2,573,983.09
Total Fund Balance	1,936,558.99	425,370.41	637,424.10	2,573,983.09
Total Liabilities and Balance	1,936,558.99	425,370.41	637,424.10	2,573,983.09
431 Social Services				

Southwest Health and Human Services

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5 **Human Services Fund**

Trial Balance
As of 06/2015
Report Basis: Cash

Account	Beginning Balance	Actual This-Month	Actual Year-To-Date	Current Balance
1001 Cash In Bank - Checking	7,755,565.16	2,391,229.74	175,410.90-	7,580,154.26
1090 Investments	938,872.50	0.00	2,932.50-	935,940.00
1205 County Advances - MFIP (Chippewa Cty)	80,749.47	0.00	0.00	80,749.47
Total Assets	8,775,187.13	2,391,229.74	178,343.40-	8,596,843.73

--- Liabilities and Balance-----
Liabilities

Total Liabilities 0.00 0.00 0.00 0.00

Fund Balance

2881 Unassigned Fund Balance	8,775,187.13-	0.00	0.00	8,775,187.13-
2885 Revenue Control	0.00	3,783,429.00-	7,346,060.85-	7,346,060.85-
2887 Expenditure Control	0.00	1,392,199.26	7,524,404.25	7,524,404.25
Total Fund Balance	8,775,187.13-	2,391,229.74-	178,343.40	8,596,843.73-

Total Liabilities and Balance

8,775,187.13- 2,391,229.74- 178,343.40 8,596,843.73-

461 **Information Systems**

----- Assets-----

1001 Cash in Bank - Checking	1,794,967.25-	13,290.25-	94,094.84-	1,889,062.09-
Total Assets	1,794,967.25-	13,290.25-	94,094.84-	1,889,062.09-

--- Liabilities and Balance-----
Liabilities

Total Liabilities 0.00 0.00 0.00 0.00

Fund Balance

2881 Unassigned Fund Balance	1,794,967.25	0.00	0.00	1,794,967.25
2885 Revenue Control	0.00	7,203.99-	47,205.99-	47,205.99-
2887 Expenditure Control	0.00	20,494.24	141,300.83	141,300.83
Total Fund Balance	1,794,967.25	13,290.25	94,094.84	1,889,062.09

Total Liabilities and Balance

1,794,967.25 13,290.25 94,094.84 1,889,062.09

471 **LCTS Collaborative Agency**

----- Assets-----

Total Assets	0.00	0.00	0.00	0.00
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--- Liabilities and Balance-----
Liabilities

Southwest Health and Human Services



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RM- Stmt of Revenues & Expenditures

As Of 06/2015 Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO- DATE	2015 BUDGET	% OF BUDG	% OF YEAR
FUND 1 HEALTH SERVICES FUND REVENUES					
CONTRIBUTIONS FROM COUNTIES	0.00	381,710.00-	763,420.00-	50	50
INTERGOVERNMENTAL REVENUES	37,798.44-	105,748.03-	336,450.00-	31	50
STATE REVENUES	73,517.32-	372,940.87-	813,453.00-	46	50
FEDERAL REVENUES	66,317.82-	499,116.34-	965,792.00-	52	50
FEES	38,765.31-	208,658.69-	485,899.00-	43	50
EARNINGS ON INVESTMENTS	1,310.49-	11,961.87-	1,200.00-	997	50
MISCELLANEOUS REVENUES	1,562.30-	4,736.00-	1,300.00-	364	50
TOTAL REVENUES	219,271.68-	1,584,871.80-	3,367,514.00-	47	50
EXPENDITURES					
PROGRAM EXPENDITURES	0.00	0.00	0.00	0	50
PAYROLL AND BENEFITS	193,614.02	1,206,803.76	2,567,555.00	47	50
OTHER EXPENDITURES	68,979.90	494,045.16	799,959.00	62	50
TOTAL EXPENDITURES	262,593.92	1,700,848.92	3,367,514.00	51	50

Southwest Health and Human Services



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RM- Stmt of Revenues & Expenditures

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As Of 06/2015 Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO- DATE	2015 BUDGET	% OF BUDG	% OF YEAR
FUND 5 HUMAN SERVICES FUND REVENUES					
CONTRIBUTIONS FROM COUNTIES	4,202,222.40-	4,871,165.15-	9,179,271.00-	53	50
INTERGOVERNMENTAL REVENUES	7,665.71-	25,808.85-	36,804.00-	70	50
STATE REVENUES	278,019.06-	1,419,104.20-	3,914,232.00-	36	50
FEDERAL REVENUES	337,419.13-	3,073,456.47-	6,821,224.00-	45	50
FEES	172,192.58-	860,694.37-	1,750,500.00-	49	50
EARNINGS ON INVESTMENTS	7,426.02-	14,721.03-	15,000.00-	98	50
MISCELLANEOUS REVENUES	95,738.33	477,432.40-	1,210,923.00-	39	50
TOTAL REVENUES	4,909,206.57-	10,742,382.47-	22,927,954.00-	47	50
EXPENDITURES					
PROGRAM EXPENDITURES	969,704.95	4,627,758.99	8,659,766.00	53	50
PAYROLL AND BENEFITS	885,722.55	5,722,179.91	11,929,861.00	48	50
OTHER EXPENDITURES	257,131.61	1,403,735.74	2,338,327.00	60	50
TOTAL EXPENDITURES	2,112,559.11	11,753,674.64	22,927,954.00	51	50

Southwest Health and Human Services



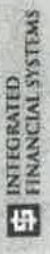
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Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
502 PROGRAM	Jail		4,914.69-	19,538.44-	0.00	0	50
			4,071.51	17,624.10	0.00	0	50
			843.18-	1,914.34-	0.00	0	50
510 PROGRAM	SHIP		18,485.21-	112,207.07-	270,000.00-	42	50
			17,466.90	120,964.23	270,265.00	45	50
			1,018.31-	8,757.16	265.00	3,305	50
530 PROGRAM	Cleanway Grant		37,498.44-	74,996.88-	150,000.00-	50	50
			10,808.24	53,545.55	143,031.00	37	50
			26,690.20-	21,451.33-	6,969.00-	308	50
900 PROGRAM	Emergency Preparedness		0.00	57,266.67-	110,000.00-	52	50
			10,389.88	51,503.97	120,597.00	43	50
			10,389.88	5,762.70-	10,597.00	54-	50
901 PROGRAM	Med Reserve Corps		0.00	3,500.00-	3,500.00-	100	50
			3.69	152.86	2,796.00	5	50
			3.69	3,347.14-	704.00-	475	50
483 DEPT	Health Education	Totals:	64,425.17-	306,957.21-	606,300.00-	51	50
			48,835.11	293,482.61	688,859.00	43	50
			15,590.06-	13,474.60-	82,559.00	16-	50
485 DEPT	Environmental Health						
800 PROGRAM	Environmental		8,366.20-	47,594.40-	138,000.00-	34	50
			11,897.39	66,589.59	161,721.00	41	50
			3,531.19	18,995.19	23,721.00	80	50
820 PROGRAM	Healthy Homes Grant		0.00	3,846.26-	18,079.00-	21	50
			1,434.87	12,615.09	18,229.00	69	50
			1,434.87	8,768.83	150.00	5,846	50
485 DEPT	Environmental Health	Totals:	8,366.20-	51,440.66-	156,079.00-	33	50
			13,332.26	79,204.68	179,950.00	44	50
			4,966.06	27,764.02	23,871.00	116	50
1 FUND	Health Services Fund	Totals:	219,271.68-	1,584,871.80-	3,367,514.00-	47	50
			262,593.92	1,700,848.92	3,367,514.00	51	50
			43,322.24	115,977.12	0.00	0	50

Southwest Health and Human Services



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Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
750 PROGRAM	Developmental Disabilities		31,974.63-	361,848.86-	688,008.00-	53	50
			33,645.15	185,162.82	408,451.00	45	50
			1,670.52	176,686.04-	279,557.00-	63	50
760 PROGRAM	Adult Services		105,021.55-	541,100.53-	1,027,000.00-	53	50
			8,297.82	61,776.87	144,000.00	43	50
			96,723.73-	479,323.66-	883,000.00-	54	50
765 PROGRAM	Adults Waivers		22,483.76-	200,252.78-	410,000.00-	49	50
			2,184.71	15,025.51	27,000.00	56	50
			20,299.05-	185,227.27-	383,000.00-	48	50
431 DEPT	Social Services	Totals:	3,783,429.00-	7,346,060.85-	13,849,900.00-	53	50
			1,392,199.26	7,524,404.25	15,073,771.00	50	50
			2,391,229.74-	178,343.40	1,223,871.00	15	50
461 DEPT	Information Systems		7,203.99-	47,205.99-	78,500.00-	60	50
0 PROGRAM	...		20,494.24	141,300.83	350,215.00	40	50
			13,290.25	94,094.84	271,715.00	35	50
461 DEPT	Information Systems	Totals:	7,203.99-	47,205.99-	78,500.00-	60	50
			20,494.24	141,300.83	350,215.00	40	50
			13,290.25	94,094.84	271,715.00	35	50
5 FUND	Human Services Fund	Totals:	4,909,206.57-	10,742,382.47-	22,927,954.00-	47	50
			2,112,559.11	11,753,674.64	22,927,954.00	51	50
			2,796,647.46-	1,011,292.17	0.00	0	50
FINAL TOTALS	920 Accounts		5,128,478.25-	12,327,254.27-	26,295,468.00-	47	50
			2,375,153.03	13,454,523.56	26,295,468.00	51	50
			2,753,325.22-	1,127,269.29	0.00	0	50

SOUTHWEST HEALTH AND HUMAN SERVICES CHECK REGISTER
JUNE 2015

DATE	RECEIPT or CHECK #	DESCRIPTION	+ DEPOSITS	-DISBURSEMENTS	BALANCE
	BALANCE FORWARD				2,125,146.98
6/1/15	56322-56413	Disb		23,047.11	2,102,099.87
6/1/15	56414-56549	Disb		224,333.52	1,877,766.35
6/1/15	894-902 ACH	Disb		1,682.79	1,876,083.56
6/1/15	56550-56551	Disb		38,580.60	1,837,502.96
6/1/15	9308	Disb		72,872.27	1,764,630.69
6/2/15	13571-13602	Dep	34,915.06		1,799,545.75
6/5/15	13603-13652	Dep	1,720,870.46		3,520,416.21
6/8/15	56552-56626	Disb		13,768.08	3,506,648.13
6/8/15	56627-56787	Disb		213,980.56	3,292,667.57
6/8/15	903-922 ACH	Disb		2,569.53	3,290,098.04
6/8/15	9309	Disb		101,242.52	3,188,855.52
6/9/15	13653-13694	Dep	1,201,082.82		4,389,938.34
6/11/15	9310	Disb		55,440.01	4,334,498.33
6/12/15	6829-6843	PAYROLL		117,982.35	4,216,515.98
6/12/15	31551-31781 ACH	PAYROLL		424,104.84	3,792,411.14
6/15/15	56788-56851	Disb		6,646.34	3,785,764.80
6/15/15	923 ACH	Disb		71.20	3,785,693.60
6/15/15	56852-56980	Disb		442,644.46	3,343,049.14
6/15/15	924-940 ACH	Disb		2,168.02	3,340,881.12
6/12/15	13695-13763	Dep	193,496.31		3,534,377.43
6/15/15	9311	Disb		23,562.84	3,510,814.59
6/12/15	19073	Int	416.16		3,511,230.75
6/15/15	19112	Int	116.57		3,511,347.32
6/16/15	13764-13797	Dep	50,389.32		3,561,736.64
6/19/15	56981-57070	Disb		10,085.40	3,551,651.24
6/19/15	57071-57280	Disb		91,762.51	3,459,888.73
6/19/15	941 ACH	Disb		82.24	3,459,806.49
6/19/15	13798-13845	dep	191,082.01		3,650,888.50
6/22/15	57281-57284	Disb		10,449.22	3,640,439.28
6/22/15	57285-57393	Disb		240,766.50	3,399,672.78
6/22/15	942-951 ACH	Disb		941.89	3,398,730.89
6/23/15	13846-13867,13869	DEP	1,116,218.91		4,514,949.80
6/26/15	6844-6866	PAYROLL		118,962.02	4,395,987.78
6/26/15	31782-32025 ACH	PAYROLL		423,269.61	3,972,718.17
6/29/15	57394-57444	Disb		10,016.70	3,962,701.47
6/29/15	57445-57522	Disb		110,631.65	3,852,069.82
6/29/15	952-956 ACH	Disb		840.93	3,851,228.89
6/26/15	13868,13870-13926	Dep	331,992.62		4,183,221.51
6/30/15	57523-57542	Disb		61,463.17	4,121,758.34
6/30/15	957-959 ACH	Disb		352.47	4,121,405.87
6/23/15	9312	Disb		41,122.13	4,080,283.74
6/23/15	9313	Disb		816.20	4,079,467.54
6/29/15	9314	Disb		7,724.62	4,071,742.92
6/30/15	9315	Disb		22,468.44	4,049,274.48
6/30/15	13927-13977	Dep	608,944.69		4,658,219.17
6/30/15	19369	Interest	8,203.78		4,666,422.95
					4,666,422.95
	Balanced 07/02/15 LMD	TOTALS	5,457,728.71	2,916,452.74	

Adult - Social Services Caseload

Average	Adult Brain Injury (BI)	Adult Community Alternative Care (CAC)	Adult Community Alternatives for Disabled Individuals (CADI)	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
2014	14	14	242	331	37	842	28	484	464	334	2789
2015	12	13	223	314	34	829	24	418	460	345	2673
2016											
2017											

2015	Adult Brain Injury (BI)	Adult Community Alternative Care (CAC)	Adult Community Alternatives for Disabled Individuals (CADI)	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
January	12	13	224	323	36	821	24	416	461	332	2662
February	12	14	221	318	34	834	24	403	458	331	2649
March	12	13	222	317	28	839	23	401	460	351	2666
April	12	13	225	308	32	823	24	440	461	350	2688
May	12	13	225	312	37	828	23	432	459	354	2695
June	12	13	222	307	38	826	24	417	462	354	2675
July											
August											
September											
October											
November											
December	12	13	223	314	34	829	24	418	460	345	2673

Children's - Social Services Caseload

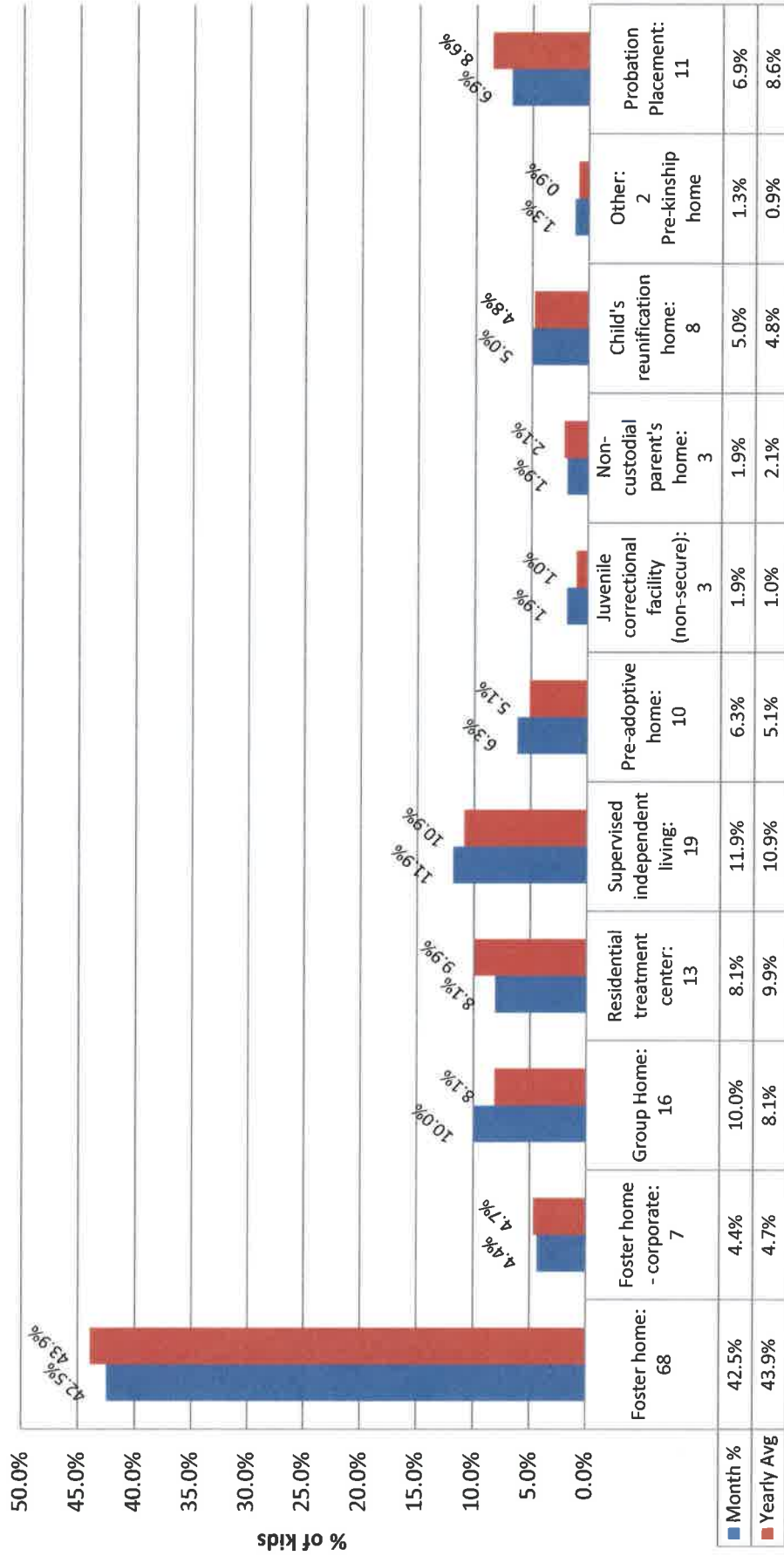
Average	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
2014	42	18	0	4	31	127	104	106	0	1	16	449
2015	37	16	0	3	28	150	129	102	0	1	21	486
2016												
2017												

2015	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
January	36	15	0	3	28	142	120	100	0	1	28	473
February	35	15	0	3	27	160	132	103	0	1	23	499
March	36	16	0	3	27	151	138	99	0	1	22	493
April	38	17	0	3	29	155	131	103	0	1	17	494
May	38	16	0	3	28	144	123	105	0	1	15	473
June	38	14	0	3	29	149	128	103	0	1	18	483
July												
August												
September												
October												
November												
December												
	37	16	0	3	28	150	129	102	0	1	21	486

2015 KIDS IN OUT OF HOME PLACEMENT

	June	
	# of placements	Probation placements
Lincoln	5	0
Lyon	49	3
Murray	3	1
Pipestone	21	0
Redwood	59	7
Rock	12	0
Totals	149	11
Total # of kids	160	

**June 2015 - Placement by Category
160 Kids in Placements**



June 2015: Total kids in placement = 160

Total of 10 Children entered placement

1	Lincoln	Foster Home
2	Lyon	Foster Home
1	Lyon	Supervised Independent Living
1	Lyon	Group Home
2	Redwood	Probation
2	Redwood	Foster Home
1	Rock	Foster Home

Total of 15 Children were discharged from placement (discharges from previous month)

1	Lincoln	Probation
4	Lincoln	Foster Home
2	Lyon	Probation
3	Murray	Foster Home
1	Murray	Probation
3	Redwood	Probation
1	Rock	Adoption

NON IVD COLLECTIONS
JUNE 2015

PROGRAM	ACCOUNT	TOTAL
MSA/GRH	05-420-605.5802	0.00
TANF (MFIP/DWP/AFDC)	05-420-610.5803	570.00
GA	05-420-620.5803	1,581.00
FS	05-420-630.5803	2,275.00
CS (PI Fee, App Fee, etc)	05-420-640.5501	1,060.00
MA Recoveries & Estate Collections (25% retained by agency)	05-420-650.5803	17,791.90
REFUGEE	05-420-680.5803	0.00
CHILDRENS		
Parental Fees, Holds	05-431-710.5501	7,022.67
OOH/FC Recovery	05-431-710.5803	16,771.39
CHILDCARE		
Licensing	05-431-720.5502	1,750.00
Corp FC Licensing	05-431-710.5505	600.00
Over Payments	05-431-721&722.5803	1,238.91
CHEMICAL DEPENDENCY		
CD Assessments	05-431-730.5519	2,703.48
Detox Fees	05-431-730.5520	1,525.32
MENTAL HEALTH		
Insurance Copay	05-431-740.5803	0.00
Over Payments	05-431-741 or 742.5803	0.00
DEVELOPMENTAL DISABILITIES		
Insurance Copay	05-431-750.5803	0.00
ADULT		
Insurance Copay	05-431-760.5803	0.00
TOTAL NON-IVD COLLECTIONS		54,890

MN Choices Assessor Position Request

This is a request for a new position under the Developmental Disability Unit; however, the position is for a MN Choices Assessor. The assessor will work across all departments for anyone requesting a MN Choices assessment. The MN Choices assessment is used to determine eligibility for services through the various Home and Community Based Waiver Services (HCBS) for adults and children, Rule 185 Case Management, and Personal Care Assistance (PCA). It does not determine eligibility for other targeted case management (TCM) services provided to adults and children. Reimbursement for MN Choices is through Social Service Time Studies (SSTS). If the development of an MN Choices Assessment Unit comes to fruition, this position would move to that unit.

To meet the increasing volume of new assessments and preparing for reassessment of consumers already receiving services, I am requesting to hire an assessor and use the position I requested and was approved for in the 2015 budget. SWHHS will perform assessments for recipients of waiver services who reside in the SWHHS member counties, however, the recipients are the financial responsibility of another county. This means that in addition to new assessments and reassessments of our recipients, we will have extra assessments to perform.

The position would be expressly for providing MN Choices assessments and would not be responsible to provide case management services to eligible recipients. Currently, case managers are providing MN Choice assessments for all new referrals requesting an assessment as well as providing case management duties. Because of the time involved in performing the MN Choices assessment, completing a Community Support Plan (CSP), waiting for eligibility or non-eligibility determination based on the recipient completing necessary steps to be eligible, and referral for case management, if eligible, time is taken away from performing case management duties to consumers. Case management services for waivers is billable at \$92.76 per hour.

This MN Choices Assessor position would currently be for assessments in the SWHHS North counties of Lincoln, Lyon, Murray, and Redwood; however, it could be used to perform assessments in any county served by SWHHS, if needed.

Position requirements are as follows: County Agency Social Worker, one year experience with Home and Community Based Services, Certification as a MN Choices Assessor.

JULY 2015
GRANTS ~ AGREEMENTS ~ CONTRACTS
for Board review/approval

- Western Mental Health Center (Marshall, MN) – 01/01/15 to 12/31/15;**
Addendum to the Family Community Support (FCSP) agreement to increase clinical supervision as requested, up to \$25,000 (NEW).

- Southwestern Mental Health Center Inc (Pipestone & Luverne, MN) – 01/01/15 to 12/31/15;** Home based family treatment, purchased services not to exceed \$75/hour (no rate change) (renewal).