



**SOUTHWEST HEALTH AND HUMAN SERVICES  
COMMUNITY HEALTH BOARD**

**MINUTES**

Date: August 19, 2015  
Place: Lyon County Government Center  
Commissioners' Rooms 1 & 2  
Marshall, Minnesota

Opened: 9:55 am  
Adjourned: 10:10 am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday, August 19, 2015 in Commissioners' Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Anderson.

Members present: Jeane Anderson  
Rick Anderson  
Ron Boyenga  
Joan Jagt  
Priscilla Klabunde  
Gerald Magnus  
Bob Moline  
Les Nath  
Stephen Ritter  
Jim Salfer  
Lois Schmidt  
Sherri Thompson  
Marvin Tinklenberg  
Mic VanDaVere  
Pam VanOverbeke  
Dan Wildermuth

Member(s) absent: Carol Ann Flahaven

Guests present: Melanie Caron  
E.J. Moberg

Staff present: Jennifer Beek  
Ardis Henriksen  
Stacy Jorgensen  
Rebecca Kleinhuizen  
Tammy Markus  
Cindy Nelson  
Chris Sorensen  
Nancy Walker  
Karla Drown  
Rachel Higgins  
Jenifer Klein  
Krista Kopperud  
Marie Meyers  
Lisa Schardin  
Corrie Vollmer

**I. Consent Agenda –**

1. Chairperson Anderson asked if there were any deletions or additions to the meeting agenda. He asked that Discussion/Information, item M-1 Update of Last Nurse Family Partnership Meeting be added.
2. Chairperson Anderson asked if any member of the Board had a conflict of interest to report. None were identified.
3. Chairperson Anderson asked if there were any additions or corrections to the minutes from the July 15, 2015 meeting. Tinklenberg will be taken from the present list and placed on the absent list. The change will be made before signature.

Motion by VanDeVere and second by Ritter: To approve the Consent Agenda, with the addition to the agenda and the correction to the minutes of the July 15, 2015 meeting. The motion carried unanimously.

**J. Financial –**

The financial report had been moved forward to the Governing Board by the Human Services Board.

**K. Caseload –**

Chairperson Anderson asked if there were any comments or questions regarding the caseload reports. None were made.

**L. Decision Items –**

1. Director Sorensen reviewed the proposed budget for 2016. He stated that the format of the budget for Health Services was the same as for Human Services. The proposed budget is a very flat budget. The county contributions were adjusted on a per capita/per county basis, to move toward equalizing the per capita amount for each county of \$9.75. There is an increase in the amount budgeted for personnel in the Environmental program because of the possibility of adding another FTE, if Lyon and Redwood Counties would be awarded a delegation agreement. Motion by VanDeVere and second by Wildermuth: To move the proposed Health Services budget for 2016 forward to the Governing Board with an adjustment in per capita levy for Redwood County of \$13.05 and for the other counties of \$8.50, for a total levy amount of \$782,396.00. The motion carried unanimously.

**M. Discussion/Information –**

1. Chairperson Anderson reported that Supporting Hands Nurse Family Partnership (SHNFP) may be looking at the addition of another nurse to work in the counties toward the northern part of the collaborative. It had been decided that SHNFP will be the employer and that Renville County will be the fiscal host. He commented to Marie Meyers, Nursing Supervisor, that an handbook to help assure the safety of the nurses during a home visit has been developed and asked her to share this information with other staff.

Chairperson Anderson asked if there was anything further to bring to the Board. Hearing nothing he adjourned the meeting at 10:10 am.

Approved \_\_\_\_\_ Date

Authorized \_\_\_\_\_  
Chairperson, Community Health Board

\_\_\_\_\_  
Recording Secretary, Community Health Board

Attest: \_\_\_\_\_  
Director