



**SOUTHWEST HEALTH AND HUMAN  
SERVICES  
HUMAN SERVICES BOARD**

**MINUTES**

Date: April 15, 2015  
Place: Lyon County Government Center  
Commissioners' Rooms 1 & 2  
Marshall, Minnesota

Opened: 9:00 am  
Adjourned: 9:30 am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, April 15, 2015 in Commissioners' Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Chairperson Magnus. The Pledge of Allegiance was said.

Members present: Jeane Anderson  
Ron Boyenga  
Paul Graupman  
Joan Jagt  
Priscilla Klabunde  
Gerald Magnus  
Bob Moline  
Les Nath  
Stephen Ritter  
Jim Salfer  
Lois Schmidt  
Marvin Tinklenberg  
Mic VanDaVere  
Pam VanOverbeke  
Dan Wildermuth

Member(s) absent: Rick Anderson  
Carol Ann Flahaven  
Sherri Thompson

Guests: Steven Meister, MD  
Marissa Mann  
Mary Mulder  
Rachel Schroeder  
Mariah McCloud  
Terry Sullivan

Staff present: Tiffany Bailey  
Carol Biren  
Karla Drown  
Karri Harvey  
Andrea Iverson  
Jenifer Klein  
Sherry Marks  
Kara Miller  
Michelle Salfer  
Stacy Strand  
Nancy Walker  
Stephanie Bengtson  
Kay Dardis  
Kristin Deacon  
Ardis Henriksen  
Tasha Kuehn  
Stacey Longtin  
Marie Meyers  
Cindy Nelson  
Chris Sorensen  
Angie Stephens

C. **Consent Agenda –**

1. Chairperson Magnus asked if there were any deletions or additions to the meeting agenda. There were none.

2. Chairperson Magnus asked if any member of the Board had a conflict of interest to report. None were identified.

3. Chairperson Magnus asked if there were any additions or corrections to the minutes from the March 18, 2015 meeting.

Motion by Jagt and second by Ritter: To approve the Consent Agenda as presented. The motion carried unanimously.

D. **Financial –**

Chairperson Magnus asked Karla Drown, Accounting Supervisor, to come forward to present the Financial Report. Karla reviewed information about the agency cash balance. She pointed out that the investments had not changed. Karla reviewed the activity in the Agency Insurance fund. The Health Services fund was 4% below budget for revenues and 1% below budget for expenditures and the Human Services fund was 12% below budget for revenue and 1% below budget for expenditures. The quarterly reports, for Human Services, are due by the end of April. Karla stated that the entrance interview with the state auditors has been held and she has presented all of their requested reports to them. GASB68 will affect the 2015 audit. Motion by Moline and second by Boyenga: To move the Financial Report forward to the Governing Board for approval. The motion carried unanimously.

E. **Caseload -**

Chairperson Magnus asked if there were any questions or comments regarding the caseload numbers. Director Sorensen asked Cindy Nelson, Social Services Division Director, to come forward and address the increase in out-of-home placements that was seen in March. She stated that because of the heightened awareness of the practices surrounding out-of-home placement across that state, agency workers are probably erring on the side of safety. The agency numbers reflect placement into foster care, part of the increase in the number is because of family groupings being placed. Cindy stated that increased out-of-home placement will probably be the trend.

F. **Decision Items –**

None on the agenda.

G. **Discussion/Information –**

1. Chairperson Magnus invited Mary Mulder and Terry Sullivan, with the Private Industry Council (PIC), to come forward to give their annual report. Mary stated that SW MN PIC contracts to do their work with fourteen (14) counties. Terry said that PIC is looking for new ways to provide their service and explained a new program being done in conjunction with Western Mental Health called "What Works". In this program, a staff member from Western Mental Health comes into the Workforce Center to talk with the client groups about the whys of behavior and mental health issues and how they are road blocks to being successful in the workplace. Mary commented that in the past PIC has not done the training side of the SNAP program because there was no funding from the state to do so. The state is now providing a funding stream so PIC will put the program in place again. Mary reviewed the requirements to be clients in the various programs and what happens if the client does not meet the requirements. She invited members of the Board to fill free to contact the job counselors in their respective counties to learn what is being done in their county. All they need to do is call in to staff and they will be connected to the counselor.

Chairperson Magnus asked if there was anything further to be brought to the Board. Hearing nothing he adjourned the meeting at 9:30 am.

Approved \_\_\_\_\_ Date

Authorized \_\_\_\_\_  
Chairperson, Human Services Board

\_\_\_\_\_  
Recording Secretary, Human Services Board

Attest: \_\_\_\_\_  
Director