



**SOUTHWEST HEALTH AND HUMAN  
SERVICES  
COMMUNITY HEALTH BOARD**

**MINUTES**

Date: April 15, 2015  
Place: Lyon County Government Center  
Commissioners' Rooms 1 & 2  
Marshall, Minnesota

Opened: 9:30 am  
Adjourned: 10:20 am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday, April 15, 2015 in Commissioners' Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street, Suite 200 in Marshall, Minnesota. The meeting was called to order by Vice-Chair VanDaVere.

Members present:

Jeane Anderson  
Ron Boyenga  
Paul Graupman  
Joan Jagt  
Priscilla Klabunde  
Gerald Magnus  
Bob Moline  
Les Nath  
Stephen Ritter  
Jim Salfer  
Lois Schmidt  
Marvin Tinklenberg  
Mic VanDaVere  
Pam VanOverbeke  
Dan Wildermuth

Member(s) absent:

Rick Anderson  
Carol Ann Flahaven  
Sherri Thompson

Guests:

Steven Meister, MD  
Marissa Mann  
Mary Mulder

Rachel Schroeder  
Mariah McCloud  
Terry Sullivan

Staff present:

Tiffany Bailey  
Carol Biren  
Karla Drown  
Karri Harvey  
Andrea Iverson  
Jenifer Klein  
Sherry Marks  
Kara Miller  
Michelle Salfer  
Stacy Strand  
Nancy Walker

Stephanie Bengtson  
Kay Dardis  
Kristin Deacon  
Ardis Henriksen  
Tasha Kuehn  
Stacey Longtin  
Marie Meyers  
Cindy Nelson  
Chris Sorensen  
Angie Stephens

- C. **Consent Agenda –**
1. Vice-Chair VanDaVere asked if there were any deletions or additions to the meeting agenda. There were none.
  2. Vice-Chair VanDaVere asked if any member of the Board had a conflict of interest to report. None were identified.
  3. Vice-Chair VanDaVere asked if there were any additions or corrections to the minutes from the March 18, 2015 meeting.  
Motion by Magnus and second by Ritter: To approve the Consent Agenda as presented. The motion carried unanimously.
- D. **Financial –**  
Vice-Chair VanDaVere stated that the Financial Report had been moved forward to the Governing Board by action during the Human Services Board.
- E. **Caseload -**  
Vice-Chair VanDaVere asked if there were any questions or comments regarding the caseload numbers. There were none.
- F. **Decision Items –**  
None on the agenda.
- G. **Discussion/Information –**
1. Vice-Chair VanDaVere invited Marie Meyers, Nursing Supervisor, to come forward to report on Jail Nursing. Marie stated that in October of 2013 they had come to the Board to discuss whether or not to continue the provision of Jail Health services and at that time it was decided to continue. She detailed for the Board what services are provided to the jail staff and inmates in Lyon and Redwood Counties. The health needs of jail inmates have intensified over the last three (3) to five (5) years. Marie commented that there are three (3) reasons that Public Health wishes to discontinue the Jail Health program:
    - a) Public Health should be, according to the Six (6) Responsibilities of Public Health, focusing on prevention and jail nursing is not about prevention but treatment and is individual based not community based. The agency's Improvement Plan and Strategic Plan state that the agency will concentrate our work in the areas of prevention.
    - b) There is not program consistency through all six (6) counties in the agency and Public Health does not have the necessary infrastructure to provide Jail Health agency wide.
    - c) There is a liability issue because nurses are delegating nursing responsibilities to non-licensed individuals.Marie stated that there is no financial or technical support from MDH, because there is no nurse consultant for this program area. The agency is not able to be available on a 24/7 basis and does not work with a single provider, which means there is not consistent advise or recommendations provided. Because of all of this, Public Health staff is recommending that the Jail Health program be discontinue as of 12/31/2015. It was suggested that this be placed on the agenda for the May 2015 meeting and that available options be provided.
  2. Vice-Chair VanDaVere invited Dr. Meister, Medical Consultant for SWHHS, to come forward to give his report. Dr. Meister thanked Marie Meyers, Nursing Supervisor, for the work that she does because she makes his job easy. He stated that he agrees that Jail Health services do not meet the mission or vision of a Public Health Nurse. From a public health stand point this has been a good year. The one (1) concern is the avian flu in the turkey flocks of Minnesota and what may happen as the virus either spreads or mutates. This was a bad year for influenza because of the drift or change in the virus from what was predicted. Dr. Meister answered

questions brought forth from the members of the Board relating to E coli and antibiotic resistance.

3. Vice-Chair VanDaVere invited Kara Miller and Angie Stephens, both Public Health Nurses, forward to report on car seats. Angie stated that there are nine (9) nurses on staff who are able to work with the car seat program, two (2) who are technicians and seven (7) who are practitioners. The agency receives car seats from UCare, PrimeWest, the Department of Public Safety (DPS) and will now also receive them from BluePlus. It takes about 45 minutes to one (1) hour for every car seat that is given out because the nurses is required to educate on car seat laws and proper installation of the seat, which includes helping them install the new seat in their vehicle. The agency distributed 202 car seats during 2014. Diane Boyenga, Public Health Nurse in Rock County, does the required training provided for daycare providers. Every nurse, whether a technician or a practitioner, has to recertify to continue being involved in the program. Kara gave two (2) success stories which involved the agency staff being able to help replace car seats for families needing multiple seats because their car seats had either been damaged due to an accident or a family member leaving with the vehicle in which had their car seats were installed. To qualify for a car seat a family has to either be enrolled in the insurance program supplying the seat or for the seats from DPS meet the income guidelines.

Vice-Chair VanDaVere asked if there was anything further to be brought to the Board. Hearing nothing he adjourned the meeting at 10:20 am.

Approved \_\_\_\_\_ Date

Authorized \_\_\_\_\_  
Chairperson, Community Health Board

\_\_\_\_\_  
Recording Secretary, Community Health Board

Attest: \_\_\_\_\_  
Director