



Southwest Health and Human Services
 Board Agenda
 Wednesday, April 15, 2015
 Government Center, 2nd Floor
 Marshall
 9:00 a.m.

HUMAN SERVICES

- A. Call to order
- B. Pledge of Allegiance
- C. Consent Agenda
 - 1. Amend/Approval of Agenda
 - 2. Identification of Conflict of Interest
 - 3. Approval of 03/18/15 board minutes

D. Financial

E. Caseload

	03/15	02/15	01/15
Social Service	3,646	3,641	3,630
Licensing	487	493	495
Out-of-Home Placements	149	137	131
Income Maintenance	12,436	12,325	12,250
Child Support Cases	3,515	3,526	3,525
Child Support Collections	\$929,577	\$821,275	\$809,404
Non IV-D Collections	\$87,168	\$78,816	\$119,135

- F. Decision Items
 - 1.

G. Discussion/Information

- 1. Southwest Minnesota Private Industry Council presentation

COMMUNITY HEALTH

- H. Call to order
- I. Consent Agenda
 - 1. Amend/Approval of Agenda
 - 2. Identification of Conflict of Interest
 - 3. Approval of 03/18/15 board minutes

J. Financial

K. Caseload

	03/15	02/15	01/15
WIC		2171	2223
Family Home Visiting	99	89	100
PCA Assessments	19	24	25
Managed Care	269	248	233
Dental Varnishing	122	130	100
Refugee Health	2	1	2
Latent TB Medication Distribution	46	36	38

L. Decision Items

1.

M. Discussion/Information

- 1. Jail – Marie Meyers
- 2. Dr. Meister, Medical Consultant
- 3. Car Seats – Kara Miller & Angie Stephens

GOVERNING BOARD

N. Call to order

O. Consent Agenda

- 1. Amend/Approval of Agenda
- 2. Identification of Conflict of Interest
- 3. Approval of 03/18/15 board minutes

P. Financial

Q. Introduce new staff members; Tasha Kuehn, Office Support Specialist and Tiffany Bailey, Accounting Technician

GOVERNING BOARD (cont.)

- R. Employee Recognition
- Stephanie Bengtson, 1 year, Social Worker, Redwood Falls
 - Mary Jo Bose, 1 year, Registered Nurse, Luverne
 - Kay Dardis, 1 year, Office Support Specialist, Marshall
 - Andrea Iverson, 5 years, Social Worker, Redwood Falls
 - Stacy Strand, 5 years, Social Worker, Redwood Falls
 - Michelle Salfer, 15 years, County Program Specialist, Redwood Falls
- S. Decision Items
1. Stephanie Bengtson, Social Worker, completion of 12 month probationary period, 1% salary increase (per labor agreement), effective 04/14/15
 2. Kay Dardis, Office Support Specialist, completion of 12 month probationary period, 1% salary increase (per labor agreement), effective 04/15/15
 3. Mary Jo Bose, Registered Nurse, completion of 12 month probationary period, 1% salary increase (per labor agreement), effective 04/21/15
 4. Christine Versaevel, Social Services Supervisor, completion of 12 month probationary period, no salary increase, effective 05/05/15
 5. Alicia Eliason, Public Health Nurse (CTC Coordinator), probationary appointment (12 months), \$23.00 per hour, effective 04/22/15
 6. Jodi Robinson, Human Resources Specialist I, probationary appointment (12 months), \$42,000.00 annual, effective 04/27/15
 7. Ann Orren, promotional appointment – Circle Coordinator to Community Public Health Supervisor, 6 month probationary period, salary - \$56,000.00 annual, effective 04/15/15
 8. Karyn Groenewold, promotional appointment – Accounting Technician to Case Aide, 6 month probationary period, salary - \$22.67 per hour, effective 04/20/15
 9. Kelyn Meyeraan, leave without pay request
 10. Casie DeVos, Social Worker, resignation, effective 04/03/15
 11. Rebecca McMahon, Eligibility Worker, resignation, effective 04/09/15
 12. Tara Sundberg-Jensen, Social Worker, resignation, effective 04/16/15
 13. Kristin Lamote, Social Worker (CPS), resignation, effective 04/22/15
 14. Request for Social Workers (2 positions)
 15. Request for Eligibility Worker
 16. Request for Circle Coordinator
 17. Request for Information Technology Specialist
 18. Refilling vacant positions
 19. Contract
 20. Donation
 21. Request for agency vehicles
 22. Indigital – Public Health
 23. Lyon County second floor remodel

GOVERNING BOARD (cont.)

- T. Discussion/Information
 - 1. Quarterly HR report
- U. Adjournment

Next Meeting Dates:

- **Wednesday, May 20, 2015 – Marshall**
- **Wednesday, June 17, 2015 – Marshall**
- **Wednesday, July 15, 2015 – Marshall**

Please Note: Following the board meeting in April there will be an Executive Meeting to meet with the Human Service and Public Health Union. The meeting will begin at 1:00 p.m.

SOUTHWEST HEALTH & HUMAN SERVICES

Ivanhoe, Marshall, Slayton, Pipestone, Redwood and Luverne Offices

SUMMARY OF FINANCIAL ACCOUNTS REPORT

For the Month Ending: **March 31, 2015**

*** Income Maintenance * Social Services * Information Technology * Health ***

Description	Month	Running Balance
BEGINNING BALANCE		\$4,389,637
RECEIPTS		
Monthly Receipts	951,771	
County Contribution	278,706	
Interest on Investments	3,329	
TOTAL MONTHLY RECEIPTS		1,233,807
DISBURSEMENTS		
Monthly Disbursements	2,339,494	
TOTAL MONTHLY DISBURSEMENTS		2,339,494
ENDING BALANCE		\$3,283,949

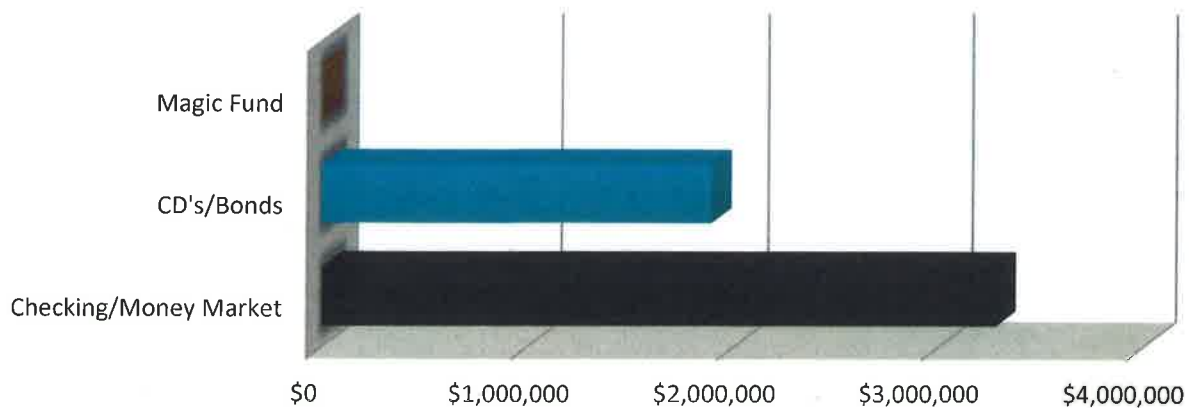
REVENUE

<i>Checking/Money Market</i>	\$3,283,949
<i>CD's/Bonds</i>	\$1,893,750
<i>Magic Fund</i>	\$0

**Average Balance
last two years
\$5,532,589**

ENDING BALANCE **\$5,177,699**

REVENUE DESIGNATION



Checking/Money Market
 CD's/Bonds
 Magic Fund

Southwest Health and Human Services



Treasurer's Cash Trial Balance As of 03/2015

KJD
4/7/15 9:24AM

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
1 Health Services Fund	1,613,823.07			
Receipts		214,109.59	711,341.13	
Disbursements		65,535.74-	259,272.17-	
Payroll		185,004.90-	559,704.91-	
Journal Entries		0.00	900.00	
Fund Total		36,431.05-	106,735.95-	1,507,087.12
5 Human Services Fund	410	General Administration		
Receipts	791,336.93	45,096.27	135,922.85	
Disbursements		48,571.88-	136,687.78-	
Payroll		10,526.31-	31,917.69-	
Dept Total		14,001.92-	32,682.62-	758,654.31
5 Human Services Fund	420	Income Maintenance		
Receipts	2,562,473.99-	289,169.20	1,322,858.56	
Disbursements		277,645.69-	958,339.53-	
Payroll		332,480.00-	997,284.86-	
Journal Entries		0.00	2,040.00	
Dept Total		320,956.49-	630,725.83-	3,193,199.82-
5 Human Services Fund	431	Social Services		
Receipts	7,755,565.16	481,751.51	1,653,668.97	
Disbursements		114,185.31-	396,001.34-	
SSIS		521,995.26-	1,637,703.01-	
Payroll		519,673.13-	1,554,948.79-	
Journal Entries		0.00	3,060.00	
Dept Total		674,102.19-	1,931,924.17-	5,823,640.99
5 Human Services Fund	461	Information Systems		
Receipts	1,794,967.25-	12,549.00	26,699.00	
Disbursements		555.53-	2,149.92-	

Southwest Health and Human Services

As of 03/2015

KJD 4/7/15 9:24AM

Treasurer's Cash Trial Balance

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Payroll		21,744.64-	64,904.01-	
Dept Total		9,751.17-	40,354.93-	1,835,322.18-
5 Human Services Fund	471	ICTS Collaborative Agency		
	0.00			
Receipts		0.00	1,495.00	
Dept Total		0.00	1,495.00	1,495.00
Fund Total	4,189,460.85	1,018,811.77-	2,634,192.55-	1,555,268.30
61 Agency Health Insurance				
	52,721.51			
Receipts		191,130.96	641,735.63	
Disbursements		234,093.87-	693,627.06-	
Fund Total		42,962.91-	51,891.43-	830.08
71 LCTS Lyon Murray Collaborative Fund	471	LCTS Collaborative Agency		
	137,922.21			
Disbursements		0.00	42,225.50-	
Dept Total		0.00	42,225.50-	95,696.71
Fund Total	137,922.21	0.00	42,225.50-	95,696.71
73 LCTS Rock Pipestone Collaborative Fund	471	LCTS Collaborative Agency		
	70,596.26			
Receipts		0.00	650.00	
Disbursements		0.00	4,923.00-	
Dept Total		0.00	4,273.00-	66,323.26
Fund Total	70,596.26	0.00	4,273.00-	66,323.26
75 Redwood LCTS Collaborative	471	LCTS Collaborative Agency		
	84,241.34			
Disbursements		7,482.00-	27,270.00-	

Southwest Health and Human Services

As of 03/2015

Treasurer's Cash Trial Balance

KJD 4/7/15 9:24AM

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Dept Total	84,241.34	7,482.00-	27,270.00-	56,971.34
Fund Total		7,482.00-	27,270.00-	56,971.34
77 Local Advisory Council				
		Local Advisory Council		
	1,772.99			
Dept Total		0.00	0.00	1,772.99
Fund Total	1,772.99	0.00	0.00	1,772.99
All Funds	6,150,538.23			
	Receipts	1,233,806.53	4,494,371.14	
	Disbursements	748,070.02-	2,520,496.30-	
	SSIS	521,995.26-	1,637,703.01-	
	Payroll	1,069,428.98-	3,208,760.26-	
	Journal Entries	0.00	6,000.00	
Total		1,105,687.73-	2,866,588.43-	3,283,949.80

Southwest Health and Human Services



KJD
4/7/15 9:25AM

1 Health Services Fund

Trial Balance
As of 03/2015
Report Basis: Cash

<u>Account</u>	<u>Beginning Balance</u>	<u>Actual This- Month</u>	<u>Actual Year- To- Date</u>	<u>Current Balance</u>
----- Assets-----				
1001 Cash in Bank - Checking	1,613,823.07	36,431.05-	106,735.95-	1,507,087.12
1090 Investments	334,962.50	0.00	900.00-	334,062.50
Total Assets	1,948,785.57	36,431.05-	107,635.95-	1,841,149.62
---- Liabilities and Balance-----				
Liabilities				
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance				
2881 Unassigned Fund Balance	1,948,785.57-	0.00	0.00	1,948,785.57-
2885 Revenue Control	0.00	214,090.48-	710,280.53-	710,280.53-
2887 Expenditure Control	0.00	250,521.53	817,916.48	817,916.48
Total Fund Balance	1,948,785.57-	36,431.05	107,635.95	1,841,149.62-
Total Liabilities and Balance	1,948,785.57-	36,431.05	107,635.95	1,841,149.62-
----- Assets-----				
Total Assets	0.00	0.00	0.00	0.00
---- Liabilities and Balance-----				
Liabilities				
Total Liabilities	0.00	0.00	0.00	0.00
Total Liabilities and Balance	0.00	0.00	0.00	0.00
410 General Administration				
1 Health Services Fund				

Southwest Health and Human Services



KJD
4/7/15 9:25AM

5 Human Services Fund

Trial Balance
As of 03/2015

Report Basis: Cash

<u>Account</u>	<u>Beginning Balance</u>	<u>Actual This- Month</u>	<u>Actual Year- To- Date</u>	<u>Current Balance</u>
410 General Administration				
1001 Cash In Bank - Checking	791,336.93	14,001.92-	32,682.62-	758,654.31
Total Assets	791,336.93	14,001.92-	32,682.62-	758,654.31
--- Liabilities and Balance----				
Liabilities				
2080 Medical Insurance Payable	40,941.81-	0.00	0.00	40,941.81-
2090 Due To Flexible Plan Employees	2,028.02	0.02-	109.56-	1,918.46
Total Liabilities	38,913.79-	0.02-	109.56-	39,023.35-
Fund Balance				
2881 Unassigned Fund Balance	752,423.14-	0.00	0.00	752,423.14-
2887 Expenditure Control	0.00	14,001.94	32,792.18	32,792.18
Total Fund Balance	752,423.14-	14,001.94	32,792.18	719,630.96-
Total Liabilities and Balance	791,336.93-	14,001.92	32,682.62	758,654.31-
420 Income Maintenance				
1001 Cash In Bank - Checking	2,562,473.99-	320,956.49-	630,725.83-	3,193,199.82-
1090 Investments	625,915.00	0.00	2,040.00-	623,875.00
Total Assets	1,936,558.99-	320,956.49-	632,765.83-	2,569,324.82-
--- Liabilities and Balance----				
Liabilities				
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance				
2881 Unassigned Fund Balance	1,936,558.99	0.00	0.00	1,936,558.99
2885 Revenue Control	0.00	286,454.86-	1,230,642.66-	1,230,642.66-
2887 Expenditure Control	0.00	607,411.35	1,863,408.49	1,863,408.49
Total Fund Balance	1,936,558.99	320,956.49	632,765.83	2,569,324.82
Total Liabilities and Balance	1,936,558.99	320,956.49	632,765.83	2,569,324.82
431 Social Services				
----- Assets-----				

Southwest Health and Human Services



KJD
4/7/15 9:25AM

Trial Balance
As of 03/2015

Report Basis: Cash

5 Human Services Fund

<u>Account</u>	<u>Beginning Balance</u>	<u>This-Month</u>	<u>Actual Year-To-Date</u>	<u>Current Balance</u>
1001 Cash In Bank - Checking	7,755,565.16	674,102.19-	1,931,924.17-	5,823,640.99
1090 Investments	938,872.50	0.00	3,060.00-	935,812.50
1205 County Advances - MFIP (Chippewa Cty)	80,749.47	0.00	0.00	80,749.47
Total Assets	8,775,187.13	674,102.19-	1,934,984.17-	6,840,202.96

--- Liabilities and Balance-----

Liabilities

Total Liabilities

Fund Balance

2881 Unassigned Fund Balance

2885 Revenue Control

2887 Expenditure Control

Total Fund Balance

Total Liabilities and Balance

461 Information Systems

----- Assets-----

1001 Cash In Bank - Checking

Total Assets

--- Liabilities and Balance-----

Liabilities

Total Liabilities

Fund Balance

2881 Unassigned Fund Balance

2885 Revenue Control

2887 Expenditure Control

Total Fund Balance

Total Liabilities and Balance

471 LCTS Collaborative Agency

----- Assets-----

1001 Cash In Bank - Checking

Total Assets

--- Liabilities and Balance-----

Southwest Health and Human Services



KJD
4/7/15 9:25AM
5 Human Services Fund

Trial Balance
As of 03/2015
Report Basis: Cash

<u>Account</u>	<u>Beginning Balance</u>	<u>Actual This-Month</u>	<u>Actual Year-To-Date</u>	<u>Current Balance</u>
Liabilities				
Total Liabilities	0.00	0.00	0.00	0.00
Fund Balance				
2885 Revenue Control	0.00	0.00	1,495.00-	1,495.00-
Total Fund Balance	0.00	0.00	1,495.00-	1,495.00-
Total Liabilities and Balance	0.00	0.00	1,495.00-	1,495.00-
5 Human Services Fund	0.00	0.00	0.00	0.00

Southwest Health and Human Services



KJD 4/7/15 9:25AM

RM- Stmt of Revenues & Expenditures

Page 2

As Of 03/2015 Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2015 BUDGET	% OF BUDG	% OF YEAR
FUND 1 HEALTH SERVICES FUND					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	0.00	190,855.00-	763,420.00-	25	25
INTERGOVERNMENTAL REVENUES	39,037.44-	64,786.79-	336,450.00-	19	25
STATE REVENUES	71,937.87-	136,143.62-	813,453.00-	17	25
FEDERAL REVENUES	54,205.58-	209,844.56-	965,792.00-	22	25
FEES	48,518.33-	106,556.37-	485,899.00-	22	25
EARNINGS ON INVESTMENTS	36.27-	499.43-	1,200.00-	42	25
MISCELLANEOUS REVENUES	354.99-	1,594.76-	1,300.00-	123	25
TOTAL REVENUES	214,090.48-	710,280.53-	3,367,514.00-	21	25
EXPENDITURES					
PROGRAM EXPENDITURES	0.00	0.00	0.00	0	25
PAYROLL AND BENEFITS	185,004.90	559,704.91	2,567,555.00	22	25
OTHER EXPENDITURES	65,516.63	258,211.57	799,959.00	32	25
TOTAL EXPENDITURES	250,521.53	817,916.48	3,367,514.00	24	25

Southwest Health and Human Services



4/7/15 9:25AM

RM- Stmt of Revenues & Expenditures

Page 3

As Of 03/2015 Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO- DATE	2015 BUDGET	% OF BUDG	% OF YEAR
FUND 5 HUMAN SERVICES FUND					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	0.00	87,850.96-	9,179,271.00-	1	25
INTERGOVERNMENTAL REVENUES	4,182.42-	13,143.14-	36,804.00-	36	25
STATE REVENUES	194,554.21-	600,881.88-	3,903,232.00-	15	25
FEDERAL REVENUES	376,532.16-	1,549,404.89-	6,832,224.00-	23	25
FEES	81,621.34-	321,004.27-	1,750,500.00-	18	25
EARNINGS ON INVESTMENTS	205.53-	2,830.02-	15,000.00-	19	25
MISCELLANEOUS REVENUES	88,851.41-	299,966.90-	1,210,923.00-	25	25
TOTAL REVENUES	745,947.07-	2,875,082.06-	22,927,954.00-	13	25
EXPENDITURES					
PROGRAM EXPENDITURES	653,497.64	2,119,608.70	8,659,766.00	24	25
PAYROLL AND BENEFITS	887,862.01	2,655,632.72	11,929,861.00	22	25
OTHER EXPENDITURES	223,399.21	739,242.75	2,338,327.00	32	25
TOTAL EXPENDITURES	1,764,758.86	5,514,484.17	22,927,954.00	24	25

Southwest Health and Human Services



KJD
4/7/15 9:25AM

Revenues & Expend by Prog,Dept,Fund

Page 4

Report Basis: Cash

Element	Description	Account Number	Revenue	Expend.	Net	Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
510 PROGRAM	SHIP		14,092.50-	51,053.09-		18,733.63	61,999.94	270,000.00-	19	25
			4,641.13	10,946.85				270,265.00	23	25
								265.00	4,131	25
530 PROGRAM	Clearway Grant		37,498.44-	37,498.44-		6,287.55	17,568.20	150,000.00-	25	25
			31,210.89-	19,930.24-				143,031.00	12	25
								6,969.00-	286	25
900 PROGRAM	Emergency Preparedness		0.00	33,569.98-		7,209.14	24,004.10	110,000.00-	31	25
			7,209.14	9,565.88-				120,597.00	20	25
								10,597.00	90-	25
901 PROGRAM	Med Reserve Corps		0.00	0.00		70.81	118.15	3,500.00-	0	25
			70.81	118.15				2,796.00	4	25
								704.00-	17-	25
483 DEPT	Health Education	Totals:	71,849.46-	150,617.01-		40,536.66	138,718.61	606,300.00-	25	25
			31,312.80-	11,898.40-				688,859.00	20	25
								82,559.00	14-	25
485 DEPT	Environmental Health		4,626.00-	33,716.11-		12,029.23	33,635.36	138,000.00-	24	25
800 PROGRAM	Environmental		7,403.23	80.75-				161,721.00	21	25
								23,721.00	0-	25
820 PROGRAM	Healthy Homes Grant		0.00	0.00		1,916.69	4,249.50	18,079.00-	0	25
			1,916.69	4,249.50				18,229.00	23	25
								150.00	2,833	25
485 DEPT	Environmental Health	Totals:	4,626.00-	33,716.11-		13,945.92	37,884.86	156,079.00-	22	25
			9,319.92	4,168.75				179,950.00	21	25
								23,871.00	17	25
1 FUND	Health Services Fund	Totals:	214,090.48-	710,280.53-		250,521.53	817,916.48	3,367,514.00-	21	25
			36,431.05	107,635.95				3,367,514.00	24	25
								0.00	0	25

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Page 8

Report Basis: Cash

Element 431 DEPT	Description Social Services	Account Number Totals:	Current Month	Year-To-Date	Budget	% of Bdgt	Year
		Revenue	446,943.21-	1,616,245.40-	13,849,900.00-	12	25
		Expend.	1,121,045.40	3,551,229.57	15,073,771.00	24	25
		Net	674,102.19	1,934,984.17	1,223,871.00	158	25
461 DEPT	Information Systems						
0 PROGRAM	...						
		Revenue	12,549.00-	26,699.00-	78,500.00-	34	25
		Expend.	22,300.17	67,053.93	350,215.00	19	25
		Net	9,751.17	40,354.93	271,715.00	15	25
461 DEPT	Information Systems	Totals:					
		Revenue	12,549.00-	26,699.00-	78,500.00-	34	25
		Expend.	22,300.17	67,053.93	350,215.00	19	25
		Net	9,751.17	40,354.93	271,715.00	15	25
471 DEPT	LCTS Collaborative Agency						
702 PROGRAM	LCTS						
		Revenue	0.00	1,495.00-	0.00	0	25
		Expend.	0.00	1,495.00-	0.00	0	25
		Net	0.00	0.00	0.00	0	25
471 DEPT	LCTS Collaborative Agency	Totals:					
		Revenue	0.00	1,495.00-	0.00	0	25
		Expend.	0.00	1,495.00-	0.00	0	25
		Net	0.00	0.00	0.00	0	25
5 FUND	Human Services Fund						
		Revenue	745,947.07-	2,875,082.06-	22,927,954.00-	13	25
		Expend.	1,764,758.86	5,514,484.17	22,927,954.00	24	25
		Net	1,018,811.79	2,639,402.11	0.00	0	25
FINAL TOTALS	861 Accounts						
		Revenue	960,037.55-	3,585,362.59-	26,295,468.00-	14	25
		Expend.	2,015,280.39	6,332,400.65	26,295,468.00	24	25
		Net	1,055,242.84	2,747,038.06	0.00	0	25

**SOUTHWEST HEALTH AND HUMAN SERVICES CHECK REGISTER
MARCH 2015**

DATE	RECEIPT or CHECK #	DESCRIPTION	+ DEPOSITS	-DISBURSEMENTS	BALANCE
	BALANCE FORWARD				4,389,637.53
3/2/15	53638-53646	Disb		6,396.61	4,383,240.92
3/2/15	53647-53678	Disb		32,597.93	4,350,642.99
3/2/15	9267	Disb		7,596.64	4,343,046.35
3/2/15	9268	Disb		50,157.76	4,292,888.59
3/4/15	12262,266-67,271,273,275,278,281,283,284,12289-12345	Dep	227,133.81		4,520,022.40
3/6/15	6710-6731	PAYROLL		121,458.36	4,398,564.04
3/6/15	29937-30174	PAYROLL		418,142.42	3,980,421.62
3/6/15	12346-12401	Dep	150,342.17		4,130,763.79
3/9/15	53679-53708	Disb		4,123.74	4,126,640.05
3/9/15	53709-53835	Disb		266,037.95	3,860,602.10
3/9/15	746-761 ACH	Disb		2,034.68	3,858,567.42
3/9/15	9269	Disb		4,084.13	3,854,483.29
3/9/15	9270	Disb		35,976.04	3,818,507.25
3/10/15	12402-12450,12453	Dep	48,071.69		3,866,578.94
3/12/15	9271	Disb		3,027.19	3,863,551.75
3/12/15	9272	Disb		4,622.00	3,858,929.75
3/12/15	9273	Disb		56,857.43	3,802,072.32
3/16/15	9274	Disb		545.58	3,801,526.74
3/13/15	12451-12528	Dep	232,130.28		4,033,657.02
3/16/15	53836-53873	Disb		10,988.56	4,022,668.46
3/16/15	53874-53998	Disb		256,002.78	3,766,665.68
3/16/15	762-779 ACH	Disb		2,220.89	3,764,444.79
3/16/15	9275	Disb		4,036.40	3,760,408.39
3/16/15	9276	Disb		6,377.30	3,754,031.09
3/17/15	12529-12572	Dep	37,495.02		3,791,526.11
3/20/15	53999-54268 CEI	Disb		81,865.08	3,709,661.03
3/20/15	780 ACH CEI	Disb		82.24	3,709,578.79
3/18/15	17184	Interest	127.10		3,709,705.89
3/18/15	17535	Interest	114.70		3,709,820.59
3/20/15	6732-6746	PAYROLL		120,386.90	3,589,433.69
3/20/15	30175-30400	PAYROLL		409,441.30	3,179,992.39
3/23/15	54269- 54288	Disb		4,392.77	3,175,599.62
3/23/15	781 ACH	Disb		136.40	3,175,463.22
3/23/15	54289-54394	Disb		233,586.99	2,941,876.23
3/23/15	782-787 ACH	Disb		675.06	2,941,201.17
3/20/15	12573-12622	Dep	180,871.90		3,122,073.07
3/23/15	9277	Disb		1,973.31	3,120,099.76
3/23/15	9278	Disb		46,840.66	3,073,259.10
3/24/15	12633-650,652-659	Dep	28,967.86		3,102,226.96
3/25/15	9279	Disb		3,027.05	3,099,199.91
3/25/15	9280	Disb		4,622.00	3,094,577.91
3/25/15	9281	Disb		839.30	3,093,738.61
3/30/15	54395-54456	Disb		12,995.47	3,080,743.14
3/30/15	54457-54563	Disb		99,800.85	2,980,942.29
3/30/15	788-794 ACH	Disb		801.00	2,980,141.29
3/27/15	12623-632,12651,12660-127716	Dep	312,684.93		3,292,826.22
3/30/15	9282	Disb		0.40	3,292,825.82
3/30/15	9283	Disb		20,193.80	3,272,632.02
3/31/15	54564-54574	Disb		4,280.36	3,268,351.66
3/31/15	795 ACH	Disb		268.93	3,268,082.73
3/31/15	12717-12743	Dep	15,867.07		3,283,949.80
					3,283,949.80
					3,283,949.80
					3,283,949.80
	balanced 4/3/15 jvp	TOTALS	1,233,806.53	2,339,494.26	

Adult - Social Services Caseload

Average	Adult Brain Injury (BI)	Adult Community Alternative Care (CAC)	Adult Community Alternatives for Disabled Individuals (CADI)	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
2014	14	14	242	331	37	842	28	484	464	334	2789
2015	12	13	222	319	33	831	24	407	460	332	2659
2016											
2017											

2015	Adult Brain Injury (BI)	Adult Community Alternative Care (CAC)	Adult Community Alternatives for Disabled Individuals (CADI)	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
January	12	13	224	323	36	821	24	416	461	332	2662
February	12	14	221	318	34	834	24	403	458	331	2649
March	12	13	222	317	28	839	23	401	460	351	2666
April											
May											
June											
July											
August											
September											
October											
November											
December											
	12	13	222	319	33	831	24	407	460	338	2659

Children's - Social Services Caseload

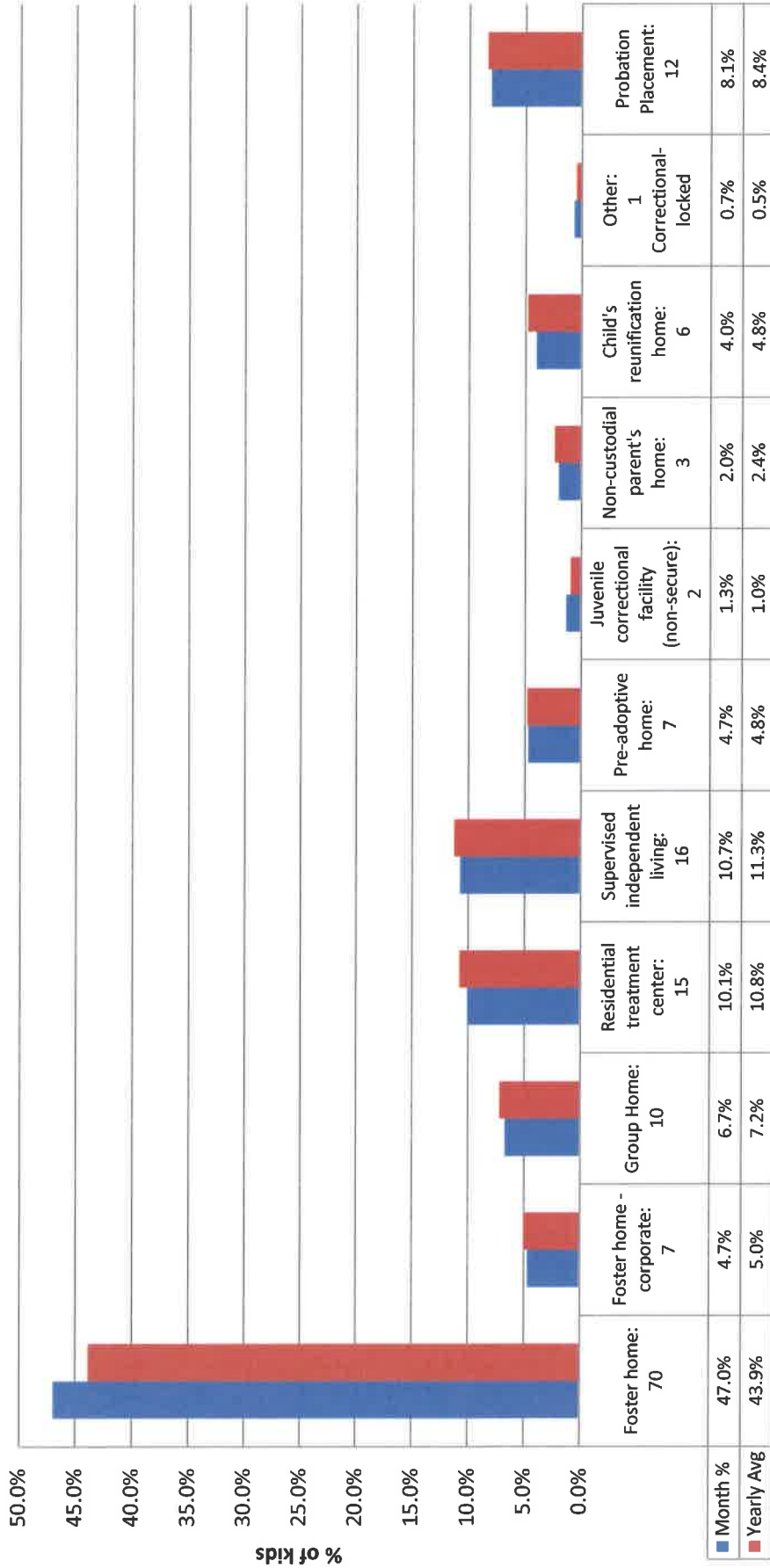
Average	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
2014	42	18	0	4	31	127	104	106	0	1	16	449
2015	36	15	0	3	27	151	130	101	0	1	24	488
2016												
2017												

2015	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
January	36	15	0	3	28	142	120	100	0	1	28	473
February	35	15	0	3	27	160	132	103	0	1	23	499
March	36	16	0	3	27	151	138	99	0	1	22	493
April												
May												
June												
July												
August												
September												
October												
November												
December												
	36	15	0	3	27	151	130	101	0	1	24	488

2015 KIDS IN OUT OF HOME PLACEMENT

	March	
	# of placements	Probation placements
Lincoln	8	1
Lyon	43	3
Murray	3	2
Pipestone	19	1
Redwood	53	5
Rock	11	0
Totals	137	12
Total # of kids	149	

March 2015 - Placements by Category
149 Kids in Placement



March 2015:

Total of 17 Children entered placement

6	Lyon	Foster Home
1	Murray	Probation
1	Pipestone	Foster Home
7	Redwood	Foster Home
1	Redwood	Group Home
1	Redwood	Probation

Total of 5 Children were discharged from placement

1	Lyon	Pre-Adoptive Home
1	Redwood	Child's Reunification Home
3	Redwood	Foster Home

There was 1 adoption this month

NON IVD COLLECTIONS
MARCH 2015

PROGRAM	ACCOUNT	TOTAL
MSA/GRH	05-420-605.5802	249.00
TANF (MFIP/DWP/AFDC)	05-420-610.5803	2,982.34
GA	05-420-620.5803	3,256.90
FS	05-420-630.5803	722.50
CS (PI Fee, App Fee, etc)	05-420-640.5501	425.00
MA	05-420-650.5803, 5513	32,180.83
REFUGEE	05-420-680.5803	0.00
CHILDRENS		
Parental Fees, Holds	05-431-710.5501	1,443.88
Corp FC Licensing	05-431-710.5505	800.00
OOH/FC Recovery	05-431-710.5803	16,118.74
CHILDCARE		
Licensing	05-431-720.5502	3,850.00
Over Payments	05-431-721&722.5803	529.83
CHEMICAL DEPENDENCY		
CD Assessments	05-431-730.5519	4,947.57
Detox Fees	05-431-730.5520	4,350.14
MENTAL HEALTH		
Insurance Copay	05-431-740.5803	19.25
Over Payments	05-431-741 or 742.5803	15,187.16
DEVELOPMENTAL DISABILITIES		
Insurance Copay	05-431-750.5803	24.75
ADULT		
Insurance Copay	05-431-760.5803	79.75
TOTAL NON-IVD COLLECTIONS		87,168

APRIL 2015
BOARD APPROVAL ON THE FOLLOWING:

- Doherty Staffing Solutions - 03/01/15 – auto renewal; Agreement to provide for additional staffing of field workers, counselors, mentors, and an office assistant, pay rates vary based on position (renewal).**

BOARD MEETING – 04/15/15

DONATION

- **A family will donate gifts at holidays for a family**

INDIGITAL**Estimate**

14180 Commerce Ave NE,
 Suite 104
 Prior Lake, MN 55372

Date	Estimate #
4/7/2015	28

Name / Address
Southwest Health and Human Services Karri Harvey 607 West Main St, Suite 100 Marshall, MN 56258-3170

Description	Qty	Cost	Total
Scans_Source Documents	125,000	0.04	5,000.00T
Scans_Clerical Hours	250	15.00	3,750.00T
Scans_Data Entry Hours	52	18.00	936.00T
Pick Up / Delivery Services	0	75.00	0.00T
FTP Transfer Fee	0	0.00	0.00T
Document Destruction	125	3.00	375.00T
Subtotal			10,061.00
Marshall Location Public Health Closed Case Files - Remainder of existing project			
ESTIMATE ONLY			
		Subtotal	\$10,061.00
		Sales Tax (7.375%)	\$742.00
		Total	\$10,803.00

LYON COUNTY SECOND FLOOR REMODEL

*** QUOTATION ***
 for account MALLM
 LINCOLN LYON & MURRAY
 HUMAN SERVICES
 607 WEST MAIN STREET
 MARSHALL, MN. 56258
 Attn:

Quotation No.: Q7158 Page: 1
 Prepared by.: TOM KREMER
 Date prepared: 04/08/15
 Ref/P.O. #...: CAROL BIREN
 General Phone: (507)532-1245
 Buyer Phone...: (507)532-1245
 Fax.....: (507)537-6088

P. 162

Item Nbr.	Mfr Cde	Manufacturer Part Number	DESCRIPTION --- OF ITEM ---	Unit UOM	Price	Qty Reqd	Ex'tndd --Price
1	SYM	DPPLF17T....	KEY BOARD TRAY ARTICU	Ea	186.030	7	1302.21
2	HON	MT3072GNB...	TABLE, TOP, RECTANGLE	Ea	220.614	8	1764.91
3	HON	MTLEG24CP...	BASE, TABLE, BK.....	Ea	229.129	8	1833.03
4	ICE	69317.....	TABLE, ADJ HT REC ARC	Ea	309.872	2	619.74
5	LLR	69408.....	DESK, LAM, 66X30, CY....	Ea	144.612	6	867.67
6	LLR	69422.....	RETURN, RECT, 42X24, CHY	Ea	101.228	6	607.37
7	LLR	69604.....	PEDESTAL, BOX, BOX, FIL	Ea	154.788	6	928.73
8	LLR	69606.....	PEDESTAL, FILE/FILE CH	Ea	149.432	6	896.59
9	LLR	84374.....	CHAIR, TRAIN, MESH, 2/CT	Ct/Cs	213.196	15	3197.94
10	LLR	90255.....	PANEL, FABRIC, 60X60...	Ea	174.070	6	1044.42
11	LLR	90259.....	CONNECTOR, PANEL, STRAI	Ea	5.356	3	16.07
12	LLR	90262.....	BRACKET, WALL, PANEL...	Ea	8.034	3	24.10
13	OFM	KR445.....	ARM KIT 4-WAY ADJUSTM	Pk/Pd	99.008	3	297.02
14	DIR	PT 78.....	MIDBACK MF TASK CHAIR	Ea	388.049	3	1164.15
			Color Fabric 291 KING				

Sub-Total->> 14563.95
 Sales Tax->> 1074.09
 Freight->> 0.00

 Total Cost->> 15638.04
 =====

This Quotation is valid for 30 days through 05/08/15
 Delivery: 1 days after receipt of Order
 FOB Point: YOUR OFFICE
 If you have any questions regarding this Quotation
 please call (507)343-2001 and ask for TOM KREMER

Lifewall
 1105 Canoga Park Drive
 Marshall Mn, 56258

Estimate



Estimate #	Date
1058	4/8/2015

Bill To
SWHHS

Please Note: The numbers below represent our best estimate on size, time, and cost based on the information we have at the time of the estimate and are subject to change. This is not a quote.

Project/Job	Rep
	JLH

Quantity	Item	Description	Price Each	Total
3	StickIt Mural	10' Cutout Mission Statement + 4' Logo with Cutter Setup.	180.00	540.00T
2	Labor	Installation @ 2 MN Sales Tax	90.00 7.375%	180.00T 53.10

Total	\$773.10
--------------	----------



Office Phone #	Cell Phone #	Hours	E-mail	Web Site
507 401 5522	507 829 5928	M - F 8:30 - 5:30	jacob@yourlifewall.com	yourlifewall.com