

SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: May 21, 2014
Place: Lincoln County Courthouse, Assembly Room
319 North Rebecca Street
Ivanhoe, Minnesota

Opened: 9:00 am
Adjourned: 9:30 am

The monthly meeting of the Human Services Board of Southwest Health and Human Services was held on Wednesday, May 21, 2014 in the Assembly Room of the Lincoln County Courthouse, 319 North Rebecca Street in Ivanhoe, Minnesota. The meeting was called to order by Chairperson Jagt. The Pledge of Allegiance was said.

Members present:

Jeanne Anderson
Lois Schmidt
Marvin Tinklenberg
William Johnson
Butch Miller
Gerald Magnus
Stephen Ritter
Curt Blumeyer
Joan Jagt
Bob Moline
Rick Anderson
Ron Boyenga
Al Kokesch
Priscilla Klabunde
Pam VanOverbeke

Member(s) absent:

Bob Jarchow
Carol Ann Flahaven

Guest:

Dan Delaney, Pipestone County Sheriff

Staff present:

Chris Sorensen	Nancy Walker
Kristin Deacon	Stacy Jorgensen
Mandy Holzapfel	Christine Versaevel
Sherry Marks	Jenifer Klein
Dale Hiland	Marie Meyers
Carol Biren	Cindy Nelson
Karri Harvey	Deb Seidel
Karl Drown	Ann Orren
Sue VanWatermeulen	Mary Jo Bose
Ardis Henriksen	

C. Consent Agenda –

1. Amend/Approve Agenda – Director Sorensen requested that G-1 Fraud Investigator under Discussion/Information be moved forward on the agenda, to follow right after the Consent Agenda, in order to allow Sheriff Delaney the freedom to leave as needed.
2. Conflict of Interest – None
3. Minutes from the 04/16/2014 meeting.

Motion by Tinklenberg and second by Anderson: To approve the Consent Agenda as amended. The motion carried unanimously.

G. Discussion/Information –

1. Fraud Investigator – Sheriff Dan Delaney from Pipestone County reported that he had met with the sheriffs from the other five (5) counties served by SWHHS to discuss how fraud investigation should be handled. All of the other sheriffs are on-board with Pipestone County contracting with the agency to provide this

service. A contract was developed in conversation with Deputy Director Walker. This is not a money making contract but it is about providing a service. The contract that the Board will have before them has been approved by the Pipestone County Board, in the amount of \$3,000 per month, or \$36,000 annually. A deputy will be hired who will be responsible to SWHHS 50% of the time and Pipestone County 50% of the time. The contract will be presented to the Governing Board as an action item.

D. Financial –

Deputy Director Walker commented that, as is usual, April was a low revenue month. There is just over \$300,000 in the Agency Health Insurance fund. Health Services is at budget for both revenues and expenditures and Human Services is 14% below budget for revenues and 1% below budget for expenditures. It was reported that the audit of the 2013 financial records has been wrapped up and the report had been sent to the Office of the State Auditor in St. Paul earlier in the week. No information regarding any preliminary findings has been received yet. Motion by Miller and second by Boyenga: To move the Financial Report forward to the Governing Board for approval. The motion carried unanimously.

E. Caseload –

Chairperson Jagt asked if there were any questions or comments regarding the caseload information included on the agenda. Director Sorensen pointed out the report relating to Non IV-D Collections.

F. Decision Items –

None

G. Discussion/Information –

2. Chairperson Jagt invited Ann Orren, CIRCLE Coordinator, forward to give an update of the CIRCLE program. Ann explained that there are four (4) types of CIRCLE groups: 1) Criminal Justice for youth who have committed felony level offenses, there are currently six (6) participants with one (1) referral; 2) Kids in Transition for youth who have been in out-of-home placement and are working toward being back home, there are currently three (3) participants; 3) a Support CIRCLE for youth in recovery, there are currently five (5) participants who are meeting during the school day in Marshall; and 4) the CIRCLE of Hope a support group for adults, there are currently two (2) participants. There has been one referral in Lincoln County and that person's CIRCLE will begin in about one (1) week. The CIRCLE program has been awarded a grant to work with schools to prevent truancy, using restorative justice practices. The program will be run in two (2) school districts, Tracy and Marshall. Ann and Megan Gullickson, CIRCLE Program Assistant, have met with the staff from both schools. They are planning a regional training to be scheduled sometime in August for teachers. They have also been working with the Restorative Justice staff in Redwood County and will be presenting to people from Murray, Pipestone and Rock Counties to help them develop a CIRCLE program.

Chairperson Jagt asked if there was anything further to bring before the Board, hearing nothing she adjourned the meeting at 9:30 am.

Approved _____ Date

Authorized _____
Chairperson, Human Services Board

Recording Secretary, Human Services Board

Attest: _____
Director