

**SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD**

MINUTES

Date: March 19, 2014
Place: Lyon County Government Center, Rooms 1 & 2
Marshall, Minnesota

Opened: 9:10 am
Adjourned: 9:42 am

The monthly meeting of the Community Health Board of Southwest Health and Human Services was held on Wednesday, March 19, 2014 in Commissioners' Rooms 1 & 2 at the Lyon County Government Center, 607 West Main Street in Marshall, Minnesota. The meeting was called to order by Chairperson Blumeyer.

Members present:

- Jeane Anderson
- Lois Schmidt
- Marvin Tinklenberg
- William Johnson
- Harold Butch Miller
- Stephen Ritter
- Gerald Magnus
- Curt Blumeyer
- Joan Jagt
- Robert Moline
- Rick Anderson
- Bob Jarchow
- Ron Boyenga
- Al Kokesch
- Priscilla Klabunde
- Carol Ann Flahaven
- Pam VanOverbeke

Member(s) absent: Richard Bakken

Staff present:

Chris Sorensen	Carol Biren
Cindy Nelson	Nancy Walker
Karri Harvey	Dale Hiland
Stacey Longtin	Jenifer Klein
Sherry Marks	Kristin Deacon
Marie Meyers	Michelle Buysse
Casie Devos (intern)	Krista Kopperud
Jennifer Beek	Kathryn Herding
Karla Drown	Stacy Jorgensen
Mandy Holzapfel	Amy Surprenant
Ardis Henriksen	Karyn Zins
Monica Christenson	Kami Parker

1. **Consent Agenda –**
 - a. Amend/Approval of Agenda – no additions or deletions.
 - b. Conflict of Interest – none were identified.
 - c. Minutes from the 2/19/2014 meeting

Motion by Anderson and second by Johnson: To approve the Consent Agenda as presented. The motion carried unanimously.

2 **Financial Report –**

The financial report had been moved forward to the Governing Board by the Human Services Board.

3. **Caseload –**

It was asked what Latent TB Medication Distribution is. Marie Meyers, Nursing Supervisor, explained that when the staff administers a mantoux test and if the test comes back positive, the nurse refers the client to the clinic for a chest x-ray. If the x-ray is negative, meaning the client has latent TB, the agency will receive medication from MDH and manage the medication distribution for a period of nine (9) months.

4. **Decision Items – None**

5. **Discussion/Information –**

Marie Meyers, Nursing Supervisor, came forward to talk about jail nursing, which is done in Lyon and Redwood Counties. They have noticed an increased need because inmates have more medical needs. They are considering the establishment of a medical provider for the two counties. ACMC has a presence in both counties and she and jail nursing staff have been talking to both clinics. The contracts, one for each county, that are on the contract list for approval during the Governing Board, have been revised, after conversations with both sheriffs. The changes, in terms of payment, increase the rate of payment of \$75 per hour, in half hour increments, which will put this service in line with other programs. The agency realized a loss of approximately \$9,000 during 2013 for the jail nursing program. Other costs added to the contract are: \$75 per hour, in half hour increments, for case management, for things done relating to jail visits but not done at a jail site; \$75 per hours, in half hour increments, for work done on policy and procedure development, these policies are very important when the nurses are delegating duties to non-medical personnel; reimbursement for a PHN in each of the two (2) counties to attend regional jail health meetings and the annual jail health conference sponsored by the Minnesota Sheriff's Association; the cost of a Mantoux test, which must be given to any inmate who is incarcerated for fourteen (14) or more days, has been calculated at \$5 per test. There was a concern brought forth by the sheriffs about being covered on a month to month basis if the contract is not signed by January 1st of any year, so the contract has been changed to state that if not renewed prior to January 1st each year the current contract will remain in full force until a new contract is signed or the current contract terminated.

Jason Kloss, Environmental Health Manager, came forward to give an update on FP&L licensing. He reviewed the types of establishments that are licensed by the agency. All the establishments have paid their license fee with only 2 having to pay the late fee. The agency licenses 147 food establishments with a breakdown as follows: Lincoln – 32; Murray – 40; Pipestone – 38; and Rock – 37, with a total of 208 in all categories. This has been a fairly uneventful year. There are two campgrounds that are not yet licensed, one that is in foreclosure and the other the owner is gone until the season begins. The proposed changes in fees are brought to the Board for approval, but there is no proposal to increase at this time. He talked about how camp models are handled, stating that they are not really an issue. Any campground with more than four (4) sites needs to be licensed and should have a dump station available for campers either on-site or close by.

Jason Kloss, Environmental Health Manager, then talked about the clean-up of clandestine drug labs. Each county has an ordinance for how the drug lab is handled. Law enforcement is responsible for evidence collection and Health Services is not involved until the clean-up process. In the case of a suspected drug lab, a test is taken to see what kind of substance is present. If the test indicates that the present of the substance tested for is below standard nothing needs to be done, but if it is above standard clean-up is required. After clean-up is done the environment is retested and this cycle continues until the test results are below the required standard. The homeowner is responsible for the cost of clean-up. If there was a case where the homeowner decides to do nothing, Jason stated he would have to come to the Board to see how they would like to him to proceed.

Chairperson Blumeyer asked if there was anything further to bring to the Board, hearing nothing he adjourned the meeting at 9:42 am.

Approved _____ Date

Authorized _____
Chairperson, Community Health Board

Recording Secretary, Community Health Board

Attest: _____
Director