

**SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD**

MINUTES

Date: June 18, 2014
Place: Lyon County Government Center
Commissioners' Rooms 1 & 2
Marshall, Minnesota

Opened: 9:00 am
Adjourned: 9:30 am

The monthly meeting of the Human Services Board of Southwest Health and Human Services was held on Wednesday, June 18, 2014 in Commissioners' Rooms 1 & 2 of the Lyon County Government Center at 607 West Main Street in Marshall, Minnesota. The meeting was called to order by Chairperson Jagt. The Pledge of Allegiance was said.

Members present:

Jeanne Anderson
Rick Anderson
Curt Blumeyer
Ron Boyenga
Carol Ann Flahaven
Joan Jagt
Bob Jarchow
William Johnson
Priscilla Klabunde
Al Kokesch
Gerald Magnus
Butch Miller
Bob Moline
Stephen Ritter
Lois Schmidt
Marv Tinklenberg

Member(s) absent:

Pam VanOverbeke

Guests:

Marisa Eaton
Lisa Jones

Staff present:

Jennifer Beek	Carol Biren
Michelle Buysse	Matt Carlson
Kay Dardis	Megan Gullickson
Ardis Henriksen	Amanda Holzapfel
Stacy Jorgensen	Nancy Lange
Sherry Marks	Cindy Nelson
Andrew Peltz	Chris Sorensen
Christine Versaevel	Julia Vick
Nancy Walker	

C. Consent Agenda –

1. Amend/Approve Agenda – There were no additions or deletions
2. Conflict of Interest – None identified.
3. Minutes from the 05/21/2014 meeting – No additions or corrections.

Motion by Tinklenberg and second by Kokesch: To approve the Consent Agenda as presented. The motion carried unanimously.

D. Financial –

Chairperson Jagt asked Deputy Director Walker to give the Financial Report. Deputy Director Walker reviewed the Summary of Financial Accounts, commenting that the ending balance is the lowest it will most likely get. The second half of the county contributions for Human Services will be received soon.

There are still a couple of CDs in the Public Health fund, one of which will be maturing soon. The plan is to cash it out. After the rest of the county contributions have been received, a determination will be made as to where and how to invest the funds. She pointed out that the Health Insurance fund has a balance of just over \$300,000. The Board will need to determine how large a reserve they want for the insurance fund. The agency insurance committee had meet and had a very productive meeting on June 12, 2014. The feedback from the union business rep had been very positive. There had been many at the meeting who did not understand what a stop-loss premium is and had received a very good explanation. The next meeting of the committee will be on July 10, 2014. Klabunde stated that there had been a very good summary given out at the meeting. The Health Services fund is 3% over budget for both expenditures and revenue and the Human Services fund is 1% over budget for expenditures and 15% below budget for revenue. In the area of payroll, Health Services is 1% below budget and Human Services is 2% below. The exit interview for the 2013 audit of the agency audit is scheduled for later in the day. Motion by Ritter and second by Johnson: To move the Financial Report forward to the Governing Board for final approval. The motion carried unanimously.

E. **Caseload –**

Chairperson Jagt asked if there were any questions or comments relating to the caseloads. It was commented that the data reports provided by staff were very helpful.

F. **Decision Items –**

None

G. **Discussion/Information –**

1. Chairperson Jagt invited Megan Gullickson, CIRCLE Coordinator Assistant, forward to give her success story. Megan introduced Marisa, a graduate of the CIRCLE program, and asked her to tell her story. Marisa stated that she had been part of the program for just over one (1) year. The meetings had become something that she looked forward to attending because she felt loved by complete strangers, who became important in her life. There were some bumps in her journey but her CIRCLE was there to help her get through them. She herself became a CIRCLE volunteer after she graduated from CIRCLE. She has now completed her CNA training and will soon be taking her state boards. This fall she will be working and attending school at Pipestone Community Technical College working toward a nursing degree. The Board thanked her for sharing her story.

2. Director Sorensen reported on the new Human Services Performance Management System that has been developed and will be rolled out in 2015. Minnesota DHS has hired staff, whose responsibility will be to manage this new system. As part of the system there are going to be areas of practice that DHS will hold all counties accountable for. A member of the Board asked if the data will be county or agency specific. Both Director Sorensen and Cindy Nelson, Division Director for Social Services, stated that there is not a clear cut answer for that at this time because there will be a mix of data sources, some will be single county and some will be specific to the former agencies. The team from DHS will be contacting agency staff to begin the process. Members of the Board made comments regarding the report that was given about this new system at an AMC event.

Chairperson Jagt asked if there was anything further to bring before the Board, hearing nothing she adjourned the meeting 9:30 am.

Approved _____ Date

Authorized _____
Chairperson, Human Services Board

Recording Secretary, Human Services Board

Attest: _____
Director